

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
McLEOD COUNTY GOVERNMENT CENTER
MARTIN McLEOD BOARDROOM
520 CHANDLER AVENUE NORTH, GLENCOE, MN
MARCH 01, 2022**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:01 CONSIDERATION OF AGENDA ITEMS*

3 9:02 CONSENT AGENDA*

- A. February 15, 2022 County Board Meeting Minutes.
- B. February 11, 2022 Auditor's Warrants.
- C. February 18, 2022 Auditor's Warrants.
- D. Approve revised Building Systems Agreement with Honeywell International Inc. (Golden Valley, Minnesota) for Flex Temperature Control Services and Flex Automation Services for one year for a cost of \$17,729.36 with funds from the Courthouse Building budget (01-111). This revised agreement reflects the County's sale of the North Complex facility which resulted in a savings of \$5,400.00.
- E. Approve Township Assessment Agreements between Local Unit and County for the assessment year 2022 for the townships of Acoma, Bergen, Glencoe, Hale, Helen, Lynn and Winsted.
- F. Approve City Assessment Agreements between Local Unit and County for the assessment year 2022 for cities of Biscay, Brownton, Glencoe, Hutchinson, Lester Prairie, Plato and Winsted.
- G. Approve Conditional Use Permit 22-01 by Randy and Dillan Peterson, Randy's Bobcat Services, for gravel mining for purposes of excavation, crushing, screening, and stock piling for a five-year time period, with conditions. This is a renewal of an existing pit permitted in 2017 and is the remaining material in this location. There are no wetland impacts per the National Wetland Inventory (NWI) map. It will be reclaimed to a 4:1 side slope for wildlife purposes. The application does not include area in the floodplain. This 9.67-acres is located in that part of the North Half of the Southeast Quarter in Section 16 of Helen Township. The Helen Township Board unanimously recommended approval on February 10, 2022. The McLeod County Planning Advisory Commission recommended approval on February 23, 2022, with the following conditions: (a) Applicant shall submit a bond or letter of credit to McLeod County Environmental Services by April 15, 2022 in the amount of \$10,000.00; (b) Hours of operation are Monday – Friday 7:00 a.m. – 7:00 p.m. Saturdays shall be permitted as needed with a 24-hour notice to McLeod County Environmental Services. Saturday hours shall be 7:00 a.m. – 1:00 p.m.; (c) Applicant shall meet all state National Pollutant Discharge Elimination Systems (NPDES) requirements and apply for a Department of Natural Resources (DNR) de-watering permit if needed; (d) Applicant shall restore pit area to a 4:1 back slope for wildlife purposes; (e) Stockpiles shall not exceed 30 feet in height; (f) McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant; (g) Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit; (h) Applicant shall repair or replace any damaged drainage tile; (i) All processing machinery shall be stored outside Flood Fringe area. (Zone A, 100-year); (j) Properly placed "Trucks Hauling" signs shall be posted along State Highway 212 when

trucks are hauling; (k) There shall be no stockpiling or fill above natural grade within the floodplain or shoreland areas; (l) The pit haul route shall be dust controlled when in use.

- H. Approve Remote Support Agreements with CPS Technology Solutions (Hamel, Minnesota) for support of the County's IBM iSeries system.
- I. Approve application and permit for a one (1) day temporary on-sale liquor license for Gopher Campfire Club (24718 County Road 7, Hutchinson, Minnesota) for their event being held April 09, 2022.
- J. Approve gambling permit for Gopher Campfire Club (24718 County Road 7, Hutchinson, Minnesota) to conduct a raffle on April 09, 2022. The application is acknowledged with no waiting period.

4 9:03 INFORMATION TECHNOLOGY – Matt Troska, Manager

- A. Consider approval of quote to upgrade the County's network firewall from Fireverse (Minneapolis, Minnesota) for \$150,534.18 including installation plus the cost of shipping with funds from the Information Technology budget (01-065). *

The current network firewall was purchased in 2014 and will enter end of support later this year. The network firewall protects the County network and enables secure access for remote workers. A new upgraded network firewall will enable us to better protect against cyber threats and attacks.

An additional quote was received from ConvergeOne for \$154,278.38 plus \$19,744.00 for installation.

5 9:05 ENVIRONMENTAL SERVICES – Marc Telecky, Director

- A. Consider Conditional Use Permit 20-20 by Matt Privratsky, representing Nokomis Energy LLC (Minneapolis, Minnesota) for the Essential Services of a 1-megawatt community solar garden array system to be known as "SOUTH GARDEN LLC" interconnected to an Xcel Energy sub-station for the purposes of electrical generation through solar panels. *

The applicant negotiated an eight (8) acre land lease agreement with the property owner, Thomas G Horstman. The lifetime of this solar garden, per the project submittal, is estimated at thirty-five (35) years. The existing land use is tillable acreage with physical characteristics of gently rolling tillable acreage with soils described as prime farmland, per the McLeod County Soil Survey. This property is zoned "A" (Agriculture) and is located in the Northeast Quarter of the Northeast Quarter of Section 16 in Winsted Township.

In January 2022, the McLeod County Attorney's Office received judgement from the Minnesota Court of Appeals sending this application back to the McLeod County Board of Commissioners for approval subject to reasonable conditions.

- B. Consider Conditional Use Permit 20-21 by Matt Privratsky, representing Nokomis Energy LLC (Minneapolis, Minnesota) for the Essential Services of a 1-megawatt solar garden to be known as "CRANE GARDEN LLC" interconnected to an Xcel Energy sub-station for the purposes of electrical generation through solar panels. *

The applicant has negotiated a nine (9) acre option to purchase for the project on property owned by Cecil Martin. The existing land use is "A" (Agriculture) with physical characteristics of gently rolling tillable acreage with soils described as prime farmland per the McLeod County Soil Survey. The project is located within the Southwest Quarter of the Southwest Quarter of Section 25 in Winsted Township.

In January 2022, the McLeod County Attorney's Office received judgement from the Minnesota Court of Appeals sending this application back to the McLeod County Board of Commissioners for approval subject to reasonable conditions.

6 9:35 HEALTH AND HUMAN SERVICES – Berit Spors, Director

- A. Consider approval for one full-time Registered Nurse in the Health and Human Services Department to be on Unpaid Leave from March 14 – March 25, 2022 (80 hours). *

This request qualifies under the Unpaid Leave policy within the McLeod County Personnel Policy and was reviewed and approved by Health and Human Services Director, Berit Spors.

7 9:37 PUBLIC WORKS – John Brunkhorst, Director and County Engineer

- A. Consider hiring Stonebrooke Engineering (Burnsville, Minnesota) for design engineering services for the following bridge replacement projects with funds from the Highway Construction budget (03-320):
 - a. State Aid Project (SAP) 43-598-016, bridge 43501 replacement project on County Road (CR) 57 over High Island Creek for a cost not-to-exceed \$37,439.00*
 - b. SAP 43-598-017, bridge 43507 replacement project on CR 74 over Buffalo Creek for a cost not-to-exceed \$42,217.00 *
 - c. SAP 43-613-007, bridge 43502 replacement on County State Aid Highway (CSAH) 13 over High Island Creek for a cost not-to-exceed \$37,954.00 *

Costs are based on hourly rates.

These timber bridges currently have deficiency levels that meet Minnesota Department of Transportation (MnDOT) State Aid requirements for funding assistance to replace them. By getting these designs completed, the County can get on a waiting list for State funding in a few years.

- B. Consider hiring Erickson Engineering (Eden Prairie, Minnesota) for design engineering services for SAP 43-617-010, bridge 43505 replacement project on CSAH 17 over High Island Creek for a cost not-to-exceed \$38,800.00 with funds from the Highway Construction budget (03-320). *

This timber bridge currently has a deficiency level that meets MnDOT State Aid requirements for funding assistance to replace it. By completing this design, the County can get on a waiting list for State funding in a few years.

8 COUNTY ADMINISTRATION

- Review of Commissioners calendars and meetings attended since February 15, 2022.
- A. Consider ratifying the Professional Services Agreement between the Minnesota Counties Computer Cooperative (MnCCC), a joint powers organization (St. Paul, Minnesota) and TriMin Systems Inc. (Roseville, Minnesota) for the maintenance and support of the Integrated Financial System Platform Independent (IFSpi), effective January 01, 2022 through December 31, 2024. *

This agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

The maintenance and support service agreement is for the financial system that the following departments in the county use: Administration and Human Services. The MnCCC annual user group fees are \$1,800.00, which are split evenly between the Human Services Fund and the General Fund. The annual enhancement fees are \$13,170.00 and are also split evenly between funds.

- B. Notification of McLeod County Drainage Authority Public Hearing on the engineer's historical review report of the drainage system as originally constructed or subsequently improved of County Ditches (CD) 05, 13, and 29. The Drainage Authority will hear public comment regarding the engineer's report in the Martin McLeod Board Room, McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota on Tuesday, March 01, 2022, CD 05 at 1:00 p.m., CD 13 at 2:00 p.m. and CD 29 at 3:00 p.m.
- C. Notification of Board Workshop following the Board Meeting on March 15, 2022 at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

OTHER

Open Forum

Press Relations

RECESS

The next County Board meeting will be held on March 15, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
McLEOD COUNTY GOVERNMENT CENTER
MARTIN McLEOD BOARDROOM
520 CHANDLER AVENUE NORTH, GLENCOE, MN
FEBRUARY 15, 2022**

1 CALL TO ORDER

PLEDGE OF ALLEGIANCE

EMPLOYEE RECOGNITION – Hannah Tjoflat, Employee Relations Director

Employee Relations Director, Hannah Tjoflat, shared with the Board that McLeod County had sixty-four employees who celebrated milestone years of employment (1 year through 45 years) in 2021. McLeod County notably had its first ever 45-year milestone employment recognition.

2 CONSIDERATION OF AGENDA ITEMS

Nagel moved, Luthens seconded and motion carried unanimously to approve the agenda.

3 CONSENT AGENDA

- A. February 01, 2022 County Board Meeting Minutes.
- B. January 28, 2022 Auditor's Warrants.
- C. February 04, 2022 Auditor's Warrants.
- D. Approve Preliminary Plat 21-09 application by Preston Fox for a 9-Lot and 7-Lot building condo plat preliminary plat to be known as "Fox Garage Addition Two" located in the Northeast Quarter of the Southwest Quarter of Section 18 in Helen Township. The Helen Township Board recommended approval at their January 13, 2022 meeting. The Planning Advisory Commission unanimously recommended approval at their January 26, 2022 meeting.
- E. Approve Fire Abatement in the amount of \$712.00 for parcel 14.053.0010. A fire occurred on this property on May 05, 2021. The property is entitled to 8 months of fire abatement.
- F. Approve Fire Abatement in the amount of \$681.00 for parcel 22.060.3655. A fire occurred on this property on May 05, 2021. The property is entitled to 8 months of fire abatement.
- G. Approve Fire Abatement in the amount of \$2,897.00 for parcel 23.390.0050. A fire occurred on this property on May 27, 2021. The property is entitled to 8 months of fire abatement.
- H. Approve the State of Minnesota Safe and Secure Courthouse Initiative Grant Agreement. The County applied for the Grant Program in November 2021 and has received notice that the application was approved for the full \$14,911.00 requested. There is a 50 percent local match, bringing the total project cost to \$29,822.00. The 50 percent match was recommended for approval by the Budget Committee on November 12, 2021 and the County Board authorized the grant application on November 16, 2021.
- I. Adopt Resolution 22-CB-11, approving the County Veterans Service Office (CVSO) Operational Enhancement Grant Program agreement to receive \$10,000.00 to be used for unbudgeted veteran services program needs. The Minnesota State Legislature has established annual enhancement grants to augment the normal operating budgets of the county veteran service offices to improve outreach to the county's

veteran population; assist in the re-integration of combat veterans into society; and enhance collaboration with other social service agencies or community organizations to reduce homelessness among veterans.

- J. Approve a one (1) day temporary, on-sale liquor license permit application for Gopher Campfire Club for an event to be held February 26, 2022 at 24718 County Road 7, Hutchinson, Minnesota.
- K. Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, Minnesota, to conduct a raffle on February 26, 2022. This application is acknowledged with no waiting period.

Schmalz moved, Luthens seconded and motion carried unanimously to approve the consent agenda.

4 COVID-19

A. Health and Human Services Update – Berit Spors, Director

Health and Human Services Director Berit Spors presented the Board with a COVID-19 update for McLeod County. As of February 14, 2022, McLeod County has had a total of 10,245 positive cases of COVID-19; an increase of 325 new cases since the previous update to the Board on February 01, 2022. Of the new cases, 32 were cases of re-infection, 11 needed to be hospitalized and there were three additional deaths. There are currently 107 active cases of COVID-19 in the county requiring isolation. McLeod County has not surpassed 100 COVID-19 related deaths with a total of 101 deaths. Spors again reminded the Board that these statistics only include positive cases that are reported to the State and that people who are testing at home with home test kits are not being reported.

Spors also shared that the County has requested 1,000 home test kits to distribute throughout the community and they expect delivery of the kits within a couple of weeks. The County has also received and distributed 6,000 KN99 masks to various City offices to distribute to residents.

Community testing continues at the Hutchinson Armory, though it is now staffed by Homeland Health rather than National Guard staff.

B. Administration Update – Sheila Murphy, County Administrator

County Administrator Sheila Murphy provided the Board with an update on the American Rescue Plan Act (ARPA) funds. Murphy shared that the Coronavirus Relief Fund (CRF) Committee continues to meet to discuss use of the funds. Last week, Murphy and other Committee members and County staff met with city and public safety staff to discuss the use of ARPA funds for updating the County's ARMER Radio supply.

5 COUNTY RECORDER – County Attorney Michael Junge and County Administrator Sheila Murphy

- A. Consider adopting Resolution 22-CB-14, creating the Office of Appointed McLeod County Recorder and eliminating the Office of Elected McLeod County Recorder effective January 02, 2023, or such earlier date if the office becomes vacant.

County Attorney Michael Junge presented the proposed resolution at the County Board Meeting on January 18, 2022. Notice of the County Board's intent to consider this resolution on February 15, 2022 at 9:00 a.m. was published in the McLeod County Chronicle on February 02, 2022 and February 09, 2022.

The authority for this change is Minn. Stat. § 375A.1205 and 375A.10.

Murphy indicated that if the resolution is adopted, a County Recorder would be appointed for a term of four years, similar to other staff appointments in the County.

Commissioners Krueger and Wright shared that they are in favor of the resolution and that they did not receive feedback or comment from their constituents on the matter. Commissioner Nagel said he was also in favor of the resolution and that he did receive positive feedback in support of the resolution from his constituents.

**RESOLUTION 22-CB-14
CREATING THE OFFICE OF APPOINTED MCLEOD COUNTY RECORDER
AND
ELIMINATING THE OFFICE OF ELECTED MCLEOD COUNTY RECORDER**

NOW THEREFORE BE IT RESOLVED that the McLeod County Board of Commissioners does hereby create the Office of Appointed McLeod County Recorder and eliminate the Office of Elected McLeod County Recorder effective January 02, 2023, or such earlier date if the office becomes vacant.

The authority for this change in Minn. Stat. § 375A.1205 and 375A.10.

Schmalz moved, Luthens seconded and motion carried unanimously to adopt Resolution 22-CB-14. Roll call: Luthens – yes; Wright – yes; Krueger – yes; Nagel – yes; Schmalz – yes.

6 RECORDER’S OFFICE – Sheila Murphy, County Administrator

- A. Consider approval to increase the amount of cash in the two cash drawers in the Recorder’s Office by \$100.00 each, for a total increase of \$200.00 using funds from the Recorder’s budget (01-101).

The Recorder’s Office has had difficulties with making change at times with the current amount of \$100.00 in each drawer.

Nagel moved, Schmalz seconded and motion carried unanimously to increase the amount of cash in the two cash drawers in the Recorder’s Office by \$100.00 each, for a total increase of \$200.00, using funds from the Recorder’s budget (01-101).

7 SHERIFF’S OFFICE – Tim Langenfeld, Sheriff

- A. Consider approval of an unpaid leave of absence from May 16, 2022 through July 08, 2022 for a current Correctional Officer for schooling.

Additional schooling would include completing a skills program in an effort to become Peace Officer Standards and Training (POST) eligible. The employee is currently obtaining a degree, which combined with the skills program, would allow them to become POST eligible and possibly a licensed Peace Officer.

Wright moved, Nagel seconded and motion carried unanimously to approve an unpaid leave of absence from May 16, 2022 through July 08, 2022 for a current Correctional Officer for schooling.

- B. Consider approval to purchase computer software and training from Cellebrite, Inc (Parsippany, New Jersey) for a cost of \$10,065.00 with funds from the County Sheriff’s Office budget (01-201).

This software will be used to retrieve digital evidence from cell phones that are collected during investigations. In the past, the Sheriff's Office has utilized a different agency to assist with this, but the frequency of using this technology has increased. In the past year, there have been approximately 25 instances where it has been utilized. The Sheriff's Office will also use this software to assist other agencies within McLeod County with their investigations.

The training will be held in the future and will be out of state. The cost of the training is included, but additional funds will be needed to cover lodging and per diems; air travel is not anticipated to be necessary.

Donated funds will be used to cover the cost of the software and training.

Schmalz moved, Luthens seconded and motion carried unanimously to purchase computer software and training from Cellebrite, Inc (Parsippany, New Jersey) for a cost of \$10,065.00 with funds from the County Sheriff's Office budget (01-201).

8 PUBLIC WORKS – John Brunkhorst, Director and County Engineer

- A. Consider adopting Resolution 22-CB-15, prioritizing McLeod County bridge replacements and seeking State Aid financial assistance when available.

This resolution is required by Minnesota Department of Transportation (MnDOT) State Aid; it is used to gauge the funding need statewide when they seek bridge bonding funds from the legislature.

**RESOLUTION 22-CB-15
BRIDGE REPLACEMENT PRIORITY LIST**

WHEREAS: McLeod County has determined that the following bridges on the County State Aid Highway (CSAH), County Road, and Township systems are a high priority and require replacement within the next few years;

NOW, THEREFORE BE IT RESOLVED: that the following bridges are high priorities for replacement and McLeod County intends to replace these bridges as soon as possible when funds are available; and

Old Bridge	Township	Road Number	Estimated Project Cost	State Aid Funds	Town Bridge Funds	Local Funds	Bond Funds	Program Year
L9240	Acoma	200 th ST	600,000		580,000	20,000		2022
43501	Round Grove	CR 57	500,000			50,000	450,000	2024
43502	Penn	CSAH 13	550,000	300,000			250,000	2024
43505	Penn	CSAH 17	700,000	400,000			300,000	2025
43507	Bergen	CR 74	900,000			50,000	850,000	2025

BE IT FURTHER RESOLVED: that McLeod County requests financial assistance with eligible approach grading and engineering costs on Township bridges, as provided by law.

Schmalz moved, Krueger seconded and motion carried unanimously to adopt Resolution 22-CB-15.

- B. Consider authorizing Public Works to proceed with bid letting dates for the following 2022 construction projects with various funds from the Highway Construction budget (03-320):
- (a) County Projects
 1. CP 22-000-01, Countywide Pavement Marking
 2. CP 22-000-02, Countywide Seal Coat
 3. CP 22-000-03, Countywide Bridge Deck Maintenance
 4. CP 22-071-01, Bridge 43515 Deck Overlay on County Road 71
 - (b) State Aid Projects
 1. SAP 43-613-006, Bituminous Overlay on CSAH 13 from Sibley County to 212 (7.4 miles)
 2. SAP 43-599-044, Acoma Bridge L9240 Replacement, contingent upon Acoma Township approval
 - (c) State Projects
 1. SP 43-070-017, Countywide 6" Edge Line Pavement Marking

Wright moved, Nagel seconded and motion carried unanimously to authorize Public Works to proceed with bid letting dates for the following 2022 construction projects with various funds from the Highway Construction budget (03-320): (a) County Projects: 1. CP 22-000-01, Countywide Pavement Marking; 2. CP 22-000-02, Countywide Seal Coat; 3. CP 22-000-03, Countywide Bridge Deck Maintenance; 4. CP 22-071-01, Bridge 43515 Deck Overlay on County Road 71; (b) State Aid Projects: 1. SAP 43-613-006, Bituminous Overlay on CSAH 13 from Sibley County to 212 (7.4 miles); 2. SAP 43-599-044, Acoma Bridge L9240 Replacement, contingent upon Acoma Township approval; (c) State Projects: 1. SP 43-070-017, Countywide 6" Edge Line Pavement Marking.

- C. Consider award of Silver Lake Area Transportation Services (SLATS) Cold Storage Building to Ebert Construction (Corcoran, Minnesota) with a low bid of \$297,700.00 with funds from the Designated For Capital Assets budget (25-807).

Other bids received include:

- RAM General Contracting, Inc (Winsted, Minnesota): \$304,080.00
- Bradbury Stamm Construction (Saint Cloud, Minnesota): \$325,000.00
- Rice Companies (Sauk Rapids, Minnesota): \$336,175.00
- Ultra Concrete (Cokato, Minnesota): \$394,000.00

Wright moved, Schmalz seconded and motion carried unanimously to award construction of the Silver Lake Area Transportation Services (SLATS) Cold Storage Building to Ebert Construction (Corcoran, Minnesota) with a low bid of \$297,700.00 with funds from the Designated For Capital Assets budget (25-807).

- D. Consider authorizing Public Works to solicit for construction manager/architect services to draft plans and cost estimates for a shop on the Glencoe Area Transportation Services (GATS) property.

Public Works has been exploring options to replace the existing highway shop that the County sold in 2021. MnDOT and the City of Glencoe have offered to give the County space at their existing GATS property. In order to get an accurate cost, a construction manager and/or architect must be hired.

Brunkhorst shared that MnDOT is working through easement work to accommodate the construction of a County facility on the property. Public Works is looking at a 90'x100' building, which would accommodate three to four plow trucks plus other equipment. Brunkhorst noted that the County's ability to maintain a Highway Shop in Glencoe would help to maintain the current service levels in the area.

Chair Krueger said that he has received feedback from his district that they would like to see Public Works keep a presence in Glencoe.

Wright moved, Luthens seconded and motion carried unanimously to authorize Public Works to solicit for construction manager/architect services to draft plans and cost estimates for a shop on the Glencoe Area Transportation Services (GATS) property.

- E. Notification of 2023 Highway Safety Improvement Program (HSIP) Project award.

Brunkhorst shared with the Board that the County has been awarded \$500,000.00 in Highway Safety Improvement Program (HSIP) funds for the County State Aid Highway (CSAH) 25/11 Roundabout project scheduled for 2023.

9 COUNTY ATTORNEY'S OFFICE – Michael Junge, County Attorney

- A. Consider approval to retain the Temporary Assistant County Attorney upon the return of Full-Time Assistant County Attorney Lyngaas through up to ~~April 07, 2022~~, April 20, 2022, to accommodate transition of cases, workload and current staffing shortages in the County Attorney's Office.

The Temporary Assistant County Attorney was hired to cover duties during the extended leave of Full-Time Assistant County Attorney Lyngaas. Attorney Lyngaas has returned from deployment and plans to return to the office shortly. Allowing for both staff to work concurrently will assist with transition of cases, workload, and current staffing shortages within the County Attorney's Office.

Attorney Junge clarified that Assistant County Attorney Lyngaas has returned from military leave and wishes to return to work this month; without this approval, Lyngaas would not be able to return to work until late April 2022.

Wright moved, Nagel seconded and motion carried unanimously to retain the Temporary Assistant County Attorney upon the return of Full-Time Assistant County Attorney Lyngaas through up to April 20, 2022, to accommodate transition of cases, workload and current staffing shortages in the County Attorney's Office.

10 COUNTY ADMINISTRATION

Commissioners reviewed their calendars and meetings attended since February 01, 2022.

- A. Consider adopting Resolution 22-CB-12 to make a temporary loan of \$230,900.00 from the General Revenue Fund to the Ditch Fund to cover negative County and Joint Ditch Fund balances dated December 31, 2021.

The ditch loan interest was set at three percent (3%) at a public hearing on October 05, 2021.

**RESOLUTION 22-CB-12
TEMPORARY DRAINAGE LOANS**

WHEREAS, the County has individual drainage ditch systems where liabilities and deferred inflows of resources exceeded assets, resulting in individual deficit fund balances; and

WHEREAS, each year the Board of Commissioners of McLeod County have a public hearing in October to levy a special assessment for individual ditches for the following year to assess the landowners on the drainage systems; and

WHEREAS, at times the levied special assessment is spread over several years to keep the repayment cost down for the landowners; and

WHEREAS, after the special assessments have been levied on the following year(s), some drainage systems require emergency repairs which are critical to the drainage systems in maintaining the water flow.

BE IT RESOLVED, that McLeod County continues to monitor the fund balances of the drainage systems and works toward eliminating deficits in the future and bring all drainage systems to a positive fund balance.

NOW, BE IT FURTHER RESOLVED, the McLeod County Board of Commissioners authorizes Colleen Robeck, Finance Director for McLeod County to make a temporary loan of \$230,900.00 from the General Revenue Fund to the Ditch Fund to cover the following individual drainage systems negative fund balances, with a transaction date of December 31, 2021.

Ditch Number	Ditch Name	Amount
621	CD #5	\$4,500.00
624	CD #11	\$8,000.00
625	CD #12A	\$13,500.00
626	CD #13	\$3,000.00
644	CD #35	\$9,300.00
650	CD #63	\$84,000.00
664	JD #4 MCR	\$4,200.00
666	JD #5 SMC	\$400.00
680	JD #18 SMC	\$25,100.00
682	JD #24 SMCR	\$75,800.00
685	JD #15 RSMC	\$3,100.00
Total		\$230,900.00

Wright moved, Nagel seconded and motion carried unanimously to adopt Resolution 22-CB-12.

- B. Consider adopting Resolution 22-CB-13, authorizing the acceptance of gifts and contributions in the amount of \$51,850.50 for the year ended December 31, 2021.

**RESOLUTION 22-CB-13
2021 GIFTS AND CONTRIBUTIONS**

WHEREAS, Minnesota Statute 465.03 requires the County Board to accept gifts and contributions from citizens in accordance with the terms prescribed by the donor.

BE IT HEREBY RESOLVED, the McLeod County Board of Commissioners authorizes the acceptance of gifts and contributions as the terms from the following businesses and individuals in the amount of **\$51,850.50** for the year ending December 31, 2021.

Veterans Services Gifts & Contributions

25-121-000-0000-5760

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Abbott, Larry	\$310.00	Klein, Michael	\$40.00
Ainsworth, Paul	\$10.00	Klemp, Mark	\$35.00
Anderson, Keith	\$130.00	Kubasch, Gordan	\$15.00
Anderson, Paul	\$10.00	Lachermeier, William	\$45.00
Artmann, Andrew	\$90.00	Landkammer, Richard	\$50.00
Barlau, James	\$30.00	Lamott, Ed	\$10.00
Barry, Patrick	\$10.00	LaPlante, Jerome	\$45.00
Bobo, Jerry	\$10.00	Larson, Glenn	\$65.00
Brekke, Gary	\$10.00	Libra, Roger	\$40.00
Brownton American Legion	\$25.00	Lindeman, Dan	\$70.00
Bruckschen, Ernie	\$80.00	Luepke, Mark	\$10.00
Buss, Fabian	\$10.00	Mattsfield, John	\$35.00
Carlson, Jim	\$10.00	Meyer, Jerome	\$85.00
Chelin, Jim	\$10.00	Moren, Sandra	\$10.00
Christiansen, Julius	\$10.00	Nelson, Gale	\$30.00
Clough, Greg	\$30.00	Nordin, Ron	\$50.00
<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Dammann, Earl	\$10.00	Nowak, Stan	\$20.00
Dibb, Lyle	\$100.00	Olson, Randy	\$100.00
Doering, Norman	\$10.00	Olson, Richard	\$80.00
Dudley, Michael	\$20.00	Pofahl, Robert	\$20.00
Dukhorn, Duane	\$30.00	Pruitt, Maurice	\$120.00
Ehlers, Jerome	\$70.00	Roll, Michael	\$45.00
Elliott, Gerald	\$100.00	Roufs, Steven	\$35.00

Emch, Ken	\$10.00	Ruschmeyer, Myron	\$15.00
Fenske, Harry	\$10.00	Schanil, Jerome	\$20.00
Freitag, Charles	\$100.00	Schmidt, Wes	\$75.00
Gassman, Chester	\$95.00	Schochenmaier, Al	\$480.00
Gilster, John	\$210.00	Schroeder, Alvin	\$35.00
Groenke, Linus	\$195.00	Schuette, Duane	\$10.00
Gruenhagen, Don	\$15.00	Schumacher, Donald	\$10.00
Hart, Roland	\$30.00	Smith, Tim	\$100.00
Heldt, Darvin	\$10.00	Sopkowiak, Roger	\$50.00
Herbert, Paul	\$15.00	Stubson, John	\$30.00
Hoff, Gary	\$35.00	Swantek, Edward	\$90.00
Hoodecheck, Clarence	\$180.00	Tabbert, Gary	\$20.00
Horsmann, Roger	\$10.00	Thompson, Ron	\$130.00
Huitt, Lorraine	\$15.00	Thurn, Andrew	\$40.00
Iverson, John	\$15.00	Trenary, Mike	\$10.00
Jeseritz, Harold	\$10.00	Tumilty, Kathleen	\$70.00
Karkhoff, James	\$10.00	Visher, Raymond	\$90.00
Kelly, Timothy	\$20.00	Wagner, Elroy	\$10.00
Klaustermeier, Duane	\$45.00	Wigern, Duane	\$325.00
Klaustermeier, Gene	\$70.00	Total	<u>\$4,890.00</u>

Jail Canteen Gifts & Contributions

25-252-000-0000-5750

4-H After School Adventures Gifts

25-603-000-0000-5750

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Inmate Donations	<u>\$50.50</u>	McLeod County United Way	<u>\$1,500.00</u>
Total	<u>\$50.50</u>	Total	<u>\$1,500.00</u>

County Sheriff Gifts & Contributions

01-201-000-0000-5750

Chaplain Program Gifts & Contributions

25-228-000-0000-5750

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Schott, Gary	\$200.00	Winstock	<u>\$435.00</u>
Bobbing Bobber Brewing Co	<u>\$200.00</u>		
Total	<u>\$400.00</u>	Total	<u>\$435.00</u>

New Canine Account Gifts & Contributions

25-224-000-0000-5750

Social Services Gifts & Contributions

11-430-700-0000-5750 &

11-430-710-0000-5750

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
AKC Reunite	\$7,500.00	McLeod Treatment Programs	\$30,000.00

Axt, Jilliann	\$ 300.00	Stenberg, Susan	\$100.00
Glencoe Lions Club	\$6,000.00	Total	<u>\$30,100.00</u>
Langenfeld/ Fiecke	\$250.00		
Lester Praire Lions Club	\$200.00	Lions Club	\$100.00
Olson, Norma	\$100.00	Abrahamson, Brian & Jean	\$25.00
Total	<u>\$14,350.00</u>	Total	<u>\$125.00</u>

Schmalz moved, Luthens seconded and motion carried unanimously to adopt Resolution 22-CB-13.

- C. Notification of Board Workshop following the Board Meeting on March 01, 2022 at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

OTHER

Open Forum
Press Relations

RECESS

The next County Board meeting will be held on March 01, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

Luthens moved, Wright seconded and motion carried unanimously to recess at 10:05 a.m. until March 01, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

ATTEST:

Doug Krueger, Board Chair

Sheila Murphy, County Administrator

***** **McLeod County IFS** *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1	Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3	DEPT			County Wide			
	658	MCLEOD PUBLISHING INC					
		01-003-000-0000-6241		BURNING ORDINANCE		Printing & Publishing	N
		01-003-000-0000-6241		TRUTH & TAXATION HEARING		Printing & Publishing	N
	658	MCLEOD PUBLISHING INC		2 Transactions			
3	DEPT Total:			County Wide	1 Vendors	2 Transactions	
5	DEPT			Board of County Commissioners			
	658	MCLEOD PUBLISHING INC					
		01-005-000-0000-6241		DECEMBER 13 MINUTES		Printing & Publishing	N
		01-005-000-0000-6241		DECEMBER 21 MINUTES		Printing & Publishing	N
		01-005-000-0000-6241		DECEMBER 28 MINUTES		Printing & Publishing	N
	658	MCLEOD PUBLISHING INC		3 Transactions			
5	DEPT Total:			Board of County Commissioners	1 Vendors	3 Transactions	
13	DEPT			Court Administrator			
	812	GAVIN JANSSEN & STABENOW & MOLDAN					
		01-013-000-0000-6273		COURT APPT CC P1-01-1127	20091107-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT DW PR-19-1377	20190195-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT DS PR-21-1842	202100222-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT SN PR-21-783	20210086-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273	AP 4	COURT APPT HM PR-21-691	20210094-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT DM PR-21-850	20210097-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273	AP 4	COURT APPT DK PR-21-850	20210097-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273	AP 4	COURT APPT WR PR-21-1531	20210180-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT TN PX-00-398	20210204-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273		COURT APPT JH PR-21-1762	20210211-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273	AP 4	COURT APPT JH PR-21-1762	20210211-000M	Court Appt Atty - Other	Y
		01-013-000-0000-6273	AP 4	COURT APPT DS PR-21-1842	20210222-000M	Court Appt Atty - Other	Y
	812	GAVIN JANSSEN & STABENOW & MOLDAN		12 Transactions			
	7959	JLT LAW & MEDIATION					
		01-013-000-0000-6272	AP 4	COURT APPT JH/JH JV-21-213	137477	Court Appt Atty - Dep/Neg/Ter	Y
	7959	JLT LAW & MEDIATION		1 Transactions			
	7385	PRIEST LAW FIRM LTD					

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-013-000-0000-6272		1,113.54	COURT APPOINT MJ/CJ/BC	JV-21-124	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		110.00	COURT APPOINT BP/NP	JV-21-77	Court Appt Atty - Dep/Neg/Ter	Y
7385	PRIEST LAW FIRM LTD		1,223.54		2 Transactions		
3627	WRIGHT COUNTY SHERIFF						
	01-013-000-0000-6207		70.00	PAPER SERVICE EMG JV-21-61	20200314	Juvenile Delinquency Fee	N
3627	WRIGHT COUNTY SHERIFF		70.00		1 Transactions		
13	DEPT Total:		3,161.04	Court Administrator	4 Vendors	16 Transactions	
31	DEPT			County Administrator			
935	AMERICAN SOLUTIONS FOR BUSINESS						
	01-031-000-0000-6402		273.29	1099 FORMS & ENVELOPES	INV05820265	Office Supplies	N
935	AMERICAN SOLUTIONS FOR BUSINESS		273.29		1 Transactions		
14	ASSOCIATION OF MINNESOTA COUNTIES						
	01-031-000-0000-6245		258.00	PRACTICAL LEADERSHIP-HT/SM	60382	Dues & Registration Fees	N
14	ASSOCIATION OF MINNESOTA COUNTIES		258.00		1 Transactions		
1886	BMO						
	01-031-000-0000-6336		307.15	SHERATON BLOOMINGTON	1725	Meals, Lodging, Parking & Miscellaneous	N
	01-031-000-0000-6336		205.88	SLEEP INN & SUITES	1725	Meals, Lodging, Parking & Miscellaneous	N
	01-031-000-0000-6350		76.86	FLOWER SHOP	1725	Other Services & Charges	N
	01-031-000-0000-6350		30.34	OTC BRANDS	1725	Other Services & Charges	N
	01-031-000-0000-6403		175.10	VISTAPRINT	1725	Printed Paper Supplies	N
	01-031-000-0000-6450		39.00	JOTFORM.INC	1725	Subscriptions	N
	01-031-000-0000-6450		33.92	CANVA	1725	Subscriptions	N
	01-031-000-0000-6336		205.88-	SLEEP INN & SUITES	9211	Meals, Lodging, Parking & Miscellaneous	N
1886	BMO		662.37		8 Transactions		
658	MCLEOD PUBLISHING INC						
	01-031-000-0000-6241		57.28	ADMIN		Printing & Publishing	N
				01/05/2022	01/05/2022		
	01-031-000-0000-6241		100.64	ADMIN		Printing & Publishing	N
				01/09/2022	01/09/2022		
	01-031-000-0000-6241		118.44	ADMIN		Printing & Publishing	N
				01/19/2022	01/23/2022		
658	MCLEOD PUBLISHING INC		276.36		3 Transactions		

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
31	DEPT Total:			1,470.02	County Administrator	4 Vendors	13 Transactions	
65	DEPT				Information Technology			
1886	BMO							
	01-065-000-0000-6321			196.00	GLOBAL SIGN	1758	Maintenance Agreements	N
1886	BMO			196.00		1 Transactions		
65	DEPT Total:			196.00	Information Technology	1 Vendors	1 Transactions	
76	DEPT				Central Services - County Wide			
83	AT&T MOBILITY							
	01-076-000-0000-6203			1,035.59	WIRELESS SERVICES	287295497076	Communications	N
					12/26/2021	01/25/2022		
83	AT&T MOBILITY			1,035.59		1 Transactions		
1886	BMO							
	01-076-000-0000-6205			383.30	USPS	0412	Postage & Postal Box Rental	N
1886	BMO			383.30		1 Transactions		
576	FINKEN WATER CENTERS							
	01-076-000-0000-6350			185.00	WATER COOLER RENTAL	0401513	Other Services & Charges	N
					02/01/2022	02/28/2022		
576	FINKEN WATER CENTERS			185.00		1 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC							
	01-076-000-0000-6402			17.59	STAPELS/PENS	IN3642653	Office Supplies	N
	01-076-000-0000-6402			47.78	OFFICE SUPPLIES	IN3644910	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC			65.37		2 Transactions		
1160	MCLEOD COUNTY AUDITOR TREASURER							
	01-076-000-0000-6338			288.75	VEHICLE REGISTRATION 19.25 X15		Motor Pool Expenses	N
1160	MCLEOD COUNTY AUDITOR TREASURER			288.75		1 Transactions		
1857	METRO SALES INC							
	01-076-000-0000-6321	AP	4	92.71	COPIER MAINT MPC3004EX-VET SVC	INV1949719	Maintenance Agreements	N
	01-076-000-0000-6321	AP	4	1.88	FINANCE CHARGE	INV1957995	Maintenance Agreements	N
	01-076-000-0000-6321			90.79	COPIER MAINT MPC3004EX-VET SVC	INV1970866	Maintenance Agreements	N
	01-076-000-0000-6321			157.32	COPIER MAINT MPC3503-ENV SVC	INV1974547	Maintenance Agreements	N

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1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-076-000-0000-6321		4.76	COPIER MAINT MP3554-BLDG MAINT	INV1974548	Maintenance Agreements	N
	01-076-000-0000-6321		1.00	FINANCE CHARGE	INV1978121	Maintenance Agreements	N
	01-076-000-0000-6321		107.59	COPIER MAINT MPC4504EX-REC	INV1979725	Maintenance Agreements	N
1857	METRO SALES INC		456.05	7 Transactions			
1990	SHRED-N-GO INC						
	01-076-000-0000-6350		197.50	SHREDDING	130454	Other Services & Charges	N
				01/25/2022	01/25/2022		
1990	SHRED-N-GO INC		197.50	1 Transactions			
63420	SPEE DEE DELIVERY						
	01-076-000-0000-6205		111.97	SPEEDEE CHARGES	519012	Postage & Postal Box Rental	N
				01/05/2022	01/29/2022		
63420	SPEE DEE DELIVERY		111.97	1 Transactions			
1083	WEX BANK						
	01-076-000-0000-6338		696.45	FUEL	78080431	Motor Pool Expenses	N
				01/01/2022	01/31/2022		
1083	WEX BANK		696.45	1 Transactions			
76	DEPT Total:		3,419.98	Central Services - County Wide	9 Vendors	16 Transactions	
91	DEPT			County Attorney			
3165	BLUE EARTH COUNTY SHERIFFS OFFICE						
	01-091-000-0000-6350	AP 4	65.00	SVC OF DOC	2021-1788	Other Services & Charges	N
3165	BLUE EARTH COUNTY SHERIFFS OFFICE		65.00	1 Transactions			
1886	BMO						
	01-091-000-0000-6402		61.87	AMAZON	1733	Office Supplies	N
1886	BMO		61.87	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-091-000-0000-6402		221.39	OFFICE SUPPLIES	IN3631499	Office Supplies	N
	01-091-000-0000-6402		5.01	OFFICE SUPPLIES	IN3632712	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		226.40	2 Transactions			
4796	MINNESOTA SECRETARY OF STATE						
	01-091-000-0000-6245		120.00	NOTARY J JOHNSON		Dues & Registration Fees	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
4796	MINNESOTA SECRETARY OF STATE				120.00							
							1 Transactions					
60963	SEVEN COUNTY PROCESS SERVERS LLC											
	01-091-000-0000-6350				67.00	SVC OF DOC		20220082		Other Services & Charges		Y
60963	SEVEN COUNTY PROCESS SERVERS LLC				67.00		1 Transactions					
358	THOMPSON REUTERS WEST											
	01-091-000-0000-6203				1,076.06	WESTLAW		845773206		Communications		N
	01-091-000-0000-6450				464.88	BOOKS/PAMPHLETS/CDS		845865478		Subscriptions		N
358	THOMPSON REUTERS WEST				1,540.94		2 Transactions					
91	DEPT Total:				2,081.21	County Attorney			6 Vendors		8 Transactions	
103	DEPT					County Assessor						
1886	BMO											
	01-103-000-0000-6245				22.86	BEEN VERIFIED		0404		Dues & Registration Fees		N
	01-103-000-0000-6245				225.00	IAAO		0404		Dues & Registration Fees		N
	01-103-000-0000-6245		AP	4	630.00	MAAO		0404		Dues & Registration Fees		N
1886	BMO				877.86		3 Transactions					
8564	OFFICE DEPOT INC											
	01-103-000-0000-6402				209.91	OFFICE SUPPLIES		222618108001		Office Supplies		N
8564	OFFICE DEPOT INC				209.91		1 Transactions					
103	DEPT Total:				1,087.77	County Assessor			2 Vendors		4 Transactions	
111	DEPT					Courthouse Building						
8084	ALL MIGHTY MOVERS											
	01-111-000-0000-6350				893.75	MOVING SERVICE		INV0082		Other Services & Charges		N
8084	ALL MIGHTY MOVERS				893.75		1 Transactions					
3375	FOSTER MECHANICAL											
	01-111-000-0000-6303				431.50	HVAC-C SYSTEM/EQUIP REPAIR		16787		Repair & Maintenance Services		N
3375	FOSTER MECHANICAL				431.50		1 Transactions					
5967	GLENCOE FLEET SUPPLY INC											
	01-111-000-0000-6425				2.39	SPRAY DEICER WINDSCHEILD		058072		Repair & Maintenance Supplies		N
	01-111-000-0000-6425				5.49	SANDPAPER		058334		Repair & Maintenance Supplies		N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5967	GLENCOE FLEET SUPPLY INC		37.85	CITRIS CLEANER/BULB	058525	Repair & Maintenance Supplies	N
				3 Transactions			
869	HILLYARD HUTCHINSON		1,200.00	VACUUM SENSOR	604627937	Repair & Maintenance Supplies	N
869	HILLYARD HUTCHINSON		1,200.00				
				1 Transactions			
1202	MEI TOTAL ELEVATOR SOLUTIONS		156.94	MONTHLY SERVICES-CH	948823	Repair & Maintenance Services	N
				02/01/2022 02/28/2022			
1202	MEI TOTAL ELEVATOR SOLUTIONS		156.94				
				1 Transactions			
743	PLUNKETTS PEST CONTROL INC		200.00	PEST CONTROL	7404290	Repair & Maintenance Services	N
743	PLUNKETTS PEST CONTROL INC		200.00				
				1 Transactions			
2345	UTILITY ENERGY SYSTEMS INC		650.00	SERVICE PROPANE SYSTEM	31175	Repair & Maintenance Services	N
2345	UTILITY ENERGY SYSTEMS INC		650.00				
				1 Transactions			
111	DEPT Total:		3,570.04	Courthouse Building	7 Vendors	9 Transactions	
113	DEPT			Government Center Building			
3375	FOSTER MECHANICAL		253.00	HVAC-C SYSTEM/EQUIP REPAIR	16788	Repair & Maintenance Services	N
			262.22	NO HEAT RENTAL HOUSE	16825	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		515.22				
				2 Transactions			
743	PLUNKETTS PEST CONTROL INC		172.33	PEST CONTROL	7404290	Repair & Maintenance Services	N
743	PLUNKETTS PEST CONTROL INC		172.33				
				1 Transactions			
3415	SUMMIT FIRE PROTECTION		315.00	FIRE ALARM INSPECTION	150011175	Repair & Maintenance Services	N
			378.00	FIRE ALARM INSPECTION	150011176	Repair & Maintenance Services	N
3415	SUMMIT FIRE PROTECTION		693.00				
				2 Transactions			
5326	ULINE		343.50	STORAGE RACK	144324325	Repair & Maintenance Supplies	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5326	ULINE		343.50		1 Transactions		
113	DEPT Total:		1,724.05	Government Center Building	4 Vendors	6 Transactions	
114	DEPT			Environmental Services Building			
576	FINKEN WATER CENTERS 01-114-000-0000-6350		18.50	WATER COOLER RENTAL 02/01/2022 02/28/2022	1000552	Other Services & Charges	N
576	FINKEN WATER CENTERS		18.50		1 Transactions		
869	HILLYARD HUTCHINSON 01-114-000-0000-6415		177.69	FILTER/CORD/BRUSH SET	700492490	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		177.69		1 Transactions		
32875	HUTCHINSON UTILITIES COMMISSION 01-114-000-0000-6253		3,260.21	ELECTRIC ES 01/01/2022 02/01/2022	00410076	Electricity	N
	01-114-000-0000-6255		5,822.28	GAS ES 01/01/2022 02/01/2022	00410076	Natural Gas	N
32875	HUTCHINSON UTILITIES COMMISSION		9,082.49		2 Transactions		
114	DEPT Total:		9,278.68	Environmental Services Building	3 Vendors	4 Transactions	
117	DEPT			Fairgrounds			
2777	ACE HARDWARE 01-117-000-0000-6425		18.31	#5900 FAIRG SUPPLIES	349264	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		7.67	#5900 FAIRG SUPPLIES	349266	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		68.68	#5900 FAIRG SUPPLIES	349300	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		24.57	#5900 FAIRG SUPPLIES	K49789	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		16.65	#5900 FAIRG SUPPLIES	K49821	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		13.88	#5900 FAIRG SUPPLIES	K49825	Repair & Maintenance Supplies	N
2777	ACE HARDWARE		149.76		6 Transactions		
1886	BMO 01-117-000-0000-6455		40.02	BP	1741	Motor Fuels & Lubrication	N
	01-117-000-0000-6455		42.00	BP	1741	Motor Fuels & Lubrication	N
	01-117-000-0000-6455		18.15	BP	1741	Motor Fuels & Lubrication	N
	01-117-000-0000-6415		20.43	WALMART	1746	Cleaning Supplies	N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

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1886	BMO		120.60		4 Transactions		
8197	CENTRAL HYDRAULICS INC						
	01-117-000-0000-6425		39.61	PARTS	62927	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		53.26	PARTS	62943	Repair & Maintenance Supplies	N
8197	CENTRAL HYDRAULICS INC		92.87		2 Transactions		
134	CITY OF HUTCHINSON						
	01-117-000-0000-6455		92.82	HATS FUEL	0000045240	Motor Fuels & Lubrication	N
	01-117-000-0000-6455		40.43	HATS FUEL	0000045240	Motor Fuels & Lubrication	N
134	CITY OF HUTCHINSON		133.25		2 Transactions		
869	HILLYARD HUTCHINSON						
	01-117-000-0000-6415		73.59	FAIRG SUPPLIES	604605013	Cleaning Supplies	N
	01-117-000-0000-6415		123.57	FAIRG SUPPLIES	604618129	Cleaning Supplies	N
	01-117-000-0000-6415		132.85	FAIRG SUPPLIES	604618130	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		330.01		3 Transactions		
2825	MENARDS HUTCHINSON						
	01-117-000-0000-6425		3.86	INV# 27238 - FAIRG	ACCT#31550277	Repair & Maintenance Supplies	N
	01-117-000-0000-6612		159.99	INV# 26419 - FAIRG	ACCT#31550277	Capital - \$100 - \$5,000 (Inventory)	N
2825	MENARDS HUTCHINSON		163.85		2 Transactions		
1087	O REILLY AUTOMOTIVE INC						
	01-117-000-0000-6425		3.40	PARTS	1522325163	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		6.99	PARTS	1522326466	Repair & Maintenance Supplies	N
1087	O REILLY AUTOMOTIVE INC		10.39		2 Transactions		
7118	RUNNINGS SUPPLY INC						
	01-117-000-0000-6425		26.40	#950888 - FAIRG SUPPLIES	5477504	Repair & Maintenance Supplies	N
7118	RUNNINGS SUPPLY INC		26.40		1 Transactions		
4718	UHL COMPANY						
	01-117-000-0000-6350		360.00	SECURITY ALARM SYSTEM MONITORI	67429	Other Services & Charges	N
4718	UHL COMPANY		360.00		1 Transactions		
117	DEPT Total:		1,387.13	Fairgrounds	9 Vendors	23 Transactions	

121 DEPT

Veteran Services

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2101	KGLB-AM RADIO	01-121-000-0000-6240			110.00	VETERANS SPOTLIGHT SHOW		54211-6		Miscellaneous Advertising		N
2101	KGLB-AM RADIO				110.00		1 Transactions					
1160	MCLEOD COUNTY AUDITOR TREASURER	01-121-000-0000-6327			19.25	REG & TABS 2019 FORD FLEX				General Auto Maintenance		N
1160	MCLEOD COUNTY AUDITOR TREASURER				19.25		1 Transactions					
121	DEPT Total:				129.25	Veteran Services		2 Vendors		2 Transactions		
143	DEPT					License Bureau						
205	MARCO TECHNOLOGIES LLC	01-143-000-0000-6321			38.00	FEBRUARY 2022 PRINT CONTRACT		INV9603894		Maintenance Agreements		N
		01-143-000-0000-6321			5.00	SUPPLY FREIGHT		INV9603894		Maintenance Agreements		N
205	MARCO TECHNOLOGIES LLC				43.00		2 Transactions					
143	DEPT Total:				43.00	License Bureau		1 Vendors		2 Transactions		
201	DEPT					County Sheriff's Office						
604	B & B TIRE AND AUTO REPAIR LLC	01-201-000-0000-6324			380.66	AIR FILTER/DIFF FLUID #179		23132		Towing		Y
		01-201-000-0000-6324			880.12	OC/SPARK PLUGS/TRANS FLUSH#156		23213		Towing		Y
604	B & B TIRE AND AUTO REPAIR LLC				1,260.78		2 Transactions					
1886	BMO	01-201-000-0000-6245			25.00	SOTA		5114		Dues & Registration Fees		N
		01-201-000-0000-6245			25.00	SOTA		5114		Dues & Registration Fees		N
		01-201-000-0000-6245	AP	4	25.00	MN IAAI		5114		Dues & Registration Fees		N
		01-201-000-0000-6245			25.00	SOTA		5114		Dues & Registration Fees		N
		01-201-000-0000-6265	AP	4	142.00	ATLAS BUSINESS SOLUTIONS		5114		Professional Services		N
		01-201-000-0000-6265			142.00	ATLAS BUSINESS SOLUTIONS		5114		Professional Services		N
		01-201-000-0000-6402			82.02	AMAZON		5114		Office Supplies		N
		01-201-000-0000-6402	AP	4	29.96	AMAZON		5114		Office Supplies		N
		01-201-000-0000-6402			46.00	AMAZON		5114		Office Supplies		N
		01-201-000-0000-6402			25.99	AMAZON		5114		Office Supplies		N
		01-201-000-0000-6450	AP	4	10.00	RECONYX		5114		Subscriptions		N
		01-201-201-0000-6360			770.00	LES LLC		5114		Training - Administration		N
		01-201-202-0000-6336			241.72	HILTON GARDEN INN		5114		Meals, Lodging, Parking & Miscellaneous		N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-201-202-0000-6360			50.00	BCA		5114		Training - Communications/Records		N
		01-201-202-0000-6360			41.88	COURSERA		5114		Training - Communications/Records		N
		01-201-202-0000-6360			50.00	BCA		5114		Training - Communications/Records		N
		01-201-202-0000-6360			50.00	BCA		5114		Training - Communications/Records		N
		01-201-000-0000-6402			22.99	AMAZON		6826		Office Supplies		N
		01-201-000-0000-6402			21.96	AMAZON		6826		Office Supplies		N
1886	BMO				1,826.52							19 Transactions
6057	CARS ON PATROL SHOP LLC											
		01-201-000-0000-6327			92.44	HEADLIGHT/TURN SIGNAL #178		21710		General Auto Maintenance		Y
		01-201-000-0000-6327			227.94	OC/BATTERY #157		21885		General Auto Maintenance		Y
		01-201-000-0000-6327			220.14	SPARK PLUGS #172		21892		General Auto Maintenance		Y
		01-201-000-0000-6327			75.00	MOUNT BALANCE TIRES #176		21893		General Auto Maintenance		Y
6057	CARS ON PATROL SHOP LLC				615.52							4 Transactions
134	CITY OF HUTCHINSON											
		01-201-000-0000-6455			96.74	FUEL		0000045241		Motor Fuels & Lubrication		N
						01/01/2022	01/31/2022					
134	CITY OF HUTCHINSON				96.74							1 Transactions
4724	COUNTY OF ANOKA											
		01-201-000-0000-6369			20,616.00	1ST QTR 2022 MEDICAL EXAMINER		M220113006		Medical Examiner		N
4724	COUNTY OF ANOKA				20,616.00							1 Transactions
704	DOBRATZ HANTGE CHAPEL											
		01-201-000-0000-6215			590.00	REMOVAL/TRANSPORT-JC				Transportation Expense for Autopsies		Y
704	DOBRATZ HANTGE CHAPEL				590.00							1 Transactions
8072	FAUL PSYCHOLOGICAL											
		01-201-000-0000-6265			650.00	PRE EMPLOYMENT-C SCHNABEL		1024		Professional Services		N
8072	FAUL PSYCHOLOGICAL				650.00							1 Transactions
5385	GOPHER STATE FIRE EQUIPMENT COMPA											
		01-201-000-0000-6350	AP	4	30.00	EXTINGUISHER RE CHARGE		129276		Other Services & Charges		N
		01-201-000-0000-6350	AP	4	2.00	NECK O-RING		129276		Other Services & Charges		N
		01-201-000-0000-6350	AP	4	20.00	10#S ABC DRY CHEMICAL		129276		Other Services & Charges		N
		01-201-000-0000-6350	AP	4	45.00	SERVICE CALL		129276		Other Services & Charges		N
		01-201-000-0000-6350	AP	4	9.50	VALVE STEM		129276		Other Services & Charges		N

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1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5385	GOPHER STATE FIRE EQUIPMENT COMPA		106.50		5 Transactions		
506	INSIGHT PUBLIC SECTOR						
	01-201-000-0000-6612		283.85	SQUAD PRINTER	1100910173	Capital - \$100 - \$5,000 (Inventory)	N
	01-201-000-0000-6612		45.88	POWER ADAPTOR	1100910173	Capital - \$100 - \$5,000 (Inventory)	N
506	INSIGHT PUBLIC SECTOR		329.73		2 Transactions		
6493	INTEREUM INC						
	01-201-000-0000-6612		1,854.95	2 OFFICE CHAIRS FOR DISPATCH	184734	Capital - \$100 - \$5,000 (Inventory)	N
6493	INTEREUM INC		1,854.95		1 Transactions		
1129	KDUZ						
	01-201-000-0000-6241		144.00	SNOWMOBILE/ATV SAFETY	56127-1	Printing & Publishing	N
1129	KDUZ		144.00		1 Transactions		
3524	MINNESOTA HWY SAFETY & RESEARCH C						
	01-201-206-0000-6360		465.00	EVO/PIT REFRESHER 2HR ONLINE	337900	Training - Patrol	N
3524	MINNESOTA HWY SAFETY & RESEARCH C		465.00		1 Transactions		
5771	NUVERA						
	01-201-000-0000-6203		143.68	111-2290 SPEC ACC VOICE	ACCT#148409	Communications	N
				02/01/2022 02/28/2022			
5771	NUVERA		143.68		1 Transactions		
2869	OCCUPATIONAL HEALTH CENTER OF MINI						
	01-201-000-0000-6265		425.00	PRE EMPLOYMENT PHYSICAL-CS	103509530	Professional Services	Y
2869	OCCUPATIONAL HEALTH CENTER OF MINI		425.00		1 Transactions		
3752	STAR GROUP LLC						
	01-201-000-0000-6327		16.99	FOG LIGHT BULB #178	155717	General Auto Maintenance	N
	01-201-000-0000-6327		50.07	WIPER BLADES #173	156029	General Auto Maintenance	N
3752	STAR GROUP LLC		67.06		2 Transactions		
4274	SUBURBAN TIRE WHOLESALE INC						
	01-201-000-0000-6327		589.68	ENFORCER WINTER TIRES (4) #158	10184429	General Auto Maintenance	N
4274	SUBURBAN TIRE WHOLESALE INC		589.68		1 Transactions		
2579	TRANS UNION LLC						
	01-201-000-0000-6265		11.86	CREDIT REPORT-RC	01206046	Professional Services	N

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1 General Revenue Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2579	TRANS UNION LLC				11.86			1 Transactions				
1083	WEX BANK	01-201-000-0000-6455			9,583.72	FUEL	01/01/2022 01/31/2022	78062670		Motor Fuels & Lubrication		N
1083	WEX BANK				9,583.72			1 Transactions				
6527	WINSTED LAUNDRY & CARWASH	01-201-000-0000-6327			27.00	CAR WASHES (3) JANUARY		333		General Auto Maintenance		N
6527	WINSTED LAUNDRY & CARWASH				27.00			1 Transactions				
201	DEPT Total:				39,403.74	County Sheriff's Office		19 Vendors		47 Transactions		
251	DEPT					County Jail						
5983	ADVANCED CORRECTIONAL HEALTHCARI											
	01-251-000-0000-6268		AP	4	164.32-	4TH QTR BILLING ADP	12/01/2021 12/31/2021	114373		Medical Aid to Prisoners		Y
	01-251-000-0000-6268				2,444.89	MEDICAL SERVICES PER CONTRACT	03/01/2022 03/31/2022	114736		Medical Aid to Prisoners		Y
	01-251-000-0000-6268				2,747.06	MENTAL HEALTH SERVICES	03/01/2022 03/31/2022	114736		Medical Aid to Prisoners		Y
	01-251-000-0000-6268		AP	4	150.14	POOL/CAP OVRAGE COSTS	12/01/2021 12/31/2021	114737		Medical Aid to Prisoners		Y
5983	ADVANCED CORRECTIONAL HEALTHCARI				5,177.77			4 Transactions				
1886	BMO											
	01-251-000-0000-6360				26.85	ALLIANZ TRAVEL INSURANCE		6826		Training		N
	01-251-000-0000-6360				292.19	AMERICAN AIRLINES		6826		Training		N
	01-251-000-0000-6360				345.00	AMERICAN JAIL ASSOCIATION		6826		Training		N
	01-251-000-0000-6415				17.43	AMAZON		6826		Cleaning Supplies		N
	01-251-000-0000-6460		AP	4	174.95	AMAZON		6826		Jail Supplies		N
	01-251-000-0000-6460		AP	4	25.03	AMAZON		6826		Jail Supplies		N
	01-251-000-0000-6461				72.00	AMAZON		6826		Inmate Supplies		N
	01-251-000-0000-6360				385.00	LAW ENFORCEMENT SEMINARS		9964		Training		N
	01-251-000-0000-6360				2,304.00	MINNESOTA SHERIFFS ASSOCIATION		9964		Training		N
	01-251-000-0000-6360				200.00	MINNESOTA SHERIFFS ASSOCIATION		9964		Training		N
	01-251-000-0000-6360				147.00	MINNESOTA SHERIFFS ASSOCIATION		9964		Training		N
	01-251-000-0000-6460				6.93	GLENCOE FLEET SUPPLY		9964		Jail Supplies		N
	01-251-000-0000-6460		AP	4	3.53	GLENCOE FLEET SUPPLY		9964		Jail Supplies		N

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1 General Revenue Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
1886	BMO				3,999.91							
								13 Transactions				
869	HILLYARD HUTCHINSON	01-251-000-0000-6415			316.04	BLEACH/DETERGENT		604627938		Cleaning Supplies		N
869	HILLYARD HUTCHINSON				316.04							
								1 Transactions				
1457	PRO AUTO & TRANSMISSION REPAIR INC	01-251-000-0000-6327			703.16	REMOVE/REPLACE WHEEL BEARINGS		3084156		General Auto Maintenance		N
1457	PRO AUTO & TRANSMISSION REPAIR INC				703.16							
								1 Transactions				
1083	WEX BANK	01-251-000-0000-6455			468.88	FUEL		78062646		Motor Fuels & Lubrication		N
						01/01/2022	01/31/2022					
		01-251-000-0000-6455			13.24	REBATES		78062646		Motor Fuels & Lubrication		N
						01/01/2022	01/31/2022					
1083	WEX BANK				455.64							
								2 Transactions				
3627	WRIGHT COUNTY SHERIFF	01-251-000-0000-6268	AP	4	157.15	MONTICELLO ASSOC OMS		22001		Medical Aid to Prisoners		N
		01-251-000-0000-6224	AP	4	495.00	9 DAYS BOARDING FOR AS		22007		Prisoner Boarding		N
		01-251-000-0000-6268	AP	4	48.06	DEC PRESCRIPTION MEDS FOR AS		22015		Medical Aid to Prisoners		N
3627	WRIGHT COUNTY SHERIFF				700.21							
								3 Transactions				
251	DEPT Total:				11,352.73	County Jail				6 Vendors		24 Transactions
257	DEPT					SENTENCE TO SERVE PROGRAM						
1886	BMO	01-257-000-0000-6425	AP	4	80.98	MENARDS		3670		Repair & Maintenance Supplies		N
1886	BMO				80.98							
								1 Transactions				
1083	WEX BANK	01-257-000-0000-6455			231.91	FUEL		78062646		Motor Fuels & Lubrication		N
						01/01/2022	01/31/2022					
1083	WEX BANK				231.91							
								1 Transactions				
257	DEPT Total:				312.89	SENTENCE TO SERVE PROGRAM				2 Vendors		2 Transactions
281	DEPT					Emergency Management						

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1 General Revenue Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1886	BMO							
	01-281-000-0000-6402	AP	4	176.89	AMAZON	5114	Office Supplies	N
	01-281-000-0000-6402	AP	4	37.07	AMAZON	5114	Office Supplies	N
1886	BMO			213.96	2 Transactions			
281	DEPT Total:			213.96	Emergency Management	1 Vendors	2 Transactions	
485	DEPT				County Public Health Nursing			
1886	BMO							
	01-485-000-0000-6245	AP	4	1,755.00	GREAT KIDS INC	0891	Dues & Registration Fees	N
	01-485-000-0000-6350	AP	4	400.00	ELLISON CENTER	0891	Other Services & Charges	N
	01-485-000-0000-6409			125.70	AMAZON	0891	Grant Funded Supplies	N
1886	BMO			2,280.70	3 Transactions			
4410	GEHLEN/JEANNINE							
	01-485-490-0000-6047			100.80	CHORE SERVICES ID #829654.01 01/10/2022 01/30/2022		Chore Services	Y
	01-485-490-0000-6047			99.00	CHORE SERVICES ID #829877.01 01/03/2022 01/31/2022		Chore Services	Y
	01-485-490-0000-6047			252.00	CHORE SERVICES ID #829877.01 01/03/2022 01/31/2022		Chore Services	Y
	01-485-490-0000-6047			120.96	CHORE SERVICES ID #812329.01 01/06/2022 01/27/2022		Chore Services	Y
	01-485-490-0000-6047			181.44	CHORE SERVICES ID #812329.01 01/06/2022 01/27/2022		Chore Services	Y
	01-485-490-0000-6047			80.64	CHORE SERVICES ID #815481.01 01/04/2022 01/27/2022		Chore Services	Y
	01-485-490-0000-6047			110.88	CHORE SERVICES ID #815481.01 01/04/2022 01/27/2022		Chore Services	Y
4410	GEHLEN/JEANNINE			945.72	7 Transactions			
5217	PATINO/CARMEN							
	01-485-000-0000-6269			952.41	26.5 HRS JAN @ \$35.94		Contracts	Y
	01-485-000-0000-6335			9.80	28 MILEAGE JAN 2022 @ .35		Mileage Expense	Y
5217	PATINO/CARMEN			962.21	2 Transactions			
6625	POEPPING/DIANN							
	01-485-490-0000-6047			191.52	CHORE SERVICES ID #824225.01 01/19/2022 01/31/2022		Chore Services	Y

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-485-490-0000-6047		161.28	CHORE SERVICES ID #812652.01 01/06/2022 01/27/2022		Chore Services	Y
	01-485-490-0000-6047		191.52	CHORE SERVICES ID #824225.01 01/03/2022 01/17/2022		Chore Services	Y
6625	POEPPING/DIANN		544.32		3 Transactions		
4330	POEPPING/RON 01-485-490-0000-6047		54.00	CHORE SERVICES ID #817101.01 01/08/2022 01/24/2022		Chore Services	Y
4330	POEPPING/RON		54.00		1 Transactions		
4925	ZAJICEK/KAREN 01-485-490-0000-6047		322.56	CHORE SERVICES ID #816349.01 01/04/2022 01/26/2022		Chore Services	Y
	01-485-490-0000-6047		201.60	CHORE SERVICES ID #827373.01 01/03/2022 01/31/2022		Chore Services	Y
	01-485-490-0000-6047		302.40	CHORE SERVICES ID #816567.01 01/04/2022 01/31/2022		Chore Services	Y
4925	ZAJICEK/KAREN		826.56		3 Transactions		
485	DEPT Total:		5,613.51	County Public Health Nursing	6 Vendors	19 Transactions	
501	DEPT			Culture & Recreation			
	7612 MCLEOD ALLIANCE FOR VICTIMS 01-501-000-0000-6881		7,500.00	2022 ALLOCATION		Allocation - McLeod Victims Alliance	N
	7612 MCLEOD ALLIANCE FOR VICTIMS		7,500.00		1 Transactions		
501	DEPT Total:		7,500.00	Culture & Recreation	1 Vendors	1 Transactions	
520	DEPT			County Parks			
	2777 ACE HARDWARE 01-520-000-0000-6425		13.55	#5900 PARKS SUPPLIES	349397	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		22.54	#5900 PARKS SUPPLIES	349546	Repair & Maintenance Supplies	N
	2777 ACE HARDWARE		36.09		2 Transactions		
	1886 BMO 01-520-000-0000-6203		63.83	NORTHLAND CONNECT	1741	Communications	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1886	BMO		63.83		1 Transactions		
134	CITY OF HUTCHINSON						
	01-520-000-0000-6455		66.72	HATS FUEL	0000045240	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		341.74	HATS FUEL	0000045240	Motor Fuels & Lubrication	N
134	CITY OF HUTCHINSON		408.46		2 Transactions		
136	HUTCHINSON CO-OP						
	01-520-000-0000-6455		24.00	FUEL	1693135	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		40.01	FUEL	1697297	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		30.01	FUEL	1702258	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		16.00	FUEL	1725331	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		159.37	LP	1925	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		655.30	LP	26878	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		680.64	LP	8491	Motor Fuels & Lubrication	N
136	HUTCHINSON CO-OP		1,605.33		7 Transactions		
2825	MENARDS HUTCHINSON						
	01-520-000-0000-6425		33.95	INV# 26806 - PARKS	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		28.98	INV# 26861 - PARKS	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		49.29	INV# 26105 - PARKS	ACCT#31550277	Repair & Maintenance Supplies	N
2825	MENARDS HUTCHINSON		112.22		3 Transactions		
520	DEPT Total:		2,225.93	County Parks	5 Vendors	15 Transactions	
603	DEPT			County Extension			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-603-000-0000-6402		35.24	OFFICE SUPPLIES	IN3639182	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		35.24		1 Transactions		
603	DEPT Total:		35.24	County Extension	1 Vendors	1 Transactions	
609	DEPT			Enviornmental Services			
1197	BROWNTON ROD & GUN CLUB INC						
	01-609-000-0000-6890		2,500.00	2022 ALLOCATION-AERATION		Allocation	G
1197	BROWNTON ROD & GUN CLUB INC		2,500.00		1 Transactions		
137	HUTCHINSON LEADER						

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-609-000-0000-6241		58.48	LEGAL PUBLICATION (PAC)	0122382145	Printing & Publishing	N
137	HUTCHINSON LEADER		58.48	1 Transactions			
658	MCLEOD PUBLISHING INC						
	01-609-000-0000-6241		62.40	LGL PUBL-PAC		Printing & Publishing	N
658	MCLEOD PUBLISHING INC		62.40	1 Transactions			
1992	SILVER LAKE SPORTSMENS CLUB						
	01-609-000-0000-6890		2,500.00	2022 ALLOCATION AERATION		Allocation	N
1992	SILVER LAKE SPORTSMENS CLUB		2,500.00	1 Transactions			
882	WINSTED LAKE WATERSHED ASSOCIATIO						
	01-609-000-0000-6890		2,500.00	2022 ALLOCATION AERATION		Allocation	N
882	WINSTED LAKE WATERSHED ASSOCIATIO		2,500.00	1 Transactions			
609	DEPT Total:		7,620.88	Enviornmental Services	5 Vendors	5 Transactions	
1	Fund Total:		102,033.75	General Revenue Fund		225 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
310	DEPT			Highway Maintenance			
7726	CARLY'S SHOES						
	03-310-000-0000-6145	AP 4	140.24	C. CHRISTENSEN BOOT ALLOWANCE	10855	Uniform Allowance	N
	03-310-000-0000-6145	AP 4	140.24	J. CRAWFORD BOOT ALLOWANCE	10859	Uniform Allowance	N
7726	CARLY'S SHOES		280.48	2 Transactions			
4966	CINTAS CORPORATION						
	03-310-000-0000-6145		24.71	UNIFORMS- HATS	4106455751	Uniform Allowance	N
	03-310-000-0000-6145		13.97	UNIFORMS- GLENCOE	4106725251	Uniform Allowance	N
	03-310-000-0000-6145		13.51	UNIFORMS- SLATS	4106725274	Uniform Allowance	N
	03-310-000-0000-6145		38.01	UNIFORMS- HATS	4107123113	Uniform Allowance	N
	03-310-000-0000-6145		13.97	UNIFORMS- GLENCOE	4107418986	Uniform Allowance	N
	03-310-000-0000-6145		18.31	UNIFORMS- SLATS	4107418995	Uniform Allowance	N
	03-310-000-0000-6145		24.02	UNIFORMS- HATS	4107809898	Uniform Allowance	N
	03-310-000-0000-6145		13.97	UNIFORMS- GLENCOE	4108121536	Uniform Allowance	N
	03-310-000-0000-6145		13.51	UNIFORMS- SLATS	4108121588	Uniform Allowance	N
	03-310-000-0000-6145		24.48	UNIFORMS- HATS	4108516549	Uniform Allowance	N
	03-310-000-0000-6145		13.97	UNIFORMS- GLENCOE	4108791726	Uniform Allowance	N
	03-310-000-0000-6145		18.31	UNIFORMS- SLATS	4108791763	Uniform Allowance	N
	03-310-000-0000-6145		26.88	UNIFORMS- HATS	4109175735	Uniform Allowance	N
4966	CINTAS CORPORATION		257.62	13 Transactions			
172	TOWN OF ACOMA						
	03-310-000-0000-6850		44,420.95	2022 GAX TAX DISTRIBUTION		Town Road Aid	N
172	TOWN OF ACOMA		44,420.95	1 Transactions			
475	TOWN OF BERGEN						
	03-310-000-0000-6850		41,273.16	2022 GAX TAX DISTRIBUTION		Town Road Aid	N
475	TOWN OF BERGEN		41,273.16	1 Transactions			
476	TOWN OF COLLINS						
	03-310-000-0000-6850		23,465.61	2022 GAX TAX DISTRIBUTION		Town Road Aid	N
476	TOWN OF COLLINS		23,465.61	1 Transactions			
501	TOWN OF GLENCOE						
	03-310-000-0000-6850		22,337.88	2022 GAX TAX DISTRIBUTION		Town Road Aid	N
501	TOWN OF GLENCOE		22,337.88	1 Transactions			
478	TOWN OF HALE						

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
478	TOWN OF HALE 03-310-000-0000-6850		39,014.56 39,014.56	2022 GAX TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
497	TOWN OF HASSAN VALLEY 03-310-000-0000-6850		30,359.99 30,359.99	2022 GAX TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
438	TOWN OF HELEN 03-310-000-0000-6850		32,123.43 32,123.43	2022 GAX TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
479	TOWN OF HUTCHINSON 03-310-000-0000-6850		41,344.32 41,344.32	2022 GAX TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
480	TOWN OF LYNN 03-310-000-0000-6850		22,972.76 22,972.76	2022 GAX TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
481	TOWN OF PENN 03-310-000-0000-6850		24,694.33 24,694.33	2022 GAS TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
482	TOWN OF RICH VALLEY 03-310-000-0000-6850		31,976.08 31,976.08	2022 GAS TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
483	TOWN OF ROUND GROVE 03-310-000-0000-6850		21,147.53 21,147.53	2022 GAS TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
484	TOWN OF SUMTER 03-310-000-0000-6850		25,540.58 25,540.58	2022 GAS TAX DISTRIBUTION 1 Transactions		Town Road Aid	N
485	TOWN OF WINSTED 03-310-000-0000-6850		38,844.82 38,844.82	2022 GAS TAX DISTRIBUTION 1 Transactions		Town Road Aid	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
310	DEPT Total:		440,054.10	Highway Maintenance	16 Vendors	29 Transactions	
320	DEPT			Highway Construction			
6107	DESIGN ELECTRICAL CONTRACTORS INC						
	03-320-000-0000-6643		11,926.91	PAY #2 FINAL TH 7 CSAH 15		County Road Construction	N
6107	DESIGN ELECTRICAL CONTRACTORS INC		11,926.91		1 Transactions		
320	DEPT Total:		11,926.91	Highway Construction	1 Vendors	1 Transactions	
330	DEPT			Highway Administration			
2305	AVENU INSIGHTS & ANALYTICS						
	03-330-000-0000-6321		6,410.80	ANNUAL SUPPORT- NEW ROADS	INVB032868	Maintenance Agreements	N
	03-330-000-0000-6321		285.16	ANNUAL SUPPORT- ETIME	INVB032868	Maintenance Agreements	N
2305	AVENU INSIGHTS & ANALYTICS		6,695.96		2 Transactions		
1886	BMO						
	03-330-000-0000-6402		58.15	AMAZON	0917	Office Supplies	N
	03-330-000-0000-6402		69.89	AMAZON	0917	Office Supplies	N
	03-330-000-0000-6402		69.89	AMAZON	0917	Office Supplies	N
1886	BMO		197.93		3 Transactions		
1857	METRO SALES INC						
	03-330-000-0000-6321		64.28	COPIER MAINT MPC5503-HWY	INV1971926	Maintenance Agreements	N
1857	METRO SALES INC		64.28		1 Transactions		
1167	MINNESOTA COUNTY ENGINEERS ASSOCI						
	03-330-000-0000-6245		275.00	2022 NACE MEMBERSHIP- JOHN BRU	2022	Dues & Registration Fees	N
	03-330-000-0000-6245		250.00	2022 MCEA MEMBERSHIP- JOHN BRU	2022	Dues & Registration Fees	N
1167	MINNESOTA COUNTY ENGINEERS ASSOCI		525.00		2 Transactions		
5	RT VISION INC						
	03-330-000-0000-6321		3,884.65	ANNUAL SUPPORT FOR E-PERMITTIN	2022101688	Maintenance Agreements	N
5	RT VISION INC		3,884.65		1 Transactions		
330	DEPT Total:		11,367.82	Highway Administration	5 Vendors	9 Transactions	
340	DEPT			Highway Equipment Maintenance			
2777	ACE HARDWARE						

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-340-000-0000-6425		5.94	PARTS	349268	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		3.18	PARTS	349448	Repair & Maintenance Supplies	N
2777	ACE HARDWARE		9.12				
				2 Transactions			
1886	BMO						
	03-340-000-0000-6425		105.04	AMAZON	0925	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		19.69	AMAZON	0925	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		103.34	AMAZON	0925	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		81.25	AMAZON	0925	Tools & Shop Materials	N
1886	BMO		309.32				
				4 Transactions			
134	CITY OF HUTCHINSON						
	03-340-000-0000-6455		1,364.51	JAN UNLEADED	0000045239	Motor Fuels & Lubrication	N
	03-340-000-0000-6567		5,626.05	JAN DIESEL	0000045239	Diesel Fuel & Tax	N
	03-340-000-0000-6425		2,053.67	JAN SHOP SUPPLIES	0000045247	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		87.62	JAN SIGN SHOP	0000045247	Tools & Shop Materials	N
	03-340-000-0000-6590		35.43	JAN GLENCOE SHOP	0000045247	Tools & Shop Materials	N
	03-340-000-0000-6590		54.10	JAN SLATS SHOP	0000045247	Tools & Shop Materials	N
	03-340-000-0000-6590		26.84	JAN HATS SHOP	0000045247	Tools & Shop Materials	N
134	CITY OF HUTCHINSON		9,248.22				
				7 Transactions			
1326	CULLIGAN WATER CONDITIONING						
	03-340-000-0000-6257		9.80	FEB WATER	173X02905802	Sewer, Water & Garbage Removal	N
1326	CULLIGAN WATER CONDITIONING		9.80				
				1 Transactions			
136	HUTCHINSON CO-OP						
	03-340-000-0000-6563		45.00	#1700397 - TIRE REPAIR	1700397	Tires, Tubes & Batteries	N
136	HUTCHINSON CO-OP		45.00				
				1 Transactions			
5893	JLR GARAGE DOOR SERVICE, INC.						
	03-340-000-0000-6303		769.57	GLENCOE SHOP DOOR SPRING	66750	Repair & Maintenance Services	N
	03-340-000-0000-6303		25.82-	TAX EXEMPT	66750	Repair & Maintenance Services	N
5893	JLR GARAGE DOOR SERVICE, INC.		743.75				
				2 Transactions			
260	LITTLE FALLS MACHINE INC						
	03-340-000-0000-6425		727.43	PARTS	363494	Repair & Maintenance Supplies	N
260	LITTLE FALLS MACHINE INC		727.43				
				1 Transactions			
2825	MENARDS HUTCHINSON						

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-340-000-0000-6425		28.88	INV# 25991 - PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		93.48	INV# 26517 - PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		17.42	INV# 26411 - PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		25.01	INV# 26365 - PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	03-340-000-0000-6590		13.98	INV# 26770 - SLATS SHOP	ACCT#31550277	Tools & Shop Materials	N
	03-340-000-0000-6590		42.75	INV# 26808 - GLENCOE SHOP	ACCT#31550277	Tools & Shop Materials	N
	03-340-000-0000-6590		20.34	INV# 26436 - SLATS SHOP	ACCT#31550277	Tools & Shop Materials	N
	03-340-000-0000-6590		33.99	INV# 26221 - GLENCOE SHOP	ACCT#31550277	Tools & Shop Materials	N
	03-340-000-0000-6590		79.96	INV# 26233 - SLATS SHOP	ACCT#31550277	Tools & Shop Materials	N
2825	MENARDS HUTCHINSON		355.81				
				9 Transactions			
5253	NORTH CENTRAL INTERNATIONAL						
	03-340-000-0000-6425		240.00	PARTS	213145	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		27.62	PARTS	213552	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		423.24	PARTS	213932	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		6,170.75	PARTS	29847	Repair & Maintenance Supplies	N
5253	NORTH CENTRAL INTERNATIONAL		6,861.61				
				4 Transactions			
1746	NUSS TRUCK & EQUIPMENT						
	03-340-000-0000-6425		274.39	PARTS	2223360P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		47.38	PARTS	2223419P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		130.71	PARTS	2223437P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		171.51	PARTS	2223438P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		187.58	PARTS	2223715P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		467.87	PARTS	2223779P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		275.28	PARTS	2223811P	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		241.82	PARTS	2223926P	Repair & Maintenance Supplies	N
1746	NUSS TRUCK & EQUIPMENT		1,796.54				
				8 Transactions			
1087	O REILLY AUTOMOTIVE INC						
	03-340-000-0000-6425		19.99	PARTS	1522324674	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		13.70	PARTS	1522325145	Repair & Maintenance Supplies	N
1087	O REILLY AUTOMOTIVE INC		33.69				
				2 Transactions			
7118	RUNNINGS SUPPLY INC						
	03-340-000-0000-6425		252.89	#950887 - PARTS	5464437	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		40.46	#950887 - PARTS	5464501	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		3.19	#950887 - PARTS	5471815	Repair & Maintenance Supplies	N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7118	RUNNINGS SUPPLY INC					
			296.54	3	Transactions	
1083	WEX BANK					
	03-340-000-0000-6455		1,111.67	JAN UNLEADED	78110049	Motor Fuels & Lubrication N
	03-340-000-0000-6455		45.21-	PREV PER REBATE	78110049	Motor Fuels & Lubrication N
	03-340-000-0000-6567		4,093.36	JAN DIESEL	78110049	Diesel Fuel & Tax N
1083	WEX BANK		5,159.82	3	Transactions	
340	DEPT Total:		25,596.65	Highway Equipment Maintenance	13 Vendors	47 Transactions
3	Fund Total:		488,945.48	Road & Bridge Fund		86 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

5 Solid Waste Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
391	DEPT		Solid Waste Tip Fee			
	1886 BMO					
	05-391-000-0000-6245		NORTH AMERICAN HAZARDOUS	1691	Dues & Registration Fees	N
	05-391-000-0000-6402		AMAZON	1691	Office Supplies	N
	05-391-000-0000-6402		AMAZON	1691	Office Supplies	N
	05-391-000-0000-6402		AMAZON	1691	Office Supplies	N
	05-391-000-0000-6402		AMAZON	1691	Office Supplies	N
	1886 BMO		431.81	5 Transactions		
391	DEPT Total:		431.81	Solid Waste Tip Fee	1 Vendors	5 Transactions
5	Fund Total:		431.81	Solid Waste Fund		5 Transactions

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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
420	DEPT					Income Maintenance						
14	ASSOCIATION OF MINNESOTA COUNTIES	11-420-600-0002-6245			129.00	PRACTICAL LEADERSHIP-BS		60382		Registration Expense - Director		N
14	ASSOCIATION OF MINNESOTA COUNTIES				129.00		1 Transactions					
1857	METRO SALES INC	11-420-600-0010-6321			94.65	RICOH IMC6000		INV1979724		Maintenance Agreements		N
		11-420-600-0010-6321			15.22	RICOH IM 430F COPIER		INV1982327		Maintenance Agreements		N
1857	METRO SALES INC				109.87		2 Transactions					
63420	SPEE DEE DELIVERY	11-420-600-0010-6203			19.38	SPEEDEE CHARGES		51829		Communications/Postage		N
						01/05/2022	01/29/2022					
63420	SPEE DEE DELIVERY				19.38		1 Transactions					
420	DEPT Total:				258.25	Income Maintenance		3 Vendors		4 Transactions		
430	DEPT					Individual & Family Social Services						
14	ASSOCIATION OF MINNESOTA COUNTIES	11-430-709-0008-6245			129.00	PRACTICAL LEADERSHIP-LL		60382		Dues & Registration Fees - MH Unit		N
14	ASSOCIATION OF MINNESOTA COUNTIES				129.00		1 Transactions					
1886	BMO	11-430-700-0010-6402			40.59	AMAZON		0883		Office Supplies		N
		11-430-763-6410-6078			516.00	IN STEP MOBILITY PRODUCTS		0883		CADI/CAC/BI - Adult Supplies & Equip		N
		11-430-709-0008-6245			240.00	MACMH		3945		Dues & Registration Fees - MH Unit		N
		11-430-740-4890-6048			81.73	DOLLAR TREE		3945		Child MH Respite Care Tri-County Grant		N
		11-430-740-4890-6048			36.98	JIMMY JOHNS		3945		Child MH Respite Care Tri-County Grant		N
		11-430-741-4030-6071			40.96	WALMART		3945		Client Outreach - CSP		N
		11-430-741-4030-6071			28.02	WALMART		3945		Client Outreach - CSP		N
		11-430-741-4030-6071			75.47	ALDI		3945		Client Outreach - CSP		N
		11-430-741-4030-6071	AP	4	106.29	WALMART		3945		Client Outreach - CSP		N
		11-430-741-4030-6071			10.43	KWIK TRIP		3945		Client Outreach - CSP		N
		11-430-741-4030-6071			52.54	WALMART		3945		Client Outreach - CSP		N
		11-430-710-1160-6040			100.00	KWIK TRIP		5304		Social Service Transportation		N
		11-430-710-1160-6040			135.00	ELITE TAXI		5304		Social Service Transportation		N
		11-430-710-1160-6040			50.00	KWIK TRIP		5304		Social Service Transportation		N
		11-430-710-1160-6040			50.00	KWIK TRIP		5304		Social Service Transportation		N
		11-430-710-1160-6040			50.00	KWIK TRIP		5304		Social Service Transportation		N

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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
No.	Account/Formula								On Behalf of Name	
	11-430-710-1160-6040			40.00	KWIK TRIP		5304		Social Service Transportation	N
	11-430-710-1160-6040			100.00	KWIK TRIP		5304		Social Service Transportation	N
	11-430-710-1180-6098			549.94	ACCREDITED DRUG TESTING		5304		Random Drug Test Fees (Urinalysis Exa	N
	11-430-710-1190-6056			225.00	MN DEPT OF HEALTH		5304		Court Ordered Children/Custody Studies	N
	11-430-710-1440-6057			1,101.00	TOM KRAEMER INC		5304		Housing Services	N
	11-430-710-1440-6057			800.00	QUEENS INN		5304		Housing Services	N
	11-430-710-1450-6027			11.81	FAMILY DOLLAR		5304		Social & Recreational	N
	11-430-710-1450-6027	AP	4	300.00	TARGET		5304		Social & Recreational	N
	11-430-710-1640-6057	AP	4	242.35	WEST CENTRAL SANITATION		5304		Concrete Services For Family Assessme	N
	11-430-710-1640-6057			350.00	PH CRAIG		5304		Concrete Services For Family Assessme	N
	11-430-710-1640-6057			209.40	AMAZON		5304		Concrete Services For Family Assessme	N
	11-430-710-1640-6057			95.00	GLENCOE SL SC		5304		Concrete Services For Family Assessme	N
1886	BMO			5,638.51						28 Transactions
1857	METRO SALES INC									
	11-430-700-0010-6321			220.85	RICOH IMC6000		INV1979724		Maintenance Agreements	N
	11-430-700-0010-6321			35.50	RICOH IM 430F COPIER		INV1982327		Maintenance Agreements	N
1857	METRO SALES INC			256.35						2 Transactions
63420	SPEE DEE DELIVERY									
	11-430-700-0010-6203			45.22	SPEEDEE CHARGES		51829		Communications/Postage	N
					01/05/2022	01/29/2022				
63420	SPEE DEE DELIVERY			45.22						1 Transactions
430	DEPT Total:			6,069.08	Individual & Family Social Services		4 Vendors			32 Transactions
11	Fund Total:			6,327.33	Human Service Fund					36 Transactions

***** McLeod County IFS *****



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20 County Ditch Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
621	DEPT			County Ditch #5			
	5211 HOUSTON ENGINEERING INC						
	20-621-000-0000-6302		4,056.75	CD 05 HISTORIC REVIEW 26.5 HRS	0057966	Construction & Repairs	N
	5211 HOUSTON ENGINEERING INC		4,056.75	1 Transactions			
621	DEPT Total:		4,056.75	County Ditch #5	1 Vendors	1 Transactions	
622	DEPT			County Ditch #8			
	8080 RINTA/HARRI						
	20-622-000-0000-6302		3,030.30	CD 08 ACQ ONE ROD BUFFER	08.024.0700	Construction & Repairs	S
	8080 RINTA/HARRI		3,030.30	1 Transactions			
	8079 SEWARD/BARBARA						
	20-622-000-0000-6302		1,231.06	CD 08 ACQ ONE ROD BUFFER	08.013.0700	Construction & Repairs	S
	8079 SEWARD/BARBARA		1,231.06	1 Transactions			
622	DEPT Total:		4,261.36	County Ditch #8	2 Vendors	2 Transactions	
623	DEPT			County Ditch #10			
	8085 SCHURMANN/MARK						
	20-623-000-0000-6302		2,083.33	CD 10 ACQ ONE ROD BUFFER	05.025.1250	Construction & Repairs	S
	8085 SCHURMANN/MARK		2,083.33	1 Transactions			
623	DEPT Total:		2,083.33	County Ditch #10	1 Vendors	1 Transactions	
626	DEPT			County Ditch #13			
	5211 HOUSTON ENGINEERING INC						
	20-626-000-0000-6302		4,522.50	CD 13 HISTORIC REVIEW 32.5 HRS	0057966	Construction & Repairs	N
	20-626-000-0000-6302		37.50	CD 13 GPS EQUIP 1.5 HRS	0057966	Construction & Repairs	N
	20-626-000-0000-6302		69.16	CD 13 SURVEY/INSPECTION	0057966	Construction & Repairs	N
	5211 HOUSTON ENGINEERING INC		4,629.16	3 Transactions			
626	DEPT Total:		4,629.16	County Ditch #13	1 Vendors	3 Transactions	
640	DEPT			County Ditch #29			
	5211 HOUSTON ENGINEERING INC						
	20-640-000-0000-6302		569.00	CD 29 HISTORIC REVIEW 3.25 HRS	0057966	Construction & Repairs	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
5211	HOUSTON ENGINEERING INC				569.00			1 Transactions				
640	DEPT Total:				569.00	County Ditch #29		1 Vendors			1 Transactions	
650	DEPT					County Ditch #63						
5211	HOUSTON ENGINEERING INC											
	20-650-000-0000-6302				3,724.00	CD 63 CONSTR MGMT/STKG&OBSERV		0057965		Construction & Repairs		N
	20-650-000-0000-6302				60.80	CD 63 SURVEY/INSPECTION		0057965		Construction & Repairs		N
	20-650-000-0000-6302	AP	4		2,623.00	CD 63 CONSTR MGMT/STKG&OBSERV		056919		Construction & Repairs		N
	20-650-000-0000-6302	AP	4		162.50	CD 63 GPS EQUIP 6.5 HR		056919		Construction & Repairs		N
	20-650-000-0000-6302	AP	4		119.32	CD 63 SURVEY/INSPECTION		056919		Construction & Repairs		N
5211	HOUSTON ENGINEERING INC				6,689.62			5 Transactions				
650	DEPT Total:				6,689.62	County Ditch #63		1 Vendors			5 Transactions	
662	DEPT					Joint Ditch #3A SCMC Redetermined						
605	CARVER COUNTY TREASURER											
	20-662-000-0000-6302	DTG	6		0.20	JD 03A SCMC 2021 DITCH EXPENSE				Construction & Repairs		N
605	CARVER COUNTY TREASURER				0.20			1 Transactions				
314	SIBLEY COUNTY AUDITOR TREASURER											
	20-662-000-0000-6302	DTG	6		55.68	JD 03A SCMC 2021 DITCH EXPENSE				Construction & Repairs		N
314	SIBLEY COUNTY AUDITOR TREASURER				55.68			1 Transactions				
662	DEPT Total:				55.88	Joint Ditch #3A SCMC Redetermined		2 Vendors			2 Transactions	
663	DEPT					Joint Ditch #4 CWMC						
605	CARVER COUNTY TREASURER											
	20-663-000-0000-6302	DTG	6		104.12	JD 04 CWMC 2021 DITCH EXPENSE				Construction & Repairs		N
605	CARVER COUNTY TREASURER				104.12			1 Transactions				
663	DEPT Total:				104.12	Joint Ditch #4 CWMC		1 Vendors			1 Transactions	
665	DEPT					Joint Ditch #5 CMC						
605	CARVER COUNTY TREASURER											
	20-665-000-0000-6302	DTG	6		4,929.50	JD 05 CMC 2021 DITCH EXPENSE				Construction & Repairs		N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
605	CARVER COUNTY TREASURER				4,929.50			1 Transactions				
665	DEPT Total:				4,929.50	Joint Ditch #5 CMC		1 Vendors			1 Transactions	
666	DEPT					Joint Ditch #5 SMC						
314	SIBLEY COUNTY AUDITOR TREASURER	20-666-000-0000-6302	DTG 6		2,672.04	JD 05 SMC 2021 DITCH EXPENSE				Construction & Repairs		N
314	SIBLEY COUNTY AUDITOR TREASURER				2,672.04		1 Transactions					
666	DEPT Total:				2,672.04	Joint Ditch #5 SMC		1 Vendors			1 Transactions	
667	DEPT					Joint Ditch #8 MCS						
314	SIBLEY COUNTY AUDITOR TREASURER	20-667-000-0000-6302	DTG 6		220.74	JD 08 MCS 2021 DITCH EXPENSE				Construction & Repairs		N
314	SIBLEY COUNTY AUDITOR TREASURER				220.74		1 Transactions					
667	DEPT Total:				220.74	Joint Ditch #8 MCS		1 Vendors			1 Transactions	
672	DEPT					Joint Ditch #11 SMC LAT O						
8082	LAUWAGIE/SHIRLEY	20-672-000-0000-6810			1,179.12	REIMBURSE SPECIAL ASSESSMENT		12.030.0300		Refunds & Reimbursements		N
8082	LAUWAGIE/SHIRLEY				1,179.12		1 Transactions					
672	DEPT Total:				1,179.12	Joint Ditch #11 SMC LAT O		1 Vendors			1 Transactions	
673	DEPT					Joint Ditch #11 SRMC						
314	SIBLEY COUNTY AUDITOR TREASURER	20-673-000-0000-6302	DTG 6		700.15	JD 11 SRMC 2021 DITCH EXPENSE				Construction & Repairs		N
314	SIBLEY COUNTY AUDITOR TREASURER				700.15		1 Transactions					
673	DEPT Total:				700.15	Joint Ditch #11 SRMC		1 Vendors			1 Transactions	
677	DEPT					Joint Ditch #15 MCS						
314	SIBLEY COUNTY AUDITOR TREASURER	20-677-000-0000-6302	DTG 6		1,178.45	JD 15 MCS 2021 DITCH EXPENSE				Construction & Repairs		N
314	SIBLEY COUNTY AUDITOR TREASURER				1,178.45		1 Transactions					

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
677	DEPT Total:		1,178.45	Joint Ditch #15 MCS	1 Vendors	1 Transactions	
679	DEPT			Joint Ditch #17 MCS			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-679-000-0000-6302	DTG 6	6,222.47	JD 17 MCS 2021 DITCH EXPENSE		Construction & Repairs	N
	20-679-000-0000-6302	DTG 6	22,859.75	JD 17 MCS 2021 DITCH EXPENSE		Construction & Repairs	N
314	SIBLEY COUNTY AUDITOR TREASURER		29,082.22	2 Transactions			
679	DEPT Total:		29,082.22	Joint Ditch #17 MCS	1 Vendors	2 Transactions	
680	DEPT			Joint Ditch #18 SMC			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-680-000-0000-6302	DTG 6	3,455.05	JD 18 SMC 2021 DITCH EXPENSE		Construction & Repairs	N
	20-680-000-0000-6302	DTG 6	12,914.53	JD 18 SMC 2021 DITCH EXPENSE		Construction & Repairs	N
314	SIBLEY COUNTY AUDITOR TREASURER		16,369.58	2 Transactions			
680	DEPT Total:		16,369.58	Joint Ditch #18 SMC	1 Vendors	2 Transactions	
681	DEPT			Joint Ditch #19 SMC			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-681-000-0000-6302	DTG 6	7,689.72	JD 19 SMC 2021 DITCH EXPENSE		Construction & Repairs	N
314	SIBLEY COUNTY AUDITOR TREASURER		7,689.72	1 Transactions			
681	DEPT Total:		7,689.72	Joint Ditch #19 SMC	1 Vendors	1 Transactions	
682	DEPT			Joint Ditch #24 SMCR			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-682-000-0000-6302	DTG 6	699.63	JD 24 SMCR 2021 DITCH EXPENSE		Construction & Repairs	N
	20-682-000-0000-6302	DTG 6	21,345.28	JD 24 SMCR 2021 DITCH EXPENSE		Construction & Repairs	N
314	SIBLEY COUNTY AUDITOR TREASURER		22,044.91	2 Transactions			
682	DEPT Total:		22,044.91	Joint Ditch #24 SMCR	1 Vendors	2 Transactions	
684	DEPT			Joint Ditch #32 SMC			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-684-000-0000-6302	DTG 6	0.09	JD 32 SMC 2021 DITCH EXPENSE		Construction & Repairs	N
	20-684-000-0000-6302	DTG 6	24.45	JD 32 SMC 2021 DITCH EXPENSE		Construction & Repairs	N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
314	SIBLEY COUNTY AUDITOR TREASURER		24.54		2 Transactions		
684	DEPT Total:		24.54	Joint Ditch #32 SMC	1 Vendors	2 Transactions	
685	DEPT			JOINT DITCH 15 RSMC			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-685-000-0000-6302	DTG 6	0.67	JD 15 RSMC 2021 DITCH EXPENSE		Interest Income	N
314	SIBLEY COUNTY AUDITOR TREASURER		0.67		1 Transactions		
685	DEPT Total:		0.67	JOINT DITCH 15 RSMC	1 Vendors	1 Transactions	
686	DEPT			JOINT DITCH 65 SMC			
314	SIBLEY COUNTY AUDITOR TREASURER						
	20-686-000-0000-6302	DTG 6	5.56	JD 65 SMC 2021 DITCH EXPENSE		Construction & Repairs	N
314	SIBLEY COUNTY AUDITOR TREASURER		5.56		1 Transactions		
686	DEPT Total:		5.56	JOINT DITCH 65 SMC	1 Vendors	1 Transactions	
20	Fund Total:		108,546.42	County Ditch Fund		33 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

25 Special Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT 3408 RELX INC 25-015-000-0000-6451		430.00	Law Library LEXISNEXIS SUBSCRIPTION 01/01/2022 01/31/2022	3093678336	Books	N
	3408 RELX INC		430.00	1 Transactions			
15	DEPT Total:		430.00	Law Library	1 Vendors	1 Transactions	
102	DEPT 8078 TYLER TECHNOLOGIES INC 25-102-000-0000-6610 25-102-000-0000-6610	AP 4	66,482.00 3,065.00	County Recorder Compliance Fund ANNAUL SAAS FEES DEC 2021 IMPLEMENTATION SVC	070-106796 070-109741	Capital - Over \$5,000 (Fixed Assets) Capital - Over \$5,000 (Fixed Assets)	N N
	8078 TYLER TECHNOLOGIES INC		69,547.00	2 Transactions			
102	DEPT Total:		69,547.00	County Recorder Compliance Fund	1 Vendors	2 Transactions	
223	DEPT 7710 GEIKEN'S GUIDE & GUARD LLC 25-223-000-0000-6350		3,775.00	D.A.R.E Program DARE PROGRAM REACHING	2022-04	Other Services & Charges	Y
	7710 GEIKEN'S GUIDE & GUARD LLC		3,775.00	1 Transactions			
223	DEPT Total:		3,775.00	D.A.R.E Program	1 Vendors	1 Transactions	
224	DEPT 1886 BMO 25-224-000-0000-6245 25-224-000-0000-6245 25-224-000-0000-6245 25-224-000-0000-6350 25-224-000-0000-6350 25-224-000-0000-6350 25-224-000-0000-6360	AP 4	125.00 125.00 50.00 134.14 83.30 100.49 60.00	New Canine Account PAYPAL USPCA 12 PAYPAL USPCA 12 USPCA RAY ALLEN MANUFACTURING GLENCOE VETERINARY CLINIC RUNNING FARM & FLEET PAYPAL USPCA 12	1717 1717 1717 1717 1717 1717 1717	Dues & Registration Fees Dues & Registration Fees Dues & Registration Fees Other Services & Charges Other Services & Charges Other Services & Charges Training	N N N N N N N
	1886 BMO		677.93	7 Transactions			
224	DEPT Total:		677.93	New Canine Account	1 Vendors	7 Transactions	
252	DEPT			Jail Canteen Account			

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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1886	BMO						
	25-252-000-0000-6460		13.71	AMAZON	6826	Jail Supplies	N
	25-252-000-0000-6460		5.39	AMAZON	6826	Jail Supplies	N
	25-252-000-0000-6460	AP 4	29.96	AMAZON	6826	Jail Supplies	N
	25-252-000-0000-6460		28.48	AMAZON	6826	Jail Supplies	N
	25-252-000-0000-6460	AP 4	15.89	AMAZON	6826	Jail Supplies	N
	25-252-000-0000-6460		77.47	AMAZON	6826	Jail Supplies	N
1886	BMO		170.90		6 Transactions		
5771	NUVERA						
	25-252-000-0000-6460		154.49	CABLE 02/01/2022	ACCT#1176384	Jail Supplies	N
				02/28/2022			
5771	NUVERA		154.49		1 Transactions		
252	DEPT Total:		325.39	Jail Canteen Account	2 Vendors	7 Transactions	
255	DEPT			County Court Services			
	977 MIDWEST MONITORING & SURVEILLANCE						
	25-255-000-0000-6350		276.00	JAN LAB FEES	DT0122125	Other Services & Charges	N
	977 MIDWEST MONITORING & SURVEILLANCE		276.00		1 Transactions		
255	DEPT Total:		276.00	County Court Services	1 Vendors	1 Transactions	
285	DEPT			E-911 System - Maintenance Grant			
	5771 NUVERA						
	25-285-000-0000-6203		588.30	587-0405 E-911 02/01/2022	ACCT#162945	Communications - Telephone Equipment	N
				02/28/2022			
5771	NUVERA		588.30		1 Transactions		
285	DEPT Total:		588.30	E-911 System - Maintenance Grant	1 Vendors	1 Transactions	
25	Fund Total:		75,619.62	Special Revenue Fund		20 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

86 Trust & Agency Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
930	DEPT					Victims Assistance Program - Local Funds						
	7612	MCLEOD ALLIANCE FOR VICTIMS										
		86-930-000-0000-6850	AP	4	165.00	4TH QTR 2021 VA PROGRAM				Collections for Other Agencies		N
	7612	MCLEOD ALLIANCE FOR VICTIMS			165.00		1 Transactions					
930	DEPT Total:				165.00	Victims Assistance Program - Local Funds		1 Vendors		1 Transactions		
961	DEPT					Municipal Assessments						
	362	CITY OF WINSTED										
		86-961-000-0000-6850			587.80	SPECIAL ASSESSMENT PAYOFF		21.110.0100		Collections for Other Agencies		N
		86-961-000-0000-6850			587.80	SPECIAL ASSESSMENT PAYOFF		21.110.0110		Collections for Other Agencies		N
	362	CITY OF WINSTED			1,175.60		2 Transactions					
961	DEPT Total:				1,175.60	Municipal Assessments		1 Vendors		2 Transactions		
975	DEPT					DNR Clearing Account						
	509	MINNESOTA DNR										
		86-975-000-0000-6850			1,764.10	DNR	01/25/2022 01/31/2022			Collections for Other Agencies		N
		86-975-000-0000-6850			4,022.00	DNR	02/01/2022 02/07/2022			Collections for Other Agencies		N
	509	MINNESOTA DNR			5,786.10		2 Transactions					
975	DEPT Total:				5,786.10	DNR Clearing Account		1 Vendors		2 Transactions		
976	DEPT					Game & Fish Clearing Account						
	509	MINNESOTA DNR										
		86-976-000-0000-6850			42.00	GAME & FISH	01/25/2022 01/31/2022			Collections for Other Agencies		N
		86-976-000-0000-6850			46.00	GAME & FISH	02/01/2022 02/07/2022			Collections for Other Agencies		N
	509	MINNESOTA DNR			88.00		2 Transactions					
976	DEPT Total:				88.00	Game & Fish Clearing Account		1 Vendors		2 Transactions		
86	Fund Total:				7,214.70	Trust & Agency Fund				7 Transactions		

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

86 Trust & Agency Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		789,119.11	178 Vendors	412 Transactions	

***** **McLeod County IFS** *****



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	102,033.75	General Revenue Fund
	3	488,945.48	Road & Bridge Fund
	5	431.81	Solid Waste Fund
	11	6,327.33	Human Service Fund
	20	108,546.42	County Ditch Fund
	25	75,619.62	Special Revenue Fund
	86	7,214.70	Trust & Agency Fund
	All Funds	789,119.11	Total

Approved by,

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***** **McLeod County IFS** *****



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1	Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	General Revenue Fund							
3	DEPT 7644	FURTHER			County Wide			
		01-003-000-0000-6350		260.15	JANUARY ADMIN FEES	15964382	Other Services & Charges	N
		01-003-000-0000-6350		291.25	FEBRUARY ADMIN FEES	15997091	Other Services & Charges	N
	7644	FURTHER		551.40	2 Transactions			
3	DEPT Total:			551.40	County Wide	1 Vendors	2 Transactions	
5	DEPT 908	MINNESOTA COUNTIES INTERGOVERNMEI			Board of County Commissioners			
		01-005-000-0000-6245	AP 4	110.00	MANAGING HUMAN RESOURCES	SEM1029	Dues & Registration Fees	N
	908	MINNESOTA COUNTIES INTERGOVERNMEI		110.00	1 Transactions			
	6412	VERIZON WIRELESS						
		01-005-000-0000-6203		35.01	I PAD USE	58374345200001	Communications	N
					02/03/2022 03/02/2022			
	6412	VERIZON WIRELESS		35.01	1 Transactions			
5	DEPT Total:			145.01	Board of County Commissioners	2 Vendors	2 Transactions	
13	DEPT 283	GLENCOE LAW OFFICE			Court Administrator			
		01-013-000-0000-6273		285.00	COURT APPT LB PR-21-635	1577	Court Appt Atty - Other	Y
		01-013-000-0000-6272		105.00	COURT APPT BH/NC JV-18-267	1578	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		2,440.00	COURT APPT CF/DM JV-21-130/132	1579	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		580.00	COURT APPT RG/SG JV-22-9	1580	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		110.00	COURT APPT CG/SR/JB JV-20-212	1582	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6273		100.00	COURT APPT TM PR-21-1062	1582	Court Appt Atty - Other	Y
		01-013-000-0000-6272		535.00	CRT APPT DM/KP/DH/MR JV-21-134	1583	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		880.00	COURT APPT JR/CR JV-20-87	1584	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		890.00	COURT APPT HR/BR JV-21-103/104	1585	Court Appt Atty - Dep/Neg/Ter	Y
	283	GLENCOE LAW OFFICE		5,925.00	9 Transactions			
	9003	KRAFT WALSER HETTIG & HONSEY PLLP						
		01-013-000-0000-6272		795.00	COURT APPT HM PR-21-691	79711	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		90.00	COURT APPT FBJ/RG JV-21-14	97868	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		50.00	COURT APPT PK FA-21-1902	97926	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272		90.00	COURT APPT VM/MM JV-21-82	97955	Court Appt Atty - Dep/Neg/Ter	Y

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-013-000-0000-6272		360.00	CRT APPT AM/JY JV-20-101/21-83	97963	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		240.00	COURT APPT BC/FM JV-21-157	97971	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		250.00	COURT APPT JR/CR JV-20-87	97998	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6273		360.00	COURT APPT MS FA-11-170	98023	Court Appt Atty - Other	Y
	01-013-000-0000-6273		160.00	COURT APPT WW FA-21-1137	98053	Court Appt Atty - Other	Y
9003	KRAFT WALSER HETTIG & HONSEY PLLP		2,395.00	9 Transactions			
7065	TWISS LAW						
	01-013-000-0000-6272		360.00	COURT APPT FB/RG JV-21-14	BAU022821	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		400.00	COURT APPT RG/SG JV-22-9	GRI013122	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		770.00	COURT APPT PH/MC JV-21-115	HF083021	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		620.00	CRT APPT DM/KP/SH/MR JV-21-134	MCG083121	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		2,050.00	COURT APPT VR/TM JV-21-19	MISC013121	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		890.00	COURT APPT JR/CR JV-20-87	ROB53120	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		1,020.00	COURT APPT SS JV-21-191	SWA113021	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		300.00	COURT APPT ME/EC/SZ JV-21-135	ZIW093021	Court Appt Atty - Dep/Neg/Ter	Y
7065	TWISS LAW		6,410.00	8 Transactions			
13	DEPT Total:		14,730.00	Court Administrator	3 Vendors	26 Transactions	
31	DEPT			County Administrator			
	6009 INNOVATIVE OFFICE SOLUTIONS LLC						
	01-031-000-0000-6402		223.42	OFFICE SUPPLIES	IN3665300	Office Supplies	N
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		223.42	1 Transactions			
	908 MINNESOTA COUNTIES INTERGOVERNMEI						
	01-031-000-0000-6245	AP 4	110.00	MANAGING HUMAN RESOURCES	SEM1029	Dues & Registration Fees	N
	908 MINNESOTA COUNTIES INTERGOVERNMEI		110.00	1 Transactions			
31	DEPT Total:		333.42	County Administrator	2 Vendors	2 Transactions	
65	DEPT			Information Technology			
	4181 ALLSTREAM						
	01-065-000-0000-6303		2,145.00	PORTED COURT ADMIN LINES	120406739	Repair & Maintenance Services	N
	01-065-000-0000-6303		1,072.50	CALL FLOW OPTIONS FOR JAIL	120406849	Repair & Maintenance Services	N
	4181 ALLSTREAM		3,217.50	2 Transactions			
	2305 AVENU INSIGHTS & ANALYTICS						

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
2305	AVENU INSIGHTS & ANALYTICS	01-065-000-0000-6321	AP	4	1,260.00	APEX ANNUAL SOPPORT (7)		INVB-029889		Maintenance Agreements		Y
					1,260.00		1 Transactions					
134	CITY OF HUTCHINSON	01-065-000-0000-6321			500.00	FIBER CONNECTION FAIRGROUNDS		0000045233		Maintenance Agreements		N
						02/01/2022	02/28/2022					
134	CITY OF HUTCHINSON				500.00		1 Transactions					
4669	ISSUETRAK INC	01-065-000-0000-6321			4,200.00	IT ASSET MODULE & MAINTENANCE		MCL0222AD		Maintenance Agreements		N
4669	ISSUETRAK INC				4,200.00		1 Transactions					
205	MARCO TECHNOLOGIES LLC	01-065-000-0000-6269			1,843.75	SWITCH UPDATES		INV9570024		Contracts		N
205	MARCO TECHNOLOGIES LLC				1,843.75		1 Transactions					
9820	MINNESOTA COUNTIES COMPUTER COOP	01-065-000-0000-6321	AP	4	17,077.50	UKG ULTIPTRO CORE SUBSCRIPTION		2108015		Maintenance Agreements		N
		01-065-000-0000-6350			600.00	2022 JIC IFS ENHANCEMENT FUND		2201305		Other Services & Charges		N
		01-065-000-0000-6321			600.40	UKG-KRONOS CREDIT		2201499		Maintenance Agreements		N
		01-065-000-0000-6321			17,373.50	UKG SUBSCRIPTION FEE		2202028		Maintenance Agreements		N
9820	MINNESOTA COUNTIES COMPUTER COOP				34,450.60		4 Transactions					
8094	MINNESOTA SECURITY CONSORTIUM	01-065-000-0000-6321			3,000.00	SECURITY ASSESSMENT SOFTWARE		1100		Maintenance Agreements		N
		01-065-000-0000-6269			2,000.00	VCISO SERVERS Q1 FEB/MARCH		1101		Contracts		N
8094	MINNESOTA SECURITY CONSORTIUM				5,000.00		2 Transactions					
984	MN OFFICE OF ENTERPRISE TECHNOLOG	01-065-000-0000-6321			1,750.55	MN.IT COLLAB & HATS-JANUARY		DV22010364		Maintenance Agreements		N
984	MN OFFICE OF ENTERPRISE TECHNOLOG				1,750.55		1 Transactions					
65	DEPT Total:				52,222.40	Information Technology		8 Vendors		13 Transactions		
76	DEPT					Central Services - County Wide						
1857	METRO SALES INC	01-076-000-0000-6321			229.42	COPIER MAINT MPC5503-EXT		INV1985283		Maintenance Agreements		N
		01-076-000-0000-6321			229.01	COPIER MAINT MPC5503-SHERIFF		INV1987081		Maintenance Agreements		N
		01-076-000-0000-6321			73.05	COPIER MAINT MPC4504EX-ADMIN		INV1987082		Maintenance Agreements		N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1857	METRO SALES INC		531.48		3 Transactions		
1990	SHRED-N-GO INC						
	01-076-000-0000-6350		197.50	SHREDDING	131036	Other Services & Charges	N
				02/08/2022	02/08/2022		
1990	SHRED-N-GO INC		197.50		1 Transactions		
76	DEPT Total:		728.98	Central Services - County Wide	2 Vendors	4 Transactions	
85	DEPT			Elections			
8599	ELECTION SYSTEMS & SOFTWARE INC						
	01-085-000-0000-6350		393.75	BASE CHARGE-PRICINCT TABULATOR	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		37.80	BALLOT FACES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		13.88	CONTESTS/ISSUES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		21.27	PRECINCTS	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		18.00	CANDIDATE/RESPONSES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		12.75	AUTOMATK CONTESTS/ISSUES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		23.07	AUTOMARK CANDIDATES/YES-NO	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		33.51	FREIGHT	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		25.00	MEDIA BURN-COMPACT FLASH	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		25.00	MEDIA BURN EQC	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		75.00	MEDIA BURN DS200 POLL	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		262.50	AUTOMARK LANGUAGE SET UP ENG	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		3.94	AUTOMARK POLITICAL PARTIES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		35.43	AUTOMARK BALLOT FACES	CD2016002	Other Services & Charges	N
	01-085-000-0000-6350		59.06	BALLOT TYPES	CD2016002	Other Services & Charges	N
8599	ELECTION SYSTEMS & SOFTWARE INC		1,039.96		15 Transactions		
3014	SEACHANGE PRINT INNOVATIONS						
	01-085-000-0000-6403	AP 4	30.00	EXTRACTED UOCAVA PDF FILES	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	405.00	ELECTION DAY BALLOTS	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	20.25	TEST BALLOTS	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	12.15	CODING BALLOTS	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	1.62	SAMPLE BALLOTS	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	165.00	BALLOT STYLES	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	350.00	PUBLICATION BALLOT	39933	Printed Paper Supplies	N
	01-085-000-0000-6403	AP 4	191.50	FREIGHT	39933	Printed Paper Supplies	N
3014	SEACHANGE PRINT INNOVATIONS		1,175.52		8 Transactions		

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1	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
85	DEPT Total:		2,215.48	Elections	2 Vendors	23 Transactions
91	DEPT			County Attorney		
134	CITY OF HUTCHINSON					
	01-091-000-0000-6350		270.00	TRANSCRIPTION SERVICES	0000045258	Other Services & Charges N
134	CITY OF HUTCHINSON		270.00		1 Transactions	
6009	INNOVATIVE OFFICE SOLUTIONS LLC					
	01-091-000-0000-6402		40.16	OFFICE SUPPLIES	IN3657195	Office Supplies N
	01-091-000-0000-6402		34.36	OFFICE SUPPLIES	IN3665300	Office Supplies N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		74.52		2 Transactions	
60963	SEVEN COUNTY PROCESS SERVERS LLC					
	01-091-000-0000-6350		65.00	SVC OF DOC	20220156	Other Services & Charges Y
60963	SEVEN COUNTY PROCESS SERVERS LLC		65.00		1 Transactions	
91	DEPT Total:		409.52	County Attorney	3 Vendors	4 Transactions
101	DEPT			County Recorder		
3791	ACCESS					
	01-101-000-0000-6350	AP 4	2,027.92	VAULT STORAGE FOR MICROFILM	9116193	Other Services & Charges N
	01-101-000-0000-6350	AP 4	102.04	CREDIT	9116193	Other Services & Charges N
3791	ACCESS		1,925.88		2 Transactions	
219	COUNTY OF MCLEOD					
	01-101-000-0000-6350		200.00	RECORDER CASH BOX INCREASE		Other Services & Charges N
219	COUNTY OF MCLEOD		200.00		1 Transactions	
101	DEPT Total:		2,125.88	County Recorder	2 Vendors	3 Transactions
111	DEPT			Courthouse Building		
539	CENTERPOINT ENERGY INC					
	01-111-000-0000-6255		6,676.90	GAS BILL COURTHOUSE	5969231-9	Natural Gas N
				12/31/2021 01/31/2022		
539	CENTERPOINT ENERGY INC		6,676.90		1 Transactions	
4966	CINTAS CORPORATION					
	01-111-000-0000-6415		44.08	CLEANING SUPPLIES	4107418828	Cleaning Supplies N

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1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-111-000-0000-6415		44.08	01/01/2022 01/31/2022 CLEANING SUPPLIES	4108791562	Cleaning Supplies	N
4966	CINTAS CORPORATION		88.16	2 Transactions			
3375	FOSTER MECHANICAL						
	01-111-000-0000-6303		144.00	01/01/2022 01/31/2022 BACKFLOW PREVENTER REPAIRS	16833	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		144.00	1 Transactions			
869	HILLYARD HUTCHINSON						
	01-111-000-0000-6425		544.58	01/01/2022 01/31/2022 TOWEL ROLL/BATH TISSUE/CLEANER	604635865	Repair & Maintenance Supplies	N
869	HILLYARD HUTCHINSON		544.58	1 Transactions			
253	LIGHT & POWER COMMISSION						
	01-111-000-0000-6253		38.90	12/31/2021 01/31/2022 ELECTRIC GARAGE	07-814100-00	Electricity	N
	01-111-000-0000-6253		6,526.99	12/31/2021 01/31/2022 ELECTRIC COURTHOUSE	13-857000-00	Electricity	N
	01-111-000-0000-6257		2,327.21	12/31/2021 01/31/2022 WATER SEWER COURTHOUSE	13-857000-00	Sewer, Water & Garbage	N
253	LIGHT & POWER COMMISSION		8,893.10	3 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING						
	01-111-000-0000-6303		285.00	01/27/2022 02/06/2022 LT 1 SNOW REMOVE/SALT/SIDEWALK	18124	Repair & Maintenance Services	Y
	01-111-000-0000-6303		40.00	01/27/2022 02/06/2022 LT 3 SNOW REMOVE/SALT/SIDEWALK	18124	Repair & Maintenance Services	Y
	01-111-000-0000-6303		535.00	01/27/2022 02/06/2022 LT 2 SNOW REMOVE/SALT/SIDEWALK	18124	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		860.00	3 Transactions			
4147	WEST CENTRAL SANITATION INC						
	01-111-000-0000-6257		261.09	01/01/2022 01/31/2022 GARBAGE REMOVAL	12371826	Sewer, Water & Garbage	N
4147	WEST CENTRAL SANITATION INC		261.09	1 Transactions			
111	DEPT Total:		17,467.83	Courthouse Building	7 Vendors	12 Transactions	

112 DEPT

North Complex Building

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1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
539	CENTERPOINT ENERGY INC 01-112-000-0000-6255	AP 4	2,291.49-	GAS BILL NORTH COMPLEX-FINAL 11/02/2021 11/22/2021	5987110-3	Natural Gas	N
539	CENTERPOINT ENERGY INC		2,291.49-	1 Transactions			
112	DEPT Total:		2,291.49-	North Complex Building	1 Vendors	1 Transactions	
113	DEPT			Government Center Building			
539	CENTERPOINT ENERGY INC 01-113-000-0000-6255		3,197.46	GAS BILL MCGC 01/03/2022 02/02/2022	11002867-1	Natural Gas	N
539	CENTERPOINT ENERGY INC		3,197.46	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC 01-113-000-0000-6425		29.72	HOOKS	IN3666688	Repair & Maintenance Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		29.72	1 Transactions			
253	LIGHT & POWER COMMISSION 01-113-000-0000-6253		2,678.91	ELECTRIC MCGC 12/31/2021 01/31/2022	09-815400-01	Electricity	N
	01-113-000-0000-6257		924.04	WATER/SEWER MCGC 12/31/2021 01/31/2022	09-815400-01	Sewer, Water & Garbage Removal	N
253	LIGHT & POWER COMMISSION		3,602.95	2 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING 01-113-000-0000-6303		1,790.00	LT 4 SNOW REMOVE/SALT/SIDEWALK 01/27/2022 02/06/2022	18124	Repair & Maintenance Services	Y
	01-113-000-0000-6303		40.00	LT 5 SNOW REMOVE/SALT/SIDEWALK 01/27/2022 02/06/2022	18124	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		1,830.00	2 Transactions			
4019	SIBLEY ELECTRIC INC 01-113-000-0000-6303		89.88	2 BREAKER LOCKS	14074	Repair & Maintenance Services	N
4019	SIBLEY ELECTRIC INC		89.88	1 Transactions			
3415	SUMMIT FIRE PROTECTION 01-113-000-0000-6303	AP 4	1,245.00	FIRE SPRINKLER SERVICE	2190695	Repair & Maintenance Services	N
3415	SUMMIT FIRE PROTECTION		1,245.00	1 Transactions			

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

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6412	VERIZON WIRELESS 01-113-000-0000-6203		87.44	CELL PHONE USE 02/03/2022 03/02/2022	58374345200001	Communications	N
6412	VERIZON WIRELESS		87.44	1 Transactions			
4147	WEST CENTRAL SANITATION INC 01-113-000-0000-6257		303.32	GARBAGE REMOVAL 03/01/2022 03/31/2022	12375839	Sewer, Water & Garbage Removal	N
4147	WEST CENTRAL SANITATION INC		303.32	1 Transactions			
113	DEPT Total:		10,385.77	Government Center Building	8 Vendors	10 Transactions	
114	DEPT			Environmental Services Building			
134	CITY OF HUTCHINSON 01-114-000-0000-6257		305.94	WATER SEWER-HHW/ES 01/01/2022 01/31/2022	30850650200	Sewer, Water & Garbage Removal	N
	01-114-000-0000-6257		22.18	WATER SEWER-MRF/ES 01/01/2022 01/31/2022	30850651000	Sewer, Water & Garbage Removal	N
134	CITY OF HUTCHINSON		328.12	2 Transactions			
3375	FOSTER MECHANICAL 01-114-000-0000-6561		3,923.60	HVAC-C SYSTEM&EQUIPMENT REPAIR	16817	Repair & Maintenance - Other	N
3375	FOSTER MECHANICAL		3,923.60	1 Transactions			
5133	JOHNSON CONTROLS FIRE PROTECTION I 01-114-000-0000-6269		665.00	ALARM & DETECTION MONITORING	22748152	Contracts	N
	01-114-000-0000-6561		925.00	SPRINKLER SYSTEM INSPECTION	22748152	Repair & Maintenance - Other	N
5133	JOHNSON CONTROLS FIRE PROTECTION I		1,590.00	2 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING 01-114-000-0000-6303		1,040.00	LT 6 SNOW REMOVE/SALT/SIDEWALK 01/27/2022 02/06/2022	18124	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		1,040.00	1 Transactions			
114	DEPT Total:		6,881.72	Environmental Services Building	4 Vendors	6 Transactions	
117	DEPT			Fairgrounds			
651	COMMISSIONER OF REVENUE						

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1 General Revenue Fund

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-117-000-0000-6350		1.00	JANUARY USE TAX		Other Services & Charges	N
	01-117-000-0000-6425		100.00	JANUARY USE TAX		Repair & Maintenance Supplies	N
651	COMMISSIONER OF REVENUE		101.00	2 Transactions			
32875	HUTCHINSON UTILITIES COMMISSION						
	01-117-000-0000-6253		23.31	ELECTRIC 898 CENTURY 01/01/2022 02/01/2022	00436962	Electricity	N
	01-117-000-0000-6253		561.84	ELECTRIC GRANDSTAND 01/01/2022 02/01/2022	00436972	Electricity	N
	01-117-000-0000-6253		970.97	ELECTRIC ADMIN BLDG 01/01/2022 02/01/2022	00436973	Electricity	N
	01-117-000-0000-6253		349.91	ELECTRIC AG BLDG 01/01/2022 02/01/2022	00436974	Electricity	N
	01-117-000-0000-6255		2,714.89	GAS AG BLDG 01/01/2022 02/01/2022	00436974	Natural Gas	N
	01-117-000-0000-6253		316.60	ELECTRIC FAIRGROUNDS 01/01/2022 02/01/2022	00436975	Electricity	N
	01-117-000-0000-6253		48.39	ELECTRIC MAINT BLDG 01/01/2022 02/01/2022	00436976	Electricity	N
	01-117-000-0000-6255		215.07	GAS MAINT BLDG 01/01/2022 02/01/2022	00436976	Natural Gas	N
	01-117-000-0000-6255		4,550.39	GAS FAIRGROUNDS 01/01/2022 02/01/2022	00436978	Natural Gas	N
	01-117-000-0000-6253		79.42	ELECTRIC 820 CENTURY 01/01/2022 02/01/2022	00436979	Electricity	N
	01-117-000-0000-6253		35.85	ELECTRIC SIGN 01/01/2022 02/01/2022	00436981	Electricity	N
	01-117-000-0000-6253		53.91	ELECTRIC 816 CENTURY 01/01/2022 02/01/2022	00437020	Electricity	N
	01-117-000-0000-6255		150.16	GAS 860 CENTURY 01/01/2022 02/01/2022	01002164	Natural Gas	N
32875	HUTCHINSON UTILITIES COMMISSION		10,070.71	13 Transactions			
46489	MINNESOTA DEPARTMENT OF HEALTH						
	01-117-000-0000-6245		120.00	LATE FEE LICENSE RENEWAL	FBL-9714-2329	Dues & Registration Fees	N
46489	MINNESOTA DEPARTMENT OF HEALTH		120.00	1 Transactions			
5771	NUVERA						
	01-117-000-0000-6203		288.80	MAIN ALARM LINES- AG BLDG	ACCT#163533	Communications	N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5771	NUVERA		288.80	02/01/2022 02/28/2022	1 Transactions		
743	PLUNKETTS PEST CONTROL INC 01-117-000-0000-6303		33.97	PEST CONTROL	7411118	Repair & Maintenance Services	N
743	PLUNKETTS PEST CONTROL INC		33.97		1 Transactions		
117	DEPT Total:		10,614.48	Fairgrounds	5 Vendors	18 Transactions	
121	DEPT			Veteran Services			
134	CITY OF HUTCHINSON 01-121-000-0000-6455		305.45	FLEX 2 01/01/2022 01/31/2022	0000045242	Motor Fuels & Lubrication	N
	01-121-000-0000-6455		51.22	FLEX 4 01/01/2022 01/31/2022	0000045242	Motor Fuels & Lubrication	N
134	CITY OF HUTCHINSON		356.67		2 Transactions		
121	DEPT Total:		356.67	Veteran Services	1 Vendors	2 Transactions	
201	DEPT			County Sheriff's Office			
83	AT&T MOBILITY 01-201-000-0000-6203		2,454.37	SO CELL/MIFI/CAMERA USAGE 12/26/2021 01/25/2022	287286342903	Communications	N
	01-201-000-0000-6203		75.00	CREDIT/ADJUSTMENTS 12/26/2021 01/25/2022	287286342903	Communications	N
	01-201-000-9001-6350		38.23	BPD MIFI USAGE 12/26/2021 01/25/2022	287286342903	Other Services & Charges - Brownton Co	N
	01-201-000-9004-6350		114.69	LPPD MIFI USAGE 12/26/2021 01/25/2022	287286342903	Other Services & Charges-LP Computer	N
	01-201-000-9005-6350		114.69	WPD MIFI USAGE 12/26/2021 01/25/2022	287286342903	Other Service & Charges - Winsted Comp	N
83	AT&T MOBILITY		2,646.98		5 Transactions		
135	ATCO INTERNATIONAL 01-201-000-0000-6402		240.00	QUICK SAN II	10591554	Office Supplies	N
	01-201-000-0000-6402		334.00	QUICKIES	10591554	Office Supplies	N
135	ATCO INTERNATIONAL		574.00		2 Transactions		

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5967	GLENCOE FLEET SUPPLY INC						
	01-201-204-0000-6402		46.48	LOCATOR	058534	Investigations Office Supplies	N
5967	GLENCOE FLEET SUPPLY INC		46.48	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-201-000-0000-6402		46.74	OFFICE SUPPLIES	IN3612935	Office Supplies	N
	01-201-000-0000-6402		764.29	OFFICE SUPPLIES	IN3621404	Office Supplies	N
	01-201-000-0000-6402		34.66	OFFICE SUPPLIES	IN3637116	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		845.69	3 Transactions			
3584	JONNY ROCKS BODY SHOP						
	01-201-000-0000-6327		1,325.51	REPAIR FT BUMPER #179	2173	General Auto Maintenance	N
	01-201-000-0000-6327		3,425.90	REPAIR BUMPER/FENDER #176	2177	General Auto Maintenance	N
3584	JONNY ROCKS BODY SHOP		4,751.41	2 Transactions			
432	SAMS TIRE SERVICE						
	01-201-000-0000-6327		146.01	GY EAGLE ENFORCER #171	179589	General Auto Maintenance	N
	01-201-000-0000-6327		723.75	GY EAGLE ENFORCER #167	180340	General Auto Maintenance	N
	01-201-000-0000-6327		828.84	GY WRANGLER ADVENTURE #169	180444	General Auto Maintenance	N
	01-201-000-0000-6327		489.15	GY WRANGLER ADVENTURE #176	180461	General Auto Maintenance	N
	01-201-000-0000-6327		652.20	GY WRANGLER ADVENTURE #175	180635	General Auto Maintenance	N
432	SAMS TIRE SERVICE		2,839.95	5 Transactions			
900	STREICHERS INC						
	01-201-000-0000-6456		42.49	CREDIT/ADJUSTMENTS	CM291434	Shooting Supplies for Firearms Program	N
	01-201-000-0000-6456		27.99	TAILCAP	11548294	Shooting Supplies for Firearms Program	N
900	STREICHERS INC		14.50	2 Transactions			
358	THOMPSON REUTERS WEST						
	01-201-000-0000-6450		163.38	CLEAR PROGRAM	845800207	Subscriptions	N
				01/01/2022	01/31/2022		
358	THOMPSON REUTERS WEST		163.38	1 Transactions			
201	DEPT Total:		11,853.39	County Sheriff's Office	8 Vendors	21 Transactions	
251	DEPT			County Jail			
	83 AT&T MOBILITY						
	01-251-000-0000-6203		138.82	JAIL CELL PHONE USAGE	287286342903	Communications	N
				12/26/2021	01/25/2022		

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
83	AT&T MOBILITY		138.82		1 Transactions		
869	HILLYARD HUTCHINSON 01-251-000-0000-6415		129.04	SOFTENER	604635864	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		129.04		1 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC 01-251-000-0000-6415		81.32	CLEANING SUPPLIES	IN3615317	Cleaning Supplies	N
	01-251-000-0000-6460		7.61	JAIL SUPPLIES	IN3615317	Jail Supplies	N
	01-251-000-0000-6402		246.30	OFFICE SUPPLIES	IN3630882	Office Supplies	N
	01-251-000-0000-6402		88.83	OFFICE SUPPLIES	IN3636518	Office Supplies	N
	01-251-000-0000-6402		17.15	OFFICE SUPPLIES	IN3639217	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		441.21		5 Transactions		
977	MIDWEST MONITORING & SURVEILLANCE 01-251-000-0000-6264		800.00	MONITORING FEES 01/01/2021 01/31/2022	0122519	Electronic Home Monitoring	N
	01-251-000-0000-6355		971.55	LAB SERVICES & SUPPLIES 01/01/2022 01/31/2022	DT1022103	UA Expense	N
977	MIDWEST MONITORING & SURVEILLANCE		1,771.55		2 Transactions		
10185	MINNESOTA MONITORING INC 01-251-000-0000-6355		67.50	MCLEOD SMARTLINK (JKA,TP,JT)	13597	UA Expense	N
10185	MINNESOTA MONITORING INC		67.50		1 Transactions		
3752	STAR GROUP LLC 01-251-000-0000-6425		23.45	WASHER FLUID	158225	Repair & Maintenance Supplies	N
3752	STAR GROUP LLC		23.45		1 Transactions		
900	STREICHERS INC 01-251-000-0000-6145		224.97	NEW HIRE UNIFORM ALLOWANCE(LS)	11548559	Uniform Allowance	N
900	STREICHERS INC		224.97		1 Transactions		
251	DEPT Total:		2,796.54	County Jail	7 Vendors	12 Transactions	
255	DEPT			County Court Services			
6412	VERIZON WIRELESS 01-255-000-0000-6203		41.22	CELL PHONE USE 02/03/2022 03/02/2022	58374345200001	Communications	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6412	VERIZON WIRELESS		41.22		1 Transactions		
255	DEPT Total:		41.22	County Court Services	1 Vendors	1 Transactions	
257	DEPT			SENTENCE TO SERVE PROGRAM			
83	AT&T MOBILITY						
	01-257-000-0000-6203		44.60	STS CREW LEAD	287286342903	Communications	N
				12/26/2021 01/25/2022			
83	AT&T MOBILITY		44.60		1 Transactions		
257	DEPT Total:		44.60	SENTENCE TO SERVE PROGRAM	1 Vendors	1 Transactions	
281	DEPT			Emergency Management			
8093	DR BRYCE ARMSTRONG						
	01-281-000-0000-6360		125.00	RADIATION SAFETY TRAINING#1126		Training	N
8093	DR BRYCE ARMSTRONG		125.00		1 Transactions		
281	DEPT Total:		125.00	Emergency Management	1 Vendors	1 Transactions	
485	DEPT			County Public Health Nursing			
38530	LANGUAGE LINE SERVICES						
	01-485-000-0000-6265		24.20	PHONE INTERPRETATION	10446312	Professional Services	N
38530	LANGUAGE LINE SERVICES		24.20		1 Transactions		
6412	VERIZON WIRELESS						
	01-485-000-0000-6203		280.14	WIRELESS CHARGES (CASE MGMT)	58373137400001	Communications	N
				02/03/2022 03/02/2022			
	01-485-000-0000-6203		35.01	WIRELESS CHARGES (CHIP)	58373137400001	Communications	N
				02/03/2022 03/02/2022			
	01-485-000-0000-6203		105.09	WIRELESS CHARGES (ADMIN)	58373137400001	Communications	N
				02/03/2022 03/02/2022			
	01-485-000-0000-6203		693.32	CELL PHONE USE	58374345200001	Communications	N
				02/03/2022 03/02/2022			
6412	VERIZON WIRELESS		1,113.56		4 Transactions		
485	DEPT Total:		1,137.76	County Public Health Nursing	2 Vendors	5 Transactions	
520	DEPT			County Parks			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
651	COMMISSIONER OF REVENUE						
	01-520-000-0000-6425		32.00	JANUARY USE TAX		Repair & Maintenance Supplies	N
	01-520-000-0000-6610		504.00	JANUARY USE TAX		Capital - Over \$5,000 (Fixed Assets)	N
651	COMMISSIONER OF REVENUE		536.00		2 Transactions		
5555	L & P SUPPLY COMPANY INC						
	01-520-000-0000-6425		19.07	PARKS PARTS	284426	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		8.58	PARKS PARTS	284912	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		103.93	PARKS PARTS	285213	Repair & Maintenance Supplies	N
5555	L & P SUPPLY COMPANY INC		131.58		3 Transactions		
6412	VERIZON WIRELESS						
	01-520-000-0000-6203		35.03	PARKS LM SHOP 02/03/2022	58374345200001	Communications	N
6412	VERIZON WIRELESS		35.03		1 Transactions		
520	DEPT Total:		702.61	County Parks	3 Vendors	6 Transactions	
603	DEPT			County Extension			
576	FINKEN WATER CENTERS						
	01-603-000-0000-6321		18.50	RENTAL EQUIP FOR FEB 2022	1299343	Maintenance Agreements	N
576	FINKEN WATER CENTERS		18.50		1 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-603-000-0000-6402		58.32	OFFICE SUPPLIES	IN3640964	Office Supplies	N
	01-603-000-0000-6402		13.72	OFFICE SUPPLIES	IN3641150	Office Supplies	N
	01-603-000-0000-6402		38.66	OFFICE SUPPLIES	IN3642387	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		110.70		3 Transactions		
603	DEPT Total:		129.20	County Extension	2 Vendors	4 Transactions	
1	Fund Total:		133,707.39	General Revenue Fund		179 Transactions	

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3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
310	DEPT			Highway Maintenance			
4419	B W WELDING INC						
	03-310-000-0000-6504		80.29-	TAX EXEMPT	15814	Culverts	N
	03-310-000-0000-6504		1,099.81	U-TIES	15814	Culverts	N
4419	B W WELDING INC		1,019.52	2 Transactions			
213	MCLEOD COOP POWER ASSN						
	03-310-000-0000-6254		53.06	TRAFFIC LIGHT TH 212 & CSAH 1	861100	Intersection Lighting	N
	03-310-000-0000-6254		48.99	TRAFFIC LIGHT TH 7 & CSAH 115	903000	Intersection Lighting	N
	03-310-000-0000-6254		49.91	TRAFFIC LIGHT TH 15 & CSAH 18	903100	Intersection Lighting	N
	03-310-000-0000-6254		43.74	TRAFFIC LIGHT CSAH 13 & 23	906900	Intersection Lighting	N
	03-310-000-0000-6254		54.77	TRAFFIC LIGHT CSAH 2 & 3	907100	Intersection Lighting	N
	03-310-000-0000-6254		52.41	TRAFFIC LIGHT CSAH 25 & 26	907200	Intersection Lighting	N
	03-310-000-0000-6254		49.26	TRAFFIC LIGHT CSAH 7 & 115	907300	Intersection Lighting	N
	03-310-000-0000-6254		54.51	TRAFFIC LIGHT CSAH 18 & 7	907400	Intersection Lighting	N
	03-310-000-0000-6254		44.26	TRAFFIC LIGHT CSAH 2 & 22	907500	Intersection Lighting	N
	03-310-000-0000-6254		52.54	TRAFFIC LIGHT CSAH 115 & 25W	907600	Intersection Lighting	N
	03-310-000-0000-6254		44.13	TRAFFIC LIGHT CSAH 115 & 25E	907700	Intersection Lighting	N
	03-310-000-0000-6254		51.88	TRAFFIC LIGHT CSAH 25 & 62	907800	Intersection Lighting	N
	03-310-000-0000-6254		52.67	TRAFFIC LIGHT CSAH 4 & 11	907900	Intersection Lighting	N
	03-310-000-0000-6254		53.06	TRAFFIC LIGHT CSAH 12 & 19	908000	Intersection Lighting	N
	03-310-000-0000-6254		52.28	TRAFFIC LIGHT CSAH 115 & 14	908100	Intersection Lighting	N
	03-310-000-0000-6254		49.39	TRAFFIC LIGHT CSAH 5 & 2	908200	Intersection Lighting	N
	03-310-000-0000-6254		44.26	TRAFFIC LIGHT CSAH 5 & 31	908300	Intersection Lighting	N
	03-310-000-0000-6254		54.11	TRAFFIC LIGHT CSAH 4 & 79	908400	Intersection Lighting	N
	03-310-000-0000-6254		52.14	TRAFFIC LIGHT CSAH 7 & 79	908500	Intersection Lighting	N
	03-310-000-0000-6254		48.99	TRAFFIC LIGHT TH 22 & CR 11	908701	Intersection Lighting	N
	03-310-000-0000-6254		49.12	TRAFFIC LIGHT TH 15 & CR 32	917600	Intersection Lighting	N
	03-310-000-0000-6254		48.99	TRAFFIC LIGHT TH 15 & CR 3	917700	Intersection Lighting	N
	03-310-000-0000-6254		51.88	TRAFFIC LIGHT CSAH 2 & 80TH ST	931300	Intersection Lighting	N
213	MCLEOD COOP POWER ASSN		1,156.35	23 Transactions			
465	XCEL ENERGY						
	03-310-000-0000-6254		13.86	TRAFFIC LIGHT CSAH 1 & 10	51-0276939-7	Intersection Lighting	N
	03-310-000-0000-6254		14.65	TRAFFIC LIGHT CSAH 1 & CR 56	51-0276939-7	Intersection Lighting	N
	03-310-000-0000-6254		15.29	TRAFFIC LIGHT CSAH 9 & 3	51-0276939-7	Intersection Lighting	N
	03-310-000-0000-6254		8.17	TRAFFIC LIGHT CSAH 1 & 3	51-0276939-7	Intersection Lighting	N
	03-310-000-0000-6254		79.65	TRAFFIC LIGHT TH 7 & CSAH 2	51-9068278-5	Intersection Lighting	N
	03-310-000-0000-6254		64.45	TRAFFIC LIGHT TH 7 & CSAH 9	51-9068278-5	Intersection Lighting	N

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3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-310-000-0000-6254			28.35	TRAFFIC LIGHT 7 & CSAH 1		510011130880-3		Intersection Lighting		N
		03-310-000-0000-6254			29.20	TRAFFIC LIGHT 7 & CSAH 15		510013755276-7		Intersection Lighting		N
465	XCEL ENERGY				253.62		8 Transactions					
310	DEPT Total:				2,429.49	Highway Maintenance		3 Vendors		33 Transactions		
320	DEPT					Highway Construction						
554	ERICKSON ENGINEERING COMPANY											
		03-320-000-0000-6265	AP	4	5,396.00	PRELIM ENF-ACOMA BRIDGE L9240		14428		Professional Services		Y
		03-320-000-0000-6265			1,038.50	PRELIM ENG- ACOMA BRIDGE L9240		14579		Professional Services		Y
554	ERICKSON ENGINEERING COMPANY				6,434.50		2 Transactions					
320	DEPT Total:				6,434.50	Highway Construction		1 Vendors		2 Transactions		
330	DEPT					Highway Administration						
658	MCLEOD PUBLISHING INC											
		03-330-000-0000-6241			6.83	LEGAL NOTICE- WEBSITE		1312022		Printing & Publishing		N
658	MCLEOD PUBLISHING INC				6.83		1 Transactions					
8564	OFFICE DEPOT INC											
		03-330-000-0000-6402			97.74	OFFICE SUPPLIES		222693656001		Office Supplies		N
8564	OFFICE DEPOT INC				97.74		1 Transactions					
6412	VERIZON WIRELESS											
		03-330-000-0000-6203			35.01	CELL PHONE USE	02/03/2022 03/02/2022	58374345200001		Communications		N
		03-330-000-0000-6203			26.02	CELL PHONE USE	02/03/2022 03/02/2022	98374485200001		Communications		N
6412	VERIZON WIRELESS				61.03		2 Transactions					
330	DEPT Total:				165.60	Highway Administration		3 Vendors		4 Transactions		
340	DEPT					Highway Equipment Maintenance						
539	CENTERPOINT ENERGY INC											
		03-340-000-0000-6255			1,444.26	GAS- GLENCOE SHOP	01/03/2022 02/02/2022	5987115-2		Natural Gas		N
539	CENTERPOINT ENERGY INC				1,444.26		1 Transactions					

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3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
32	CITY OF BROWNTON						
	03-340-000-0000-6253		149.36	ELECTRIC	4440	Electricity	N
	03-340-000-0000-6255		1,238.57	GAS	4440	Natural Gas	N
	03-340-000-0000-6257		87.93	WATER SEWER	4440	Sewer, Water & Garbage Removal	N
32	CITY OF BROWNTON		1,475.86	3 Transactions			
6906	GLENCOE CO OP ASSN						
	03-340-000-0000-6255		1,656.37	SLATS LP	308751	Natural Gas	N
	03-340-000-0000-6567		4,971.66	DIESEL SLATS	88100	Diesel Fuel & Tax	N
	03-340-000-0000-6567		5,274.28	DIESEL BROWNTON	88100	Diesel Fuel & Tax	N
6906	GLENCOE CO OP ASSN		11,902.31	3 Transactions			
3384	GRAINGER						
	03-340-000-0000-6590		34.95	SLATS SHOP SUPPLIES	9186557774	Tools & Shop Materials	N
3384	GRAINGER		34.95	1 Transactions			
1069	HEARTLAND AG SYSTEMS INC						
	03-340-000-0000-6425		47.00	PARTS	IE24811	Repair & Maintenance Supplies	N
1069	HEARTLAND AG SYSTEMS INC		47.00	1 Transactions			
32875	HUTCHINSON UTILITIES COMMISSION						
	03-340-000-0000-6253		87.43	ELECTRIC TEMP STORAGE	31021-045101	Electricity	N
				01/01/2022 02/01/2022			
	03-340-000-0000-6255		589.80	GAS TEMP STORAGE	31021-045101	Natural Gas	N
				01/01/2022 02/01/2022			
32875	HUTCHINSON UTILITIES COMMISSION		677.23	2 Transactions			
119	JOHN DEERE FINANCIAL						
	03-340-000-0000-6425		78.80	PARTS	9018648	Repair & Maintenance Supplies	N
119	JOHN DEERE FINANCIAL		78.80	1 Transactions			
5555	L & P SUPPLY COMPANY INC						
	03-340-000-0000-6425	AP 4	243.04	PARTS	1169192	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		38.72	PARTS	284638	Repair & Maintenance Supplies	N
5555	L & P SUPPLY COMPANY INC		281.76	2 Transactions			
260	LITTLE FALLS MACHINE INC						
	03-340-000-0000-6425		1,199.24	PARTS	363614	Repair & Maintenance Supplies	N

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
260	LITTLE FALLS MACHINE INC		1,199.24		1 Transactions		
6412	VERIZON WIRELESS 03-340-000-0000-6203		70.08	SLATS & HWY SHOP 02/03/2022 03/02/2022	98374485200001	Communications	N
6412	VERIZON WIRELESS		70.08		1 Transactions		
4147	WEST CENTRAL SANITATION INC 03-340-000-0000-6257		26.78	GARBAGE- BROWNTON 01/01/2022 01/31/2022	12371818	Sewer, Water & Garbage Removal	N
	03-340-000-0000-6257		26.78	GARBAGE- GLENCOE 01/01/2022 01/31/2022	12371819	Sewer, Water & Garbage Removal	N
	03-340-000-0000-6257		73.64	GARBAGE- SLATS 01/01/2022 01/31/2022	12371843	Sewer, Water & Garbage Removal	N
4147	WEST CENTRAL SANITATION INC		127.20		3 Transactions		
465	XCEL ENERGY 03-340-000-0000-6253		732.49	ELECTRIC- SLATS SHOP	510010122591-5	Electricity	N
465	XCEL ENERGY		732.49		1 Transactions		
340	DEPT Total:		18,071.18	Highway Equipment Maintenance	12 Vendors	20 Transactions	
3	Fund Total:		27,100.77	Road & Bridge Fund		59 Transactions	

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5 Solid Waste Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			Solid Waste Tip Fee			
134	CITY OF HUTCHINSON 05-391-000-0000-6561		500.00	FIBER CONNECTION SOLID WASTE 02/01/2022 02/28/2022	0000045233	Repair & Maintenance - Other	N
134	CITY OF HUTCHINSON		500.00	1 Transactions			
315	CITY OF SILVER LAKE 05-391-000-0000-6960	DTG 6	920.63	4TH QTR MONITORING 2021		Inter Governmental Payments	N
315	CITY OF SILVER LAKE		920.63	1 Transactions			
362	CITY OF WINSTED 05-391-000-0000-6960	DTG 6	2,494.25	4TH QTR SITE MONITORING & GRID		Inter Governmental Payments	N
362	CITY OF WINSTED		2,494.25	1 Transactions			
219	COUNTY OF MCLEOD 05-391-000-0000-6350		22.50	REIMB OF PETTY CASH (LAUNDRY)		Other Services & Charges	N
219	COUNTY OF MCLEOD		22.50	1 Transactions			
3168	ECO TECH 05-391-000-0000-6269		1,849.11	E-WASTE RECYCLING		Contracts	N
3168	ECO TECH		1,849.11	1 Transactions			
6217	FIRST STATE TIRE RECYCLING INC 05-391-000-0000-6269		150.00	TIRE TRAILER RENTAL 01/01/2022 01/31/2022	118395	Contracts	N
6217	FIRST STATE TIRE RECYCLING INC		150.00	1 Transactions			
6865	LYON COUNTY 05-391-000-0000-6259	DTG 6	8,640.00	MATTRESS RECYCLING 2021 540X16		Recycling	N
	05-391-000-0000-6259	DTG 6	150.00	TRACKING REDUCTION		Recycling	N
6865	LYON COUNTY		8,490.00	2 Transactions			
7029	QUADIENT INC 05-391-000-0000-6350		192.00	POSTAL METER RENTAL 03/05/2022 06/04/2022	59055868	Other Services & Charges	N
7029	QUADIENT INC		192.00	1 Transactions			
4106	STAR EQUIPMENT INC 05-391-000-0000-6561		9,770.00	DOCK REPAIRS DOCK 5	790002	Repair & Maintenance - Other	N

***** McLeod County IFS *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

5 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4106	STAR EQUIPMENT INC		9,770.00		1 Transactions		
681	SW INC						
	05-391-000-0000-6259		380.00	AP DISPOSAL	10448	Recycling	N
	05-391-000-0000-6259		140.00	AP DISPOSAL	10456	Recycling	N
681	SW INC		520.00		2 Transactions		
172	TOWN OF ACOMA						
	05-391-000-0000-6960		300.00	YEARLY SNOW REMOVAL		Inter Governmental Payments	N
	05-391-000-0000-6960		100.00	YEARLY SITE MAINTENANCE		Inter Governmental Payments	N
172	TOWN OF ACOMA		400.00		2 Transactions		
480	TOWN OF LYNN						
	05-391-000-0000-6960		300.00	YEARLY SNOW REMOVAL		Inter Governmental Payments	N
	05-391-000-0000-6960		100.00	YEARLY SITE MAINTENANCE		Inter Governmental Payments	N
480	TOWN OF LYNN		400.00		2 Transactions		
4147	WEST CENTRAL SANITATION INC						
	05-391-000-0000-6259		10,925.59	OCC/RECYCLING 01/01/2022 01/31/2022	12370993	Recycling	N
	05-391-000-0000-6258		1,474.01	SCHOOL RECYCLING COLLECTION 01/01/2022 01/31/2022	12371794	School Recycling	N
	05-391-000-0000-6259		40,254.98	VALET SERVICE/COLLECTION 01/01/2022 01/31/2022	12371794	Recycling	N
	05-391-000-0000-6269		28,248.09	SINGLE SORT 622.89 T @ \$45.35 01/01/2022 01/31/2022	12373885	Contracts	N
	05-391-000-0000-6269		1,993.64	SOURCE SEPERATED 63.29T @ 31.5 01/01/2022 01/31/2022	12373885	Contracts	N
4147	WEST CENTRAL SANITATION INC		82,896.31		5 Transactions		
391	DEPT Total:		108,604.80	Solid Waste Tip Fee	13 Vendors	21 Transactions	
5	Fund Total:		108,604.80	Solid Waste Fund		21 Transactions	

******* McLeod County IFS *******



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11 Human Service Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
38530	LANGUAGE LINE SERVICES 11-420-600-0010-6203		658.21	PHONE INTERPRETATION	10446312	Communications/Postage	N
38530	LANGUAGE LINE SERVICES		658.21	1 Transactions			
1857	METRO SALES INC 11-420-640-0010-6321		56.55	RICOH MPC5503	INV1985282	Maintenance Agreements	N
1857	METRO SALES INC		56.55	1 Transactions			
6412	VERIZON WIRELESS 11-420-600-0010-6203		694.42	CELL PHONE USE 02/03/2022 03/02/2022	58374345200001	Communications/Postage	N
6412	VERIZON WIRELESS		694.42	1 Transactions			
420	DEPT Total:		1,409.18	Income Maintenance	3 Vendors	3 Transactions	
430	DEPT			Individual & Family Social Services			
38530	LANGUAGE LINE SERVICES 11-430-700-0010-6203		35.80	PHONE INTERPRETATION	10446312	Communications/Postage	N
38530	LANGUAGE LINE SERVICES		35.80	1 Transactions			
1857	METRO SALES INC 11-430-700-0010-6321		131.95	RICOH MPC5503	INV1985282	Maintenance Agreements	N
1857	METRO SALES INC		131.95	1 Transactions			
6412	VERIZON WIRELESS 11-430-700-0010-6203		1,620.34	CELL PHONE USE 02/03/2022 03/02/2022	58374345200001	Communications/Postage	N
6412	VERIZON WIRELESS		1,620.34	1 Transactions			
430	DEPT Total:		1,788.09	Individual & Family Social Services	3 Vendors	3 Transactions	
11	Fund Total:		3,197.27	Human Service Fund		6 Transactions	

***** McLeod County IFS *****



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20 County Ditch Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
622	DEPT			County Ditch #8			
2735	HABEN/JOHN 20-622-000-0000-6302		187.50	CD 08 ACQ ONE ROD BUFFER	05.027.1900	Construction & Repairs	S
2735	HABEN/JOHN		187.50	1 Transactions			
8092	THIESFELD/ROBERT A 20-622-000-0000-6302		2,878.79	CD 08 ACQ ONE ROD BUFFER	05.027.1725	Construction & Repairs	S
	20-622-000-0000-6302		3,446.97	CD 08 ACQ ONE ROD BUFFER	05.027.1750	Construction & Repairs	S
	20-622-000-0000-6302		94.70	CD 08 ACQ ONE ROD BUFFER	05.027.1795	Construction & Repairs	S
8092	THIESFELD/ROBERT A		6,420.46	3 Transactions			
622	DEPT Total:		6,607.96	County Ditch #8	2 Vendors	4 Transactions	
669	DEPT			Judicial Ditch #9 McLeod			
1700	EWERT BROTHERS INC 20-669-000-0000-6302		150.00	JD 09 CONNECT 3 PRIVATE LINES	1843	Construction & Repairs	N
	20-669-000-0000-6302		21,247.20	JD 09 PLOW IN 8" FLEX	1843	Construction & Repairs	N
	20-669-000-0000-6302		1,552.50	JO 09 PLOW IN 6' FLEX	1843	Construction & Repairs	N
	20-669-000-0000-6302		90.00	JD 09 CONNECT TEES&12' PLASTIC	1843	Construction & Repairs	N
	20-669-000-0000-6302		1,025.00	JD 09 USE OF JOHN DEERE	1843	Construction & Repairs	N
	20-669-000-0000-6302		200.00	JD 09 MOBILIZATION	1843	Construction & Repairs	N
	20-669-000-0000-6302		1,200.00	JD 09 LOCATE TILES	1843	Construction & Repairs	N
	20-669-000-0000-6302		140.00	JD 09 15X8 TEE	1843	Construction & Repairs	N
1700	EWERT BROTHERS INC		25,604.70	8 Transactions			
669	DEPT Total:		25,604.70	Judicial Ditch #9 McLeod	1 Vendors	8 Transactions	
675	DEPT			Joint Ditch #14 WCMC			
3631	WRIGHT COUNTY AUDITOR-TREASURER 20-675-000-0000-6302 DTG 6		465.11	JD 14 WCMC 2021 DITCH EXPENSES	2021 EXPENSES	Construction & Repairs	N
3631	WRIGHT COUNTY AUDITOR-TREASURER		465.11	1 Transactions			
675	DEPT Total:		465.11	Joint Ditch #14 WCMC	1 Vendors	1 Transactions	
678	DEPT			Joint Ditch #15 WMMC			
3631	WRIGHT COUNTY AUDITOR-TREASURER 20-678-000-0000-6302 DTG 6		277.69	JD 15 WMMC 2021 DITCH EXPENSES	2021 EXPENSES	Construction & Repairs	N

******* McLeod County IFS *******



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

20 County Ditch Fund

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3631	WRIGHT COUNTY AUDITOR-TREASURER		277.69		1 Transactions		
678	DEPT Total:		277.69	Joint Ditch #15 WMMC	1 Vendors		1 Transactions
20	Fund Total:		32,955.46	County Ditch Fund			14 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

21 SWCD Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
696	DEPT			SWCD			
6546	AREA VI ASSOCIATION OF SOIL & WATER 21-696-000-0000-6245		400.00	2022 DUES		Dues & Registration Fees	N
6546	AREA VI ASSOCIATION OF SOIL & WATER		400.00	1 Transactions			
6906	GLENCOE CO OP ASSN 21-696-000-0000-6455		24.50	SNL GAS	88300	Motor Fuels & Lubrication	N
6906	GLENCOE CO OP ASSN		24.50	1 Transactions			
253	LIGHT & POWER COMMISSION 21-696-000-0000-6253		28.14	ELECTRIC 12/31/2021 01/31/2022	11-829125-00	Electricity	N
253	LIGHT & POWER COMMISSION		28.14	1 Transactions			
4186	MARCO 21-696-000-0000-6321		135.01	COPIER LEASE AGREEMENT	30934739	Maintenance Agreements	N
4186	MARCO		135.01	1 Transactions			
115	MASWCD 21-696-000-0000-6245		5,750.58	2022 DUES	3440	Dues & Registration Fees	N
115	MASWCD		5,750.58	1 Transactions			
4784	PHEASANTS FOREVER 21-696-000-0000-6850		14,794.56	INDEPENDENT CONTRACTOR	FY 22 INVOICE	Collections for Other Agencies	N
4784	PHEASANTS FOREVER		14,794.56	1 Transactions			
6412	VERIZON WIRELESS 21-696-000-0000-6203		25.02	M2M ACCOUNT SHARE 02/03/2022 03/02/2022	58374345200001	Communications	N
6412	VERIZON WIRELESS		25.02	1 Transactions			
696	DEPT Total:		21,157.81	SWCD	7 Vendors	7 Transactions	
21	Fund Total:		21,157.81	SWCD Fund		7 Transactions	

***** McLeod County IFS *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

25 Special Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
102	DEPT			County Recorder Compliance Fund			
8078	TYLER TECHNOLOGIES INC 25-102-000-0000-6610		3,967.00	JAN 2022 IMPLEMENTATION SVCS	070-106825	Capital - Over \$5,000 (Fixed Assets)	N
8078	TYLER TECHNOLOGIES INC		3,967.00	1 Transactions			
102	DEPT Total:		3,967.00	County Recorder Compliance Fund	1 Vendors	1 Transactions	
252	DEPT			Jail Canteen Account			
3510	BOB BARKER COMPANY INC 25-252-000-0000-6460		35.90	COTTON T-SHIRTS	INV1723749	Jail Supplies	N
3510	BOB BARKER COMPANY INC		35.90	1 Transactions			
252	DEPT Total:		35.90	Jail Canteen Account	1 Vendors	1 Transactions	
25	Fund Total:		4,002.90	Special Revenue Fund		2 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

41 Capital Projects Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
113	DEPT		Government Center Building			
	3271 CONTEGRITY GROUP					
	41-113-000-0000-6610		WARRANTY PHASE	2022025	Capital - Over \$5,000 (Fixed Assets)	N
	3271 CONTEGRITY GROUP			1 Transactions		
113	DEPT Total:		11,200.07	Government Center Building	1 Vendors	1 Transactions
41	Fund Total:		11,200.07	Capital Projects Fund	1 Transactions	

***** McLeod County IFS *****



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

86 Trust & Agency Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
833	DEPT 1004 MINNESOTA DEPARTMENT OF REVENUE 86-833-000-0000-6850		48,719.29	Mortgage Registry Tax JANUARY MTG REG		Collections for Other Agencies	N
	1004 MINNESOTA DEPARTMENT OF REVENUE		48,719.29	1 Transactions			
833	DEPT Total:		48,719.29	Mortgage Registry Tax	1 Vendors	1 Transactions	
834	DEPT 1004 MINNESOTA DEPARTMENT OF REVENUE 86-834-000-0000-6850		70,277.37	Deed Tax JANUARY DEED TAX		Collections for Other Agencies	N
	1004 MINNESOTA DEPARTMENT OF REVENUE		70,277.37	1 Transactions			
834	DEPT Total:		70,277.37	Deed Tax	1 Vendors	1 Transactions	
935	DEPT 3411 COMMISSIONER OF FINANCE 86-935-000-0000-6850		133.50	Real Estate Assurance - Tax Forfeited REGISTERED LAND 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		133.50	1 Transactions			
935	DEPT Total:		133.50	Real Estate Assurance - Tax Forfeited	1 Vendors	1 Transactions	
939	DEPT 3411 COMMISSIONER OF FINANCE 86-939-000-0000-6850		5,460.00	State Surcharge 3% REGISTRARS FEES 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		5,460.00	1 Transactions			
939	DEPT Total:		5,460.00	State Surcharge 3%	1 Vendors	1 Transactions	
940	DEPT 3411 COMMISSIONER OF FINANCE 86-940-000-0000-6850		1,876.00	Vital Records Surcharge - Birth & Death BIRTH/DEATH SURCHARGE 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		1,876.00	1 Transactions			

***** McLeod County IFS *****



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86 Trust & Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
940	DEPT Total:		1,876.00	Vital Records Surcharge - Birth & Death	1 Vendors	1 Transactions	
950	DEPT 3411 COMMISSIONER OF FINANCE 86-950-000-0000-6850		1,080.00	Birth Record Surcharge BIRTH RECORD SURCHARGE 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		1,080.00	1 Transactions			
950	DEPT Total:		1,080.00	Birth Record Surcharge	1 Vendors	1 Transactions	
952	DEPT 3411 COMMISSIONER OF FINANCE 86-952-000-0000-6850		507.00	Children's Trust Fund Surcharge - Birth CHILDREN SURCHARGE 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		507.00	1 Transactions			
952	DEPT Total:		507.00	Children's Trust Fund Surcharge - Birth	1 Vendors	1 Transactions	
954	DEPT 3411 COMMISSIONER OF FINANCE 86-954-000-0000-6850		330.00	Marriage License MARR LIC SURCHARGE 01/01/2022 01/31/2022		Collections for Other Agencies	N
	86-954-000-0000-6850		26.00	MARR LIC SUPRVD VISIT 01/01/2022 01/31/2022		Collections for Other Agencies	N
	86-954-000-0000-6850		19.00	MARR LIC/MN ENABLE 01/01/2022 01/31/2022		Collections for Other Agencies	N
	86-954-000-0000-6850		150.00	MARR LIC/DISPL HOME REG 01/01/2022 01/31/2022		Collections for Other Agencies	N
	86-954-000-0000-6850		30.00	MARR LIC/HEALTHY MARR 01/01/2022 01/31/2022		Collections for Other Agencies	N
	86-954-000-0000-6850		30.00	MARR LIC/COUPLES ON BRINK 01/01/2022 01/31/2022		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		585.00	6 Transactions			
954	DEPT Total:		585.00	Marriage License	1 Vendors	6 Transactions	
956	DEPT 651 COMMISSIONER OF REVENUE			Sales Tax			

***** McLeod County IFS *****



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86 Trust & Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	86-956-000-0000-6850		405.00	SALES TAX (5,891) 01/01/2022 01/31/2022		Collections for Other Agencies	N
651	COMMISSIONER OF REVENUE		405.00	1 Transactions			
956	DEPT Total:		405.00	Sales Tax	1 Vendors	1 Transactions	
957	DEPT 1639 MINNESOTA DEPARTMENT OF FINANCE 86-957-000-0000-6850		21.50	Proceeds from Confiscated Property TAMMY TORGERSON	ICR 21-5204	Collections for Other Agencies	N
1639	MINNESOTA DEPARTMENT OF FINANCE		21.50	1 Transactions			
957	DEPT Total:		21.50	Proceeds from Confiscated Property	1 Vendors	1 Transactions	
959	DEPT 651 COMMISSIONER OF REVENUE 86-959-000-0000-6850		29.00	LOCAL OPTION SALES TAX LOCAL OPTION SALES TAX (5,800) 01/01/2022 01/31/2022		Collections for Other Agencies	N
651	COMMISSIONER OF REVENUE		29.00	1 Transactions			
959	DEPT Total:		29.00	LOCAL OPTION SALES TAX	1 Vendors	1 Transactions	
966	DEPT 651 COMMISSIONER OF REVENUE 86-966-000-0000-6850		29.00	Hutchinson City Sales Tax HUTCHINSON TAX (5,800) 01/01/2022 01/31/2022		Collections for Other Agencies	N
651	COMMISSIONER OF REVENUE		29.00	1 Transactions			
966	DEPT Total:		29.00	Hutchinson City Sales Tax	1 Vendors	1 Transactions	
86	Fund Total:		129,122.66	Trust & Agency Fund		17 Transactions	
	Final Total:		471,049.13	141 Vendors	306 Transactions		

***** **McLeod County IFS** *****



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	133,707.39	General Revenue Fund
	3	27,100.77	Road & Bridge Fund
	5	108,604.80	Solid Waste Fund
	11	3,197.27	Human Service Fund
	20	32,955.46	County Ditch Fund
	21	21,157.81	SWCD Fund
	25	4,002.90	Special Revenue Fund
	41	11,200.07	Capital Projects Fund
	86	129,122.66	Trust & Agency Fund
All Funds		471,049.13	Total

Approved by,

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.....

Honeywell International Inc.
Building Systems Agreement

Honeywell Building Technologies

Date: 2/18/2022

Proposal Number: 40099549

(HONEYWELL)
Honeywell Building Solutions
1985 Douglas Drive N. MN10-192B
Golden Valley, MN 55422

(CUSTOMER)
McLeod County
830 11th Street East
Glencoe, MN 55336

Service Location Name: McLeod County
Service Location Address: 830 11th Street East, Glencoe, MN 55336

Scope of Work: HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

- | | |
|--|--|
| <input type="checkbox"/> Preferred Temperature Control Services | <input type="checkbox"/> Site Services |
| <input checked="" type="checkbox"/> Flex Temperature Control Services | <input type="checkbox"/> Honeywell Energy Analysis Reporting |
| <input type="checkbox"/> Preferred Automation Maintenance Services | <input type="checkbox"/> Air Filter Services |
| <input checked="" type="checkbox"/> Flex Automation Services | <input type="checkbox"/> Water Treatment Services |
| <input type="checkbox"/> Preferred Fire Alarm Maintenance Services | <input type="checkbox"/> Critical Parts Stocking |
| <input type="checkbox"/> Fire Alarm Test and Inspect Services | <input type="checkbox"/> Thermography Services |
| <input type="checkbox"/> Preferred Security System Inspect Services | <input type="checkbox"/> Emergency Generator Services |
| <input type="checkbox"/> Flex Security System Services | <input type="checkbox"/> In Suite Services |
| <input type="checkbox"/> Preferred Mechanical Maintenance Services | <input type="checkbox"/> Remote Monitoring/Radionics |
| <input type="checkbox"/> Flex Mechanical Maintenance Services | <input type="checkbox"/> Indoor Air Quality Auditing Services |
| <input type="checkbox"/> Service Net™ Remote Monitoring and Control Services | <input type="checkbox"/> Service Management Software |
| <input type="checkbox"/> EBI Services | <input type="checkbox"/> FM Worksite |
| <input type="checkbox"/> Online Services | <input type="checkbox"/> Other/Special Provisions _____ |
| <input type="checkbox"/> Advanced Support | <input type="checkbox"/> Honeywell Users Group |
| <input type="checkbox"/> Attune™ Advisory Services - Operations | <input type="checkbox"/> Attune™ Advisory Services - Energy Optimization |
| <input type="checkbox"/> Attune™ Advisory Services – Energy Awareness | <input type="checkbox"/> Attune™ Advisory Services – Lobby Digital Signage |
| <input type="checkbox"/> Outcome Based Service—Assurance Automation | <input type="checkbox"/> Outcome Based Service—Dynamic Automation |
| <input type="checkbox"/> Outcome Based Service—Vision | |

Contract Term: 1 years from the Effective Date. Customer AKP Honeywell (INITIALS)

Contract Effective Date: Mar 1st, 2022

Price for Year 1: \$17,729.36 U.S. Dollars

Payment Terms: Quarterly in advance

Renewal: The Contract Term will automatically be renewed for consecutive terms of one year unless terminated by either party by the delivery of written notice to the other at least sixty (60) days prior to the end of such term, or unless terminated as provided herein.

Submitted by HBS:
Name: Aron Peters
Title: Account Manager
Date: Feb 18, 2022

_____ *AKP* _____

This proposal is valid for 30 days.

Acceptance: This proposal and the pages attached shall become an Agreement in accordance with Article 13 below and only upon signature below by an authorized representative of HONEYWELL and CUSTOMER.

Accepted by:

**HONEYWELL INTERNATIONAL INC., through
its Honeywell Building Solutions business unit**

McLeod County

Signature: By: _____
Name: Aron K Peters _____
Title: Account Manager _____
Date: _____

Signature: By: _____
Name: _____
Title: _____
Date: _____

Flex Temperature Control Services

1.1 Scope - HONEYWELL will maintain and inspect the temperature control system components and related accessories listed below:

List of Covered Equipment:

Description	QTY	Model	Manufacturer	Location
Air Compressor	1	TF00381H		Boiler Room
Air Compressor	1	CS5000P		Boiler Room
Air Dryer	1	HKN8015	Hankison	Boiler Room
Pneumatic Multizone Controls	4		JCI	LEC/CH
Pneumatic Room Controls	33		JCI	LEC/CH
Pneumatic Valve Controls	64		JCI	LEC/CH

1.2 Preventative Maintenance - Each preventative maintenance call will be:

scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to inspect the systems. Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, per HONEYWELL'S best judgment. Upon completion of each service call, a summary of the tasks completed will be provided to CUSTOMER.

Customer Planned – based on _____ inspections/hours per year.

1.3 **Coverage** - This Agreement includes all labor, travel, and living expenses to perform the inspection services described above for the Equipment. Usual maintenance materials, such as lubricants, contact cleaner, and cleanup materials are included in this Agreement. The costs of labor and travel for repair work, emergency service, and other materials such as replacement temperature controls, or other parts and materials required for Equipment repairs, are not included in this Agreement. If emergency service is required, CUSTOMER will receive a priority response and will be billed at a preferred maintenance labor rate. If necessary, Equipment repairs are approved, CUSTOMER will be billed on a Time-and-Material (T&M) basis, with labor costs reflecting the preferred rate.

1.4 **Performance Review** - A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

1.5 **Honeywell ServicePortal** – HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12-month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

Flex Automation Services

1.1 **Scope** – HONEYWELL will maintain and inspect the building automation hardware and software listed below:

List of Covered Equipment:

EBI Server	1			LEC/CH
EBI Workstation	1			LEC/CH
BNA Adapter	1		Honeywell	LEC/CH
Controller	1	XL50	Honeywell	LEC Heat Exchanger
Controller	1	XL100	Honeywell	LEC Chiller
Controllers	9	XL500	Honeywell	LEC/CH
VAV Controllers	34	XL10	Honeywell	LEC/CH
Room Controls	34		Honeywell	LEC/CH
Electric Pressure Controls (EP)	57		Honeywell	LEC/CH
Controller, Zone Manager	1		Honeywell	LEC/CH

List of Covered Software:

Drawing number(s) and date(s) (if applicable)				
Quantity	Software Product Number	Version	Product Description	Location
1	R600	EBI R600	Building Manager Software	Virtual Server

1.2 **Preventative Maintenance – Each inspection call will be:**

scheduled by a computer-scheduled service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to inspect the systems for optimum system performance, both from a hardware and software perspective. Typical activities include:

- Checking software schedules against occupancy schedules
- Inspecting hardware operator - machine interface and field panels for proper operation.
- Review false alarm activity
- Review trend logs
- Random sampling of temperature sensors to identify need to calibrate

Customer Planned – based on _____ inspections/hours per year.

1.3 **Coverage** – This Agreement includes all travel and living expenses to perform the inspection services described above for the Equipment and Software. The costs for labor and travel for repair work, emergency service, and any replacement materials are not included in this Agreement. If emergency service is required, CUSTOMER will receive a priority response and will be billed at a preferred maintenance labor rate. If necessary, equipment repairs are approved, CUSTOMER will be billed on a Time-and-Material (T&M) basis, with labor costs reflecting the preferred rate.

1.4 **Performance Review** – A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis if requested by CUSTOMER. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

1.5 **Honeywell ServicePortal** – HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12-month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL

General Terms and Conditions

1. WORKING HOURS

Unless otherwise expressly stated in this Agreement, all labor and services under this Agreement will be performed during the hours of 8:00 a.m. to 4:30 p.m. local time Monday through Friday, excluding federal holidays. If for any reason Customer requests Honeywell to furnish any such labor or services outside of the hours of 8:00 a.m. to 4:30 p.m. local time Monday through Friday (or on federal holidays), any overtime or other additional expense occasioned thereby, such as repairs or material costs not included in this Agreement, shall be billed to and paid by Customer.

2. TAXES

2.1 Honeywell's pricing excludes all taxes (including but not limited to, sales, use, excise, value-added, and other similar taxes), tariffs and duties (including amounts imposed upon any products or goods made available under this Agreement or bill of material relating thereto under any law, rule or regulation (collectively "Taxes"). Customer will pay all Taxes resulting from this Agreement or Honeywell's performance under this Agreement, whether imposed, levied, collected, withheld, or assessed now or later. If Honeywell is required to impose, levy, collect, withhold or assess any Taxes on any transaction under this Agreement, then in addition to the Price, Honeywell will invoice Customer for such Taxes unless at the time of execution of this Agreement, Customer furnishes Honeywell with an exemption certificate or other documentation sufficient to verify exemption from the Taxes to the satisfaction of Honeywell. In no event will Honeywell be liable for Taxes paid or payable by Customer. This clause will survive expiration or any termination of this Agreement.

2.2 **Tax-Related Cooperation.** Customer agrees to execute any documents and to provide additional reasonable cooperation to Honeywell related to Honeywell tax filings under Internal Revenue Code Section 179D. Honeywell will be designated the sole Section 179D beneficiary.

3. PROPRIETARY INFORMATION

3.1 All proprietary information (as defined herein) obtained by, or made available to, Customer from Honeywell in connection with this Agreement will remain the property of Honeywell, and Customer will not divulge such information to any third party, or use such information for any purpose other than to perform its obligations under this Agreement, without prior written consent of Honeywell. The term "proprietary information" means written information (or oral information reduced to writing), or information in machine-readable form, including but not limited to software supplied to Customer, which Honeywell deems proprietary or confidential. The Customer shall incur no obligations hereunder with respect to information which: (a) was rightfully in the Customer's possession or was known to the Customer prior to its receipt from Honeywell, in each case without a duty of confidentiality; (b) is independently developed by the Customer without the utilization of information of Honeywell; (c) is or becomes public knowledge through no fault of the Customer; or (d) is or becomes rightfully available to the Customer from a source other than Honeywell without a duty of confidentiality.

3.2 Customer agrees that Honeywell may use nonproprietary information pertaining to this Agreement, and the work performed under the Agreement, for press releases, case studies, data analysis, promotional purposes, and other similar documents or statements to be publicly released. The rights and obligations in this Article 3 shall survive termination or expiration of this Agreement.

4. INSURANCE OBLIGATIONS

4.1 Honeywell shall, at its own expense, carry and maintain in force at all times from the effective date of this Agreement through final completion of the Work the following insurance. It is agreed, however, that Honeywell has the right to insure or self-insure any of the insurance coverages listed below:

- (a) Commercial General Liability Insurance to include contractual liability, products/completed operations liability with a combined single limit of USD \$2,000,000 per occurrence. Such policy will be written on an occurrence form basis;
- (b) If automobiles are used in the execution of the Work under this Agreement, Automobile Liability Insurance with a minimum combined single limit of USD \$2,000,000 per occurrence. Coverage will include all owned, leased, non-owned and hired vehicles.
- (c) Where applicable, "All Risk" Property Insurance, including Builder's Risk insurance, for physical damage to property which is assumed in this Agreement.
- (d) Workers' Compensation Insurance Coverage A - Statutory limits and Coverage B-Employer's Liability Insurance with limits of USD \$1,000,000 for bodily injury each accident or disease.

Honeywell will not issue coverage on a per project basis.

4.2 Prior to the commencement of this Agreement, Honeywell will furnish evidence of said insurance coverage in the form of a Memorandum of Insurance which is accessible at: <http://honeywell.com/sites/moi/>. All insurance required in this Article 4 will be written by companies with a rating of no less than "A-, XII" by A.M. Best or equivalent rating agency. Honeywell will endeavor to provide a thirty (30) day notice of cancellation or non-renewal to the Customer. In the event that a self-insured program is implemented, Honeywell will provide proof of financial responsibility.

5. HAZARDOUS SUBSTANCES, MOLD AND UNSAFE WORKING CONDITIONS

5.1 Customer has not observed or received notice from any source (formal or informal) of, nor is it aware of: (a) Hazardous Substances or Mold, either airborne or on or within the walls, floors, ceilings, heating, ventilation and air conditioning systems, plumbing systems, structure, and other components of the Site, or within furniture, fixtures, equipment, containers or pipelines in a Site; or (b) conditions that might cause or promote accumulation, concentration, growth or dispersion of Hazardous Substances or Mold on or within such locations.

5.2 Honeywell is not responsible for determining whether any equipment or the temperature, humidity and ventilation settings used by Customer are appropriate for Customer and the Site.

5.3 If any such materials, situations or conditions, whether disclosed or not, are discovered by Honeywell or others and provide an unsafe condition for the performance of the Work, the discovery of the condition shall constitute a cause beyond Honeywell's reasonable control and Honeywell shall have the right to cease the Work until the area has been made safe by Customer or Customer's representative, at Customer's expense. Honeywell shall have the right to terminate this Agreement if Customer has not fully remediated the unsafe condition within sixty (60) days of discovery.

5.4 Customer represents that Customer has not retained Honeywell to discover, inspect, investigate, identify, be responsible for, prevent or remediate Hazardous Substances or Mold or conditions caused by Hazardous Substances or Mold. Honeywell shall have no duty, obligation or liability, all of which Customer expressly waives, for any damage or claim, whether known or unknown, including but not limited to property damage, personal injury, loss of income, emotional distress, death, loss of use, loss of value, adverse health effect or any special, consequential, punitive, exemplary or other damages, regardless of whether such damages may be caused by or otherwise associated with defects in the Work, in whole or in part due to or arising from any investigation, testing, analysis, monitoring, cleaning, removal, disposal, abatement, remediation, decontamination, repair, replacement, relocation, loss of use of building, or equipment and systems, or personal injury, death or disease in any way associated with Hazardous Substances or Mold.

6. WARRANTY

6.1 Honeywell will replace or repair any product Honeywell provides under this Agreement that fails within the warranty period of one (1) year because of defective workmanship or materials, except to the extent the failure results from Customer negligence, fire, lightning, water damage, or any other cause beyond the control of Honeywell. This warranty is effective as of the date of Customer acceptance of the product or the date Customer begins beneficial use of the product, whichever occurs first, and shall terminate and expire one (1) year after such effective date. Honeywell's sole obligation, and Customer's sole remedy, under this warranty is repair or replacement, at Honeywell's election, of the applicable defective products within the one (1) year warranty period. All products repaired or replaced, if any, are warranted only for the remaining and unexpired portion of the original one (1) year warranty period.

6.2 EXCEPT AS EXPRESSLY PROVIDED IN SECTION 6.1, HONEYWELL MAKES NO REPRESENTATIONS OR WARRANTIES, WHETHER WRITTEN, EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND HEREBY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE AND ANY AND ALL WARRANTIES REGARDING HAZARDOUS SUBSTANCES OR MOLD. NO EXTENSION OF THIS WARRANTY WILL BE BINDING UPON HONEYWELL UNLESS SET FORTH IN WRITING AND SIGNED BY HONEYWELL'S AUTHORIZED REPRESENTATIVE. WITHOUT LIMITING THE FOREGOING, HONEYWELL MAKES NO REPRESENTATION, WARRANTY OR GUARANTEE AS TO THE EFFICACY OF, OR THE RESULTS OR OUTCOMES THAT MAY BE PRODUCED BY, ANY EQUIPMENT, SOFTWARE OR WORK PROVIDED OR MADE AVAILABLE UNDER THIS AGREEMENT.

7. INDEMNITY

Customer agrees to indemnify, defend and hold harmless Honeywell and its officers, directors, employees, Affiliates (as defined below) and agents (each, an "indemnitee") from and against any and all actions, lawsuits, losses, damages, liabilities, claims, costs and expenses (including, without limitation, reasonable attorneys' fees) caused by, arising out of or relating to Customer's breach or alleged breach of this Agreement or the negligence or willful misconduct (or alleged negligence or willful misconduct) of Customer or any person under Customer's control or for whom Customer is responsible. **WITHOUT LIMITING THE FOREGOING, TO THE FULLEST EXTENT ALLOWED BY LAW, CUSTOMER SHALL INDEMNIFY AND HOLD HONEYWELL AND EACH OTHER INDEMNITEE HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS AND COSTS OF WHATEVER NATURE, INCLUDING BUT NOT LIMITED TO, CONSULTANTS' AND ATTORNEYS' FEES, DAMAGES FOR BODILY INJURY AND PROPERTY DAMAGE, FINES, PENALTIES, CLEANUP COSTS AND COSTS ASSOCIATED WITH DELAY OR WORK STOPPAGE, THAT IN ANY WAY RESULTS FROM OR ARISES UNDER THE BREACH OF THE REPRESENTATIONS AND WARRANTIES OF CUSTOMER IN ARTICLE 5, THE EXISTENCE OF MOLD OR A HAZARDOUS SUBSTANCE AT A SITE, OR THE OCCURRENCE OR EXISTENCE OF THE SITUATIONS OR CONDITIONS DESCRIBED IN ARTICLE 5, WHETHER OR NOT CUSTOMER PROVIDES HONEYWELL ADVANCE NOTICE OF THE EXISTENCE OR OCCURRENCE AND REGARDLESS OF WHEN THE HAZARDOUS SUBSTANCE OR OCCURRENCE IS DISCOVERED OR OCCURS.** Customer may not enter into any settlement or consent to any judgment without the prior written approval of each indemnitee. This Article 7 shall survive termination or expiration of this Agreement for any reason.

8. LIMITATION OF LIABILITY

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT OR ANY OTHER DOCUMENT OR INSTRUMENT, (I) IN NO EVENT WILL HONEYWELL BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, EXEMPLARY, STATUTORY, OR INDIRECT DAMAGES, LOSS OF PROFITS, REVENUES, OR USE, OR THE LOSS OR CORRUPTION OF DATA OR UNAUTHORIZED ACCESS TO OR USE OR MISAPPROPRIATION OF DATA BY THIRD PARTIES, EVEN IF INFORMED OF THE POSSIBILITY OF ANY OF THE FOREGOING, AND (II) THE AGGREGATE LIABILITY OF HONEYWELL FOR ANY CLAIMS ARISING OUT OF OR RELATED TO THIS AGREEMENT WILL IN NO CASE EXCEED THE PRICE. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER LIABILITY IS ALLEGED TO ARISE FROM BREACH OF CONTRACT, INDEMNITY, WARRANTY, TORT, OPERATION OF LAW, OR OTHERWISE.

9. EXCUSABLE DELAYS

Honeywell shall not be liable for damages caused by delay or interruption in the Work due to fire, flood, corrosive substances in the air, strike, lockout, dispute with workmen, inability to obtain material or services, commotion, war, acts of God, the presence of Hazardous Substances or Mold, or any other cause beyond Honeywell's reasonable control. Should any part of any system or equipment be damaged by fire, water, lightning, acts of God, the presence of Hazardous Substances or Mold, third parties, or any other cause beyond the control of Honeywell, any repairs or replacement shall be paid for by Customer. In the event of any such delay, date of shipment or performance shall be extended by a period equal to the time lost by reason of such delay, and Honeywell shall be entitled to recover from Customer its reasonable costs, overhead, and profit arising from such delay. Without limiting the foregoing, notwithstanding anything to the contrary, in light of the COVID-19 pandemic, the effects of which cannot be foreseen, the parties agree that Honeywell shall be entitled to an equitable extension of time to deliver or perform its work and appropriate additional compensation to the extent Honeywell's delivery or performance, or the delivery or performance of its suppliers and/or subcontractors, is in any way delayed, hindered or otherwise affected by the COVID-19 pandemic.

10. PATENT INDEMNITY

10.1 Honeywell shall, at its expense, defend or, at its option, settle any suit that may be instituted against Customer for alleged infringement of any United States patents related to any hardware or software manufactured and provided by Honeywell under this Agreement ("the equipment"), provided that (a) such alleged infringement consists only in the use of such equipment by itself and not as part of, or in combination with, any other devices, parts or software not provided by Honeywell hereunder, (b) Customer gives Honeywell immediate notice in writing of any such suit and permits Honeywell, through counsel of its choice, to answer the charge of infringement and defend such suit, and (c) Customer gives Honeywell all needed information, assistance and authority, at Honeywell's expense, to enable Honeywell to defend such suit.

10.2 If such a suit has occurred, or in Honeywell's opinion is likely to occur, Honeywell may, at its election and expense: (a) obtain for Customer the right to continue using such equipment; (b) replace, correct or modify it so that it is not infringing; or if neither (a) nor (b) is reasonable, in Honeywell's sole judgment, then (c) remove such equipment and grant Customer a credit therefor, as depreciated.

10.3 In the case of a final award of damages in any such suit, Honeywell will pay such award. Honeywell will not, however, be responsible for any settlement made without its written consent.

10.4 THIS ARTICLE 10 STATES HONEYWELL'S TOTAL LIABILITY AND CUSTOMER'S SOLE REMEDY FOR ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY PATENT BY HONEYWELL TO THE EXTENT RELATING TO THIS AGREEMENT.

11. INVENTIONS AND INTELLECTUAL PROPERTY

No right, title or interest in Intellectual Property provided or made available by Honeywell is transferred to Customer under this Agreement, including Intellectual Property existing prior to, or created independently of, the performance of this Agreement. All Intellectual Property and results of Work, including software, models, designs, drawings, documents, inventions, and know-how ("Inventions"), conceived or developed by Honeywell in connection with this Agreement, are the sole property of Honeywell and Customer assigns any rights it may have in such Inventions to Honeywell. Customer has no right or license to Intellectual Property or Inventions provided by Honeywell, except as expressly granted in this Agreement.

Honeywell and its suppliers retain all right, title and interest to all Software, and all modifications and enhancements thereof, and no right, title, or interest in the Software, or any copies thereof, is transferred to Customer. Customer will hold all Software made available by Honeywell in strict confidence and will not disclose Software to others. All Software made available by Honeywell is subject to Honeywell's standard software license or software subscription agreement ("License"). If Customer does not agree to such License with Honeywell, Customer does not have a license or other right to use or access the applicable Software.

12. DISPUTE RESOLUTION

With the exception of any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of fire and/or security systems, the parties agree that any controversy or claim between Honeywell and Customer arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration in a neutral venue, conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. Any award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of systems associated with security and/or the detection of, and/or reduction of risk of loss associated with fire shall be resolved in a court of competent jurisdiction.

13. ACCEPTANCE OF THE AGREEMENT

This proposal and the pages attached shall become an agreement upon signature above by Honeywell and Customer. The terms and conditions are expressly limited to the provisions of this Agreement, notwithstanding receipt of, or acknowledgment by, Honeywell of any purchase order, specification, or other document issued by Customer. Any additional or different terms set forth or referenced in Customer's purchase order are hereby objected to by Honeywell and shall be deemed a material alteration of these terms and shall not be a part of any resulting order.

14. MISCELLANEOUS

14.1 This Agreement represents the entire agreement between Customer and Honeywell relating to the subject matter hereof and supersedes all prior negotiations, representations or agreements between the parties related to such subject matter.

14.2 None of the provisions of this Agreement shall be modified, altered, changed or voided by any subsequent purchase order or other document unilaterally issued by Customer that relates to the subject matter of this Agreement. This Agreement may be amended only by written instrument signed by both parties.

14.3 This Agreement is governed by the law of the State where the work is to be performed, without regard to conflicts of law principles.

14.4 Any provision or part of this Agreement held to be void or unenforceable under any laws or regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Honeywell and Customer, who agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

14.5 Customer may not assign or transfer its rights or delegate its obligations under this Agreement, in whole or in part, without the prior written consent of Honeywell. Honeywell may assign or transfer this Agreement, in whole or in part, or any of its rights or obligations under this Agreement without consent.

14.6 Customer retains all rights that Customer already holds in data and other information that Customer or persons acting on Customer's behalf input, upload, transfer, or make accessible in relation to, or which is collected from its devices or equipment by, any services provided by Honeywell or its Affiliates under this Agreement ("Input Data"). Honeywell and its Affiliates have the right to retain, transfer, disclose, duplicate, analyze, modify and otherwise use Input Data to provide, protect, improve or develop their products or services. Honeywell and its Affiliates may also use Input Data for any other purpose provided it is in an anonymized form that does not identify Customer. Any Customer data contained within Input Data shall only be used or processed in accordance with the data privacy terms of this Agreement (if any) and applicable law. All information, analysis, insights, inventions and algorithms derived from Input Data by Honeywell and/or its Affiliates (but excluding Input Data itself) and any intellectual property rights related thereto, are owned exclusively and solely by Honeywell and its Affiliates and are their proprietary information. Customer has sole responsibility for obtaining all consents and permissions (including providing notices to Users (as defined below) (if applicable) or third parties) and satisfying all requirements necessary to permit Honeywell's use of Input Data. Customer will, at its cost and expense, defend, indemnify and hold harmless Honeywell and its Affiliates, sub-contractors and licensors from and against all losses, awards and damages (including, without limitation, attorneys' fees), arising out of claims by third parties related to such indemnitees' possession, processing or use of Input Data in accordance with this Agreement or Customer's or its Users' infringement, misappropriation or violation of Honeywell's or its Affiliates' or a third party's IPR (as defined below) (except if caused by Customer's authorized use of the SaaS (as defined below)) (if applicable)). Honeywell does not archive Input Data for Customer's future use. This Section 14.6 survives termination or expiration of this Agreement.

14.7 Remote Services - Customer agrees that Honeywell may provide some or all of the Work remotely using an Internet connection and may install additional software and related communication and/or diagnostic devices on Customer's applicable systems (the "Systems") to enable such connection and/or remote Work. Notwithstanding any other provision of the Agreement, such software and devices will remain the property of Honeywell and shall be removed from the Systems and returned to Honeywell promptly at Honeywell's request. Customer agrees to fully cooperate with Honeywell's installation and commissioning of such software and devices on the Systems. To the extent required by Honeywell, Customer will enable and consents to Internet connectivity between its applicable Systems and Honeywell's applicable computer server(s)/system(s) and/or the Honeywell cloud platform(s) throughout the term of the Agreement. Honeywell and its Affiliates may, in any country in which they or their agents or suppliers conduct business, collect, transmit, receive, process, maintain and use for the purpose of providing the Work all data obtained in connection with the Agreement. Customer represents and warrants that Customer is the owner of the premises that are the subject of this Agreement or, if not, that the owner of such premises consents to the foregoing and Section 14.6, to the extent such consent is required.

14.8 The parties acknowledge that they are independent contractors and no other relationship, including without limitation partnership, joint venture, employment, franchise, master/servant or principal/agent is intended by this Agreement. Neither party has the right to bind or obligate the other.

14.9 Customer represents and warrants that any technical data or software provided or made available by Honeywell to Customer under this Agreement will not be delivered, directly or indirectly, to any agency of any government in the performance of a contract, or subcontract, with the respective government without the prior written consent of Honeywell.

14.10 Honeywell has the right to subcontract its obligations under this Agreement. Use of a subcontractor will not release Honeywell from liability under this Agreement for performance of the subcontracted obligations.

14.11 Except as expressly provided to the contrary in this Agreement, the provisions of this Agreement are for the benefit of the parties only and not for the benefit of any third party.

14.12 In this Agreement, (i) words in the singular shall be held to include the plural and vice versa and words of one gender shall be held to include the other gender as the context requires, (ii) the terms "hereof," "herein," and "herewith" and words of similar import shall, unless otherwise stated, be construed to refer to this Agreement as a whole (including all exhibits and other attachments hereto) and not to any particular provision of this Agreement, and Article, Section, paragraph and exhibit references are to the Articles, Sections, paragraphs and exhibits to this Agreement unless otherwise specified, (iii) the word "including" and words of similar import when used in this Agreement shall mean "including, without limitation," unless otherwise specified, (iv) the word "or" shall not be exclusive, (v) the language used in this Agreement shall be deemed to be the language chosen by the parties to express their mutual intent, and no rule of strict construction shall be applied against either party, and (vi) headings and captions are for convenience of reference only and do not alter the meaning or interpretation of this Agreement.

15. TERMS OF PAYMENT

Subject to Honeywell's approval of Customer's credit, payment terms are as follows:

Progress Payments - Honeywell will invoice at least monthly for all materials delivered to the job site or to an off-site storage facility and for all installation, labor, and services performed, both on and off the job site. Customer agrees to pay the full amounts invoiced, upon receipt of the invoice at the address specified by the Customer. Invoices not paid within thirty (30) days of the invoice date are past due and accrue interest from the invoice date to the date of payment at the rate of one percent (1%) per month, compounded monthly, or the highest legal rate then allowed, whichever is lower. Customer will pay all attorney and/or collection fees incurred by Honeywell in collecting any past due amount.

Suspension of work - If Honeywell does not receive payment within thirty (30) days after submission of a Honeywell invoice, Honeywell may suspend work until Customer pays the amounts due.

Customer may not set off or otherwise deduct invoiced amounts against sums that are due or allegedly due from Honeywell. Honeywell extends credit only if Customer maintains an acceptable credit standing, as determined by Honeywell in its sole discretion.

Honeywell may increase the Price and recover associated costs for the following that occur between the execution of this Agreement and delivery:

- (a) impact of government tariffs or regulations; and
- (b) increases in costs of industrial metals as published by the London Metal Exchange (<https://www.lme.com>).

16. WORK BY OTHERS

16.1 Unless otherwise expressly provided in this Agreement, the following items are to be furnished and installed by others: electric wiring and accessories, all in-line devices (including flow tubes, hand valves, orifice plates, orifice flanges, etc.), pipe and pipe penetrations including flanges for mounting pressure and level transmitters, temperature sensors, vacuum breakers, gauge glasses, water columns, equipment foundations, riggings, steam tracings, and all other items and work of like nature. Automatic valve bodies and dampers furnished by Honeywell are to be installed by others.

16.2 Work that Honeywell will provide under this Agreement specifically excludes professional services which constitute the practice of architecture or engineering unless expressly provided in the scope of work. Customer or Owner will specify all performance and design criteria that Honeywell will follow in performing Work under this Agreement. If professional design services or certifications by a design professional related to systems, materials, or equipment is required, such services and certifications are the responsibility of others.

17. DELIVERY

Delivery of equipment not agreed on the face hereof to be installed by or with the assistance of Honeywell shall be F.O.B. at Honeywell's factory, warehouse, or office selected by Honeywell. Delivery of equipment agreed on the face hereof to be installed by or with the assistance of Honeywell shall be C.I.F. at site of installation.

18. DAMAGE OR LOSS

Honeywell shall not be liable for damage to or loss of equipment and software after delivery to destination determined by this Agreement or any applicable prime contract. If thereafter, and prior to payment in full to Honeywell by Customer, any such equipment or software is damaged or destroyed by any cause whatsoever, other than by the fault of Honeywell, the Customer agrees promptly to pay or reimburse Honeywell for such loss.

19. TERMINATION

19.1 Either party may terminate this Agreement by giving written notice to the other party upon the occurrence of any of the following events:

- (a) the other party materially breaches this Agreement and fails to remedy the breach within sixty (60) calendar days after receipt of written notice that specifies the grounds for the material breach;
- (b) the other party fails to make any payment required to be made under this Agreement when due, and fails to remedy the breach within three (3) calendar days after receipt of written notice of non-payment; or
- (c) any insolvency or suspension of the other party's operations or any petition filed or proceeding made by or against the other party under any state, federal or other applicable law relating to bankruptcy, arrangement, reorganization, receivership or assignment for the benefit of creditors or other similar proceedings.

19.2 Termination does not affect any debt, claim or cause of action accruing to any party against the other before the termination. The rights of termination provided in this Article 19 are not exclusive of other remedies that either party may be entitled to under this Agreement or in law or equity.

20. CHANGES IN THE WORK

20.1 A Change Order is a written order signed by Customer and Honeywell authorizing a change in the Work or the schedule or an adjustment in the Price.

20.2 Customer may request Honeywell to submit proposals for changes in the Work, subject to acceptance by Honeywell. If Customer chooses to proceed, such changes in the Work will be authorized by a Change Order. Unless otherwise specifically agreed to in writing by both parties, if Honeywell submits a proposal pursuant to such request but Customer chooses not to proceed, Customer shall issue a Change Order to reimburse Honeywell for any and all costs incurred in preparing the proposal.

20.3 Honeywell may make a written request to Customer to modify this Agreement based on the receipt of, or the discovery of, information that that Honeywell believes will cause a change to the scope, price, schedule, level of performance, or other facet of the Agreement. Honeywell will submit its request to Customer within a reasonable time after receipt of, or the discovery of, information that Honeywell believes will cause a change to the scope, price, schedule, level of performance, or other facet of the Agreement. This request shall be submitted by Honeywell before proceeding to execute the Work, except in an emergency endangering life or property, in which case Honeywell shall have the authority to act, in its discretion, to prevent threatened damage, injury or loss. Honeywell's request will include information necessary to substantiate the effect of the change and any impacts to the Work, including any change in schedule or contract price. If Honeywell's request is acceptable to Customer, Customer will issue a Change Order consistent therewith. If Customer and Honeywell cannot agree on the amount of the adjustment in the Price, or the schedule, it shall be determined pursuant to the Dispute Resolution provisions of this Agreement. Any change in the Price or the schedule resulting from such claim shall be authorized by Change Order.

20.4 Honeywell shall be entitled to equitable compensation and an equitable schedule extension to the extent conditions that were not known to, or reasonably foreseeable by, Honeywell are encountered at the site of, or in connection with, the Work.

21. ACCEPTANCE OF THE WORK

Upon receipt of notice by Honeywell that the Work is ready for final inspection and acceptance, Customer will make such final inspection and issue acceptance within three (3) business days. Acceptance will be in a form provided by Honeywell, stating that to the best of Customer's knowledge, information and belief, and on the basis of Customer's on-site visits and inspections, the Work has been fully completed in accordance with the terms and conditions of this Agreement. If Customer finds the Work unacceptable due to non-compliance with a material element of this Agreement, which non-compliance is due solely to the fault of Honeywell, Customer will notify Honeywell in writing within the three (3) business days setting forth the specific reasons for non-acceptance. Customer agrees that failure to inspect and/or failure to issue proper notice of non-acceptance within three (3) business days shall constitute final acceptance of the Work under this Agreement. Customer further agrees that partial or beneficial use of the Work by Customer or Owner prior to final inspection and acceptance will constitute acceptance of the Work under this Agreement.

22. CERTAIN DEFINITIONS

22.1 "Hazardous Substance" includes all of the following, and any by-product of or from any of the following, whether naturally occurring or manufactured, in quantities, conditions or concentrations that have, are alleged to have, or are believed to have an adverse effect on human health, habitability of a Site, or the environment: (a) any dangerous, hazardous or toxic pollutant, contaminant, chemical, material or substance defined as hazardous or toxic or as a pollutant or

contaminant under state or federal law, and (b) any petroleum product, nuclear fuel or material, carcinogen, asbestos, urea formaldehyde, foamed-in-place insulation, polychlorinated biphenyl (PCBs), and (c) any other chemical or biological material or organism, that has, is alleged to have, or is believed to have an adverse effect on human health, habitability of a Site, or the environment.

22.2 “Intellectual Property” means all copyrights, trademarks, trade secrets, patents, utility models and other intellectual property rights recognized in any jurisdiction worldwide, including all applications and registrations.

22.3 “Mold” means any type or form of fungus or biological material or agent, including mold, mildew, moisture, yeast and mushrooms, and any mycotoxins, spores, scents, or by-products produced or released by any of the foregoing. This includes any related or any such conditions caused by third parties.

22.4 “Software” means software (in any form, including as a service) and firmware made available by Honeywell under this Agreement, and all related documentation, data files, modules, libraries, and elements. Software includes any updates, upgrades, error corrections, changes or revisions made available by Honeywell to Customer under this Agreement.

23. SOFTWARE-AS-A-SERVICE TERMS

23.1 General. To the extent the Work includes any software applications, online portals or dashboards or other software-as-a-service items or services, including, without limitation, Honeywell Forge, Honeywell Connected Life Safety Services or the Honeywell Vector Occupant Application (each, a “**Honeywell App**”), the terms and conditions applicable to use of each Honeywell App are set forth in this Article 23. A Honeywell App may enable the Customer to view certain dashboards, service case history, service reports, and other documentation provided by Honeywell from time to time. In the event of a conflict between this Article 23 and any other provision of this Agreement or other document or instrument, this Article 23 shall prevail.

23.2 HSSTs. “**HSSTs**” means these Software-as-a-Service Terms set forth in this Article 23 (the “**HSSTs**”). Each of the Honeywell Apps is a software as a service running in the cloud and on site software and hardware that enables cloud connectivity (the “**SaaS**”) and the HSSTs set out the terms and conditions applicable to the use of the SaaS in relation to the Work, including your use of and access to the SaaS.

23.3 Parties. “**Honeywell**”, “**we**”, “**us**” or “**our**” means Honeywell International Inc. and/or Affiliate(s) who execute or assent to this Agreement and/or any related documents or instruments. “**You**” or “**your**” means collectively Customer and any other entities executing or assenting to this Agreement and/or any related documents or instruments. “**Affiliate**” means any entity that controls, is controlled by, or is under common control with, another entity. An entity “controls” another if it owns directly or indirectly a sufficient voting interest to elect a majority of the directors or managing authority or otherwise direct the affairs or management of the entity.

23.4 Use Rights. Subject to payment of agreed fees and strict compliance with the terms of access and acceptable use, we shall provide you solely for your internal business purposes: (a) remote access to the SaaS through means we provide (and which may include online portals or interfaces such as https, VPN or API); and (b) a personal, revocable, non-exclusive, non-assignable, non-transferable license to: (i) download, install, and use software we provide solely to operate the SaaS; and (ii) use SaaS documentation as reasonably required in connection with the SaaS (collectively, “**Use Rights**”). You, your employees and any party accessing the SaaS on your behalf (“**Users**”) may exercise Use Rights, provided that, you must bind them to the Agreement and are responsible for their compliance with it, any breach by them and their acts and omissions. You may not resell Use Rights or permit third parties (except Affiliates or service providers) to be Users or make copies of the SaaS except as agreed by us in writing. We have no responsibility with respect to actions or inactions of Users.

23.5 Acceptable Use. The Use Rights are the only acceptable use of the SaaS. You shall not use the SaaS for purposes of, or in connection with: (a) reverse engineering, making machine code human readable or creating derivative works or improvements; (b) interfering with its security or operation (including probing, scanning or testing the vulnerability of any security measures or misrepresenting transmission sources); (c) creating, benchmarking or gathering intelligence for a competitive offering; (d); infringing another’s IPR; (e) employing it in hazardous environments requiring fail-safe performance where failure could lead directly or indirectly to personal injury or death or property or environmental damage; or (f) any use that would reasonably be expected to cause liability or harm to us or our customers or breach the Agreement. We have the right to monitor usage. We may terminate upon written notice if use is fraudulent, continued use would subject us to third party liability or we cease making the SaaS generally available to third parties. We may suspend Use Rights if we determine that you or Users are violating or may violate the Agreement.

23.6 Support. We will use commercially reasonable efforts to maintain the SaaS, repair reproducible defects and make available as a whole 99% of the time 24x7x365 subject to scheduled downtime, routine and emergency maintenance and force majeure. We are not responsible or liable for any issues, problems, unavailability, delay or security incidents arising from or related to: (i) conditions or events reasonably outside of our control; (ii) cyberattack; (iii) the public internet and communications networks; (iv) data, software, hardware, services, telecommunications, infrastructure or networking equipment not provided by us or acts or omissions of third parties you retain; (v) your and Users negligence or failure to use the latest version or follow published documentation; (vi) modifications or alterations not made by us; (v) loss or corruption of data; (vi) unauthorized access via your credentials; or (vii) your failure to use commercially reasonable administrative, physical and technical safeguards to protect your systems or data or follow industry-standard security practices.

23.7 IP. All right, title and interest, including all intellectual property rights (including copyrights, trademarks and patents), proprietary rights (including trade secrets and know-how), and moral rights (including rights of authorship and modification) throughout the world (“**IPR**”) in and to the SaaS and all of its derivative works, modifications and improvements, are retained by Honeywell or its licensors and are our confidential information. We shall own all IPR that is: (i) developed by us or our Affiliates by processing or analysis of Input Data (excluding Input Data itself, but including derived data that is sufficiently different from Input Data so that Input Data cannot be identified from analysis or further processing of such derived data); or (ii) generated through support, monitoring or other observation of your and your Users’ use of the SaaS. The internal operation and performance of the SaaS is our confidential information. If you provide any suggestions, comments or feedback regarding the SaaS, you hereby assign to us all right, title and interest in and to the same without restriction. You and Users shall not remove, modify or obscure any IPR notices on the SaaS.

23.8 Security. We will use commercially reasonable administrative, physical and technical safeguards to protect personal data and Input Data and follow industry-standard security practices. You are solely responsible for costs and liability incurred due to unauthorized use or access through your or Users account credentials or systems.

23.9 Privacy. Data about you, users and/or your or their employees, customers, contractors or Affiliates that is recognized under applicable law as “personal data” or equivalent terms (“**Personal Data**”) may be processed in relation to the Agreement, including: (i) data subjects - employees of you and your customers, contractors or Affiliates; and (ii) data categories - name, contact information (e.g. addresses, emails and telephone), IP address, location, images, video and system, facility, device or equipment usage data. If the applicable laws of a jurisdiction recognize the roles of “controller” and “processor” as applied to Personal Data then, as between you and us, you act as controller and we act as processor and shall process Personal Data on behalf of and in accordance with your documented instructions, the Agreement and applicable laws and only to the extent, and for so long as necessary, to provide, protect, improve or develop the SaaS and/or related services and perform rights and obligations under the Agreement. You authorize us to share Personal Data with sub-processors located in any jurisdiction, provided we use legally enforceable transfer mechanisms and contractually require them to abide by similar terms with regards to processing of Personal Data. We have no liability arising from processing of Personal Data in compliance with the Agreement. You will, at your cost and expense, defend, indemnify and hold harmless us and our Affiliates, sub-contractors and licensors from and against all losses, awards and damages (including attorneys’ fees), arising out of claims by third parties related to our possession, processing or use of Personal Data in accordance with the Agreement. We shall refer data subject requests to you and provide reasonable assistance to enable you to: (a) comply with requests; (b) enable security; (c) respond to complaints or inquiries or conduct any impact assessments; and (d) verify compliance with our obligations in this section (including participating in Personal Data audits), provided you reimburse all reasonably incurred costs. Upon termination we shall delete or anonymize all Personal Data, except if required or permitted by applicable law for compliance, audit or security purposes. If we believe any instruction will violate applicable privacy laws, or if applicable law requires us to process Personal Data relating to data subjects in the European Economic Area (“**EEA**”) in a way that is not in compliance with your or users’ documented instructions we shall notify you in writing, unless the law prohibits such notification on important grounds of public interest. We shall upon request make available the identity of sub-processors and notify intended addition or replacement and you have 5 business days to object. If you object, we may terminate without penalty on written notice. We shall ensure personnel processing Personal Data of data subjects have committed to confidentiality in relation to such processing. Where transfers of Personal Data require: (y) you authorize us and our Affiliates to act as agent for the limited purpose of binding you as principal, in the capacity of “data exporter”, to a Honeywell inter group or Honeywell and service provider data transfer agreement comprising the Standard Contractual Clauses for the transfer of personal data to processors established in third countries adopted by the European Commission (“**SCC**”); and (z) the parties agree that the SCCs (https://ec.europa.eu/info/law/law-topic/data-protection/data-transfers-outside-eu/model-contracts-transfer-personal-data-third-countries_en or more recent website) shall be deemed to have been signed by you or your Affiliates, in the capacity of “data exporter”, and by us or our Affiliates, in the capacity of “data importer”.

23.10 Warranty, Disclaimer. THE SAAS IS PROVIDED WITH NO WARRANTIES OR REPRESENTATIONS OF ANY KIND, WHETHER EXPRESS, IMPLIED OR STATUTORY. TO THE MAXIMUM EXTENT PERMITTED BY LAW, WE EXPRESSLY DISCLAIM ALL WARRANTIES AND REPRESENTATIONS INCLUDING MERCHANTABILITY AND FITNESS FOR PURPOSE. WE DO NOT WARRANT THAT THE SAAS WILL MEET YOUR REQUIREMENTS, OR THAT IT WILL OPERATE WITHOUT INTERRUPTION, OR BE ERROR FREE.

23.11 Limitation. WE ARE NOT LIABLE FOR INDIRECT, INCIDENTAL, EXEMPLARY, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS AND REVENUES, IN RELATION TO THE SAAS. OUR CUMULATIVE, AGGREGATE LIABILITY WILL IN RELATION TO THE SAAS BE LIMITED TO DIRECT DAMAGES IN AN AMOUNT EQUAL TO THE GREATER OF: (a) TOTAL AMOUNTS PAID FOR THE SAAS DURING THE 12 MONTHS IMMEDIATELY PRECEDING THE ASSERTION OF ANY CLAIM; AND (b) U.S. \$50,000. ALL CLAIMS THAT A PARTY MAY HAVE SHALL BE AGGREGATED AND MULTIPLE CLAIMS SHALL NOT ENLARGE THE FOREGOING LIMIT. OUR LIABILITY UNDER EVALUATION OR TRIAL RIGHTS IS LIMITED TO U.S. \$1,000.

23.12 Miscellaneous. Any descriptions of future product direction or intended updates (including new or improved features or functions) other than the features and functions deployed as of date of this Agreement are intended for information purposes only and are not binding commitments on us to deliver any material, code or functionality. The development, release and timing of any such updates is at our sole discretion unless agreed otherwise in writing. We reserve the right to charge additional fees for new or improved features or functions. You must comply with all laws and regulations applicable to your use of the SaaS and your rights to use the SaaS is subject to such compliance. The HSSTs take precedence over any other terms in this Agreement to the extent related to the SaaS. Sections 23.7 to 23.12 and those portions of the HSSTs that by their nature should survive, survive termination or expiration of this Agreement.

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of ACOMA and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the Township of ACOMA wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of ACOMA which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of ACOMA is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of ACOMA hereby agrees to pay the County of McLeod the annual sum of \$5,865.00, such payment to be made to the County Auditor on or before December 31, 2022. 782 parcels @ \$7.50/par parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 9th day of December, 2021.

In Presence Of:

acoma Board

For Township:

Signed:

By:

Charles Hauselman

Attest:

Melissa Boren

In Presence Of:

[Signature]

For County:

Signed:

By:

[Signature]

Attest:

[Signature]

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of BERGEN and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the Township of BERGEN wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of BERGEN which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of BERGEN is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of BERGEN hereby agrees to pay the County of McLeod the annual sum of \$5,332.50, such payment to be made to the County Auditor on or before December 31, 2022. 711 parcels @ \$7.50/per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, _____.

In Presence Of:

Harlen Mathews
Tiffany Egger

In Presence Of:

For Township:

Signed:

By: Harlen Mathews

Attest: Tiffany Egger

For County:

Signed:

By: _____

Attest: _____

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of GLENCOE and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the Township of GLENCOE wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of GLENCOE which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of GLENCOE is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of GLENCOE hereby agrees to pay the County of McLeod the annual sum of \$4,065.00, such payment to be made to the County Auditor on or before December 31, 2022. 542 parcels @ \$7.50/parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 9 day of DECEMBER, 2021

In Presence Of:

BRUCE BARGMANN

DAVID MILBRAND

For Township:

Signed:

By: Bruce Bargmann

Attest: David Milbrand

In Presence Of:

For County:

Signed:

By: _____

Attest: _____

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of
HALE and the County of McLeod, State of Minnesota, this
1st day of January, 2022.

WHEREAS, the Township of HALE wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of HALE which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of HALE is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of HALE hereby agrees to pay the County of McLeod the annual sum of \$5,550.00, such payment to be made to the County Auditor on or before December 31, 2022. 740 parcels @ \$7.50/per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this
9 day of December, 2021.

In Presence Of:

For Township:

Signed:

By: John Shumaker

Attest: _____

In Presence Of:

For County:

Signed:

By: _____

Attest: _____

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of
HELEN and the County of McLeod, State of Minnesota, this
1st day of January, 2022.

WHEREAS, the Township of HELEN wishes to abolish the
Office of Assessor for said Township, under the provisions of Minnesota Statutes
Sections 273.024, and enter into an agreement with the County of McLeod to provide
for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to
provide for a fair and equitable assessment of property;

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL
COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:**

1. That the Township of HELEN which lies within the County
of McLeod and constitutes a separate assessment district, shall have its property assessed
by the County Assessor of McLeod County, beginning with the assessment of the year
2022.

2. It is further agreed that the office of local assessor of the Township of
HELEN is hereby abolished, pursuant to this agreement and shall
be until December 31, 2022.

3. In consideration for said assessment services, the Township of
HELEN hereby agrees to pay the County of McLeod the annual
sum of \$5,085.00, such payment to be made to the County Auditor
on or before December 31, 2022. 678 parcels @ \$7.50/per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this
 day of , .

In Presence Of:

For Township:
Signed:

By: Rochney Mathew

Attest: Karen Mackenthun

In Presence Of:

For County:
Signed:

By: _____

Attest: _____

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of
LYNN and the County of McLeod, State of Minnesota, this
1st day of January, 2022.

WHEREAS, the Township of LYNN wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of LYNN which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of LYNN is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of LYNN hereby agrees to pay the County of McLeod the annual sum of \$3,585.00, such payment to be made to the County Auditor on or before December 31, 2022. 478 parcels @ \$7.50/per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 14 day of December, 2021.

In Presence Of:

Nathan Winter

For Township:

Signed:

By: Douglas W Johnson

Attest:

Nathan Winter (Clerk)

In Presence Of:

For County:

Signed:

By: _____

Attest: _____

**TOWNSHIP ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the Township of WINSTED and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the Township of WINSTED wishes to abolish the Office of Assessor for said Township, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said Township by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said Township to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the Township of WINSTED which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the Township of WINSTED is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the Township of WINSTED hereby agrees to pay the County of McLeod the annual sum of \$5,422.50, such payment to be made to the County Auditor on or before December 31, 2022.
Maintenance Fee 723 parcels @ \$7.50/per parcel
723 @ \$3.00 \$2,169

IN WITNESS WHEREOF, the parties have executed this agreement this 10 day of February, 2022.

In Presence Of:
Tony Hauslada - Chairman

For Township:
Signed: _____
By: _____
Attest: _____

In Presence Of:

For County:
Signed: _____
By: _____
Attest: _____

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of BISCAY and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of BISCAY wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of BISCAY which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of BISCAY is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of BISCAY hereby agrees to pay the County of McLeod the annual sum of \$517.50, such payment to be made to the County Auditor on or before December 31, 2022. 69 parcels @ '\$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 8th day of December, 2021.

In Presence Of:

For City:
Signed:

Marion E. Knud

By Thomas L. Miller (Mayor)

Mary Ann Diehl, City Clerk

Attest Kenny Kork, council

In Presence Of:

For County
Signed:

By _____

Attest _____

CITY ASSESSMENT AGREEMENT BETWEEN LOCAL UNIT AND COUNTY

THIS AGREEMENT is made and entered into by and between the City of BROWNTON and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of BROWNTON wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of BROWNTON which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.


2. It is further agreed that the office of local assessor of the City of BROWNTON is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of BROWNTON hereby agrees to pay the County of McLeod the annual sum of \$2,970.00, such payment to be made to the County Auditor on or before December 31, 2022. 396 parcels @ \$7.50 per parcel

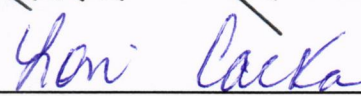
IN WITNESS WHEREOF, the parties have executed this agreement this 7th day of December, 2021.

In Presence Of:

For City:
Signed:

By 

Attest



In Presence Of:

For County
Signed:

By _____

Attest _____

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of GLENCOE and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of GLENCOE wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of GLENCOE which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of GLENCOE is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of GLENCOE hereby agrees to pay the County of McLeod the annual sum of \$18,142.50, such payment to be made to the County Auditor on or before December 31, 2022. 2419 parcels @ \$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 10th day of December, 2021.

In Presence Of:

For City:
Signed:

By 

Attest 

In Presence Of:

For County
Signed:

By _____

Attest _____

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of HUTCHINSON and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of HUTCHINSON wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

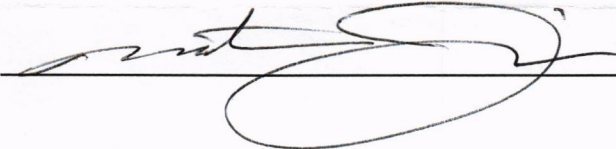
1. That the City of HUTCHINSON which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of HUTCHINSON is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of HUTCHINSON hereby agrees to pay the County of McLeod the annual sum of \$43,912.50, such payment to be made to the County Auditor on or before December 31, 2022. 5855 parcels @ \$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 9th day of December, 2021.

In Presence Of:



For City:
Signed:

By

City Administrator

Attest _____

In Presence Of:

For County
Signed:

By _____

Attest _____

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of LESTER PRAIRIE and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of LESTER PRAIRIE wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of LESTER PRAIRIE which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of LESTER PRAIRIE is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of LESTER PRAIRIE hereby agrees to pay the County of McLeod the annual sum of \$6,030.00, such payment to be made to the County Auditor on or before December 31, 2022. 804 parcels @ \$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 14th day of December, 2021.

In Presence Of:

Dennis Lundin

Marcy Heller

In Presence Of:

For City:
Signed:

By

Attest

For County
Signed:

By

Attest

C. Cole

Robert M. Gibson

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of PLATO and the County of McLeod, State of Minnesota, this 1st day of January, 2022.

WHEREAS, the City of PLATO wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of PLATO which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of PLATO is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of PLATO hereby agrees to pay the County of McLeod the annual sum of \$1,665.00, such payment to be made to the County Auditor on or before December 31, 2022. 222 parcels @ \$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 13th day of December, 2021.

In Presence Of:

Per City Council
motion 12/13/2021

For City:
Signed:

By

Jenni Joett
Clerk/Treasurer

Attest

In Presence Of:

For County
Signed:

By

Attest

**CITY ASSESSMENT AGREEMENT
BETWEEN LOCAL UNIT AND COUNTY**

THIS AGREEMENT is made and entered into by and between the City of
WINSTED and the County of McLeod, State of Minnesota, this
1st day of January, 2022.

WHEREAS, the City of WINSTED wishes to abolish the Office of Assessor for said City, under the provisions of Minnesota Statutes Sections 273.024, and enter into an agreement with the County of McLeod to provide for the assessment of the property in said City by the County Assessor: and

WHEREAS, it is the wish of said County to cooperate with said City to provide for a fair and equitable assessment of property;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS:

1. That the City of WINSTED which lies within the County of McLeod and constitutes a separate assessment district, shall have its property assessed by the County Assessor of McLeod County, beginning with the assessment of the year 2022.

2. It is further agreed that the office of local assessor of the City of WINSTED is hereby abolished, pursuant to this agreement and shall be until December 31, 2022.

3. In consideration for said assessment services, the City of WINSTED hereby agrees to pay the County of McLeod the annual sum of \$8,662.50, such payment to be made to the County Auditor on or before December 31, 2022. 1155 parcels @ \$7.50 per parcel

IN WITNESS WHEREOF, the parties have executed this agreement this 7th day of December, 2021.

In Presence Of:

Adam Birkholz
Adam Birkholz, City Administrator

Steve Stotko
Steve Stotko, Deputy Mayor

In Presence Of:

For City:

Signed:

By George Schulenberg
George Schulenberg, Mayor

Attest

Raguel Kirchoff
Raguel Kirchoff, City Clerk-Treasurer

For County

Signed:

By _____

Attest _____



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director Ext. 4342
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

Randy and Dillan Peterson, Randy's Bobcat Services, request approval of Conditional Use Permit 22-01 for gravel mining for purposes of excavation, crushing, screening, and stock piling for a five-year time period. This is a renewal of an existing pit permitted in 2017 and is the remaining material in this location. There are no wetland impacts per the National Wetland Inventory (NWI) map. It will be reclaimed to a 4:1 side slope for wildlife purposes. The application does not include area in the floodplain. This 9.67 acres is located in that part of the North Half of the Southeast Quarter in Section 16 of Helen Township. The Helen Township Board unanimously recommended approval on February 10, 2022. The McLeod County Planning Advisory Commission recommended approval on February 23, 2022, with the following conditions:
a. Applicant shall submit a bond or letter of credit to McLeod County Environmental Services by April 15, 2022 in the amount of \$10,000.
b. Hours of operation are Monday - Friday 7am - 7pm. Saturdays shall be permitted as needed with a 24-hour notice to McLeod County Environmental Services. Saturday hours shall be 7am -1pm.
c. Applicant shall meet all state NPDES requirements and apply for a DNR de-watering permit if needed.
d. Applicant shall restore pit area to a 4:1 back slope for wildlife purposes.
e. Stockpiles shall not exceed 30' in height.
f. McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant.
g. Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.
h. Applicant shall repair or replace any damaged drainage tile.
i. All processing machinery shall be stored outside Flood Fringe area. (Zone A, 100-year)
j. Properly placed "Trucks Hauling" signs shall be posted along State Highway 212 when trucks are hauling.
k. There shall be no stockpiling or fill above natural grade within the floodplain or shoreland areas.
l. The pit haul route shall be dust controlled when in use.

Recommended Action/Motion:

Approval

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: CUP 22-01

Date: February 14, 2022 – **Meeting Date:** February 23, 2022

GENERAL INFORMATION

Brief Description: Randy & Dillan Peterson (Randy's Bobcat Service) are requesting a conditional use permit for gravel mining, screening, crushing and stockpiling of material on the parcel referenced below. This would be a renewal of an existing pit permitted in 2017.

Applicant: **RANDY PETERSON/Dillan Peterson**
16860 160th Street
Hutchinson, MN 55350
Phone: (320) 582-5055

Owner: **Huepenbecker Land Holdings**
204 Fairway Circle
Glencoe, MN 55336
P.I.D#07.016.0250

Requested Action: A new Conditional Use Permit for gravel mining for purposes of excavation, crushing, screening, and stock piling for a five-year time period. This is a renewal of an existing pit.

Lot Size: ~9.67 acres

Existing Zoning: "A" Agriculture

Location: **That part of the N ½ SE ¼ Section 16 Helen Twp.**

Existing Land Use: Existing gravel pit, Shoreland, Floodplain

**Adjacent Land Use
And Zoning:** "A" Agricultural, Shoreland, Floodplain

Zoning History: Mining CUP August 2017

Randy's Bobcat Service CUP

February 23, 2022

Page 2

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 4

SPECIAL INFORMATION

Public Utilities: NA

Public Services: NA

Transportation: Hwy 212

Physical Characteristics: **Gently sloping open field to the south.**

Analysis: Randy & Dillan Peterson are requesting a conditional use permit for the renewal of an existing gravel pit located in Section 16 of Helen Township. This pit was originally permitted in 2017. The applicant has stated that this is the remainder of the material in this location. The application does not include area in the floodplain. The applicant will be applying for a DNR dewatering permit for the existing open pit area which he will finish removing material before reclaiming to a 4:1 side slope. No wetland impacts are seen per the National Wetlands Inventory map with this application.



Recommendations: If approved the board may wish to consider the following conditions:

Randy's Bobcat Service CUP

February 23, 2022

Page 3

- 1) The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by April 15, 2022 in the amount of \$10,000.
- 2) Hours of operation are Monday – Friday 7am – 7pm. Saturdays shall be permitted as needed with a 24-hour notice to McLeod County Environmental Services. Saturday hours shall be 7am -1pm.
- 3) Applicant shall meet all state NPDES requirements and apply for a DNR de-watering permit if needed.
- 4) Applicant shall restore pit area to a 4:1 back slope for wildlife purposes.
- 5) Stockpiles shall not exceed 30' in height.
- 6) McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant.
- 7) Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.
- 8) Applicant shall repair or replace any damaged drainage tile.
- 9) All processing machinery shall be stored outside Flood Fringe area. (Zone A, 100-year)
- 10) Properly placed "Trucks Hauling" signs shall be posted along State Highway 212 when trucks are hauling.
- 11) There shall be no stockpiling or fill above natural grade within the floodplain or shoreland areas.
- 12) The pit haul route shall be dust controlled when in use.

Cc: Randy & Dillan Peterson– applicant

COPY



Northstar
 (320)693-3710
 310 East Depot Street
 Litchfield, MN 55355
 ns_doug@qwestoffice.net
 ns_chuck@qwestoffice.net

Surveying

CLIENT NAME:
Randy Peterson

PROJECT ADDRESS
4515 Hwy 212
Glencoe, MN

DATE OF FIELD WORK: December 20, 2021
 DATE OF MAP: January 7, 2022
 REVISION: _____ DATE _____, 20____
 REVISION: _____ DATE _____, 20____

JOB NO: 2021374
 DRAFTED BY: PMH
 CHECKED BY: DSH

HORIZONTAL DATUM:
 McLeod County
 NAD83 (2011)

VERTICAL DATUM:
 NGVD88

Surveyed Description

PROPOSED LEGAL DESCRIPTION FOR APPROXIMATE AREA TO BE EXCAVATED

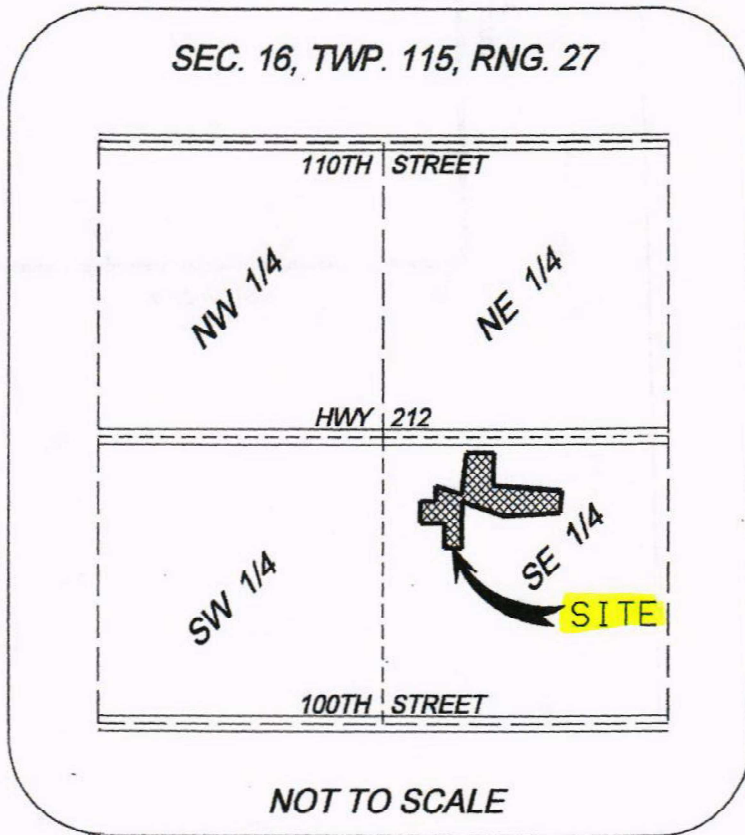
That part of the North Half of the Southeast Quarter (N1/2 of the SE1/4) of Section 16, Township 115 North, Range 27 West, McLeod County, Minnesota, described as follows: Commencing at the East Quarter corner of said Section 16; thence on an assumed bearing of South 89 degrees 39 minutes 14 seconds West along the north line of said N1/2 of the SE1/4, a distance of 1598.47 feet; thence South 00 degrees 12 minutes 10 seconds West, a distance of 138.85 feet to the point of beginning of the tract of land herein described; thence continue South 00 degrees 12 minutes 10 seconds West, a distance of 293.87 feet; thence South 85 degrees 57 minutes 41 seconds East, a distance of 629.59 feet; thence South 04 degrees 30 minutes 50 seconds West, a distance of 202.65 feet; thence South 86 degrees 31 minutes 25 seconds West, a distance of 518.10 feet; thence North 72 degrees 09 minutes 53 seconds West, a distance of 401.66 feet; thence South 00 degrees 04 minutes 14 seconds West, a distance of 428.89 feet; thence North 89 degrees 55 minutes 46 seconds West, a distance of 156.67 feet; thence North 00 degrees 04 minutes 14 seconds East, a distance of 233.97 feet; thence South 89 degrees 39 minutes 29 seconds West, a distance of 221.75 feet; thence North 00 degrees 20 minutes 31 seconds West, a distance of 200.00 feet; thence North 89 degrees 39 minutes 29 seconds East, a distance of 140.92 feet; thence North 00 degrees 20 minutes 31 seconds West, a distance of 138.57 feet; thence South 73 degrees 44 minutes 07 seconds East, a distance of 248.28 feet; thence North 06 degrees 11 minutes 36 seconds East, a distance of 375.50 feet; thence North 89 degrees 39 minutes 23 seconds East, a distance of 249.38 feet to the point of beginning and there terminating.

* Containing 9.67 Acres, more or less.
 Subject to easements of record.
 Subject to any and all enforceable restrictive covenants.

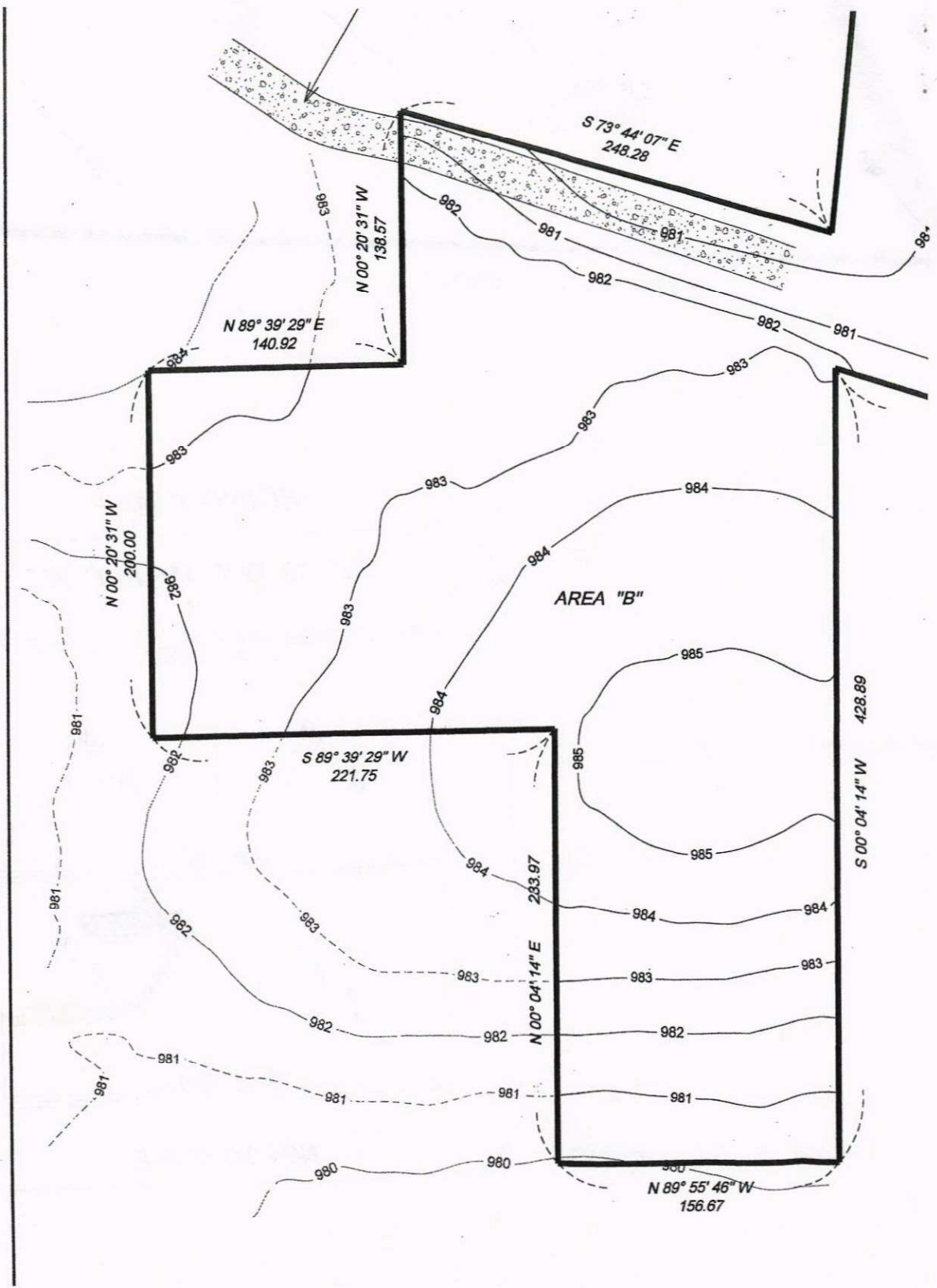
CERTIFICATION: I hereby certify that this survey was prepared by me or under my direct supervision and in accordance with the laws of the State of Minnesota.

VICINITY MAP

SEC. 16, TWP. 115, RNG. 27



NOT TO SCALE

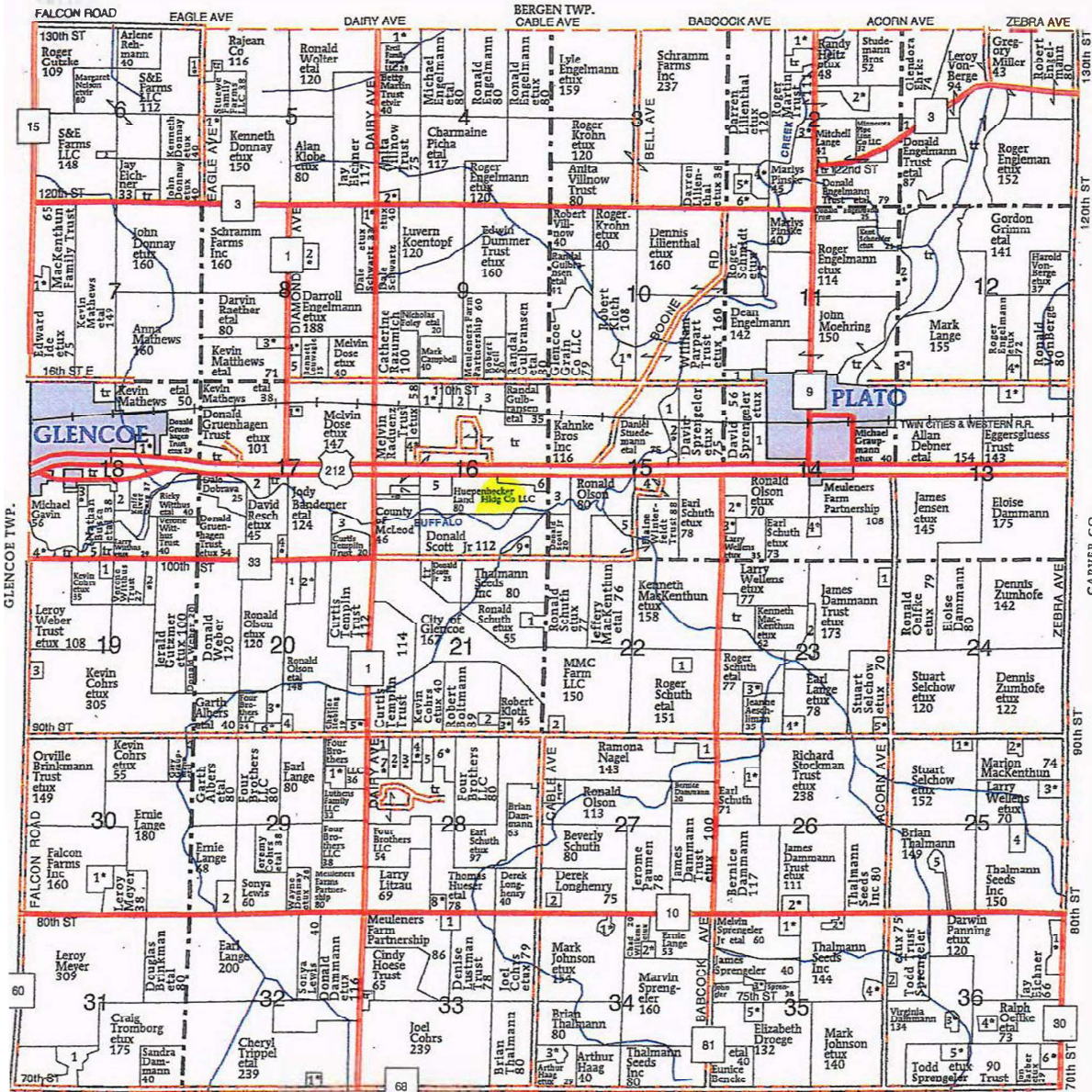


T-115-N

HELEN PLAT

R-27-W

(Landowners)



SIBLEY CO.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Matt Troska Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval of remote support agreements with CPS Technology Solutions of Hamel, MN for support of the County's IBM iSeries system.

Recommended Action/Motion:
Consider approval of remote support agreements with CPS Technology Solutions of Hamel, MN for support of the County's IBM iSeries system.

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [checked] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Email Administration Save Print

Policy and Procedure For Vendor Remote Access for Software Access

PURPOSE

This Procedure is an agreement between McLeod County, MN (The County), and CPS Technology Solutions (The Vendor). The purpose of the agreement is to ensure the security of County systems and data are not compromised as a result of Vendor's remote access. Vendor requires access to the County IBM iSeries.

POLICY

The County allows Vendor controlled, restricted, access to specific network resources for the specific purposes of utilizing the IBM iSeries. The County reserves the right to disable any and all Vendor remote access at any time, solely at the discretion of the County and without consulting with Vendor. The County will notify Vendor's project manager in a timely manner if any access is disabled. The County will make reasonable efforts to maintain Vendor's network access to support Vendor's agreed upon project schedule. If Vendor is using a subcontractor, that subcontractor will need to have their own signed agreement with The County. The Vendor is in no way allowed to "reassign" their access right to any other vendor, subcontractor or consultant.

PROCEDURE

1. The County's security officer / IT Director or his/her designee must review all Vendor requests for any form of remote access. The Vendor must have a signed County Vendor Agreement on file with the County IT Department. Vendor must also be under contract with the County IT Department for support / implementation and be in good standing. No access will be allowed until the County's security officer / IT Director or his/her designee; have issued approval.
2. Vendor will maintain up-to-date industry standard anti-virus and network monitoring software on its equipment. Vendor remote access will be via a high-speed secure VPN connection to the County network. The County network will block any split tunneling of the VPN, remove all access to the remote user's local network or local drives, disable remote printing, and may time out after no more than ½ hour of non-use. Vendor access is allowed only by protocols specified by the County. The County will provide Vendor with licenses to any specific third party products, and administrative support services as necessary to configure and use such products to access its network.
3. Vendor access may be limited to business hours, and prior approval may be required for access off-hours. In all cases, Vendor will notify the County IT Department when it will be accessing the County network.
4. Remote access is not allowed to any County end user PC.
5. The County reserves the right to monitor / record any or all session of Vendor remote access at any time, without notification given to the Vendor.
6. Certain parts or segments of the County network may not be available for remote access due to Federal / State laws or rules, or deemed too high of a risk, by the County's security officer / IT Director or his/her designee.
7. The County reserves the right to modify this policy and procedure at any time.

Name (Vendor)	Date	Title

County	Date	Title

Vendor/Contractor Information Technology Usage Agreement

All employees and agents of vendors and contractors who will access McLeod County (The County) information technology in the course of their work for the County ("vendor personnel") are required to sign this document before accessing any County computer system. "Information technology" includes any computer, network, Internet access, electronic mail and voice message systems, facsimile devices, or other electronic systems used by the County. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel. All work shall be performed by the contractor submitting the proposal. Subcontractors will not be allowed unless approved in advance by an agent of the County.

1. Vendor personnel have no expectation of privacy in any electronic communications, use of County property, or Internet access. The County reserves the right to review, audit, or monitor any information technology used by vendor personnel.
2. All vendor personnel shall use only accounts authorized by The County's IT Staff.
3. Vendor personnel may access only those resources for which they are specifically authorized.
4. Vendor personnel are personally responsible for safeguarding their individual account and log-on information. Passwords shall adhere to the following.
 - a. Passwords shall remain confidential.
 - b. Passwords shall be changed every 90 days.
 - c. Passwords shall be at least eight characters long.
 - d. Passwords shall contain characters from at least three of the following four classes: (i) English upper case letters, A, B, (ii) English lower case letters, a, b, (iii) Westernized Arabic numerals, 0,1,2, and (iv) Non-alphanumeric ("special characters") such as punctuation symbols.
 - e. Passwords may not contain your user name or any part of your full name.
 - f. Passwords shall never be displayed, printed, or otherwise recorded in an unsecured manner.
5. Vendor personnel are not permitted to script their user IDs and passwords for log-on access.
6. Vendor personnel are not permitted to allow another person to log-on to any computer utilizing their, if provided, personal account, nor are they permitted to utilize someone else's account to log-on to a computer. Authorized system or service accounts may be used by multiple people.
7. Vendor personnel may not leave their workstation logged onto the network while away from their area. Vendor personnel may elect to lock the workstation rather than logging off when leaving for very short time periods.

Vendor personnel shall notify the County IT Director, of all software loaded onto any County computer. The software must have been approved in writing by The County IT Department in writing, as soon as possible.
8. .
9. Vendor personnel shall execute only applications that pertain to their specific contract work.
10. Vendor personnel shall promptly report log-on problems or any other computer errors to the Helpdesk , phone number: 320-864-1340 / 320-864-1538.
11. Vendor personnel shall promptly notify the County IT Department if they have any reason to suspect a breach of security or potential breach of security.
12. Vendor personnel shall promptly report anything that they deem to be a security loophole or weakness in the computer network to the County IT Department.
13. Vendor personnel shall not install or use any type of encryption device or software on any County hardware, which has not been approved in writing by the County IT Department.
14. Vendor personnel shall not attach any device to the County network without written approval from the County IT Department.
15. Vendor personnel may not remove any computer hardware from any County building for any reason, without prior written approval from the County IT Department.
16. Vendor personnel shall not delete, disable, or bypass any authorized encryption device, or anti-virus or other software program, installed on County hardware.
17. Vendor personnel shall not attach any network or phone cables to any County device without written approval from the County IT Department.
18. Vendor personnel may not copy any data and/or software from any County resource for personal use.
19. County data and/or software shall not be removed from a County Building or network without prior written approval from the County.
20. Vendor personnel may not utilize County computer systems or networks for any of the following reasons:
 - a. Game playing;
 - b. Internet surfing not required for their work activity;
 - c. Non-County related, work activity; including ANY personal use
 - d. Any illegal activity.
 - e. Downloading of files from the Internet. If files are needed for your work, contact County IT personnel.
21. Vendor personnel are prohibited from intercepting or monitoring network traffic by any means, including the use of network sniffers, unless authorized in writing by the County IT Department.
22. Vendor personnel may not give out any County computer information to anyone. Exception: other vendor personnel needing the information to complete tasks and who have signed this agreement. Information includes but is not limited to: IP addresses, security configurations, etc.
23. All data storage media shall be erased or destroyed prior to disposal.
24. Vendor personnel may not remove or delete any computer software without the written approval of the County IT Department.
25. Vendor personnel shall not attempt to obtain or distribute County system or user passwords.
26. Vendor personnel shall not attempt to obtain or distribute door pass codes/passkeys to secured rooms at any County facility for which they are not authorized.
27. All equipment issued to vendor personnel will be returned in good condition to County upon termination of the County/Vendor Personnel relationship.
28. Vendor personnel may not use County information technology to send or receive threatening, obscene, abusive, sexually explicit language or pictures.
29. Vendor personnel are prohibited from causing County to break copyright laws.
30. Use by vendor personnel of any County information technology will acknowledge acceptance of the above-referenced policies. Any vendor employee who violates any of these policies shall be subject to disciplinary action, including total removal from the County project as well as being subject to Minnesota civil and criminal liability. Disciplinary action may include County requesting the vendor consider demotion, suspension and termination.
31. Vendor personnel may not disclose of any private or confidential County information regardless of physical form or storage media (paper, computer, voice mail, microfiche, imaged). Vendor personnel will not attempt to access not public data for personal purposes. **Attachment 1** "Responsibilities of Persons Who Have Access to Not Public Data has been read and its' conditions will be complied with by all Vendor personnel.

Attachment 1

RESPONSIBILITIES OF PERSONS WHO HAVE ACCESS TO NOT PUBLIC DATA

VENDORS

As a vendor working with the County, you may have access to records containing information which is protected from unauthorized use. For example, you may have access to special work areas, computers or other files. This information is protected by law, policy, contracts, agreements, or licenses regarding the disclosure both at work and outside the office.

Unauthorized use of data includes making copies of data or computer software and related materials without the permission of the originator or data subject. Unauthorized disclosure of data means releasing information over the phone, in verbal conversations, and in written form. Unauthorized disclosure also includes using the information obtained in connection with your vendor work duties in any manner different from the scope of your specified duties.

Protection of this data from unauthorized use or disclosure depends on the cooperation of all staff and vendors. The information in this handout explains some of these restrictions on information within the County so that you will understand what information is protected and your responsibilities in regard to that information.

NOT PUBLIC DATA

The following describes the private and confidential types of information, the restrictions on the use of it, and some examples of each type of information. Attached to the handout is a form which describes your responsibilities and states the type of private/confidential data to be collected and the purpose for which the summary data is being prepared (if applicable). Your signature on the form provides verification that you have read and understand these responsibilities.

Not public data means any data which the law declares is not available to the public. It is a broad term which includes private, nonpublic, confidential, or protected nonpublic data, either singly or in any combination.

Generally, if the data you work with identifies a person it is private or confidential data. Use and access within the agency is restricted to those employees or vendors who need the information to do their jobs.

- A. **Private data** is government data maintained on individuals who are identified or can be identified in the data. Only the following persons are permitted access to private data:
 1. the individual who is the subject of the data or a designated representative;
 2. anyone to who the individual gives signed consent to view the data;
 3. employees of the County and its authorized vendors whose work assignments reasonably require access to the data;
 4. anyone the law says can view the data.

Examples of private data include most welfare system data about individual clients, medical data, child abuse data, pre-commitment screening investigations and pre-admission screening investigations, chemical dependency data about patients, and personnel data.

- B. **Confidential data** is data that identifies individuals and cannot be disclosed to the public or even to the individual who is the subject of the data. The subject of the data CANNOT authorize anyone else to see or receive copies of the data by signing a consent for release of information.

Examples of confidential data are adoption data and the names of individuals who report child or vulnerable adult abuse. Some medical data is confidential if the medical care provider deems that access to the data will be harmful to the patient. Most investigations of individuals are confidential, but investigations involving corporations, agencies or vendors are protected nonpublic.

PENALTIES FOR UNLAWFUL USE OF DATA

Data Practices Act Penalties The Minnesota Government Data Practices Act, MN Statutes, Chapter 13, provides for disciplinary action for any government employee who knowingly violates the provisions of the Act. **Any person, even those who are not employees**, who willfully violate the provisions of the Act, may be charged with a misdemeanor.

Action for Damages A political subdivision, responsible authority, statewide system, or state agency which violates any provision of this chapter is liable to a person or representative of a decedent who suffers any damage as a result of the violation, and the person damaged or a representative in the case of private data on decedents or confidential data on decedents may bring an action against the political subdivision, responsible authority, statewide system or state agency to cover any damages sustained, plus costs and reasonable attorney fees. In the case of a willful violation, the political subdivision, statewide system or state agency shall, in addition, be liable to exemplary damages of not less than \$100, nor more than \$10,000 for each violation. The state is deemed to have waived any immunity to a cause of action brought under this chapter.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed

Attachment 2

County Vendor/Contractor Information Technology Scope of Work Document

Description of Work to be done:

Ongoing hardware and software support of McLeod County's IBM iSeries system.

Timeline:

None

Special Conditions (if Any):

None

Required Insurance Information:

The Contractor shall purchase, provide and maintain at its own expense, insurance coverage as stated in this agreement. Proof of insurance shall be furnished to the County prior to the commencement of any work and shall be maintained throughout the life of this agreement and shall be evidenced by the carriers certificates, filed with the County.

- Minnesota Workers Comp Insurance/Employers Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits and is covered for work in Minnesota.
- Professional Liability Insurance: Contractor shall procure and maintain a policy that at least meets Minnesota statutory minimum limits.
- Certificate of Insurance: The insurance certificate shall specify the County as an additional insured and list the project name.

Vendor personnel's signature

Date

Vendor's name, printed

Vendor personnel's name, printed



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Janet Betsinger Department: Auditor-Treasurer

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approval for a 1 day temporary on-sale liquor license permit application for Gopher Campfire Club for an event to be held April 09, 2022 at 24718 County Road 7, Hutchinson, Minnesota.

Recommended Action/Motion:
Motion to approve an application and permit for a 1 day temporary on-sale liquor license for Gopher Campfire Club 24718 County Road 7, Hutchinson, Minnesota for their event being held April 09, 2022.

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? []
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Buttons: Email Administration, Save, Print



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Date organized Tax exempt number
 Gopher Campfire Club 1-22-1931

Address City State Zip Code
 24718 County Hwy 7 Hutchinson MN 55350

Name of person making application Business phone Home phone
 Carl Melin 320-221-6456 320-552-1175

Date(s) of event Type of organization Microdistillery Small Brewer
 April 9 2022 Club Charitable Religious Other non-profit

Organization officer's name City State Zip Code
 Carl Melin President Hutchinson MN 55350

Organization officer's name City State Zip Code
 MN

Organization officer's name City State Zip Code
 MN

Location where permit will be used. If an outdoor area, describe.
 24718 County Hwy 7
 Hutchinson Mn 55350

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 West Bend \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Mchead
 City or County approving the license

 Date Approved

\$50.00
 Fee Amount

 Permit Date

February 16, 2022
 Date Fee Paid

 City or County E-mail Address

 City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Janet Betsinger Department: Auditor-Treasurer

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: []

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
To permit Gopher Campfire Club to conduct a raffle on April 9, 2022 according to statute 349.213

Recommended Action/Motion:
Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on April 9, 2022. The application is acknowledged with no waiting period.

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Email Liz/Sheila Save Print

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Gopher Campfire Club Previous Gambling Permit Number: _____
Minnesota Tax ID Number, if any: 2513042 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: PO Box 336
City: Hutchinson State: Mn Zip: 55350 County: McLeod
Name of Chief Executive Officer (CEO): Carl Melin
CEO Daytime Phone: 320-552-1175 CEO Email: cjmelin@gmx.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Gopher Campfire Club
Physical Address (do not use P.O. box): 24718 County Hwy 7
Check one:
 City: _____ Zip: _____ County: _____
 Township: Hutchinson Zip: 55350 County: McLeod
Date(s) of activity (for raffles, indicate the date of the drawing): 4-9-22

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Carl J. Melin Date: 15 Feb 22
(Signature must be CEO's signature; designee may not sign)

Print Name: Carl J. Melin

REQUIREMENTS **MAIL APPLICATION AND ATTACHMENTS**

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Business Record Details »

Minnesota Business Name
Gopher Campfire Club

Business Type
Nonprofit Corporation (Domestic)

MN Statute
317A

File Number
1388-NP

Home Jurisdiction
Minnesota

Filing Date
01/22/1931

Status
Active / In Good Standing

Renewal Due Date
12/31/2022

Registered Office Address
24718 Co Rd 7 PO Box 336
Hutchinson, MN 55350
USA

Registered Agent(s)
(Optional) Currently No Agent

President
Carl Melin
24718 County Road 7
PO Box 336
Hutchinson, MN 55350
USA

Filing History

Filing History

Select the item(s) you would like to order:

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	01/22/1931	Original Filing - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	01/22/1931	Nonprofit Corporation (Domestic) Business Name (Business Name: Gopher Campfire Club)	
<input type="checkbox"/>	07/21/1952	Amendment - Nonprofit Corporation (Domestic)	

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	05/01/1954	Amendment - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	01/10/1991	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	03/29/1991	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	12/15/2020	Registered Office - Nonprofit Corporation (Domestic)	

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: Gopher Campfire Club
Date Filed: 01/22/1931
File Number: 1388-NP
Minnesota Statutes, Chapter: 317A
Home Jurisdiction: Minnesota

This certificate has been issued on: 08/25/2015



Steve Simon

Steve Simon
Secretary of State
State of Minnesota

United States of America



I, Mike Holm, Secretary of State
of the State of Minnesota,

do hereby certify that I have compared the annexed copy with
record of the original Instrument in my office of

Certificate of Incorporation of GOPHER CAMPFIRE CLUB, as
filed January 22, 1931, being Social File #1388,

and that said copy is a true and correct transcript of said
Instrument

and of the whole thereof.

In Testimony Whereof I have hereunto set my
hand and affixed the Great Seal of the State, at
the Capitol, in Saint Paul, this Twenty-Second
day of January 19 hundred
and Thirty-One

Mike Holm
Secretary of State



CERTIFICATE OF INCORPORATION OF GOPHER CAMPFIRE CLUB

We, the undersigned, desiring to form a social corporation under and by virtue of the provisions of Chapter 58 of Masons Minnesota Statutes 1927, providing for the organization of Social Corporations, do hereby associate ourselves and adopt the following certificate of incorporation:-

1.

The name of this corporation shall be GOPHER CAMPFIRE CLUB.

2.

✓ The general purpose and plan of operation of this corporation shall be to advance the cause of good sportsmanship; to cooperate with the State Game and Fish Commissioner and his agents in every possible way to prevent the threatened extinction of game birds and animals; to encourage obedience to all laws, both state and federal, pertaining to game, fish and birds; to restock depleted game coverts; to provide and maintain refuges for game birds and animals; to gather and distribute information pertaining to the wild life resources of Minnesota and to secure and hold by gift, purchase or lease, such lands and other property as may be necessary, useful or beneficial in carrying out the purposes herein expressed.

3.

The location of this corporation shall be at the City of Hutchinson in the County of McLeod in the State of Minnesota and its post office address shall be Hutchinson, Minnesota.

4.

✓ The membership of this corporation shall be divided into two classes to be known and designated as social and executive.

The social membership shall have no vote pertaining to any property or funds possessed by this corporation nor any title in any of the assets of this corporation in the event of its dissolution. But such social membership may participate in the annual election of officers of this corporation.

✓ Any male person over 18 years of age may become a social member of this corporation by subscribing to its ARTICLES OF ASSOCIATION, which are as follows:-

"We agree to associate ourselves together for the purpose of advancing the cause of good sportsmanship. We will cooperate with the State Game and Fish Commissioner and his agents in every possible way to prevent the threatened extinction of game birds and animals and do whatever we can to bring about an increase of game, fish and other wild life wherever possible. To this end we will use our influence to prevent violations of the law, will exercise our legal privilege in moderation, and discourage the "game and fish hog" spirit.

"Recognizing the rights of property owners, we condemn all acts of discourtesy or vandalism, or any unsportsmanlike conduct, such as have in many instances created prejudice.

"We invite all who love the ancient and honorable sports of shooting and angling, who would increase the opportunity for their enjoyment by increasing and preserving upland game birds and waterfowl, game animals and fish, and all other wild life, and who would preserve and protect our forests, lakes and streams, to join with us in an organization for the purposes named."

The executive membership of this corporation shall consist of all ex-presidents of the Gopher Campfire Club as heretofore and now existing as an unincorporated body, all future ex-presidents of this corporation and all officers, during their term of office, elected at the annual summer meetings of the general membership of this corporation. Provided, however, that the removal of any such ex-president from said County of McLeod shall terminate his executive membership.

There shall be exclusively vested in the executive membership all the rights, powers, duties and privileges usual and incident to common stockholders of corporations, save and except that the social membership may participate in the annual election of officers.

There shall be no charge for membership in the corporation nor any contributions required of its members. The executive membership of this corporation shall, in the first instance, consist of the following named persons, all residing at the City of Hutchinson aforesaid, viz:

<u>Arthur E. Jorgenson</u>	<u>J. F. Mikulecky</u>
<u>P. E. Avery</u>	<u>Geo. E. Jacobson</u>
<u>E. F. Zila</u>	<u>Everett Oleson</u>
<u>Dan Braun</u>	<u>Harlow A. Jennings</u>
<u>Otto F. Zila</u>	<u>H. Walker</u>

H. A. Moffett

G. W. Dwinell

J. M. Eheim

Sam G. Anderson

5.

The officers of this corporation shall consist of a president, vice president, secretary-treasurer and two councilmen and such officers shall constitute the governing board which shall be known as the Council and which shall have full management and control of all property of this Corporation and transact all the corporate business of this corporation with full power to acquire property, both real and personal, for the purposes of this corporation and to expend, use or dispose of any property transferred to it, or the income thereof for the purposes aforesaid.

The annual meetings for the election of officers and the transaction of other business of the corporation shall be held each summer at such time and at such place within the Counties of Redwood or Becker in the State of Minnesota as a majority of the executive members may by vote determine and all officers elected shall hold office until the next annual meeting and until their successors shall be elected and qualify.

Until the first annual meeting and until their successors shall be elected and qualify, Arthur S. Jorgenson of Hutchinson, Minnesota shall be president, P. E. Avery of Hutchinson, Minnesota shall be vice president, E. F. Zila of Hutchinson, Minnesota shall be secretary-treasurer, and Dan Braun and Otto F. Zila, both of Hutchinson, Minnesota, shall be councilmen.

All vacancies in the offices shall be filled by the council to serve until the next regular annual meeting of the membership and until their successors shall be elected and qualify.

B.

There shall be no capital stock in this corporation and it shall be operated without financial profit.

7.

The time of the beginning of this corporation shall be January 26th, 1931 and it shall have perpetual succession.

IN TESTIMONY WHEREOF, we have hereunto subscribed our names this 20th day of January, 1931.

Signed in presence of

J. A. Jorgenson
Henry A. Kurth

Arthur B. Jorgenson
E. E. Avery
E. F. Zila
Dan Braun
Otto F. Zila
J. F. Mikulecky
Geo. E. Jacobson
Everett Oleson
Harlow A. Jennings
H. Walker
H. A. Moffett
G. W. Dwinnell
J. M. Eheim
Sam G. Anderson

State of Minnesota, }
County of McLeod. }

ss.

On this 20th day of January, 1931, before me, ~~XXXXXXXXXXXXXXXXXXXX~~ the City Clerk of the City of Hutchinson in the county and state aforesaid, ~~XXXXXXXXXXXXXXXXXXXX~~ personally appeared Arthur B. Jorgenson, P. E. Avery, E. F. Zila, Dan Braun, Otto F. Zila, J. F. Mikulecky, Geo. E. Jacobson, Everett Oleson, Harlow A. Jennings, H. Walker, H. A. Moffett, G. W. Dwinnell, J. M. Eheim and Sam G. Anderson to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

D. Albert Adams

City Clerk of the City of Hutchinson,
Minnesota

(Corporate Seal)

Secretary of State



JAN 22 1931

REGISTER OF DEEDS
COUNTY OF MINNESOTA

OFFICE OF REGISTER OF DEEDS

St. Paul, Minnesota

Registered in this office for record on this 21st day of January, 1931, at 10:24 A.M. by *[Signature]* Register of Deeds.

Received of *[illegible]* the sum of *[illegible]* Dollars for the purchase of the following described land to-wit:
[illegible]
[illegible]
[illegible]
[illegible]
[illegible]
[illegible]
[illegible]

[illegible]
City Clerk of the City of Minneapolis
Minneapolis

(Last recorded)



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 2 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Matt Troska
Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval for quote to upgrade the County's network firewall from Fireverse (Minneapolis, MN) for \$150,534.18 including installation plus the cost of shipping with funds from the Information Technology budget.
An additional quote was received from ConvergeOne for \$154,278.38 plus \$19,774.00 for installation.

Recommended Action/Motion:
Consider approval for quote to upgrade the County's network firewall from Fireverse (Minneapolis, MN) for \$150,534.18 including installation plus the cost of shipping with funds from the Information Technology budget.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 150,534.18
Is this budgeted? Yes No
Fund & Department Number: 01-065 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print



Provided to

Company Name **McLeod County**
 User Center Account: **6953215**
 Valid Until: **20-Mar-22**

Issued By

Reseller : **Fireverse Inc.**
 Date Created: **22-Feb-22**
 Created By: patw@fireverse.com

Summary

Description	Period	Support Type/Period	List Price	Qty	Net Price
2x 6900 Appliance- Plus package with SNBT service package for 1 year	1 Year Until: 08-02-2023	Direct Premium 1Y	\$205,320.96	1	\$205,320.96
3x 1570 Base SandBlast Appliance with SNBT service package for 1 year	1 Year Until: 08-02-2023	Direct Premium 1Y	\$4,704.00	1	\$4,704.00

Ordering Information

	Product Name	SKU	Category	List Price (Per unit)	Qty	Net Price
1	6900 Plus appliance with SandBlast subscription package for 1 year	CPAP-SG6900-PLUS-SNBT	Product	\$85,390.00	2	\$116,130.40
2	Memory Upgrade Kit from 32GB to 64GB for 6900 series appliances	CPAC-RAM32GB-6900-INSTALL	Product	\$2,140.00	2	\$2,910.40
3	Extended Slide Rails for 6000/7000 series	CPAC-RAILS-EXT-6000/7000	Product	\$214.00	2	\$291.04
4	1570 Base Appliance with SandBlast subscription package for 1 year	CPAP-SG1570-SNBT	Product	\$1,340.00	3	\$2,733.60
5	Premium Direct Enterprise Support for 1570 Security Appliance	CPES-SS-PREMIUM-1570-ADD	Support	\$228.00	3	\$554.04
6	Enterprise Software Subscription and Premium Support additional product	CPES-SS-PREMIUM-ADD	Support	\$29,832.96	1	\$24,164.70
7	Professional Services - Upgrade existing management server, install new 6900 firewalls. Provide documentation and knowledge transfer.			\$125.00	30	\$3,750.00

Products & Services Total	\$122,065.44
Support Total	\$28,468.74
Grand Total	\$150,534.18

Terms

- This quote is for estimation purposes only and is based on current information submitted about the project and/or products and services and is subject to Check Point's approval.
- Any additional terms attached to any order placed by the customer shall not apply, unless Check Point expressly agreed otherwise.
- Costs for shipping, handling and applicable taxes are not included, unless otherwise expressly indicated in the quote.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 15 minutes
Approve/Deny Motion, Discussion/Presentation, Hold Public Hearing*, Direction Requested
Requested Agenda Time: Flexible

Submitted By: Marc Telecky X-4342, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Privratsky, Nokomis Energy LLC, Minneapolis, MN

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Matt Privratsky, representing Nokomis Energy LLC, Minneapolis, MN requests approval of Conditional Use Permit 20-20 for the Essential Services of a 1-megawatt community solar garden array system. It will be inter-connected to an Xcel Energy sub-station for the purpose of electrical generation through solar panels to be known as "SOUTH GARDEN LLC" on property owned by Thomas G Horstmann. The applicant has negotiated an eight (8) acres land lease agreement with the property owner. The lifetime of this solar garden, per the project submittal, is estimated at thirty-five (35) years. The existing land use is tillable acreage with physical characteristics of gently rolling tillable acreage with soils described as prime farmland, per the McLeod County Soil Survey. This property is zoned "A" (Agriculture) and is located in the Northeast Quarter of the Northeast Quarter of Section 16 in Winsted Township.
In January 2022, the McLeod County Attorney's Office received judgment from the Minnesota Court of Appeals sending this application back to the McLeod County Board of Commissioners for approval subject to reasonable conditions.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz Save Print

[Type text]

McLeod County Board of Commissioners

To: McLeod County Board of Commissioners

Prepared By: Marc Telecky

Application: CUP 20-20

Date: November 9, 2020 – **Meeting Date:** March 1, 2022

GENERAL INFORMATION

Brief Description: Nokomis Energy, located in Minneapolis, MN is requesting approval of 1-megawatt solar garden on property owned by Thomas Horstmann in Section 16 of Winsted Township. The applicant has negotiated an ~8 acres land lease for the project. The lifetime of this solar garden, per the project submittal, is estimated at 35+ years. The project would be known as South Garden LLC if approved. This project was remanded back to the McLeod County Board of Commissioners from the Minnesota Court of Appeals.

Applicant: **South Garden, LLC**
2639 Nicollet Ave.
Minneapolis, MN 55408
C/O Matt Privratsky 651-403-1051

Property Owner: **Thomas Horstmann**
24425 Dairy Ave.
Winsted, MN 55395
P.I.D#14.016.0200

Requested Action: Application for a conditional use permit for Essential Services of a 1 MW community solar garden array system inter-connected to an Xcel Energy sub-station. The purpose of the essential services is for electrical generation through solar panels.

Lot Size: ~8 acres lease agreement option signed 2/14/2020

Existing Zoning: “A” Agriculture

Location: NE ¼ NE ¼ Section 16 Winsted Twp.

Existing Land Use: Tillable acreage

**Adjacent Land Use
And Zoning:**

“A” Agricultural

Zoning History:

NA

Applicable Ordinance

McLeod County Zoning Ordinance Section 7, Subd 3,
Subp. 13 as well as Section 16, 17, &18.

SPECIAL INFORMATION

Public Utilities:

Xcel Energy

Public Services:

NA

Transportation:

County Rd 5

Physical Characteristics:

**Gently rolling tillable acreage w/ soils described as
prime farmland per the McLeod County Soil Survey:**

1) 109 - Cordova clay loam -- Prime farmland if drained

**2) 1901B -- Lester-Le Sueur complex, 1 to 6 percent
slopes - All areas are prime farmland**

**3) 945B -- Lester-Storden complex, 2 to 6 percent slopes
All areas are prime farmland**

Analysis:

Nokomis Energy is requesting a conditional use permit to construct a 1-megawatt solar garden for the purpose of distribution. The electrical power generated from this solar garden would be interconnected to Xcel Energy WSD_FDR061 feeder line for the Winsted Substation.

The applicant has negotiated an 8-acre land lease for the project. The lifetime of this solar garden, per the project submittal, is estimated at 35+ years.



Ordinance standards:

Subdivision 7: Performance Standards.

It is the intent of this Subdivision to provide that uses of land and buildings in all districts shall be established and maintained with proper appearance from streets and adjoining properties and to provide that each permitted use shall be a good neighbor to adjoining properties by the control of the following:

1. **Standards.**

- A. **Noise.** Noise shall be measured on any property line of the tract on which the operation is located. Noise shall be muffled so as not to become objectionable due to intermittence, beat frequency, shrillness or intensity. Noise generated by agricultural use shall be exempted.
- B. **Vibration.** Any use creating periodic earth-shaking vibrations shall be prohibited if such vibrations are perceptible beyond the property line of the site on which the use is located. The standard shall not apply to vibrations created during the process of construction.

- C. **Glare and Heat.** Any use producing intense heat or light transmission shall be performed with the necessary shielding to prevent such heat or light from being detectable at the property line.
- D. **Smoke and Particulate Matter.** Any use established, enlarged, or remodeled after the effective date of this Ordinance shall be so operated as to meet the minimum requirements of the Minnesota Pollution Control Agency for the emission of smoke or other particulate matter.
- E. **Odors.** Odors from any use hereafter begun, enlarged or remodeled shall not be readily detectable at or beyond the property line. Detailed plans for the prevention of odors crossing property lines may be required before the issuance of a building permit. Odors from agricultural sources shall be exempted.
- F. **Exterior Lighting.** Any lights used for exterior illumination shall direct light away from adjoining properties.
- G. **Toxic or Noxious Matter.** Any use shall not discharge into the atmosphere, water or subsoil any toxic or noxious matter.
- H. **Explosives.** Any use requiring the storage, utilization or manufacturing of products which could decompose by detonation shall be located not less than four hundred (400) feet from any residence. This section shall not apply to the storage or usage of liquid petroleum or natural gas for normal residential or business purposes.
- I. **Radiation Emission.** All activities that emit radio activity shall comply with the minimum requirements of the Minnesota Pollution Control Agency.
- J. **Electrical Emission.** All activities which create electrical emissions shall comply with the minimum requirements of the Federal Communications Commission.

Recommendations:

If approved the board may wish to consider the following conditions:

1. A Bond or Letter of Credit in the amount of \$134,000 be provided to McLeod County Environmental Services Office prior to any permits being issued. This surety reflects a cost to

McLeod County of \$40 per panel (request based on 3350 panels).

2. Applicant shall restore the site to its original and natural state once the solar facility is no longer in use.
3. Contractor's Proof of Insurance during the construction of the facility.
4. Contact person and phone number for weed control and other concerns will be filed with the Environmental Services Office and there shall be a placard posted at the entrance visible from 230th St. (CR 5) naming a contact person with a current phone number.
5. A landscape buffer plan and vegetative management plan shall be provided to the Environmental Services Office. Included in the plan shall be a row of maintained healthy living (4) four-foot trees with vegetative shrubbery along the exterior perimeter of the project boundary. This buffer shall be planted and maintained to remain healthy and live.
6. 10' agricultural fencing with 24" kick plates mounted at a 45-degree angle toward the exterior of the project area shall be installed for site security and safety around the perimeter of the project area.
7. Applicant shall meet all NPDES Permit requirements if required.
8. Applicant shall preserve the existing drainage tile and repair if any tile is broken. Repairs shall be performed by a drainage contractor.
9. Applicant shall apply for a McLeod County Land Use Permit within 1 year if approved.
10. Applicant shall submit an approved Interconnection Agreement from Xcel Energy within 1 year from date of Conditional Use Permit approval.
11. Stray voltage testing shall be completed prior to construction and prior to energization of the project. Results shall be submitted to McLeod County Environmental Services within 30 days of testing.

Conditional Use Permit Narrative
South Garden LLC
Section 16 Township 117 Range 27

OVERVIEW

South Garden LLC submits this application for a Conditional Use Permit (CUP) to the McLeod County Planning Commission for a Photovoltaic Ground 1MW Solar Energy System under McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 13, as well as Section 16, 17, & 18. The project site plan and screening plan are attached below.

As part of Xcel Energy's Solar*Rewards Community Program, South Garden LLC will consist of approximately 3100-3350 panels on roughly 7 acres of land. The Community Solar Garden (CSG) will have a useful life of 35+ years. Once operating, this project will deliver over 2,000MWh of clean, local energy annually to the surrounding community with only the sun as feedstock.

The CSG consists of steel driven posts embedded in the ground, with solar modules attached to the top of the posts, tracking the sun east to west throughout the day, sitting approximately 9.5-ft off the ground at the highest point. This project utilizes silicon based solar panels which have an anti-glare coating. There are no hazardous materials in the system, and no noise other than typical transformer humming would be present within the fence. We have proposed to enclose the system with a 7-foot-tall agricultural fence to not only minimize the visual impact but also restrict access to the system from unqualified personnel, however South Garden LLC is receptive to feedback on fence details. The cover crop inside the footprint of the system will be a combination of low growth native crops and a seed mix that promotes pollinator friendly habitats. The cover crop mix blend is attached. We have proactively proposed trees to screen the north and eastside of the array. We are proposing a row of Techny Arborvitae that will be approximately 48" tall upon planting. South Garden LLC is open to discussion on other screening species consistent with previous approvals. Vegetation will be maintained throughout the CSG's life. Any dead or diseased vegetation will be replaced.



1MW CSG in Waseca County

Conditional Use Permit Narrative
South Garden LLC

SITE CHARACTERISTICS

South Garden LLC selected its site based on utilizing an agriculturally challenging portion of the land, as agreed to with the landowner. Specifically, a wetland delineation found wetlands within the center of the proposed site and the soils are consistent with other nearby previously approved community solar garden applications.

Another consideration for the site was the visual impacts we would create in the community. Based on the proximity of the two closest approved and built CSGs and proposed screening plan, we believe the visual appearances are consistent with how the community exists today and similar proposed projects.

Nearby approved CSGs:

CUP	Prior Land Use	Prior Zoning	Township	Section	Soils as Prime	Project Size	Approved Date
15-20	Rural Building Site, Agricultural	A	Winsted	36	Y	5MW	1/5/2016
18-10, 18-11	Agricultural	A	Winsted	36	Some	1MW, 1MW	8/7/2018
19-05	Agricultural	A	Winsted	36	Some	1MW	5/7/2019
16-19	Homestead, Agricultural	A	Winsted	16	Y	3MW	2/7/2017
17-05	Agricultural	A	Winsted	15	Some	1MW	5/16/2017
18-19	Rural Building Site, Agricultural	A	Helen	10	Y	4MW	9/4/2018

Unlike other more permanent developments such as housing, solar gardens can return to agriculture after the garden’s useful life and decommissioning, preserving the land’s long-term ability to be an agricultural use. Also, there will be minimal use of insecticides and chemicals when compared to traditional farming. We believe our application is consistent with McLeod County’s Ordinance and previous Community Solar Garden approvals.

The CSG is positioned favorably for interconnection and to accommodate the landowner. The CSG access road will connect to the county road and connect to existing Xcel overhead distribution lines and poles. The 1 MW system will connect to the WSD_FDR061 feeder line for the Winsted Substation.

PROPERTY VALUES

South Garden LLC has provided two representative studies on the issue for homes located near solar gardens, and believe they demonstrate that there is no impact to property values. One is a study completed by Cohn & Reznick (attached as Exhibit A), reviewing home value and listing to sale timelines of homes nearby solar arrays in Minnesota, Indiana and Illinois. The study concluded that there was no adverse impact to property values or time to sale in relation to proximity to the project.

Also included is a summary of Chisago County’s analysis (news article attached as Exhibit B), which reviewed the property value impacts of homes nearby the 100MW (1000 acres) North Star Solar

Conditional Use Permit Narrative South Garden LLC

Project. The review concluded that there were no adverse impacts to property values in relation to proximity to the project.

South Garden LLC has also independently reviewed the assessed value of homes and properties near existing CSGs in McLeod County (attached as Exhibit C). It does not appear that assessed values have decreased after those previous projects were constructed.

Finally, the Court of Appeals case was unable to find evidence of decreases in property value. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019).

STRAY VOLTAGE

South Garden LLC is open to demonstrating to the County's satisfaction through testing or another means, that the system will not impact stray voltage on nearby properties. Stray voltage is sometimes an issue for older structures, typically buildings, where the electrical grounding is either inadequate or non-existent but allowed to exist in its current state due to code "grandfathering". The same Court of Appeals decision carefully evaluated stray voltage and found no scientific evidence to suggest modern solar arrays are a meaningful source of stray voltage. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019). South Garden LLC will also minimize any potential risk by designing and constructing the CSG by licensed professionals, overseen by electrical inspectors and third-party experts.

SITE SCHEDULE

3rd Party Engineering has been commissioned to perform wetland, hydrology, historical, ecological and an environmental survey to ensure the site is suitable for development. A wetland delineation survey has been completed and is attached. Construction is targeted for the late spring of 2021 and will conclude in the same year. Proposed working times would be between the hours of 7am-7pm on Monday thru Friday. Weekend work may take place if there are significant project delays due to weather. These hours are flexible and we intend to work with the community to control noise and disturbance. A more detailed construction schedule can be made available to the county as needed.

PERMITS

The following permits will be obtained for South Garden LLC:

McLeod County Conditional Use Permit – Application Submitted

McLeod SWCD Wetland Delineation and no loss Concurrence – Application Submitted

USACE Wetland Delineation and no loss Concurrence – Application Submitted

State of MN Storm Water Pollution Prevention Plan – After CUP Approval, Submission Prior to Construction

McLeod County Driveway Permit – After CUP Approval, Submission Prior to Construction

McLeod County Land Use Permit – After CUP Approval, Submission Prior to Construction

State of MN Electrical Permit – After CUP Approval, Submission Prior to Construction

OPERATIONS and MAINTENANCE

An Operations and Maintenance contractor will be hired by South Garden LLC. This team would consist of an electrician, as well as a groundskeeper to ensure the system is operating safely and the landscaping is properly maintained. Each would independently visit the site 3-6 times per year,

Conditional Use Permit Narrative South Garden LLC

depending on necessity. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working. A Maintenance Plan is included for more detail.



1MW CSG in Pope County

MAINTENANCE PLAN

South Garden LLC will have a long-term maintenance plan to ensure safety, reliable operation, and production of the system. Monitoring and metering equipment installed on site will alert the maintenance team in real time of a system performance issue. Maintenance teams are required to have proper safety plans and equipment in place to perform all work. Details of the plan are finalized at construction once final system design is complete. The final plan for the site can be requested at any time after construction. Maintenance of systems can be broadly defined in two buckets:

Preventative Maintenance

The following items are performed on a routine basis:

- Mechanical verification – one to two times per year a technician visits the site. While on site the technician checks bolts and piers for any loosening or corrosion. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Electrical - one to two times per year a technician visits the site. While on site the technician checks the major electrical components (panels, inverters, safety switches) and connections to ensure proper working order. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Grounds keeping – three to six times per year a technician visits the site. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working.

Reactive Maintenance

Conditional Use Permit Narrative
South Garden LLC

Monitoring equipment and preventative maintenance are used to identify potential system safety and performance issues. Once an issue is identified a technician is assigned to the issue and corrective actions are executed.

Table 2 - List of Commonly Performed Operations and Maintenance Activities

<i>Item</i>	<i>Activity</i>
Monitoring	On-going tracking and verification of system performance, weather and equipment alerts.
Grounds Keeping	Manage all vegetation including mowing. Maintain all vegetative screening.
Solar Module Inspection	Inspect for cracks and general damage. Inspect for dirt, vegetation and other potential shading issues. Perform electrical checks for proper performance characteristics. Cleaning will utilize only water from a sprinkler/hose head.
Racking & Mounting Inspection	Inspect for damage, corrosion and loose connections.
Inverter Inspection & Maintenance	Inspect for corrosion and general damage. Confirm proper ventilation and environmental seals. Inspect all electrical connections and wires coming into and out of the units. Complete manufacturer recommended maintenance activities.
DC Electrical Inspection	Inspect DC runs from solar panels to inverters for damaged/loose wires and debris.
AC Electrical Inspection	Inspect AC runs from inverter to switchgear for damage/loose wires and debris.
Switchgear Inspection	Inspect switches for proper functionality. Inspect connections for appropriate torque. Inspect latches and environmental seals.
Monitoring Inspection	Inspect existing monitoring systems for functionality. Complete manufacturer recommended maintenance activities.
System Repair	Perform all necessary work as determined by inspections.
Warranty Administration	Administer defective components and file warranty claims.

Conditional Use Permit Narrative
South Garden LLC

DECOMMISSIONING & SITE RESTORATION

South Garden LLC commits to both our land owners and permitting authorities that we will decommission and restore the site at the end of the system's serviceable life or if the system becomes a discontinued use. The project owner will be responsible for all costs associated with decommissioning. To ensure we can execute this successfully, we propose that a financial surety be posted for McLeod County. This surety covers the cost of decommissioning the site, which was quoted at \$39,847. The amount of \$40,000 will be allocated for the decommissioning of South Garden LLC or an amount deemed reasonable.

All equipment will be removed within one (1) year from the day the system is no longer in service or discontinued. A system shall be considered out of service at the end of the CSG's useful life (25-35 years) unless a plan is submitted to the McLeod County Board of Commissioners outlining the steps and the schedule for repowering the system.

Once initiated, decommissioning will occur within a period of sixty (60) days. Removal of modules, inverters, wiring, electrical equipment, racking and foundations, fencing, underground wires and conduit and concrete pads will be removed and recycled or disposed of in a suitable manner. After all equipment is removed, the Project site will be restored to a condition comparable to its pre-construction use if the Project site will once again be used for agricultural. If holes are created when infrastructure is removed, they will be back-filled and covered with topsoil. Unless requested otherwise, permanent access roads constructed on the Project will be removed.

Future use may determine the decommissioning scope. It may be advantageous to maintain roads, drainage features, and transmission facilities. Therefore, the plan will be updated regularly as understanding of removal costs and the equipment's residual value evolves over time.

Please see attached the Decommissioning Scope (Exhibit D). This form and surety will be submitted before permits are pulled for construction.

Thank you for your consideration!

Sandy Posusta

From: John Brunkhorst
Sent: Tuesday, November 10, 2020 8:10 AM
To: Sandy Posusta
Subject: RE: Request for Comment - Conditional Use Request 20-20

No major concerns. Remind them that any change in field entrance use on CR 5 to industrial/commercial use will require a permit.

John

From: Sandy Posusta
Sent: Monday, November 9, 2020 4:26 PM
To: John Brunkhorst <John.Brunckhorst@co.mcleod.mn.us>
Subject: Request for Comment - Conditional Use Request

John:

Last but not least, we have an Essential Services request for CUP 20-20 by Nokomis Energy LLC of Minneapolis, MN for a 1-MW Community Solar Garden to be known as "South Garden LLC" on property owned by Thomas Horstmann. This property is located off of CR #5 & Cable Avenue in Section 16 of Winsted Township. Please review the Staff Report attached. Parcel # 14.016.0200. We will hear this at our November 18, 2020 PAC Public Hearing.

Please provide comment by November 17, 2020. Again, thank you!



Sincerely,

Sandy Posusta,

City of Lester Prairie



37 Juniper Street North - PO Box 66
Lester Prairie, MN 55354
www.lesterprairiemin.us
(320) 395-2646

November 12, 2020



Marc Telecky, Director of Environmental Services
McLeod County Environmental Services
1065 5th Avenue, Hutchinson, MN 55350

RE: Hearings

Dear Mr. Telecky:

The Lester Prairie City Council met on Tuesday, November 10, 2020. At that meeting, they reviewed notifications regarding three requests for variances or conditional use permits, etc. submitted to McLeod County. Unfortunately, due to the timing of the notices received, the Lester Prairie Planning & Zoning Commission was unable to provide any input.

I am pleased to inform you there were no objections at this time to the request submitted by Darryl Robinson for a Conditional Use Permit to reduce the front yard setback, although it would be partially located in a flood zone and would need to be addressed by McLeod County and his insurance company.

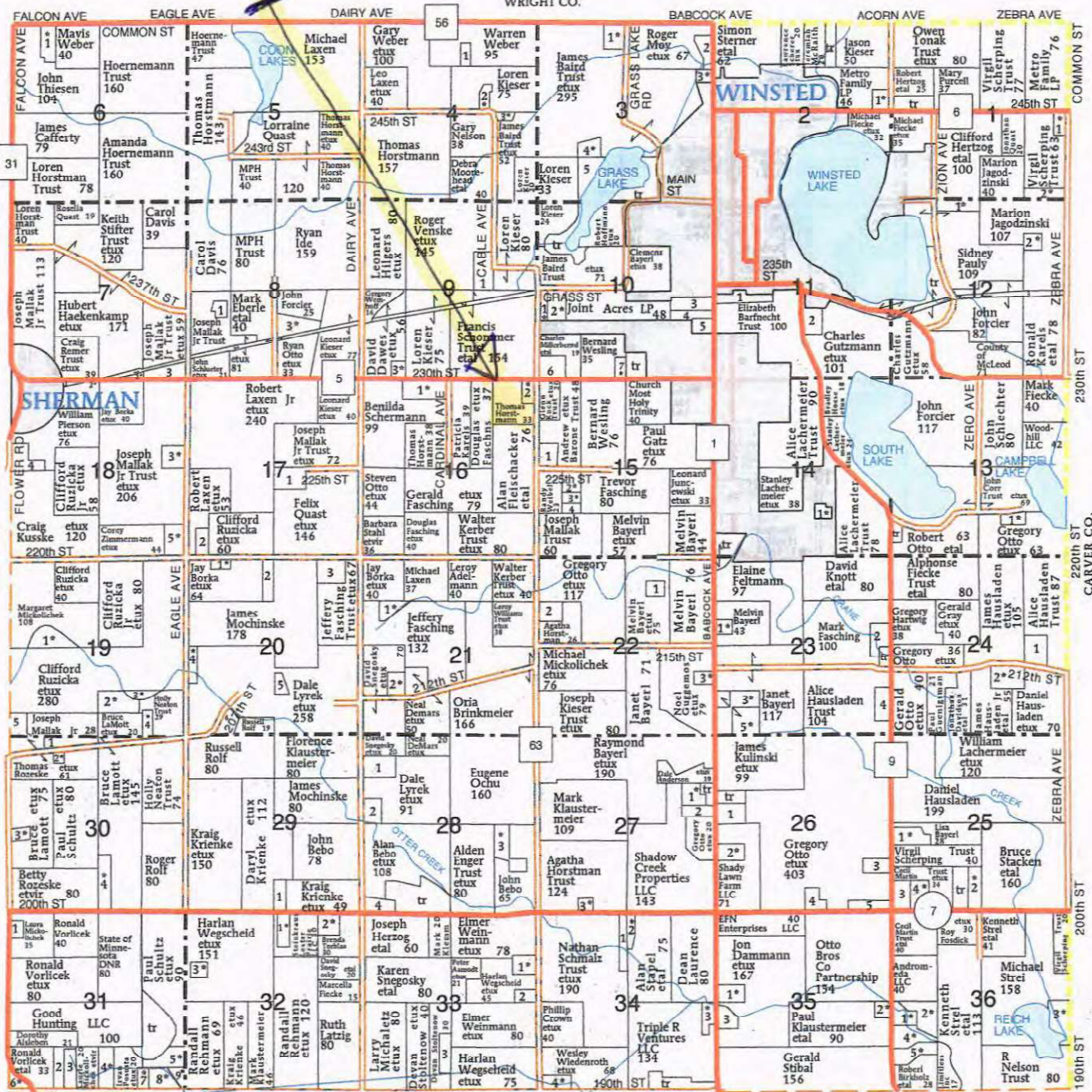
Secondly, for the Conditional Use Permit request submitted by Nokomis Energy to establish a solar garden, the City Council has no objections at this time even though it does not comply with the City's Comprehensive Plan and infringes on future commercial highway business however, it should have proper and adequate screening.

Lastly, the 1-Lot Sketch Plan submitted by Bergen Township for future sale, the City Council has no objections.

Respectfully,

A handwritten signature in black ink that reads "Marilyn L. Pawelk".

Marilyn L. Pawelk
City Clerk-Treasurer



RICH VALLEY TWP.

BERGEN TWP.

WINSTED TOWNSHIP

SECTION 1

- 1. Helgeson, Darin etal 6
- 2. Scherping, Thomas etux 11

SECTION 2

- 1. Scherping, Rodney etux 11

SECTION 3

- 1. Gueningsman, Anthony etux 12
- 2. Moy, Steve 13
- 3. Aamodt, Howard etux 5
- 4. Grossinger, Christen etvir 5
- 5. Glock, Cynthia 6

SECTION 4

- 1. Moffat, Geoffrey 5
- 2. Aguirre, Anthony etux 5
- 3. Colby, Austin etux 5

SECTION 6

- 1. Harwood, Michelle etvir 11

SECTION 7

- 1. State of Minnesota 7
- 2. Schaut, Thomas etux 6
- 3. Ernhart, Adam 12

SECTION 8

- 1. Mallak Jr, Joseph 5

SECTION 9

- 1. Fleming, Clarence 15
- 2. State of Minnesota 12
- 3. Thompson, Roger etux 5

SECTION 10

- 1. Brown-Rojina, Thomas etux 6
- 2. Otto, Ronald etux 11
- 3. T Miller B LLC 9
- 4. Winsted Farmers Coop Creamery 6
- 5. State of Minnesota DNR 9
- 6. GTD Co LLC 19
- 7. Ehrke, Glenn etux 5

SECTION 11

- 1. SJ&F Enterprises Inc 10
- 2. Tetra Pak Processing Equip Inc 10
- 3. State of Minnesota 6

SECTION 12

- 1. Hertzog, Clifford etal 8
- 2. Gens, Brett etux 6
- 3. State of Minnesota 15

SECTION 13

- 1. Stifter, Aaron etux 6

SECTION 14

- 1. Williams, Steve etal 5

SECTION 15

- 1. Ditsch Trust, Mark 10
- 2. Sorensen, Stephen etal 7

SECTION 16

- 3. Stifter, Stephen etux 5
- 4. Lee, Eve 5

SECTION 17

- 1. Hanson, Jeffrey etux 20
- 2. Selterholm, Mark etux 7

SECTION 18

- 1. State of Minnesota 6
- 2. Neumann, Marvin etux 23

SECTION 19

- 3. Koch, James etux 10
- 4. Bebo, Gerald 12
- 5. Wilson, Andrew etal 16

SECTION 20

- 1. Ruzicka Jr, Clifford etux 13

SECTION 21

- 2. Zitzloff, Cory etux 15
- 3. Ruzicka Jr, Clifford etux 7

SECTION 22

- 1. Niesen, Christopher etux 9

SECTION 23

- 1. Stoppelman, Leonard etal 5
- 2. Halper, Barbara 15
- 3. Guggemos, Noel etux 19
- 4. Egan, Patrick 7
- 5. Millerbernd Trust, David etux 21

SECTION 24

- 1. Hausladen, Anthony 12
- 2. Hausladen, James J etux 15

SECTION 25

- 1. Valen, John etux 12
- 2. Cermak, Randall etux 12
- 3. Just Property Development LLC 7

SECTION 26

- 4. Balow, Jeffrey etux 10
- 2. Otto, Christopher etux 10
- 3. Otto, Gregory 10
- 4. Greens Best Leasing LLC 10
- 5. Otto Bros Co Partnership 10

SECTION 27

- 1. Hauser, Craig etux 9
- 2. Harris, Laurie 8
- 3. Forcier, Jeffrey etux 6

SECTION 28

- 1. Reynolds, Isaac 15
- 2. McDonald, Casey 10
- 3. Fleischman, Scott etux 15

SECTION 29

- 4. Bebo, Patricia 11

SECTION 30

- 1. Henderson, Lawrence 7
- 1. Makkak Jr, Joseph 14

SECTION 31

- 2. Rozes, Anthony etux 5
- 3. Mikolichek, Kristopher etux 5
- 4. Weiers, Rodney etux 11

SECTION 32

- 1. Hausladen, Daniel etal 160

SECTION 33

- 1. Hausladen, Daniel etux 70

SECTION 34

- 1. Hausladen, Daniel etux 70

SECTION 35

- 1. Hausladen, Daniel etux 70

SECTION 36

- 1. Hausladen, Daniel etux 70

SEE PAGE 83 FOR ADDITIONAL NAMES NOT LISTED ON MAPS.

FOR XCEL IC APPLICATION ONLY - NOT FOR CONSTRUCTION

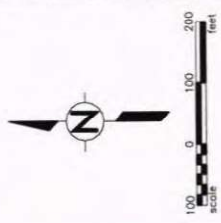
NO	DATE	DESCRIPTION	BY
1	02/23/20	PRELIMINARY SITE LAYOUT	DRW APY
2	07/10/20	ADDITION OF WETLANDS	NOK TBR SWS
3	09/17/20	CADWORK CALCULATIONS	NOK SWS SWS
4	09/22/20	LANDSCAPE PLAN	NOK SWS SWS
5	10/07/20	EXPANDING THE TREE BUFFER	NOK SWS SWS

REV.	DATE	DESCRIPTION	BY
1	02/23/20	PRELIMINARY SITE LAYOUT	DRW APY
2	07/10/20	ADDITION OF WETLANDS	NOK TBR SWS
3	09/17/20	CADWORK CALCULATIONS	NOK SWS SWS
4	09/22/20	LANDSCAPE PLAN	NOK SWS SWS
5	10/07/20	EXPANDING THE TREE BUFFER	NOK SWS SWS

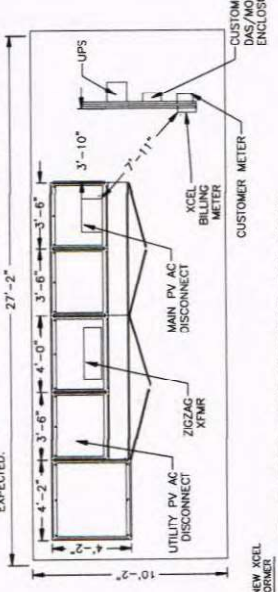
SCALE:	1:100
SIZE:	22"x34"
PROJECT#:	ATENE1904
TITLE:	PRELIMINARY SITE PLAN
PROJECT:	SOUTH GARDEN LLC (03620403)
REV:	5
SHEET:	EX 1

SOUTH GARDEN LLC PROJECT SPECIFICATIONS

TOTAL PEAK POWER (MW)	1.2610
TOTAL NOMINAL POWER (MWdc)	1.000
DC/AC RATIO	1.261
INVERTERS	SMA-Sunny Highpower-PEAKS3 125-US
PITCH	20'
MODULES/STRING	26
TOTAL NUMBER OF STRINGS	126
TOTAL NUMBER OF 385W MODULES	3,276
CUSTOMER/SERVICE OWNER	NOKOMIS ENERGY LLC
INSTALLER	NOKOMIS ENERGY LLC
INSTALLER ADDRESS & CONTACT INFORMATION	2639 Nicollet Ave, suite 200, Minneapolis, MN 55408 1(812)910-2933
CASE NUMBER	03620403
SITE ENTRANCE GPS COORDINATES	44.94977, -94.07687
AREA WITHIN SITE FENCE	6.01 ACRES
INTERCONNECTION VOLTAGE/TYPE	480V/SECONDARY



XCEL UTILITY NOTES:
 1. THE UTILITY PV AC DISCONNECT SHALL BE LOCATED ON THE CUSTOMER EQUIPMENT PAD IN A READILY ACCESSIBLE LOCATION.
 2. 24/7 UNSECURED KEYLESS ACCESS SHALL BE PROVIDED FOR THE METERS AND DISCONNECTS.
 3. MINIMUM DISTANCE FROM PROPOSED PROJECT FENCE TO NEAREST EXISTING UTILITY LINE OR POLE IS APPROX. 89 FT, NO CLEARANCE ISSUES ARE EXPECTED.

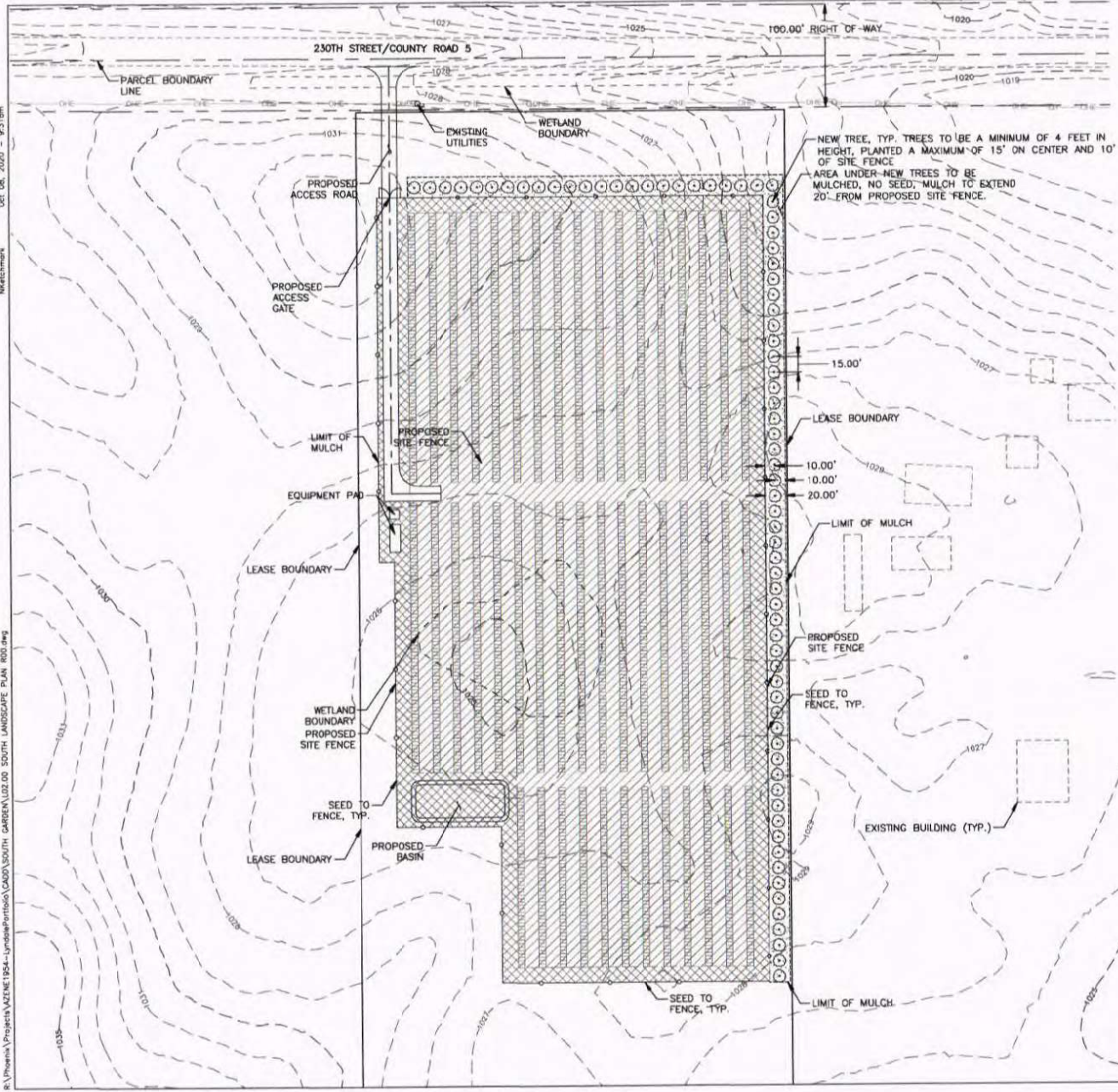


1 SWITCHGEAR/EQUIPMENT PAD DETAIL
SCALE: N.T.S.

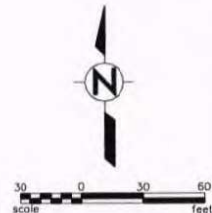


Oct 08, 2020 - 8:31am
Matchmark

P:\Projects\AZTEC\1954-Landscape\Permits\CAD\1954 SOUTH GARDEN\1954 SOUTH LANDSCAPE PLAN 800.dwg



NEW TREE, TYP. TREES TO BE A MINIMUM OF 4 FEET IN HEIGHT, PLANTED A MAXIMUM OF 15' ON CENTER AND 10' OF SITE FENCE.
AREA UNDER NEW TREES TO BE MULCHED, NO SEED. MULCH TO EXTEND 20' FROM PROPOSED SITE FENCE.



PLANT LEGEND

TREE	SYMBOL	COMMON NAME / BOTANICAL NAME	SIZE/REMARKS	QUANTITY
TECHNY ARBORVITAE / THUJA OCCIDENTALIS "TECHNY"	⊙		4 FT MIN / 15' O.C. BALLED & BURLAPPED	159 EA
MULCH	▨		EXTEND 20' FROM SITE FENCE MIN. 3 INCH DEPTH	22,477 SF

ARRAY AREA SEED MIX - TOTAL 5.0 ACRES				
COMMON NAME	SCIENTIFIC NAME	% OF MIX	PLS (LBS/ACRE)	
LITTLE BLURSTEM	SCHIZACHYRIUM SCOPARIUM	45.00	5.52	
SIDE OATS GRAMA	BOUTELOPIA CURTIPENDULA	33.00	3.96	
BLUE GRAMA	BOUTELOPIA GRACILIS	7.75	0.93	
REVENUE SLENDER WHEATGRASS	ELYMUS TRACHYCAULUM	4.00	0.48	
SILKY WILD RYE	ELYMUS VILLOSIUS	3.50	0.42	
KALAM'S BROME	BROMUS KALAMI	2.00	0.24	
POVERTY OATGRASS	DANTHONIA SPICATA	2.00	0.24	
JUNE GRASS	KOeleria macrantha	1.50	0.18	
PLAINS OVAL SEDGE	CAREX BREVIOR	0.25	0.03	

OPEN AREA POLLINATOR SEED MIX - TOTAL 0.9 ACRES				
COMMON NAME	SCIENTIFIC NAME	% OF MIX	PLS (LBS/ACRE)	
PURPLE PRAIRIE CLOVER	DALEA PURPUREA	25.00	8.00	
BLACK EYED SUSAN	RUDBECKIA HIRTA	16.00	5.12	
GOLDEN ALEXANDER	ZIZA ALBIA	13.00	3.84	
LEADPLANT	AMORPHA CANESCENS	9.00	2.88	
PARTRIDGE PEA	CHAMAECRISTA FACICULATA	8.00	2.56	
HORRY VERVAIN	VERBENA STRICTA	5.00	1.60	
THIMBLEWEED	ANEMONE CYLINDRICA	5.00	1.60	
WHITE PRAIRIE CLOVER	DALEA CANADA	4.00	1.28	
WILD LUPINE	LUPINUS PERENNIS	3.00	0.96	
LONG-HEADED CONEFLOWER	RATIBIDA COLUMNIFERA	2.25	0.72	
COLUMBINE	AQUILEGIA CANADENSIS	2.00	0.64	
PRAIRIE ROSE	ROSA ARKANSANA	2.00	0.64	
YARROW	ACHILLEA MILLEFOLIUM	2.00	0.64	
BUTTERFLY MILKWEED	ASCLEPIAS TUBEROSA	2.00	0.64	
PRAIRIE ONION	ALLIUM STELLATUM	1.00	0.32	
CAULICO ASTER	SYMPHYOTRICHUM LATERIFLORUM	1.00	0.32	
STIFF TACKSEED	COREOPSIS PALMATA	0.50	0.16	
GRAY GOLDENROD	SOLIDAGO NEMORALIS	0.25	0.08	

ENGINEER
AZTEC
TYPSCoGroup

CLIENT
NOKOMIS ENERGY

FOR XCEL IC APPLICATION ONLY - NOT FOR CONSTRUCTION

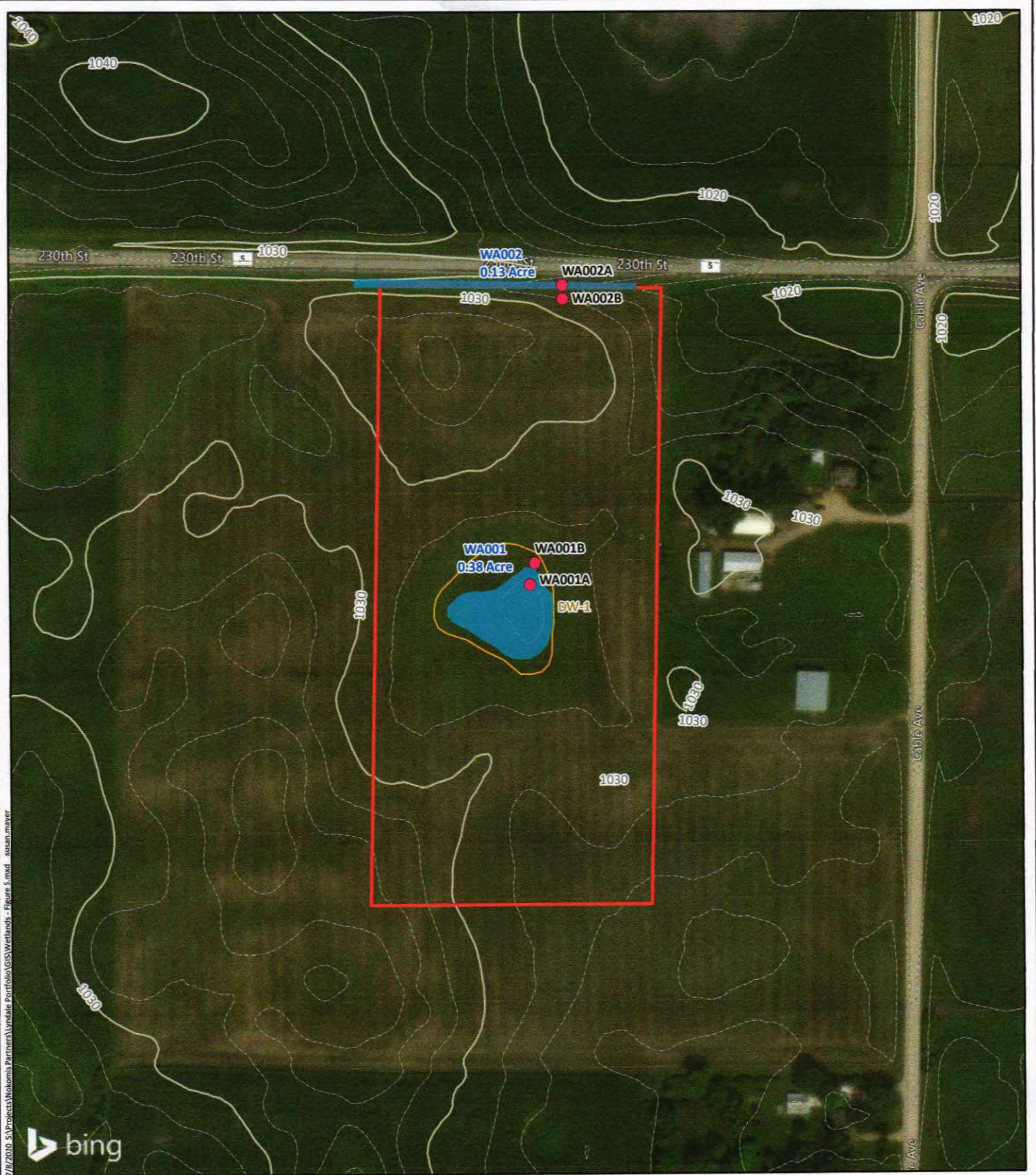
REV	DATE	DESCRIPTION	DRW	CHK	APP
0	10/23/20	PRELIMINARY SITE LAYOUT	SKS	SKS	SKS
1	10/19/20	REVISIONS	SKS	SKS	SKS
2	10/17/20	ADDITION OF WETLANDS	SKS	SKS	SKS
3	10/11/20	EMPHASIS CALCULATIONS	SKS	SKS	SKS
4	10/07/20	LANDSCAPE PLAN	SKS	SKS	SKS
5	10/07/20	EXTENDING THE TREE BUFFER	SKS	SKS	SKS

SCALE: 1"=30'
SIZE: 22"x34"
PROJECT#: AZTEC1954

PROJECT: SOUTH GARDEN LLC (03620403)
WCSB4 GPS COORDINATES: 44.9485', -94.0768'

TITLE: LANDSCAPE SITE PLAN

SHEET: L02.01
REV: 5



7/8/2010 S:\Projects\Wokomis Partners\Lyndale Portfolio\GIS\Wetlands - Figure 5.mxd susan.mayer



● Sample Point	2-foot Elevation Contour
Delineated Wetland	Index Contour
Desktop Wetland	Intermediate Contour
Project Area	

0 250 500 Feet



Figure 5 - Delineated Wetlands and Elevation
 South Garden
 MN-5 and Cable Avenue
 Winsted, McLeod County, MN



SOLAR GROUND LEASE

This GROUND LEASE (this "Lease") is made and entered into this 14th day of February, 2020 (the "Effective Date") by and between Thomas G. Horstmann ("Landlord") and South Garden LLC, a Minnesota limited liability company ("Tenant" and, together with Landlord, each, a "Party" and together, the "Parties").

RECITALS

WHEREAS, Landlord owns that certain parcel of real property, any improvements located thereon and rights, benefits and easements appurtenant to the parcel (the "Property"), situated in the County of McLeod, State of Minnesota, and assigned 14.016.0200, as more particularly described on Exhibit A attached hereto and incorporated herein by reference; and

WHEREAS, Landlord desires to lease a portion of the Property to Tenant, as more particularly described in Exhibit B attached hereto and incorporated herein by reference (the "Land"), for the purposes of installing, operating, maintaining and removing a solar electric generating facility, including all electrical lines, wires, conduits, transformers, meters, monitoring equipment, and other necessary and convenient equipment and appurtenances common to such a facility ("Solar Facility").

NOW, THEREFORE, in consideration of the rents, covenants and agreements contained herein, Landlord and its successors and assigns agrees to and does hereby lease to Tenant, and Tenant agrees to and does hereby lease from Landlord, subject to the terms and conditions of this Lease, the Land, together with all right, title and interest of Landlord in and to all easements, rights, privileges and appurtenances to the same belonging or in any way appertaining thereto, and all right, title and interest, if any, of Landlord in any land lying in the bed of any street, avenue or alley adjoining the parcel of land described above to the center line thereof, to have and to hold the aforesaid Land and appurtenant interests unto Tenant for the Term (defined below), and Landlord and Tenant hereby covenant and agree as follows:

1. Recitals: Exhibits. The Recitals set forth above and the Exhibits attached to this Lease are each incorporated into the body of this Lease as if set forth in full. The Memorandum of Lease attached hereto as Exhibit C shall be executed by Landlord and Tenant on or as of the Effective Date, and shall be recorded among the real property records of McLeod County, Minnesota by Tenant, at Tenant's expense.


2. Term of Lease. The "Term" of this Lease shall consist of two (2) phases, the Development Term and, if applicable, the Operating Term, which shall collectively constitute the "Term." The Development Term is intended to encompass the development and construction of the Solar Facility and the Operating Term is intended to encompass the Solar Facility's commercial operation.

(a) The "Development Term" shall commence on the Effective Date and continue until the date on which the Solar Facility achieves commercial operation, or two (2) years from the Effective Date, whichever is earlier, unless earlier terminated as set forth below. Tenant may terminate the Lease at any time during the Development Term for any reason or no reason whatsoever, without penalty. Such termination shall be effective immediately upon written notice to Landlord. In the event Tenant terminates the Lease during the Development Term, Landlord shall be entitled to retain all Development Payments it has then received; all remaining Development Payments shall be forfeited by Landlord. The Development Term shall convert into the Operating Term upon notification by Tenant that the Solar Facility has achieved commercial operation.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Solar Ground Lease on the date first written above.

LANDLORD:

Thomas G. Horstmann

By: 
Name: Thomas Horstmann
Its: Landlord

TENANT:

South Garden LLC
a Minnesota limited liability company

By: 
Name: Daniel Rogers
Its: Director

Drafted by:

The Boutique Firm PLC
Attn: Matthew D. Melewski
5115 Excelsior Blvd #431
St. Louis Park, MN 55416
Phone: (612) 999-8600
Email: matthew@theboutiquefirm.com

EXHIBIT A

Legal Description of the "Property"

The Northeast Quarter of the Northeast Quarter of Section 16, Township 117 North, Range 27 West, McLeod County, excepting therefrom the North 735.00 feet of the East 415.00 feet thereof.

EXHIBIT B

Legal Description of the "Land"

That part of the Northeast Quarter of the Northeast Quarter of Section 16, Township 117 North, Range 27 West of the Fifth Principal Meridian, McLeod County, Minnesota, described as follows:

Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 89 degrees 58 minutes 21 seconds West along the north line of said Northeast Quarter of the Northeast Quarter, a distance of 829.01 feet; thence South 0 degrees 01 minutes 39 seconds East, a distance of 50.00 feet to the south right of way line of 230th Street, the Point of Beginning of the lease area to be described; thence continue South 0 degrees 01 minutes 39 seconds East, a distance of 849.47 feet; thence North 89 degrees 58 minutes 21 seconds East, a distance of 413.98 feet to the west line of the East 415.00 feet of said Northeast Quarter of the Northeast Quarter; thence North 0 degrees 01 minutes 31 seconds West along said west line, a distance of 849.47 feet to said south right of way line of 230th Street; thence South 89 degrees 58 minutes 21 seconds West along said south right of way line, a distance of 414.01 feet to the Point of Beginning.

Conditional Use Permit Narrative
South Garden LLC
Section 16 Township 117 Range 27

OVERVIEW

South Garden LLC submits this application for a Conditional Use Permit (CUP) to the McLeod County Planning Commission for a Photovoltaic Ground 1MW Solar Energy System under McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 13, as well as Section 16, 17, & 18. The project site plan and screening plan are attached below.

As part of Xcel Energy's Solar*Rewards Community Program, South Garden LLC will consist of approximately 3100-3350 panels on roughly 7 acres of land. The Community Solar Garden (CSG) will have a useful life of 35+ years. Once operating, this project will deliver over 2,000MWh of clean, local energy annually to the surrounding community with only the sun as feedstock.

The CSG consists of steel driven posts embedded in the ground, with solar modules attached to the top of the posts, tracking the sun east to west throughout the day, sitting approximately 9.5-ft off the ground at the highest point. This project utilizes silicon based solar panels which have an anti-glare coating. There are no hazardous materials in the system, and no noise other than typical transformer humming would be present within the fence. We have proposed to enclose the system with a 7-foot-tall agricultural fence to not only minimize the visual impact but also restrict access to the system from unqualified personnel, however South Garden LLC is receptive to feedback on fence details. The cover crop inside the footprint of the system will be a combination of low growth native crops and a seed mix that promotes pollinator friendly habitats. The cover crop mix blend is attached. We have proactively proposed trees to screen the north and eastside of the array. We are proposing a row of *Techny Arborvitae* that will be approximately 48" tall upon planting. South Garden LLC is open to discussion on other screening species consistent with previous approvals. Vegetation will be maintained throughout the CSG's life. Any dead or diseased vegetation will be replaced.



1MW CSG in Waseca County

Conditional Use Permit Narrative South Garden LLC

SITE CHARACTERISTICS

South Garden LLC selected its site based on utilizing an agriculturally challenging portion of the land, as agreed to with the landowner. Specifically, a wetland delineation found wetlands within the center of the proposed site and the soils are consistent with other nearby previously approved community solar garden applications.

Another consideration for the site was the visual impacts we would create in the community. Based on the proximity of the two closest approved and built CSGs and proposed screening plan, we believe the visual appearances are consistent with how the community exists today and similar proposed projects.

Nearby approved CSGs:

CUP	Prior Land Use	Prior Zoning	Township	Section	Soils as Prime	Project Size	Approved Date
15-20	Rural Building Site, Agricultural	A	Winsted	36	Y	5MW	1/5/2016
18-10, 18-11	Agricultural	A	Winsted	36	Some	1MW, 1MW	8/7/2018
19-05	Agricultural	A	Winsted	36	Some	1MW	5/7/2019
16-19	Homestead, Agricultural	A	Winsted	16	Y	3MW	2/7/2017
17-05	Agricultural	A	Winsted	15	Some	1MW	5/16/2017
18-19	Rural Building Site, Agricultural	A	Helen	10	Y	4MW	9/4/2018

Unlike other more permanent developments such as housing, solar gardens can return to agriculture after the garden's useful life and decommissioning, preserving the land's long-term ability to be an agricultural use. Also, there will be minimal use of insecticides and chemicals when compared to traditional farming. We believe our application is consistent with McLeod County's Ordinance and previous Community Solar Garden approvals.

The CSG is positioned favorably for interconnection and to accommodate the landowner. The CSG access road will connect to the county road and connect to existing Xcel overhead distribution lines and poles. The 1 MW system will connect to the WSD_FDR061 feeder line for the Winsted Substation.

PROPERTY VALUES

South Garden LLC has provided two representative studies on the issue for homes located near solar gardens, and believe they demonstrate that there is no impact to property values. One is a study completed by Cohn & Reznick (attached as Exhibit A), reviewing home value and listing to sale timelines of homes nearby solar arrays in Minnesota, Indiana and Illinois. The study concluded that there was no adverse impact to property values or time to sale in relation to proximity to the project.

Also included is a summary of Chisago County's analysis (news article attached as Exhibit B), which reviewed the property value impacts of homes nearby the 100MW (1000 acres) North Star Solar

Conditional Use Permit Narrative South Garden LLC

Project. The review concluded that there were no adverse impacts to property values in relation to proximity to the project.

South Garden LLC has also independently reviewed the assessed value of homes and properties near existing CSGs in McLeod County (attached as Exhibit C). It does not appear that assessed values have decreased after those previous projects were constructed.

Finally, the Court of Appeals case was unable to find evidence of decreases in property value. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019).

STRAY VOLTAGE

South Garden LLC is open to demonstrating to the County's satisfaction through testing or another means, that the system will not impact stray voltage on nearby properties. Stray voltage is sometimes an issue for older structures, typically buildings, where the electrical grounding is either inadequate or non-existent but allowed to exist in its current state due to code "grandfathering". The same Court of Appeals decision carefully evaluated stray voltage and found no scientific evidence to suggest modern solar arrays are a meaningful source of stray voltage. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019). South Garden LLC will also minimize any potential risk by designing and constructing the CSG by licensed professionals, overseen by electrical inspectors and third-party experts.

SITE SCHEDULE

3rd Party Engineering has been commissioned to perform wetland, hydrology, historical, ecological and an environmental survey to ensure the site is suitable for development. A wetland delineation survey has been completed and is attached. Construction is targeted for the late spring of 2021 and will conclude in the same year. Proposed working times would be between the hours of 7am-7pm on Monday thru Friday. Weekend work may take place if there are significant project delays due to weather. These hours are flexible and we intend to work with the community to control noise and disturbance. A more detailed construction schedule can be made available to the county as needed.

PERMITS

The following permits will be obtained for South Garden LLC:

McLeod County Conditional Use Permit – Application Submitted
McLeod SWCD Wetland Delineation and no loss Concurrence – Application Submitted
USACE Wetland Delineation and no loss Concurrence – Application Submitted
State of MN Storm Water Pollution Prevention Plan – After CUP Approval, Submission Prior to Construction
McLeod County Driveway Permit – After CUP Approval, Submission Prior to Construction
McLeod County Land Use Permit – After CUP Approval, Submission Prior to Construction
State of MN Electrical Permit – After CUP Approval, Submission Prior to Construction

OPERATIONS and MAINTENANCE

An Operations and Maintenance contractor will be hired by South Garden LLC. This team would consist of an electrician, as well as a groundskeeper to ensure the system is operating safely and the landscaping is properly maintained. Each would independently visit the site 3-6 times per year,

Conditional Use Permit Narrative South Garden LLC

depending on necessity. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working. A Maintenance Plan is included for more detail.



1MW CSG in Pope County

MAINTENANCE PLAN

South Garden LLC will have a long-term maintenance plan to ensure safety, reliable operation, and production of the system. Monitoring and metering equipment installed on site will alert the maintenance team in real time of a system performance issue. Maintenance teams are required to have proper safety plans and equipment in place to perform all work. Details of the plan are finalized at construction once final system design is complete. The final plan for the site can be requested at any time after construction. Maintenance of systems can be broadly defined in two buckets:

Preventative Maintenance

The following items are performed on a routine basis:

- Mechanical verification – one to two times per year a technician visits the site. While on site the technician checks bolts and piers for any loosening or corrosion. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Electrical - one to two times per year a technician visits the site. While on site the technician checks the major electrical components (panels, inverters, safety switches) and connections to ensure proper working order. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Grounds keeping – three to six times per year a technician visits the site. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working.

Reactive Maintenance

**Conditional Use Permit Narrative
South Garden LLC**

Monitoring equipment and preventative maintenance are used to identify potential system safety and performance issues. Once an issue is identified a technician is assigned to the issue and corrective actions are executed.

Table 2 - List of Commonly Performed Operations and Maintenance Activities

<i>Item</i>	<i>Activity</i>
Monitoring	On-going tracking and verification of system performance, weather and equipment alerts.
Grounds Keeping	Manage all vegetation including mowing. Maintain all vegetative screening.
Solar Module Inspection	Inspect for cracks and general damage. Inspect for dirt, vegetation and other potential shading issues. Perform electrical checks for proper performance characteristics. Cleaning will utilize only water from a sprinkler/hose head.
Racking & Mounting Inspection	Inspect for damage, corrosion and loose connections.
Inverter Inspection & Maintenance	Inspect for corrosion and general damage. Confirm proper ventilation and environmental seals. Inspect all electrical connections and wires coming into and out of the units. Complete manufacturer recommended maintenance activities.
DC Electrical Inspection	Inspect DC runs from solar panels to inverters for damaged/loose wires and debris.
AC Electrical Inspection	Inspect AC runs from inverter to switchgear for damage/loose wires and debris.
Switchgear Inspection	Inspect switches for proper functionality. Inspect connections for appropriate torque. Inspect latches and environmental seals.
Monitoring Inspection	Inspect existing monitoring systems for functionality. Complete manufacturer recommended maintenance activities.
System Repair	Perform all necessary work as determined by inspections.
Warranty Administration	Administer defective components and file warranty claims.

Conditional Use Permit Narrative
South Garden LLC

DECOMMISSIONING & SITE RESTORATION

South Garden LLC commits to both our land owners and permitting authorities that we will decommission and restore the site at the end of the system's serviceable life or if the system becomes a discontinued use. The project owner will be responsible for all costs associated with decommissioning. To ensure we can execute this successfully, we propose that a financial surety be posted for McLeod County. This surety covers the cost of decommissioning the site, which was quoted at \$39,847. The amount of \$40,000 will be allocated for the decommissioning of South Garden LLC or an amount deemed reasonable.

All equipment will be removed within one (1) year from the day the system is no longer in service or discontinued. A system shall be considered out of service at the end of the CSG's useful life (25-35 years) unless a plan is submitted to the McLeod County Board of Commissioners outlining the steps and the schedule for repowering the system.

Once initiated, decommissioning will occur within a period of sixty (60) days. Removal of modules, inverters, wiring, electrical equipment, racking and foundations, fencing, underground wires and conduit and concrete pads will be removed and recycled or disposed of in a suitable manner. After all equipment is removed, the Project site will be restored to a condition comparable to its pre-construction use if the Project site will once again be used for agricultural. If holes are created when infrastructure is removed, they will be back-filled and covered with topsoil. Unless requested otherwise, permanent access roads constructed on the Project will be removed.

Future use may determine the decommissioning scope. It may be advantageous to maintain roads, drainage features, and transmission facilities. Therefore, the plan will be updated regularly as understanding of removal costs and the equipment's residual value evolves over time.

Please see attached the Decommissioning Scope (Exhibit D). This form and surety will be submitted before permits are pulled for construction.

Thank you for your consideration!

Conditional Use Permit Narrative
South Garden LLC
Section 16 Township 117 Range 27

EXHIBIT A

Property Value Impact Study, Cohn & Resnick, (May 30, 2018)



cohnreznick.com



PROPERTY VALUE IMPACT STUDY

ADJACENT PROPERTY VALUES SOLAR IMPACT STUDY: A STUDY OF NINE EXISTING SOLAR FARMS

Located in Cook, Champaign, LaSalle, and Winnebago Counties, Illinois;
Porter, Madison, and Marion Counties, Indiana; and Chisago County, Minnesota

PREPARED FOR:

Mr. Patrick Dalseth
Regional Director of Project Development
SunVest Solar Inc.
25 N. River Lane
Geneva, IL 60134

SUBMITTED BY:

CohnReznick, LLP
Valuation Advisory Services
200 S Wacker Drive, Suite 2600
Chicago, IL 60606

Patricia L. McGarr, MAI, CRE, FRICS
pat.mogarr@cohnreznick.com
Andrew R. Lines, MAI
andrew.lines@cohnreznick.com

May 30, 2018



CohnReznick is an independent
member of Nexia International

EXECUTIVE SUMMARY

The purpose of this real estate impact study is to determine whether the existing solar farm uses under study have had any measurable impact on the value of adjacent properties.

According to the Solar Energy Industries Association (SEIA) 2017 statistics, Illinois had 83.8 Megawatts (MW) of solar panels installed as of year-end 2017, compared to Indiana which has had 275.6 MW of solar panels installed. Minnesota had 744.4 MW of solar installations as of the end of 2017, ranking 6th in the nation.

As we are studying the impact of this use on adjacent property values in Illinois, we have only studied established solar farms in the Midwest; this is primarily due to the way soil conditions, climate, and topography differ from region to region and how they contribute to property values.

We have included several of these established solar farms in Illinois, Indiana and Minnesota, focusing on similar rural and suburban areas with neighboring residential homes, that we believe are comparable to those locations proposed in Illinois. Solar farms with a variety of output capacities have been studied because of the existence of residential homes within close proximity. With sales of these adjacent properties, we are able to analyze the property value trends in similar locations as the proposed solar farms.

Study Features

Our study includes research and analyses of nine existing solar panel farms and the property value trends of the adjacent land uses, including agricultural, single family and residential properties; review of published studies, and discussions with market participants, summarized as follows:

- Solar Farm A (*North Star Solar Farm*) is located near the City of North Branch, in unincorporated Chisago County, Minnesota. The solar farm is a 100 MW solar farm that is situated on approximately 1,000 acres of land and is surrounded by agricultural land uses and some residential uses.
- Solar Farm 1 (*Grand Ridge Solar Farm*) is located near the City of Streator in LaSalle County, Illinois, in a primarily rural area, on two contiguous parcels totaling 160 acres. Surrounding uses consist of agricultural land, some with homesteads, and single family homes to the northwest. We found one adjoining property which qualified for a paired sales analysis.
- Solar Farm 2 (*Rockford Solar Farm*) is located in the City of Rockford in Winnebago County, Illinois, just a little over one mile south of the Chicago-Rockford International Airport and is comprised of three parcels for a total acreage of 182.29 acres. This solar farm construction was announced in March 2011, and completed in October 2012. The surrounding uses include agricultural and industrial land. Many of the surrounding parcels are owned by the Chicago-Rockford International Airport Authority. We found two adjoining properties which qualified for a paired sales analysis.
- Solar Farm 3 (*Exelon City Solar Farm*) is located in the City of Chicago in Cook County, Illinois, in the West Pullman Industrial redevelopment on a 41-acre brownfield site. The solar farm was announced on April 22, 2009 and began operations in July 2010. The surrounding area is primarily populated with single family home uses to the south and west, and vacant industrial land to the north and east. For Solar Farm 3, there were no adjoining properties with sales that fit the criteria to perform a paired sales analysis.

- Solar Farm 4 (*University of Illinois Solar Farm*) is located in the City of Champaign, Champaign County, Illinois, just south of the University Illinois Urbana-Champaign Campus. This solar farm is located on 20.79 acres of land. The solar farm was announced for construction on November 12, 2012, and completed on November 2015. This solar farm is owned and operated by the University of Illinois and is considered one of the largest university solar farms in the country. Surrounding uses include a nature preserve to the east and south, commercial offices to the west, and university-occupied land to the north. There were no adjoining properties with sales that fit the criteria to perform a paired sales analysis for Solar Farm 4.
- Solar Farm 5 (*Dominion Indy Solar Farm III*) is located in a suburban, yet rural area outside of Indianapolis, in Marion County, Indiana, on a parcel totaling 134 acres. The surrounding uses consist of agricultural land to the east, west and south, and a single family subdivision to the north. We found eight adjoining properties which qualified for a paired sales analysis.
- Solar Farm 6 (*Portage Solar Farm*) is located near the City of Portage, in Porter County, Indiana. This solar farm is situated in a residential area on a 56-acre parcel of land. The surrounding uses consist of agricultural land to the north and east, and residential uses such as single family homes to the west and northwest, and multifamily apartments to the south. We found two adjoining properties that qualified for a paired sales analysis.
- Solar Farm 7 (*IMPA Frankton Solar Farm*) is located in the Town of Frankton, in Madison County, Indiana. This solar farm is situated in a fairly rural area and is located on a 13-acre parcel. The surrounding uses consist of single family homes to the east, agricultural land to the south, west, and north, and some baseball fields as well. We found two adjoining properties which qualified for a paired sales analysis.
- Solar Farm 8 (*Valparaiso Solar Farm*) is located near the City of Valparaiso, in Porter County, Indiana. This solar farm is situated in a fairly rural area on two contiguous parcels totaling 27.9 acres. The surrounding uses consist of vacant land to the north, and single family homes to the east, south and west. We considered two adjoining properties which qualified for a paired sales analysis.
- We performed a paired sales analysis for each adjoining property that fit the criteria for analysis that were adjacent to the solar farms we studied. The sales adjacent to solar farms, or Test Areas, were compared to agricultural land sales or single family home sales not adjacent to solar farms within the same county or geographical area as the subject solar farms, or Control Areas.
- **We analyzed 17 adjoining property sales in Test Areas and 70 comparable sales in Control Areas**, collectively, for the Grand Ridge Solar Farm, for the Rockford Solar Farm, the Dominion Indy III Solar Farm, the Portage Solar Farm, the IMPA Frankton Solar Farm, and the Valparaiso LLC Solar Farm, over the past five years. The remaining three solar farms did not have data available for analysis.

Methodology

The basic premise of this comparative analysis is that if there is any impact on the property values, by virtue of their proximity to a solar farm, it would be reflected by such factors as the range of sale prices, differences in unit sale prices, conditions of sale, and overall marketability. When comparing these factors for properties near the solar farm to properties locationally removed from the solar farm, we would expect to see some emerging and consistent pattern of substantial difference in these comparative elements – if, in fact, there was an effect.

Results

Illinois is an emerging Solar Farm market, so there are few existing solar farms to study here. We do note that our studies of facilities of various sizes demonstrate the same conclusions: that there is no measurable and consistent difference in property values for properties adjacent to solar farms when compared to similar properties locationally removed from their influence. This is supported by our interviews with local real estate brokers who have stated that there is no difference in price, marketing periods or demand for the homes directly adjacent to the 100 MW Solar Farm in Minnesota, which corroborates exactly what the real estate agents have said about the homes in Illinois adjacent to 2 MW facilities.

We have also reviewed published methodology for measuring impact on property values as well as published studies that specifically analyzed the impact of solar farms on nearby property values. We have also interviewed market participants, including County and Township Assessors, to give us additional insight as to how the market evaluates farm land and single family homes with views of the solar farm. These studies found little to no measurable and consistent difference in value between the Test Area Sales and the Control Area Sales attributed to the proximity to solar farms and are generally considered a compatible use. Considering all of this information, we can conclude that since the Adjoining Property Sales (Test Area Sales) for the existing solar farms analyzed were not adversely affected by their proximity to solar farms, that properties surrounding other solar farms operating in compliance with all regulatory standards will similarly not be adversely affected, in either the short or long term periods.

SOLAR FARM A: NORTH STAR SOLAR FARM, CHISAGO COUNTY, MN

Location: North Star Solar Farm in Chisago County, MN

Coordinates: Latitude 45.47, Longitude -92.91

PIN: Multiple

Owner of Record: Renewable Energy Asset Co, L.L.C.

Total Land Size: ±1,000 Acres

Date Project Announced: 2014

Date Project Completed: October, 2016

Output: 100 MW AC

This solar farm is located approximately four miles southeast of the City of North Branch in unincorporated Chisago County, near the intersection of Route 69 and Route 72. The solar farm was developed by North Star and is the largest solar farm in the Midwest. The solar facility consists of 440,000 solar panels and the project has a power output capacity of 100 MW, enough to power 20,000 homes. The solar farm has agricultural land to the north and west. To the south and east of the project there are a number of residential properties, some nestled within the actual solar farm, surrounded on every side.



Due to limited transaction data, we conducted a qualitative study of the potential impact of the solar farm on neighboring properties. After speaking with six local real estate brokers familiar with the area, we conclude that there has been no discernable impact, positive or negative, on properties surrounding the solar farm. Candace Rindahl of ReMax Results, a real estate broker with 16 years of experience in the area, said that she has been in most of the homes surrounding the solar farm and personally sold two of them. She reported that the neighboring homes sold at market rates comparable to other homes in the area not influenced by the solar farm, and they sold within 45 days of offering, at the end of 2017, which was in line with the market.

Disclaimer: This report is limited to the intended use, intended users (SunVest Solar Inc.; other intended users may include the client's legal and accounting site development professionals), and purpose stated within. No part of this report may be reproduced or modified in any form, or by any means, without the prior written permission of CohnReznick, LLP.

COHN  **REZNICK**

Conditional Use Permit Narrative
South Garden LLC
Section 16 Township 117 Range 27

EXHIBIT B

Chisago County Press, County Board real estate update shows no 'solar effects' (Nov. 3, 2017)

9/24/2020

County Board real estate update shows no 'solar effects' - Chisago County Press - Lindstrom, MN

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Chisago County PRESS

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September 24, 2020

11/3/2017 2:19:00 PM

County Board real estate update shows no 'solar effects'

Anybody who is trying to sell a home or vacant property is likely pleased with the rebound of real estate in Chisago County; but for staff in the county assessor and auditor offices, sales activity also means data-updating and monitoring how it all impacts the county overall tax capacity.

And, the property taxation formula affects how local levies are distributed over individual parcels.

With property tax public hearings approaching soon, the broad horizon of For Sale signs and Open House announcements zooms inward, as city councils, school boards and the county board finalize what they will want to collect next year.

The overall increase in market valuation for property in the county is up 7.15 percent.

The number shown recently to the county commissioners is \$5 billion, 239 million and some odd thousand dollars. Not back to what it was at the (manipulated) peak before the great real estate recession-- which was \$5 billion 920 million and some odd thousand.

Data presented at the County Board meeting laid clear one major sub-set of statistics the county policymakers are keeping a sharp eye on. The impact the biggest solar array in Minnesota is having (or not) on property values.

The assessor reported that the 1,000 acre rural North Branch- Lent substation-and-Sunrise Township solar energy project, known as

"North Star," has had no apparent negative impact on surrounding property values.

County Assessor John Keefe said there have been 750-plus property sales throughout the county.

Within this data he watched numbers for 15 parcels alongside or close to North Star that have sold. (Three offers as of print deadline were pending.)

Keefe and Deputy County Auditor Bridgitte Konrad presented a valuation summary and budget recap to the County Board. Estimates are that the countywide tax base increased within one to 1.2 percent for next year's payable property tax. And, although the solar effect is not yet a multi-year study, Keefe feels, after analyzing sales near or adjacent to the massive panel array, "There is no adverse impact there."

The value of sales of properties near North Star, between January 2016 and October 2017-- on 375th, 367th, Keystone, Little Oak, Lincoln Trail and Kost Trail were nearly all in excess of assessed. Keefe reported, "It seems conclusive valuation hasn't suffered."

One parcel on Kost Trail was the exception assessed at \$207,046 and selling for \$154,900.

There was much additional detail in the full report-- but of interest countywide:

~ Farmland acreage dipped from five years ago. There are 103,419 now and in 2012 there were 128,677 acres. Five years before that-- in 2007, there were 176,304.

~ The border of Washington and Chisago County still serves as the great demarcation line in agricultural land value. In Washington County a Green Acre value per acre of tillable land in Scandia is \$8,400. This compares to \$3,300 in Franconia and Chisago Lake South. The further north in Chisago County ag property is-- the Green Acre (farmland rent capitalization) value decreases. It goes to \$2,400 per acre in Nessel, Harris and Sunrise North.

~ Waterfront properties' prices are up eight to nine percent 2015 to 2016 (as of Oct). The 2016 trend for non-waterfront is up six percent. (Based on 1,097 total residential sales in 2016)

~ New home construction permits total as of end of September were 116.

The county zoning department is at 105 percent of budgeted for construction and land use (subdivision, platting) permit revenues for 2017, with Oct, Nov and Dec remaining.

WAGNER
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• Kathleen Goss
• Scott A.
• Susan Kuykendall
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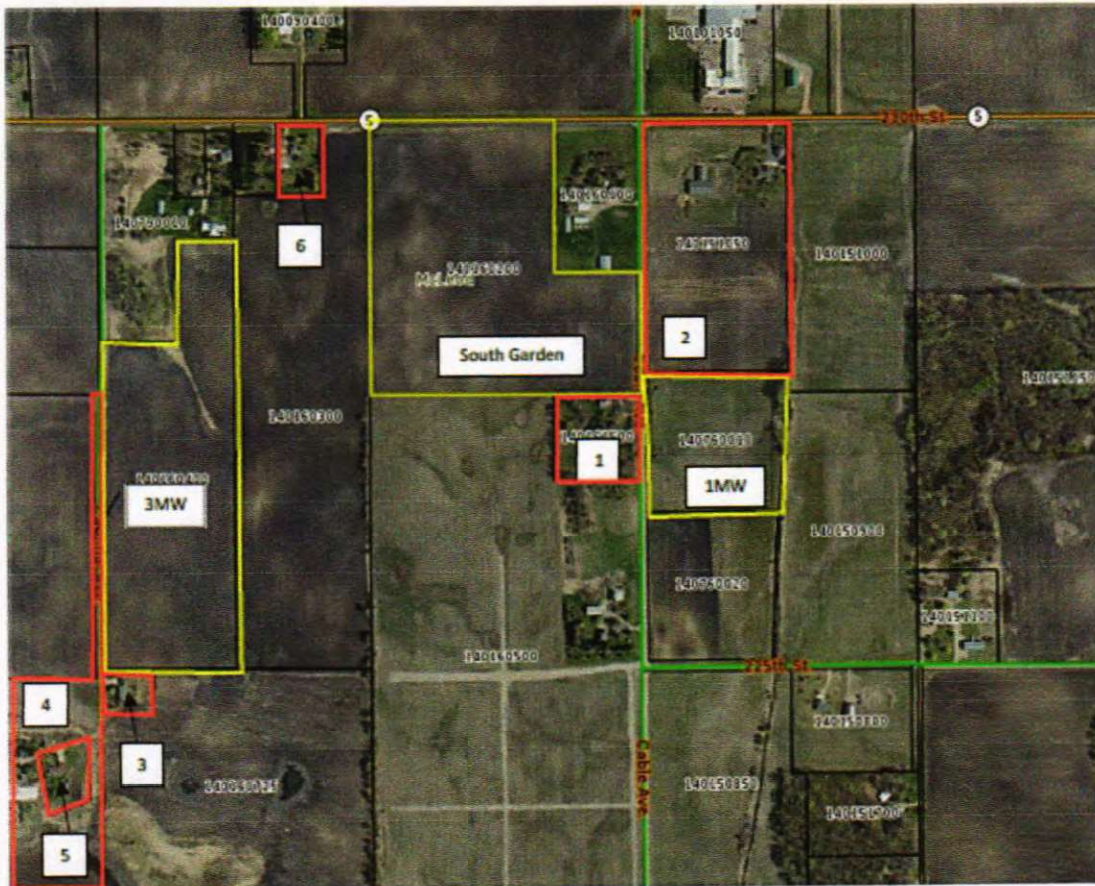
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Conditional Use Permit Narrative
 South Garden LLC
 Section 16 Township 117 Range 27

EXHIBIT C
 South Garden Analysis of Assessed Property Values Near Previous CSGs

Property Values Exhibit



KEY		
1. Parcel ID: 14.016.1500 a. 2020: 167,000 b. 2019: 160,100 c. 2018: 143,800 d. 2017: 130,300	2. Parcel ID: 14.015.1050 a. 2020: 489,800 b. 2019: 469,000 c. 2018: 437,700 d. 2017: 426,900	3. Parcel ID: 14.016.0700 a. 2020: 187,800 b. 2019: 178,700 c. 2018: 157,200 d. 2017: 152,900
4. Parcel ID: 14.016.1100 a. 2020: 480,500 b. 2019: 458,900 c. 2018: 462,200 d. 2017: 450,800	5. Parcel ID: 14.016.1150 a. 2020: 232,000 b. 2019: 222,000 c. 2018: 196,000 d. 2017: 188,800	6. Parcel ID: 14.016.1400 a. 2020: 196,900 b. 2019: 187,500 c. 2018: 169,900 d. 2017: 162,700

Conditional Use Permit Narrative
South Garden LLC

EXHIBIT D
Decommissioning Scope and Quote

Konisto Companies, LLC

Date: 9/30/2020

South Garden
Project Decommissioning

Project Summary Estimate Information

Work Description	Total Cost	\$/W
LABOR	\$ 34,547	\$ 0.027
Fence Removal	\$ 2,200	\$ 0.002
Concrete Pad	\$ 1,275	\$ 0.001
Road Removal	\$ 500	\$ 0.000
Pier Removal	\$ 5,750	\$ 0.005
Racking Removal	\$ 10,080	\$ 0.008
Module Removal	\$ 14,742	\$ 0.012
DISPOSAL	\$ 5,300	\$ 0.004
Module Disposal	\$ 4,500	\$ 0.004
Inverter (String) Disposal	\$ 800	\$ 0.001
Racking & Pier Disposal	\$ -	\$ -
PROJECT TOTAL	\$ 39,847	\$ 0.03

SOUTH GARDEN LLC- DECOMMISSIONING PLAN

A. Timeline

The decommissioning will occur at the end of the photovoltaic system's useful life or when the system has not been in use for twelve (12) consecutive months. Decommissioning is estimated to take two to three weeks to complete and the decommissioning crew will ensure that all equipment is recycled or disposed of properly.

B. Financial Resource Plan

Per McLeod County requirements, the developer is to provide \$40,000 per MW. The Developer will provide a check to the County prior to submitting for construction permits. This is estimated for May 2021.

C. Shutdown/Disconnection

Shut down system at all disconnect points (disconnect switch within fence and disconnect at switch gear).

NOTE: Per contract, utility has the ability to disconnect solar array from the utility's power grid for emergency purposes.

D. Removal and Disposal of Site Components

The removal and disposal details of the site components are found below. All removal and disposal of equipment shall meet the requirements of the McLeod County's solid waste requirements.

- **Modules:** Modules inspected for physical damage, tested for functionality, and removed from racking. Functioning modules packed and stored for reuse (functioning modules may produce power for another 25 years or more). Non-functioning modules packed and palletized and sent to the manufacturer or a third party for recycling.
- **Racking:** Racking uninstalled, sorted, and sent to metal recycling facility.
- **Poles:** Steel poles removed and sent to a recycling facility. Holes backfilled.
- **Wire:** All wire sent to facility for proper disposal and recycling.
- **Conduit:** Above-ground conduit disassembled onsite and sent to recycling facility.
- **Junction boxes, combiner boxes, external disconnect boxes, etc.:** Sent to electronics recycler.
- **Inverter(s):** Sent to manufacturer and/ or electronics recycler.

Functioning parts can be reused.

- **Concrete pad(s):** Sent to concrete recycler.
- **Fence:** Sent to metal recycling facility.
- **Computers, monitors, hard drives, and other components:** Sent to electronics recycler. Functioning parts can be reused.

E. Restoration/Reclamation of Site

After all equipment is removed the site will be restored to its pre-installation status. Holes created by poles, concrete pads, and other equipment will be filled in with soil to existing conditions and seeded. This will include the re-vegetation of the site.

AGREED and ACCEPTED,

South Garden LLC

Date:

By:

Name:

Title:



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2021

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 15 minutes
Approve/Deny Motion, Discussion/Presentation, Hold Public Hearing*, Direction Requested
Requested Agenda Time: Flexible

Submitted By: Marc Telecky X-4342 Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Privratsky, Nokomis Energy LLC, Minneapolis, MN

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Matt Privratsky, representing Nokomis Energy LLC, Minneapolis, MN requests approval of Conditional Use Permit 20-21 for the Essential Services of a 1-megawatt solar garden to be known as "CRANE GARDEN LLC" inter-connected to an Xcel Energy sub-station for the purpose of electrical generation through solar panels.
In January 2022, the McLeod County Attorney's Office received judgment from the Minnesota Court of Appeals sending this application back to the McLeod County Board of Commissioners for approval subject to reasonable conditions.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement Approved by County Attorney's Office: Yes No
Minutes of Relevant Meeting(s) Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied: Email Cindy/Liz Save Print
Tabled: No Action:

[Type text]

McLeod County Board of Commissioners

To: McLeod County Board of Commissioners

Prepared By: Marc Telecky

Application: CUP 20-21

Date: November 5, 2020 – **Meeting Date:** March 1, 2022

GENERAL INFORMATION

Brief Description: Nokomis Energy, located in Minneapolis, MN is requesting approval of 1-megawatt solar garden on property owned by Cecil Martin in Section 25 of Winsted Township. The applicant has negotiated a 9 acres option to purchase for the project. The lifetime of this solar garden, per the project submittal, is estimated at 35+ years. The project would be known as Crane Garden LLC if approved. This application was remanded back to the McLeod County Board of Commissioners by the Minnesota Court of Appeals.

Applicant: **Crane Garden, LLC**
2639 Nicollet Ave.
Minneapolis, MN 55408
C/O Daniel Rogers 612-470-3223

Property Owner: **Cecil & Lindal Martin Trust**
6585 Eden Prairie Rd.
Eden Prairie, MN 55347
P.I.D#14.025.0800

Requested Action: Application for a conditional use permit for Essential Services of a 1 MW community solar garden array system inter-connected to an Xcel Energy sub-station. The purpose of the essential services is for electrical generation through solar panels.

Lot Size: 9 acres purchase agreement option signed 10/23/2019

Existing Zoning: "A" Agriculture

Location: SW ¼ SW ¼ Section 25 Winsted Twp.

Existing Land Use: Tillable acreage

**Adjacent Land Use
And Zoning:** "A" Agricultural

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 13 as well as Section 16, 17, &18.

SPECIAL INFORMATION

Public Utilities: Xcel Energy

Public Services: NA

Transportation: County Rd 9

Physical Characteristics: Gently rolling tillable acreage w/ soils described as prime farmland per the McLeod County Soil Survey:

- 1) L106b - Lester loam, 2 to 6 percent slopes. Prime farmland.
- 2) 978 - Cordova-Rolfe complex. Prime farmland if drained.

Analysis:

Nokomis Energy is requesting a conditional use permit to construct a 1-megawatt solar garden for the purpose of distribution. The electrical power generated from this solar garden would be interconnected to LSP_FDR021 feeder line for the Lester Prairie substation. No wetland impacts are identified per the NWI Inventory map.

The applicant has negotiated a 9 acres option to purchase for the project. The lifetime of this solar garden, per the project submittal, is estimated at 35+ years.



Ordinance standards:

Subdivision 7: Performance Standards.

It is the intent of this Subdivision to provide that uses of land and buildings in all districts shall be established and maintained with proper appearance from streets and adjoining properties and to provide that each permitted use shall be a good neighbor to adjoining properties by the control of the following:

1. **Standards.**

- A. **Noise.** Noise shall be measured on any property line of the tract on which the operation is located. Noise shall be muffled so as not to become objectionable due to intermittence, beat frequency, shrillness or intensity. Noise generated by agricultural use shall be exempted.
- B. **Vibration.** Any use creating periodic earth-shaking vibrations shall be prohibited if such vibrations are perceptible beyond the property line of the site on which the use is located. The standard shall not apply to vibrations created during the process of construction.
- C. **Glare and Heat.** Any use producing intense heat or light transmission shall be performed with the necessary shielding to prevent such heat or light from being detectable at the property line.
- D. **Smoke and Particulate Matter.** Any use established, enlarged, or remodeled after the effective date of this Ordinance shall be so operated as to meet the minimum requirements of the Minnesota Pollution Control Agency for the emission of smoke or other particulate matter.
- E. **Odors.** Odors from any use hereafter begun, enlarged or remodeled shall not be readily detectable at or beyond the property line. Detailed plans for the prevention of odors crossing property lines may be required before the issuance of a building permit. Odors from agricultural sources shall be exempted.
- F. **Exterior Lighting.** Any lights used for exterior illumination shall direct light away from adjoining properties.
- G. **Toxic or Noxious Matter.** Any use shall not discharge into the atmosphere, water or subsoil any toxic or noxious matter.

H. **Explosives.** Any use requiring the storage, utilization or manufacturing of products which could decompose by detonation shall be located not less than four hundred (400) feet from any residence. This section shall not apply to the storage or usage of liquid petroleum or natural gas for normal residential or business purposes.

I. **Radiation Emission.** All activities that emit radio activity shall comply with the minimum requirements of the Minnesota Pollution Control Agency.

J. **Electrical Emission.** All activities which create electrical emissions shall comply with the minimum requirements of the Federal Communications Commission.

Recommendations:

If approved the board may wish to consider the following conditions:

1. A Bond or Letter of Credit in the amount of \$134,000 be provided to McLeod County Environmental Services Office prior to any permits being issued. This surety reflects a cost to McLeod County of \$40 per panel (request based on 3350 panels).
2. Applicant shall restore the site to its original and natural state once the solar facility is no longer in use.
3. Contractor's Proof of Insurance during the construction of the facility.
4. Contact person and phone number for weed control and other concerns will be filed with the Environmental Services Office and there shall be a placard posted at the entrance visible from the County Road 9 entrance naming a contact person with a current phone number.
5. A landscape buffer plan and vegetative management plan shall be provided to the Environmental Services Office. Included in the plan shall be a row of maintained healthy living (4) four-foot trees with vegetative shrubbery along the exterior perimeter of the project boundary. This buffer shall be planted and maintained to remain healthy and live.
6. 10' agricultural fencing with 24" kick plates mounted at a 45-degree angle toward the exterior of the project area shall be

installed for site security and safety around the perimeter of the project area.

7. Applicant shall meet all NPDES Permit requirements if required.
8. Applicant shall preserve the existing drainage tile and repair if any tile is broken. Repairs shall be performed by a drainage contractor.
9. Applicant shall apply for a McLeod County Land Use Permit within 1 year if approved.
10. Applicant shall submit an approved Interconnection Agreement from Xcel Energy within 1 year from date of Conditional Use Permit approval.
11. Stray voltage testing shall be completed prior to construction and prior to energization of the project. Results shall be submitted to McLeod County Environmental Services within 30 days of testing.

Cc: Crane Garden, LLC– applicant

Conditional Use Permit Narrative
South Garden LLC
Section 16 Township 117 Range 27

OVERVIEW

South Garden LLC submits this application for a Conditional Use Permit (CUP) to the McLeod County Planning Commission for a Photovoltaic Ground 1MW Solar Energy System under McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 13, as well as Section 16, 17, & 18. The project site plan and screening plan are attached below.

As part of Xcel Energy's Solar*Rewards Community Program, South Garden LLC will consist of approximately 3100-3350 panels on roughly 7 acres of land. The Community Solar Garden (CSG) will have a useful life of 35+ years. Once operating, this project will deliver over 2,000MWh of clean, local energy annually to the surrounding community with only the sun as feedstock.

The CSG consists of steel driven posts embedded in the ground, with solar modules attached to the top of the posts, tracking the sun east to west throughout the day, sitting approximately 9.5-ft off the ground at the highest point. This project utilizes silicon based solar panels which have an anti-glare coating. There are no hazardous materials in the system, and no noise other than typical transformer humming would be present within the fence. We have proposed to enclose the system with a 7-foot-tall agricultural fence to not only minimize the visual impact but also restrict access to the system from unqualified personnel, however South Garden LLC is receptive to feedback on fence details. The cover crop inside the footprint of the system will be a combination of low growth native crops and a seed mix that promotes pollinator friendly habitats. The cover crop mix blend is attached. We have proactively proposed trees to screen the north and eastside of the array. We are proposing a row of Techny Arborvitae that will be approximately 48" tall upon planting. South Garden LLC is open to discussion on other screening species consistent with previous approvals. Vegetation will be maintained throughout the CSG's life. Any dead or diseased vegetation will be replaced.



1MW CSG in Waseca County

Conditional Use Permit Narrative
South Garden LLC

SITE CHARACTERISTICS

South Garden LLC selected its site based on utilizing an agriculturally challenging portion of the land, as agreed to with the landowner. Specifically, a wetland delineation found wetlands within the center of the proposed site and the soils are consistent with other nearby previously approved community solar garden applications.

Another consideration for the site was the visual impacts we would create in the community. Based on the proximity of the two closest approved and built CSGs and proposed screening plan, we believe the visual appearances are consistent with how the community exists today and similar proposed projects.

Nearby approved CSGs:

CUP	Prior Land Use	Prior Zoning	Township	Section	Soils as Prime	Project Size	Approved Date
15-20	Rural Building Site, Agricultural	A	Winsted	36	Y	5MW	1/5/2016
18-10, 18-11	Agricultural	A	Winsted	36	Some	1MW, 1MW	8/7/2018
19-05	Agricultural	A	Winsted	36	Some	1MW	5/7/2019
16-19	Homestead, Agricultural	A	Winsted	16	Y	3MW	2/7/2017
17-05	Agricultural	A	Winsted	15	Some	1MW	5/16/2017
18-19	Rural Building Site, Agricultural	A	Helen	10	Y	4MW	9/4/2018

Unlike other more permanent developments such as housing, solar gardens can return to agriculture after the garden’s useful life and decommissioning, preserving the land’s long-term ability to be an agricultural use. Also, there will be minimal use of insecticides and chemicals when compared to traditional farming. We believe our application is consistent with McLeod County’s Ordinance and previous Community Solar Garden approvals.

The CSG is positioned favorably for interconnection and to accommodate the landowner. The CSG access road will connect to the county road and connect to existing Xcel overhead distribution lines and poles. The 1 MW system will connect to the WSD_FDR061 feeder line for the Winsted Substation.

PROPERTY VALUES

South Garden LLC has provided two representative studies on the issue for homes located near solar gardens, and believe they demonstrate that there is no impact to property values. One is a study completed by Cohn & Reznick (attached as Exhibit A), reviewing home value and listing to sale timelines of homes nearby solar arrays in Minnesota, Indiana and Illinois. The study concluded that there was no adverse impact to property values or time to sale in relation to proximity to the project.

Also included is a summary of Chisago County’s analysis (news article attached as Exhibit B), which reviewed the property value impacts of homes nearby the 100MW (1000 acres) North Star Solar

Conditional Use Permit Narrative South Garden LLC

Project. The review concluded that there were no adverse impacts to property values in relation to proximity to the project.

South Garden LLC has also independently reviewed the assessed value of homes and properties near existing CSGs in McLeod County (attached as Exhibit C). It does not appear that assessed values have decreased after those previous projects were constructed.

Finally, the Court of Appeals case was unable to find evidence of decreases in property value. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019).

STRAY VOLTAGE

South Garden LLC is open to demonstrating to the County's satisfaction through testing or another means, that the system will not impact stray voltage on nearby properties. Stray voltage is sometimes an issue for older structures, typically buildings, where the electrical grounding is either inadequate or non-existent but allowed to exist in its current state due to code "grandfathering". The same Court of Appeals decision carefully evaluated stray voltage and found no scientific evidence to suggest modern solar arrays are a meaningful source of stray voltage. See *U.S. Solar Corp, et al. v. Carver County*, No. A18-0432 (Ct. App. 2019). South Garden LLC will also minimize any potential risk by designing and constructing the CSG by licensed professionals, overseen by electrical inspectors and third-party experts.

SITE SCHEDULE

3rd Party Engineering has been commissioned to perform wetland, hydrology, historical, ecological and an environmental survey to ensure the site is suitable for development. A wetland delineation survey has been completed and is attached. Construction is targeted for the late spring of 2021 and will conclude in the same year. Proposed working times would be between the hours of 7am-7pm on Monday thru Friday. Weekend work may take place if there are significant project delays due to weather. These hours are flexible and we intend to work with the community to control noise and disturbance. A more detailed construction schedule can be made available to the county as needed.

PERMITS

The following permits will be obtained for South Garden LLC:

McLeod County Conditional Use Permit – Application Submitted

McLeod SWCD Wetland Delineation and no loss Concurrence – Application Submitted

USACE Wetland Delineation and no loss Concurrence – Application Submitted

State of MN Storm Water Pollution Prevention Plan – After CUP Approval, Submission Prior to Construction

McLeod County Driveway Permit – After CUP Approval, Submission Prior to Construction

McLeod County Land Use Permit – After CUP Approval, Submission Prior to Construction

State of MN Electrical Permit – After CUP Approval, Submission Prior to Construction

OPERATIONS and MAINTENANCE

An Operations and Maintenance contractor will be hired by South Garden LLC. This team would consist of an electrician, as well as a groundskeeper to ensure the system is operating safely and the landscaping is properly maintained. Each would independently visit the site 3-6 times per year,

Conditional Use Permit Narrative South Garden LLC

depending on necessity. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working. A Maintenance Plan is included for more detail.



1MW CSG in Pope County

MAINTENANCE PLAN

South Garden LLC will have a long-term maintenance plan to ensure safety, reliable operation, and production of the system. Monitoring and metering equipment installed on site will alert the maintenance team in real time of a system performance issue. Maintenance teams are required to have proper safety plans and equipment in place to perform all work. Details of the plan are finalized at construction once final system design is complete. The final plan for the site can be requested at any time after construction. Maintenance of systems can be broadly defined in two buckets:

Preventative Maintenance

The following items are performed on a routine basis:

- Mechanical verification – one to two times per year a technician visits the site. While on site the technician checks bolts and piers for any loosening or corrosion. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Electrical - one to two times per year a technician visits the site. While on site the technician checks the major electrical components (panels, inverters, safety switches) and connections to ensure proper working order. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Grounds keeping – three to six times per year a technician visits the site. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working.

Reactive Maintenance

Conditional Use Permit Narrative
South Garden LLC

Monitoring equipment and preventative maintenance are used to identify potential system safety and performance issues. Once an issue is identified a technician is assigned to the issue and corrective actions are executed.

Table 2 - List of Commonly Performed Operations and Maintenance Activities

<i>Item</i>	<i>Activity</i>
Monitoring	On-going tracking and verification of system performance, weather and equipment alerts.
Grounds Keeping	Manage all vegetation including mowing. Maintain all vegetative screening.
Solar Module Inspection	Inspect for cracks and general damage. Inspect for dirt, vegetation and other potential shading issues. Perform electrical checks for proper performance characteristics. Cleaning will utilize only water from a sprinkler/hose head.
Racking & Mounting Inspection	Inspect for damage, corrosion and loose connections.
Inverter Inspection & Maintenance	Inspect for corrosion and general damage. Confirm proper ventilation and environmental seals. Inspect all electrical connections and wires coming into and out of the units. Complete manufacturer recommended maintenance activities.
DC Electrical Inspection	Inspect DC runs from solar panels to inverters for damaged/loose wires and debris.
AC Electrical Inspection	Inspect AC runs from inverter to switchgear for damage/loose wires and debris.
Switchgear Inspection	Inspect switches for proper functionality. Inspect connections for appropriate torque. Inspect latches and environmental seals.
Monitoring Inspection	Inspect existing monitoring systems for functionality. Complete manufacturer recommended maintenance activities.
System Repair	Perform all necessary work as determined by inspections.
Warranty Administration	Administer defective components and file warranty claims.

Conditional Use Permit Narrative
South Garden LLC

DECOMMISSIONING & SITE RESTORATION

South Garden LLC commits to both our land owners and permitting authorities that we will decommission and restore the site at the end of the system's serviceable life or if the system becomes a discontinued use. The project owner will be responsible for all costs associated with decommissioning. To ensure we can execute this successfully, we propose that a financial surety be posted for McLeod County. This surety covers the cost of decommissioning the site, which was quoted at \$39,847. The amount of \$40,000 will be allocated for the decommissioning of South Garden LLC or an amount deemed reasonable.

All equipment will be removed within one (1) year from the day the system is no longer in service or discontinued. A system shall be considered out of service at the end of the CSG's useful life (25-35 years) unless a plan is submitted to the McLeod County Board of Commissioners outlining the steps and the schedule for repowering the system.

Once initiated, decommissioning will occur within a period of sixty (60) days. Removal of modules, inverters, wiring, electrical equipment, racking and foundations, fencing, underground wires and conduit and concrete pads will be removed and recycled or disposed of in a suitable manner. After all equipment is removed, the Project site will be restored to a condition comparable to its pre-construction use if the Project site will once again be used for agricultural. If holes are created when infrastructure is removed, they will be back-filled and covered with topsoil. Unless requested otherwise, permanent access roads constructed on the Project will be removed.

Future use may determine the decommissioning scope. It may be advantageous to maintain roads, drainage features, and transmission facilities. Therefore, the plan will be updated regularly as understanding of removal costs and the equipment's residual value evolves over time.

Please see attached the Decommissioning Scope (Exhibit D). This form and surety will be submitted before permits are pulled for construction.

Thank you for your consideration!

**Required documented conditions for Solar Garden/Farms in
Winsted Township board for conditional use permit**

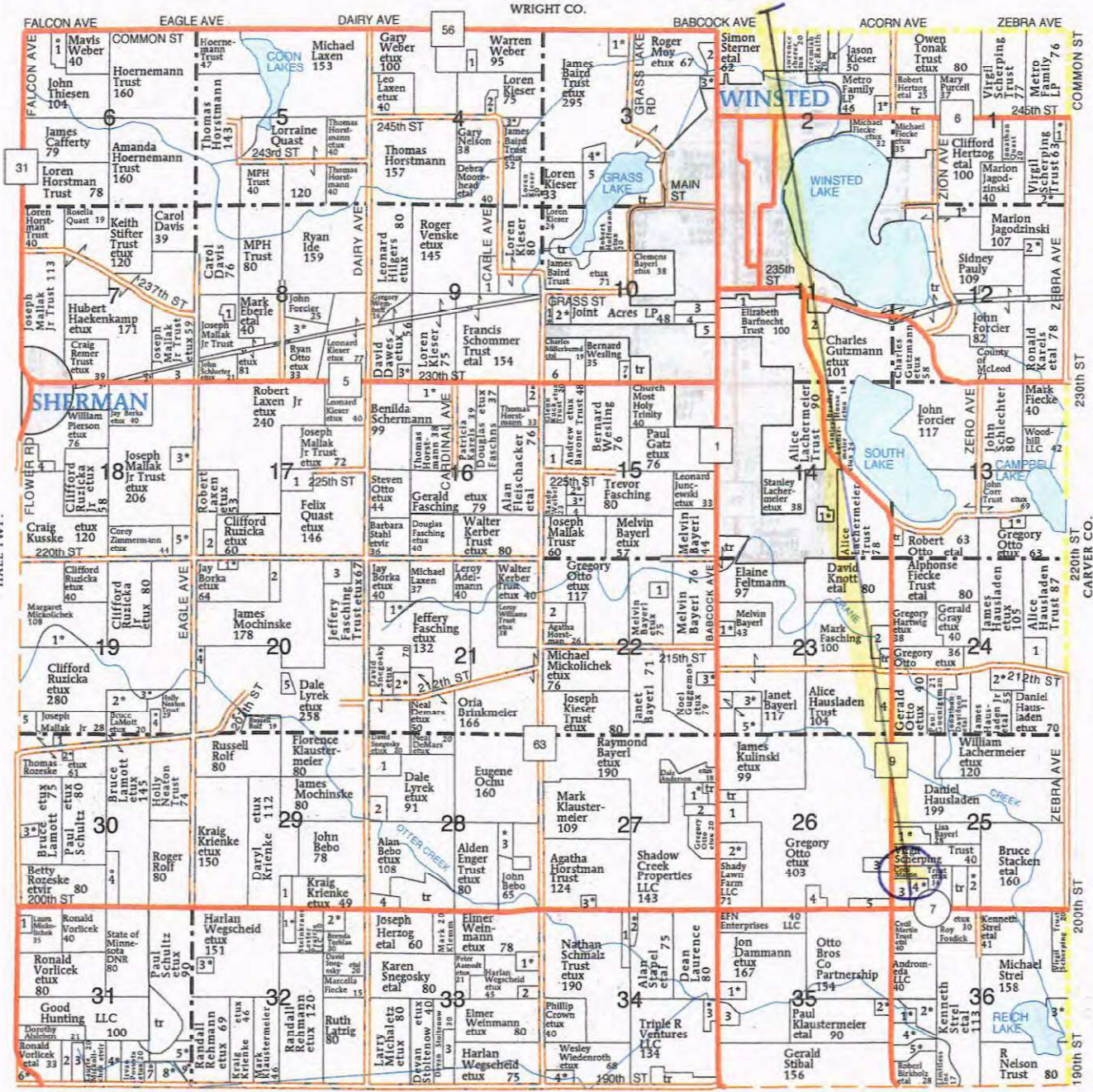
Standard Conditions:

- Proof of Liability insurance.
- Decommission bond and plan in place. Minimum of \$25,000.00 or more.
- All signage on site to be MINIMUM size of 4' wide X 6' long with all contact information provided in case of emergency. Signage to be visible from access point.
- Approved landscape plan for screening on all adjacent property owners or roadways.
- Stray voltage testing to be one on site pre construction as well as post construction at the expense of solar farm operation. Testing to be done in accordance of the solar farm in Winsted Township with results provided to the township.
- In person education awareness with local fire district in case of fire or natural disaster. Along written with proof that meeting took place. Invite Winsted Township Board to the meeting.
- Reduction in usage of poles on site. Pole installation to be a minimum required by Xcel Energy.
- All construction equipment and workers vehicles to be parked on construction site.
- All lighting to be pointed away form adjacent roadways and property owners.
- Maintain and identify all existing tile and drainage on site.
- Share existing roadway access if/when possible.
- Post construction meeting with Winsted Township Board and McLeod County planning and zoning, confirm that all conditions of the CUP are met.

Additional Special Conditions for South Gardens:

- Notification to the estate of Dean Schurman (due to recent death)

Note: We denied the request because there was not documented plans showing the conditions above.



RICH VALLEY TWP.

BERGEN TWP.

WINSTED TOWNSHIP

SECTION 1

- 1. Helgeson, Darin et al 6
- 2. Scherping, Thomas et ux 11

SECTION 2

- 1. Scherping, Rodney et ux 11

SECTION 3

- 1. Gueningsman, Anthony et ux 12
- 2. Moy, Steve 13
- 3. Aamodt, Howard et ux 5
- 4. Grossinger, Christen et ux 5
- 5. Glock, Cynthia 6

SECTION 4

- 1. Moffat, Geoffrey 5
- 2. Aguirre, Anthony et ux 5
- 3. Colby, Austin et ux 5

SECTION 6

- 1. Harwood, Michelle et ux 11

SECTION 7

- 1. State of Minnesota 7
- 2. Schaut, Thomas et ux 6
- 3. Ernhart, Adam 12

SECTION 8

- 1. Mallak Jr, Joseph 5

SECTION 9

- 1. Fleming, Clarence 15
- 2. State of Minnesota 12
- 3. Thompson, Roger et ux 5

SECTION 10

- 1. Brown-Rojina, Thomas et ux 6
- 2. Otto, Ronald et ux 11
- 3. T Miller B LLC 9
- 4. Winsted Farmers Coop Creamery 6
- 5. State of Minnesota DNR 9
- 6. GTD Co LLC 19
- 7. Ehrke, Glenn et ux 5

SECTION 11

- 1. SJ&F Enterprises Inc 10
- 2. Tetra Pak Processing Equip Inc 10
- 3. State of Minnesota 6

SECTION 12

- 1. Hertzog, Clifford et al 8
- 2. Gens, Brett et ux 6
- 3. State of Minnesota 15

SECTION 13

- 1. Stifter, Aaron et ux 6

SECTION 14

- 1. Williams, Steve et al 5

SECTION 15

- 1. Ditsch Trust, Mark 10
- 2. Sorensen, Stephen et al 7
- 3. Stifter, Stephen et ux 5
- 4. Lee, Eve 5

SECTION 16

- 1. Hanson, Jeffrey et ux 20
- 2. Selterholm, Mark et ux 7

SECTION 17

- 1. Schmidt, Gray 14
- 2. Noeldner, Aaron 7

SECTION 18

- 1. State of Minnesota 6
- 2. Neumann, Marvin et ux 23
- 3. Koch, James et ux 10
- 4. Bebo, Gerald 12
- 5. Wilson, Andrew et al 16

SECTION 19

- 1. Ruzicka Jr, Clifford et ux 13
- 2. Zitzloff, Cory et ux 15
- 3. Ruzicka Jr, Clifford et ux 7
- 4. Niesen, Christopher et ux 9

SECTION 20

- 1. Fasching, Joel et ux 5
- 2. Parochka, Audrey 11
- 3. Fasching, Keith 13
- 4. Mikolichek, Brian et al 11
- 5. Church of Winsted Minn 5

SECTION 21

- 1. Goebel, Steven et ux 8
- 2. Anderson, John et ux 10

SECTION 22

- 1. Habisch, Blake 5
- 2. Fasching, Jesse 10
- 3. Hecksel, Neil et ux 5

SECTION 23

- 1. Stoppelman, Leonard et al 5
- 2. Halper, Barbara 15
- 3. Guggemos, Noel et ux 19
- 4. Egan, Patrick 7
- 5. Millerbernd Trust, David et ux 21

SECTION 24

- 1. Hausladen, Anthony J et ux 15

SECTION 25

- 1. Valen, John et ux 12
- 2. Cermak, Randall et ux 12
- 3. Just Property Development LLC 7

SECTION 26

- 1. Spielman, Lisa 12
- 2. Otto, Christopher et ux 10
- 3. Otto, Gregory 10
- 4. Greens Best Leasing LLC 10
- 5. Otto Bros Co Partnership 10

SECTION 27

- 1. Hauser, Craig et ux 9
- 2. Harris, Laurie 8
- 3. Forcier, Jeffrey et ux 6

SECTION 28

- 1. Reynolds, Isaac 15
- 2. McDonald, Casey 10
- 3. Fleischman, Scott et ux 15

SECTION 29

- 4. Bebo, Patricia 11

SECTION 30

- 1. Makkak Jr, Joseph 14

SECTION 31

- 2. Rozeske, Anthony et ux 5
- 3. Mikolichek, Kristopher et ux 5
- 4. Weiers, Rodney et ux 11

SEE PAGE 83 FOR ADDITIONAL NAMES NOT LISTED ON MAPS.

Sandy Posusta

From: DeSchepper, Megan (DOT) <megan.deschepper@state.mn.us>
Sent: Tuesday, November 10, 2020 12:54 PM
To: Sandy Posusta
Subject: RE: Request for Comment - Conditional Use Permit 20-21

*****CAUTION: This email was sent from outside of McLeod County. Unless you recognize the sender and know the content, do not click links or open attachments.*****

Sandy,

MnDOT has no comments on this request. Thank you for the opportunity to review and comment. Thanks!

Megan M. DeSchepper, AICP- Senior Planner
MnDOT District 8, Willmar
2505 Transportation Road
Willmar, MN 56201

Office Phone: 320-214-6414



From: Sandy Posusta <Sandra.Posusta@co.mcleod.mn.us>
Sent: Tuesday, November 10, 2020 12:24 PM
To: DeSchepper, Megan (DOT) <megan.deschepper@state.mn.us>
Subject: RE: Request for Comment - Conditional Use Permit 20-21

Yes, and the access will come off of CR 9, per Marc.

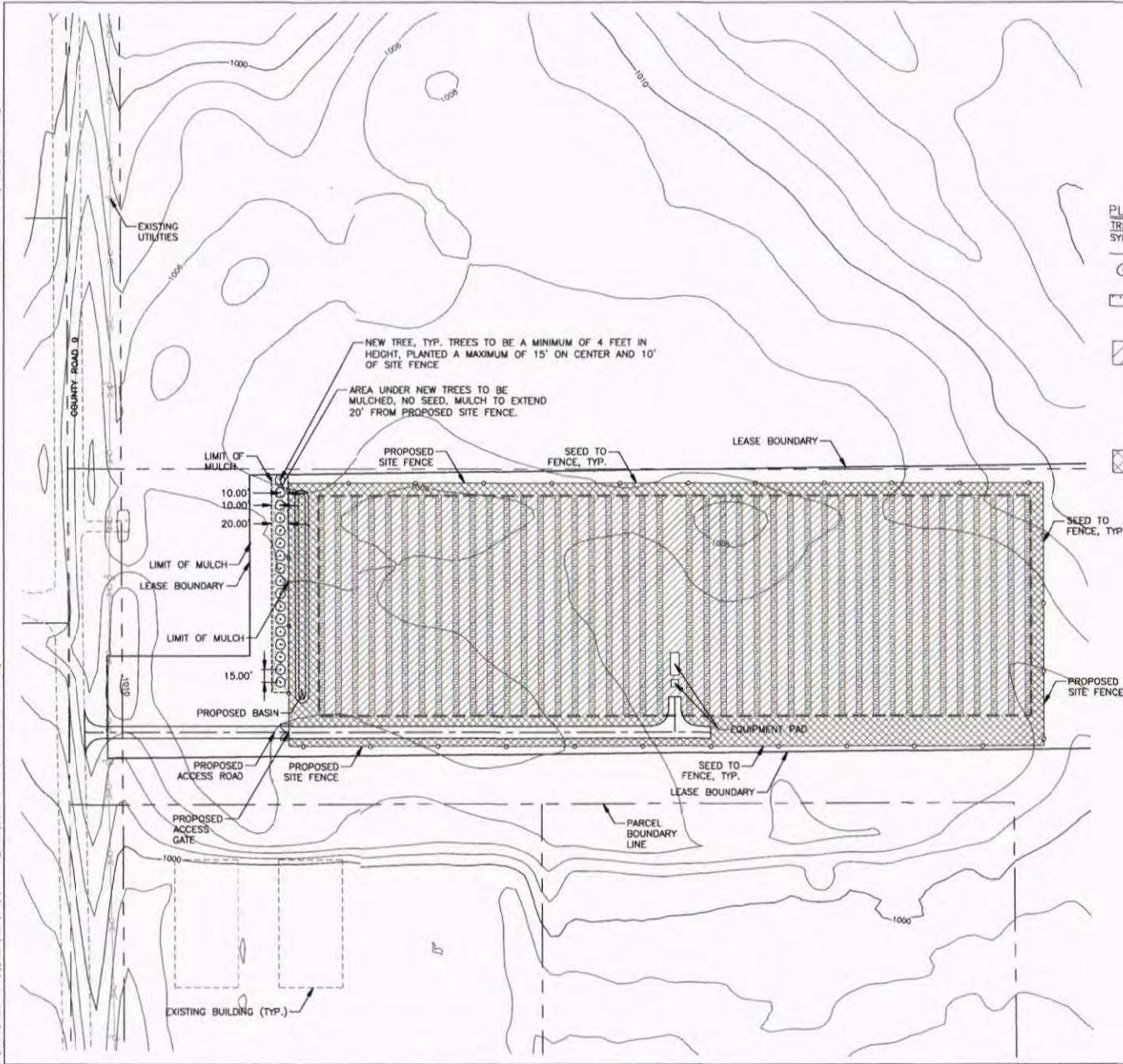
Thank you for asking!

Sincerely,

Sandy Posusta,

Planning & Zoning
McLeod County Environmental Services
1065 5th Avenue, Hutchinson, MN 55350
PH | 320-484-4344

From: DeSchepper, Megan (DOT) <megan.deschepper@state.mn.us>
Sent: Tuesday, November 10, 2020 11:34 AM

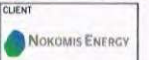


PLANT LEGEND

TREE	SYM.	COMMON NAME/ BOTANICAL NAME	SIZE/REMARKS	QUANTITY
	⊙	TECHNY ARBORVITAE/ THUJA OCCIDENTALIS "TECHNY"	4 FT MIN./15' O.C. BALLED & BURLAPPED	18 EA
	▨	MULCH	EXTEND 20' FROM SITE FENCE MIN. 3 INCH DEPTH	5,152 SF

ARRAY AREA SEED MIX - TOTAL 5.0 ACRES				
COMMON NAME	SCIENTIFIC NAME	% OF MIX	PLS (LBS/ACRE)	
LITTLE BLUESTEM	SCHIZACHYRIUM SCOPARIUM	48.00	5.52	
SIDE OATS GRAMA	BOUTELOUA CURTIPENDULA	33.00	3.96	
BLUE GRAMA	BOUTELOUA GRACILIS	7.75	0.93	
REVENUE BLENDER WHEATGRASS	ELYMUS TRACHYCAULUM	4.00	0.48	
SILLY WILD RYE	ELYMUS VILLOSIUS	3.50	0.42	
KALM'S BROME	BROMUS KALMI	2.00	0.24	
POVERTY OATGRASS	DANTHONIA SPICATA	2.00	0.24	
JUNE GRASS	KOeleria macrantha	1.50	0.18	
PLAINS OVAL SEDE	CAREX BREVIOR	0.25	0.03	

OPEN AREA POLLINATOR SEED MIX - TOTAL 1.2 ACRES				
COMMON NAME	SCIENTIFIC NAME	% OF MIX	PLS (LBS/ACRE)	
PURPLE PRAIRIE CLOVER	DALEA PURPUREA	25.00	8.00	
BLACK EYED SUSAN	RUDBECKIA HIRTA	16.00	5.12	
GOLDEN ALEXANDER	Zizia aurea	13.00	3.84	
LEADPLANT	AMORPHIA CANESCENS	9.00	2.88	
PARTIBOSE PEA	CHAMECOSTA FASCICULATA	8.00	2.56	
HOARY VERVAN	VERBENA STRICTA	5.00	1.60	
THIMBLEWEED	ANEMONE CYLINDRICA	5.00	1.60	
WHITE PRAIRIE CLOVER	DALEA CANADA	4.00	1.28	
WILD LUPINE	LUPINUS PERENNIS	3.00	0.96	
LONG-HEADED CONEFLOWER	RATIBIDA COLUMNIFERA	2.25	0.72	
COLUMBINE	AQUILEGIA CANADENSIS	2.00	0.64	
PRAIRIE ROSE	ROSA ARKANSANA	2.00	0.64	
YARROW	ACHILLEA MILEFOLIUM	2.00	0.64	
BUTTERFLY MILKWEED	ASCLEPAS TUBEROSA	2.00	0.64	
PRAIRIE ONION	ALLIUM STELLATUM	1.00	0.32	
CALICO ASTER	SYMPHYOTRICHUM LATERIFLORUM	1.00	0.32	
STIFF TACKSEED	COREOPSIS PALMATA	0.50	0.16	
GRAY GOLDENROD	SOLIDAGE MEMORIALIS	0.25	0.08	



FOR XCEL IC APPLICATION ONLY - NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION	BY	CHK	APP
0	12/20/19	PRELIMINARY SITE PLAN			
1	2/27/20	CLEAR REVIEW			
2	2/27/20	REVISED			
3	03/06/20	REVISED			
4	07/07/20	MINOR UPDATES			
5	09/22/20	LANDSCAPE PLAN			

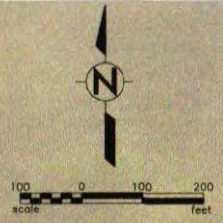
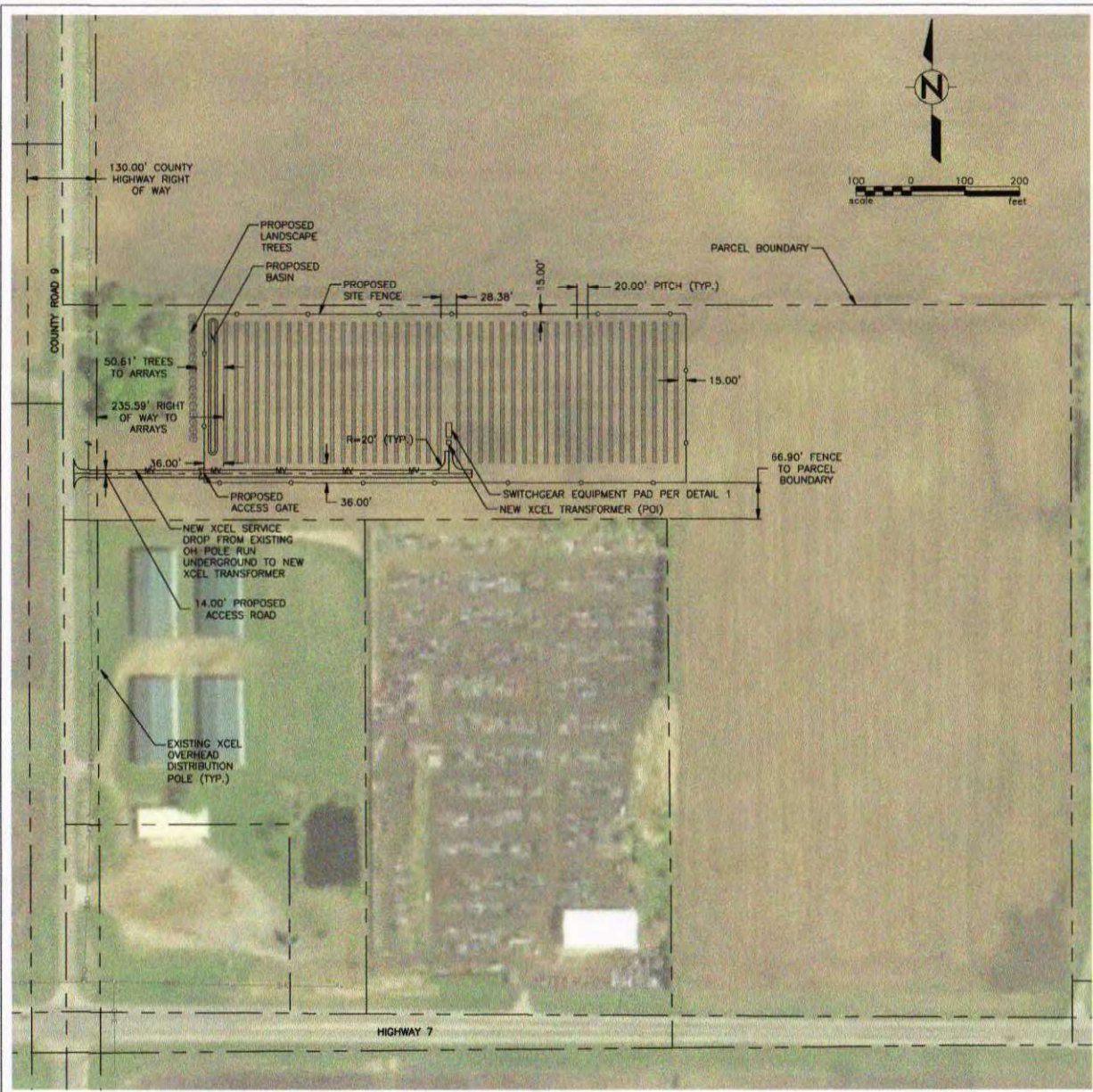
SCALE: 1"=30'
SIZE: 22"x34"

PROJECT#: 22CR1934

PROJECT: CRANE GARDEN LLC (03579586)
WCSB4 GPS COORDINATES: 44.909111, -94.03119

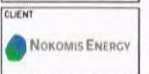
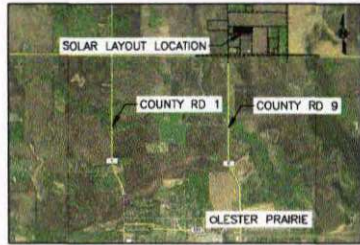
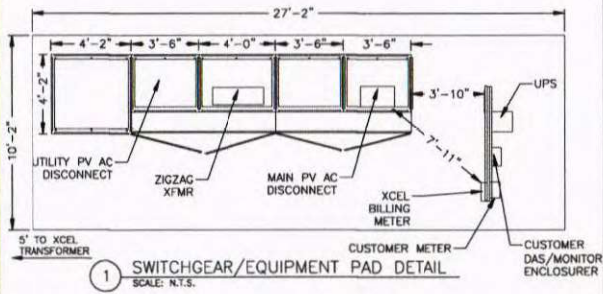
TITLE: LANDSCAPE SITE PLAN

SHEET	REV
2.01	5



CRANE GARDEN LLC PROJECT SPECIFICATIONS	
TOTAL PEAK POWER (MWp)	1.2610
TOTAL NOMINAL POWER (MWac)	1.000
DC/AC RATIO	1.261
INVERTERS	SMA-Sunny Highpower PEAKS3 125-US
PITCH	20°
MODULES/STRING	26
TOTAL NUMBER OF STRINGS	126
TOTAL NUMBER OF 385W MODULES	3,276
CUSTOMER/SERVICE OWNER	NOKOMIS ENERGY LLC
INSTALLER	NOKOMIS ENERGY LLC
INSTALLER ADDRESS & CONTACT INFORMATION	2639 Nicollet Ave, suite 200, Minneapolis, MN 55408 T:(512)910-2933
CASE NUMBER	03579586
SITE ENTRANCE GPS COORDINATES	44.9090°, -94.0327°
AREA WITHIN SITE FENCE	6.40 ACRES
INTERCONNECTION VOLTAGE/TYPE	480V/SECONDARY

- XCEL UTILITY NOTES:**
1. THE UTILITY PV AC DISCONNECT SHALL BE LOCATED ON THE CUSTOMER EQUIPMENT PAD IN A READILY ACCESSIBLE LOCATION.
 2. 24/7 UNESCORTED KEYLESS ACCESS SHALL BE PROVIDED FOR THE METERS AND AC DISCONNECT.
 3. MINIMUM DISTANCE FROM PROPOSED PROJECT FENCE TO NEAREST EXISTING UTILITY LINE OR POLE IS APPROX. 215FT, NO CLEARANCE ISSUES ARE EXPECTED.



FOR XCEL IC APPLICATION ONLY - NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION
0	12/08/19	PRELIMINARY SITE PLAN
1	2/07/20	CLEAR REVIEW
2	2/12/20	REVIEWS
3	03/06/20	REVIEWS
4	07/07/20	ONSDR UPDATE

SCALE: 1:100
SHEET: 22" x 34"
PROJECT#: AZENE1954

PROJECT
CRANE GARDEN LLC (03579586)
WGS84 GPS COORDINATES: 44.909111°, -94.03119°

SHEET	REV
EX1	4

TITLE
PRELIMINARY SITE PLAN



8/13/2020 \\T\9028551\Shared\Projects\Wetlands\Portfolios\GIS\Wetlands - Figure 5.mxd apyd\jmirich

Source: Map adapted from Bing Map Server Minnesota Department of Natural Resources 2-foot elevation contours, field data by Tetra Tech. Scale 1:2,500



- Sample Point
- Desktop Wetland
- 2-foot Elevation Contour
- Index Contour
- Intermediate Contour
- ▭ Project Area

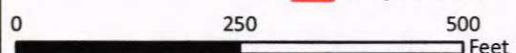


Figure 5 - Desktop Wetlands and Elevation
Crane Garden
MN-7 and County Road 9
Lester Prairie, McLeod County, MN



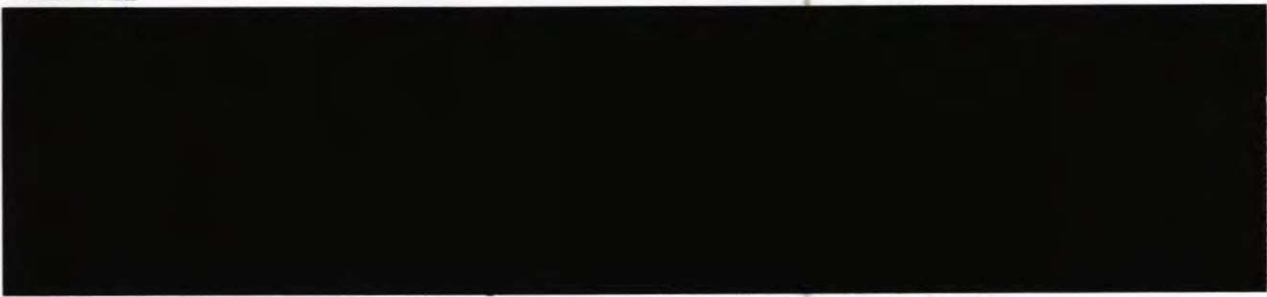
This Option to Purchase Agreement entered into this 23 day of October, 2019, by and between Cecil L. Martin and Lindal F. Martin, trustees of the Cecil L. Martin Trust and Lindal F. Martin and Cecil L. Martin trustees of the Lindal F. Martin Trust (collectively "Owner"), and Nokomis Property LLC, a Minnesota Limited Liability Company ("Optionee"), each a "party" and together "parties."

RECITALS

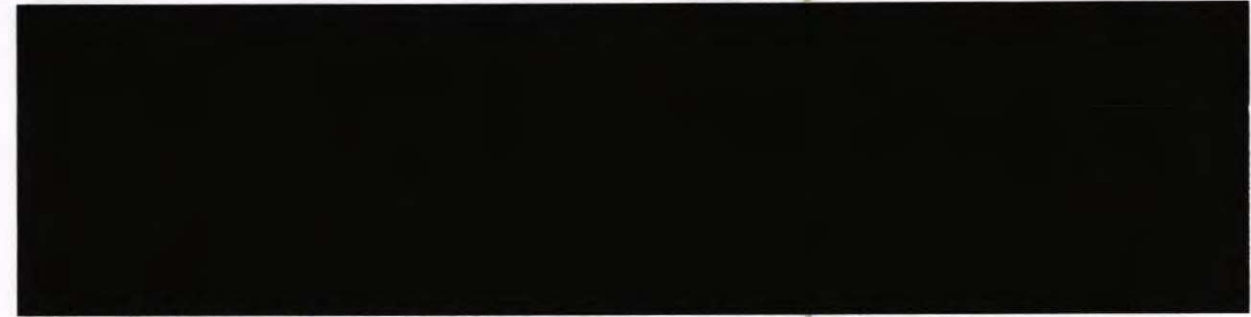
Owner owns the Property situated in the County of McLeod, State of Minnesota, and assigned McLeod County Parcel ID 14.025.0800. The legal description of the Property, which may not include all appurtenant easements, is more particularly described in Exhibit A attached hereto and incorporated herein. Owner owns the Property in fee simple and has full right and title to sell or transfer fee simple ownership in the Property.

Optionee wishes to have an option to purchase the exclusive option to purchase up to nine (9) acres of the northwesternmost portion of the Property as depicted on Exhibit B attached hereto and incorporated herein, together with all appurtenant rights and easements (the "Premises"), for the purpose of installing a community solar garden.

TERMS



Right of Entry. During the Option Period, Optionee, its employees, agents and independent contractors shall have full and complete access to the Property to evaluate, conduct, perform such tests and inspections of the Property, which Optionee may deem necessary or advisable in its sole discretion.



Notice of Exercise of Option. The Option may be exercised by Optionee during the Option Period, in its sole discretion, by providing written notice to the Owner.

Subdivision: Upon deliver of the Option Notice to Owner, the Owners will cooperate with the timely subdivision of this property. The Owners do not warrant that McLeod County will

IN WITNESS WHEREOF, and intending to be bound hereby, the Parties hereto have executed this Agreement on the date written above.

"Owner"

Cecil L. Martin Trust

Sign: Cecil L. Martin

Name: Cecil L. Martin

Date: 23 Oct 2019

Sign: Lindal F. Martin

Name: Lindal F. Martin

Date: Oct. 22, 2019

Lindal F. Martin Trust

Sign: Lindal F. Martin

Name: Lindal F. Martin

Date: Oct. 22, 2019

Sign: Cecil L. Martin

Name: Cecil L. Martin

Date: 23 Oct 2019

"Optionee"

Nokomis Property LLC
a Minnesota limited liability company

Sign: [Signature]

Name: Daniel Rogers

Title: Director

Date: 10/23/19

Exhibit A

Legal Description of Property

That part of the South Half of the Southwest Quarter of Section 25 in Township 117 North of Range 27 West, McLeod County, Minnesota, lying Westerly of a line described as follows:

Commencing at the Southwest corner of said South Half of the Southwest Quarter; thence North 89 degrees 32 minutes 40 seconds East, assumed bearing, along the South line of said South Half of the Southwest Quarter, a distance of 1783.54 feet to the beginning of the line to be described; thence North 00 degrees 29 minutes 16 seconds West, a distance of 1315.65 feet to the North line of said South Half of the Southwest Quarter and said line there terminating.

EXCEPTING therefrom the following two parcels:

1. The North 208 feet of the West 208 feet thereof.

2. That part of the Westerly 1075.0 feet of said South Half of the Southwest Quarter, lying Northerly of the Northerly right of way line of State Highway No. 7 and lying Southerly of a line described as beginning at a point on the West line of said South Half of the Southwest Quarter, a distance of 940.5 feet North of the Southwest corner of said South Half of the Southwest Quarter, said West line is assumed to have a bearing of North 0 degrees East; thence South 89 degrees 25 minutes East to the East line of said Westerly 1075.0 feet.

Conditional Use Permit Narrative
Crane Garden LLC
Section 25 Township 117 Range 27

OVERVIEW

Crane Garden LLC submits this application for a Conditional Use Permit (CUP) to the McLeod County Planning Commission for a Photovoltaic Ground 1MW Solar Energy System under McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 13, as well as Section 16, 17, & 18. The project site plan and screening plan are attached below.

As part of Xcel Energy's Solar*Rewards Community Program, Crane Garden LLC will consist of approximately 3100-3350 panels on roughly 7 acres of land. The Community Solar Garden (CSG) will have a useful life of 35+ years. Once operating, this project will deliver over 2,000MWh of clean, local energy annually to the surrounding community with only the sun as feedstock.

The CSG consists of steel driven posts embedded in the ground, with solar modules attached to the top of the posts, tracking the sun east to west throughout the day, sitting approximately 9.5-ft off the ground at the highest point. This project utilizes silicon based solar panels which have an anti-glare coating. There are no hazardous materials in the system, and no noise other than typical transformer humming would be present within the fence. We have proposed to enclose the system with a 7-foot-tall agricultural fence to not only minimize the visual impact but also restrict access to the system from unqualified personnel, however Crane Garden LLC is receptive to feedback on fence details. The cover crop inside the footprint of the system will be a combination of low growth native crops and a seed mix that promotes pollinator friendly habitats. The cover crop mix blend is attached. We have proactively proposed trees to screen the westside of the array. We are proposing a row of Techny Arborvitae that will be approximately 48" tall upon planting. Crane Garden LLC is open to discussion on other screening species consistent with previous approvals. Vegetation will be maintained throughout the CSG's life. Any dead or diseased vegetation will be replaced.



1MW CSG in Waseca County

Conditional Use Permit Narrative
Crane Garden LLC

SITE CHARACTERISTICS

Crane Garden LLC selected its site based on utilizing an agriculturally challenging portion of the land, as agreed to with the landowner. The portion being used is smaller and more difficult to farm, amongst the parcels that the landowner owns. The soils are consistent with other nearby previously approved community solar garden applications. Also, Crane Garden LLC is positioned just north of existing commercial and industrial properties, which has been noted by our environmental firm as potentially having a recognizable environmental concern (REC) therefore being less ideal for continued farming.

Another consideration for the site was the visual impacts we would create in the community. Based on the proximity of the three closest approved CSGs and proposed screening plan, we believe the visual appearances are consistent with how the community exists today and similar proposed projects

Nearby approved CSGs:

CUP	Prior Land Use	Prior Zoning	Township	Section	Soils as Prime	Project Size	Approved Date
15-20	Rural Building Site, Agricultural	A	Winsted	36	Y	5MW	1/5/2016
18-10, 18-11	Agricultural	A	Winsted	36	Some	1MW, 1MW	8/7/2018
19-05	Agricultural	A	Winsted	36	Some	1MW	5/7/2019
16-19	Homestead, Agricultural	A	Winsted	16	Y	3MW	2/7/2017
17-05	Agricultural	A	Winsted	15	Some	1MW	5/16/2017
18-19	Rural Building Site, Agricultural	A	Helen	10	Y	4MW	9/4/2018

Unlike other more permanent developments such as housing, solar gardens can return to agriculture after the garden’s useful life and decommissioning, preserving the land’s long-term ability to be an agricultural use. Also, there will be minimal use of insecticides and chemicals when compared to traditional farming. We believe our application is consistent with McLeod County’s Ordinance and previous Community Solar Garden approvals.

The CSG is positioned favorably for interconnection and to accommodate the landowner. The CSG access road will connect to the county road and connect to existing Xcel overhead distribution lines and poles. The 1 MW system will connect to the LSP_FDR021 feeder line for the Lester Prairie Substation.

PROPERTY VALUES

Crane Garden LLC has provided two representative studies on the issue for homes located near solar gardens, and believe they demonstrate that there is no impact to property values. One is a study completed by Cohn & Reznick (attached as Exhibit A), reviewing home value and listing to sale timelines of homes nearby solar arrays in Minnesota, Indiana and Illinois. The study concluded that there was no adverse impact to property values or time to sale in relation to proximity to the project.

Conditional Use Permit Narrative Crane Garden LLC

Also included is a summary of Chisago County's analysis (news article attached as Exhibit B), which reviewed the property value impacts of homes nearby the 100MW (1000 acres) North Star Solar Project. The review concluded that there were no adverse impacts to property values in relation to proximity to the project.

Crane Garden LLC has also independently reviewed the assessed value of homes and properties near existing CSGs in McLeod County (attached as Exhibit C). It does not appear that assessed values have decreased after those previous projects were constructed.

Finally, the Court of Appeals case was unable to find evidence of decreases in property value. See *U.S. Solar Corp, et at. v. Carver County*, No. A18-0432 (Ct. App. 2019).

STRAY VOLTAGE

Crane Garden LLC is open to demonstrating to the County's satisfaction through testing or another means, that the system will not impact stray voltage on nearby properties. Stray voltage is sometimes an issue for older structures, typically buildings, where the electrical grounding is either inadequate or non-existent but allowed to exist in its current state due to code "grandfathering". The same Court of Appeals decision carefully evaluated stray voltage and found no scientific evidence to suggest modern solar arrays are a meaningful source of stray voltage. See *U.S. Solar Corp, et at. v. Carver County*, No. A18-0432 (Ct. App. 2019). Crane Garden LLC will also minimize any potential risk by designing and constructing the CSG by licensed professionals, overseen by electrical inspectors and third-party experts.

SITE SCHEDULE

3rd Party Engineering has been commissioned to perform wetland, hydrology, historical, ecological and an environmental survey to ensure the site is suitable for development. A wetland delineation survey has been completed and is attached. Construction is targeted for the late spring of 2021 and will conclude in the same year. Proposed working times would be between the hours of 7am-7pm on Monday thru Friday. Weekend work may take place if there are significant project delays due to weather. These hours are flexible and we intend to work with the community to control noise and disturbance. A more detailed construction schedule can be made available to the county as needed.

PERMITS

The following permits will be obtained for Crane Garden LLC:

- McLeod County Conditional Use Permit – Application Submitted
- McLeod SWCD Wetland Delineation and no loss Concurrence – Application Submitted
- USACE Wetland Delineation and no loss Concurrence – Application Submitted
- State of MN Storm Water Pollution Prevention Plan – After CUP Approval, Submission Prior to Construction
- McLeod County Driveway Permit – After CUP Approval, Submission Prior to Construction
- McLeod County Land Use Permit – After CUP Approval, Submission Prior to Construction
- State of MN Electrical Permit – After CUP Approval, Submission Prior to Construction

OPERATIONS and MAINTENANCE

An Operations and Maintenance contractor will be hired by Crane Garden LLC. This team would consist of an electrician, as well as a groundskeeper to ensure the system is operating safely and the

Conditional Use Permit Narrative Crane Garden LLC

landscaping is properly maintained. Each would independently visit the site 3-6 times per year, depending on necessity. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working. A Maintenance Plan is included for more detail.



1MW CSG in Pope County

MAINTENANCE PLAN

Crane Garden LLC will have a long-term maintenance plan to ensure safety, reliable operation, and production of the system. Monitoring and metering equipment installed on site will alert the maintenance team in real time of a system performance issue. Maintenance teams are required to have proper safety plans and equipment in place to perform all work. Details of the plan are finalized at construction once final system design is complete. The final plan for the site can be requested at any time after construction. Maintenance of systems can be broadly defined in two buckets:

Preventative Maintenance

The following items are performed on a routine basis:

- Mechanical verification – one to two times per year a technician visits the site. While on site the technician checks bolts and piers for any loosening or corrosion. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Electrical - one to two times per year a technician visits the site. While on site the technician checks the major electrical components (panels, inverters, safety switches) and connections to ensure proper working order. When an issue is discovered a set of corrective actions is defined, executed and a full report is logged.
- Grounds keeping – three to six times per year a technician visits the site. While onsite, the technician mows, manages vegetation, and verifies storm water management is properly working.

Conditional Use Permit Narrative
Crane Garden LLC

Reactive Maintenance

Monitoring equipment and preventative maintenance are used to identify potential system safety and performance issues. Once an issue is identified a technician is assigned to the issue and corrective actions are executed.

Table 2 - List of Commonly Performed Operations and Maintenance Activities

<i>Item</i>	<i>Activity</i>
Monitoring	On-going tracking and verification of system performance, weather and equipment alerts.
Grounds Keeping	Manage all vegetation including mowing. Maintain all vegetative screening.
Solar Module Inspection	Inspect for cracks and general damage. Inspect for dirt, vegetation and other potential shading issues. Perform electrical checks for proper performance characteristics. Cleaning will utilize only water from a sprinkler/hose head.
Racking & Mounting Inspection	Inspect for damage, corrosion and loose connections.
Inverter Inspection & Maintenance	Inspect for corrosion and general damage. Confirm proper ventilation and environmental seals. Inspect all electrical connections and wires coming into and out of the units. Complete manufacturer recommended maintenance activities.
DC Electrical Inspection	Inspect DC runs from solar panels to inverters for damaged/loose wires and debris.
AC Electrical Inspection	Inspect AC runs from inverter to switchgear for damage/loose wires and debris.
Switchgear Inspection	Inspect switches for proper functionality. Inspect connections for appropriate torque. Inspect latches and environmental seals.
Monitoring Inspection	Inspect existing monitoring systems for functionality. Complete manufacturer recommended maintenance activities.
System Repair	Perform all necessary work as determined by inspections.
Warranty Administration	Administer defective components and file warranty claims.

Conditional Use Permit Narrative
Crane Garden LLC

DECOMMISSIONING & SITE RESTORATION

Crane Garden LLC commits to both our land owners and permitting authorities that we will decommission and restore the site at the end of the system's serviceable life or if the system becomes a discontinued use. The project owner will be responsible for all costs associated with decommissioning. To ensure we can execute this successfully, we propose that a financial surety be posted for McLeod County. This surety covers the cost of decommissioning the site, which was quoted at \$39,847. The amount of \$40,000 will be allocated for the decommissioning of Crane Garden LLC or an amount deemed reasonable.

All equipment will be removed within one (1) year from the day the system is no longer in service or discontinued. A system shall be considered out of service at the end of the CSG's useful life (25-35 years) unless a plan is submitted to the McLeod County Board of Commissioners outlining the steps and the schedule for repowering the system.

Once initiated, decommissioning will occur within a period of sixty (60) days. Removal of modules, inverters, wiring, electrical equipment, racking and foundations, fencing, underground wires and conduit and concrete pads will be removed and recycled or disposed of in a suitable manner. After all equipment is removed, the Project site will be restored to a condition comparable to its pre-construction use if the Project site will once again be used for agricultural. If holes are created when infrastructure is removed, they will be back-filled and covered with topsoil. Unless requested otherwise, permanent access roads constructed on the Project will be removed.

Future use may determine the decommissioning scope. It may be advantageous to maintain roads, drainage features, and transmission facilities. Therefore, the plan will be updated regularly as understanding of removal costs and the equipment's residual value evolves over time.

Please see attached the Decommissioning Scope (Exhibit D). This form and surety will be submitted before permits are pulled for construction.

Thank you for your consideration!

Conditional Use Permit Narrative
Crane Garden LLC
Section 25 Township 117 Range 27

EXHIBIT A

Property Value Impact Study, Cohn & Resnick, (May 30, 2018)



cohnreznick.com



PROPERTY VALUE IMPACT STUDY

ADJACENT PROPERTY VALUES SOLAR IMPACT STUDY: A STUDY OF NINE EXISTING SOLAR FARMS

Located in Cook, Champaign, LaSalle, and Winnebago Counties, Illinois;
Porter, Madison, and Marion Counties, Indiana; and Chisago County, Minnesota

PREPARED FOR:

Mr. Patrick Daiseth
Regional Director of Project Development
SunVest Solar Inc.
25 N. River Lane
Geneva, IL 60134

SUBMITTED BY:

CohnReznick, LLP
Valuation Advisory Services
200 S Wacker Drive, Suite 2800
Chicago, IL 60606

Patricia L. McGarr, MAI, CRE, FRICS
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Andrew R. Lines, MAI
andrew.lines@cohnreznick.com

May 30, 2018



CohnReznick is an independent
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EXECUTIVE SUMMARY

The purpose of this real estate impact study is to determine whether the existing solar farm uses under study have had any measurable impact on the value of adjacent properties.

According to the Solar Energy Industries Association (SEIA) 2017 statistics, Illinois had 83.8 Megawatts (MW) of solar panels installed as of year-end 2017, compared to Indiana which has had 275.6 MW of solar panels installed. Minnesota had 744.4 MW of solar installations as of the end of 2017, ranking 6th in the nation.

As we are studying the impact of this use on adjacent property values in Illinois, we have only studied established solar farms in the Midwest; this is primarily due to the way soil conditions, climate, and topography differ from region to region and how they contribute to property values.

We have included several of these established solar farms in Illinois, Indiana and Minnesota, focusing on similar rural and suburban areas with neighboring residential homes, that we believe are comparable to those locations proposed in Illinois. Solar farms with a variety of output capacities have been studied because of the existence of residential homes within close proximity. With sales of these adjacent properties, we are able to analyze the property value trends in similar locations as the proposed solar farms.

Study Features

Our study includes research and analyses of nine existing solar panel farms and the property value trends of the adjacent land uses, including agricultural, single family and residential properties; review of published studies, and discussions with market participants, summarized as follows:

- Solar Farm A (*North Star Solar Farm*) is located near the City of North Branch, in unincorporated Chisago County, Minnesota. The solar farm is a 100 MW solar farm that is situated on approximately 1,000 acres of land and is surrounded by agricultural land uses and some residential uses.
- Solar Farm 1 (*Grand Ridge Solar Farm*) is located near the City of Streator in LaSalle County, Illinois, in a primarily rural area, on two contiguous parcels totaling 160 acres. Surrounding uses consist of agricultural land, some with homesteads, and single family homes to the northwest. We found one adjoining property which qualified for a paired sales analysis.
- Solar Farm 2 (*Rockford Solar Farm*) is located in the City of Rockford in Winnebago County, Illinois, just a little over one mile south of the Chicago-Rockford International Airport and is comprised of three parcels for a total acreage of 182.29 acres. This solar farm construction was announced in March 2011, and completed in October 2012. The surrounding uses include agricultural and industrial land. Many of the surrounding parcels are owned by the Chicago-Rockford International Airport Authority. We found two adjoining properties which qualified for a paired sales analysis.
- Solar Farm 3 (*Exelon City Solar Farm*) is located in the City of Chicago in Cook County, Illinois, in the West Pullman Industrial redevelopment on a 41-acre brownfield site. The solar farm was announced on April 22, 2009 and began operations in July 2010. The surrounding area is primarily populated with single family home uses to the south and west, and vacant industrial land to the north and east. For Solar Farm 3, there were no adjoining properties with sales that fit the criteria to perform a paired sales analysis.

- Solar Farm 4 (*University of Illinois Solar Farm*) is located in the City of Champaign, Champaign County, Illinois, just south of the University Illinois Urbana-Champaign Campus. This solar farm is located on 20.79 acres of land. The solar farm was announced for construction on November 12, 2012, and completed on November 2015. This solar farm is owned and operated by the University of Illinois and is considered one of the largest university solar farms in the country. Surrounding uses include a nature preserve to the east and south, commercial offices to the west, and university-occupied land to the north. There were no adjoining properties with sales that fit the criteria to perform a paired sales analysis for Solar Farm 4.
- Solar Farm 5 (*Dominion Indy Solar Farm III*) is located in a suburban, yet rural area outside of Indianapolis, in Marion County, Indiana, on a parcel totaling 134 acres. The surrounding uses consist of agricultural land to the east, west and south, and a single family subdivision to the north. We found eight adjoining properties which qualified for a paired sales analysis.
- Solar Farm 6 (*Portage Solar Farm*) is located near the City of Portage, in Porter County, Indiana. This solar farm is situated in a residential area on a 56-acre parcel of land. The surrounding uses consist of agricultural land to the north and east, and residential uses such as single family homes to the west and northwest, and multifamily apartments to the south. We found two adjoining properties that qualified for a paired sales analysis.
- Solar Farm 7 (*IMPA Frankton Solar Farm*) is located in the Town of Frankton, in Madison County, Indiana. This solar farm is situated in a fairly rural area and is located on a 13-acre parcel. The surrounding uses consist of single family homes to the east, agricultural land to the south, west, and north, and some baseball fields as well. We found two adjoining properties which qualified for a paired sales analysis.
- Solar Farm 8 (*Valparaiso Solar Farm*) is located near the City of Valparaiso, in Porter County, Indiana. This solar farm is situated in a fairly rural area on two contiguous parcels totaling 27.9 acres. The surrounding uses consist of vacant land to the north, and single family homes to the east, south and west. We considered two adjoining properties which qualified for a paired sales analysis.
- We performed a paired sales analysis for each adjoining property that fit the criteria for analysis that were adjacent to the solar farms we studied. The sales adjacent to solar farms, or Test Areas, were compared to agricultural land sales or single family home sales not adjacent to solar farms within the same county or geographical area as the subject solar farms, or Control Areas.
- **We analyzed 17 adjoining property sales in Test Areas and 70 comparable sales in Control Areas**, collectively, for the Grand Ridge Solar Farm, for the Rockford Solar Farm, the Dominion Indy III Solar Farm, the Portage Solar Farm, the IMPA Frankton Solar Farm, and the Valparaiso LLC Solar Farm, over the past five years. The remaining three solar farms did not have data available for analysis.

Methodology

The basic premise of this comparative analysis is that if there is any impact on the property values, by virtue of their proximity to a solar farm, it would be reflected by such factors as the range of sale prices, differences in unit sale prices, conditions of sale, and overall marketability. When comparing these factors for properties near the solar farm to properties locationally removed from the solar farm, we would expect to see some emerging and consistent pattern of substantial difference in these comparative elements – if, in fact, there was an effect.

Results

Illinois is an emerging Solar Farm market, so there are few existing solar farms to study here. We do note that our studies of facilities of various sizes demonstrate the same conclusions: that there is no measurable and consistent difference in property values for properties adjacent to solar farms when compared to similar properties locationally removed from their influence. This is supported by our interviews with local real estate brokers who have stated that there is no difference in price, marketing periods or demand for the homes directly adjacent to the 100 MW Solar Farm in Minnesota, which corroborates exactly what the real estate agents have said about the homes in Illinois adjacent to 2 MW facilities.

We have also reviewed published methodology for measuring impact on property values as well as published studies that specifically analyzed the impact of solar farms on nearby property values. We have also interviewed market participants, including County and Township Assessors, to give us additional insight as to how the market evaluates farm land and single family homes with views of the solar farm. These studies found little to no measurable and consistent difference in value between the Test Area Sales and the Control Area Sales attributed to the proximity to solar farms and are generally considered a compatible use. Considering all of this information, we can conclude that since the Adjoining Property Sales (Test Area Sales) for the existing solar farms analyzed were not adversely affected by their proximity to solar farms, that properties surrounding other solar farms operating in compliance with all regulatory standards will similarly not be adversely affected, in either the short or long term periods.

SOLAR FARM A: NORTH STAR SOLAR FARM, CHISAGO COUNTY, MN

Location: North Star Solar Farm in Chisago County, MN

Coordinates: Latitude 45.47, Longitude -92.91

PIN: Multiple

Owner of Record: Renewable Energy Asset Co, L.L.C.

Total Land Size: ±1,000 Acres

Date Project Announced: 2014

Date Project Completed: October, 2016

Output: 100 MW AC

This solar farm is located approximately four miles southeast of the City of North Branch in unincorporated Chisago County, near the intersection of Route 69 and Route 72. The solar farm was developed by North Star and is the largest solar farm in the Midwest. The solar facility consists of 440,000 solar panels and the project has a power output capacity of 100 MW, enough to power 20,000 homes. The solar farm has agricultural land to the north and west. To the south and east of the project there are a number of residential properties, some nestled within the actual solar farm, surrounded on every side.



Due to limited transaction data, we conducted a qualitative study of the potential impact of the solar farm on neighboring properties. After speaking with six local real estate brokers familiar with the area, we conclude that there has been no discernable impact, positive or negative, on properties surrounding the solar farm. Candace Rindahl of ReMax Results, a real estate broker with 16 years of experience in the area, said that she has been in most of the homes surrounding the solar farm and personally sold two of them. She reported that the neighboring homes sold at market rates comparable to other homes in the area not influenced by the solar farm, and they sold within 45 days of offering, at the end of 2017, which was in line with the market.

Disclaimer: This report is limited to the intended use, intended users (SunVest Solar Inc.; other intended users may include the client's legal and accounting site development professionals), and purpose stated within. No part of this report may be reproduced or modified in any form, or by any means, without the prior written permission of CohnReznick, LLP.

COHN **REZNICK**

Conditional Use Permit Narrative
Crane Garden LLC
Section 25 Township 117 Range 27

EXHIBIT B

Chisago County Press, County Board real estate update shows no 'solar effects' (Nov. 3, 2017)

9/24/2020

County Board real estate update shows no 'solar effects' - Chisago County Press - Lindstrom, MN

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September 24, 2020

County Board real estate update shows no 'solar effects'

Anybody who is trying to sell a home or vacant property is likely pleased with the rebound of real estate in Chisago County; but for staff in the county assessor and auditor offices, sales activity also means data-updating and monitoring how it all impacts the county overall tax capacity.

And, the property taxation formula affects how local levies are distributed over individual parcels.

With property tax public hearings approaching soon, the broad horizon of For Sale signs and Open House announcements zooms inward, as city councils, school boards and the county board finalize what they will want to collect next year.

The overall increase in market valuation for property in the county is up 7.15 percent.

The number shown recently to the county commissioners is \$5 billion, 239 million and some odd thousand dollars. Not back to what it was at the (manipulated) peak before the great real estate recession-- which was \$5 billion 920 million and some odd thousand.

Data presented at the County Board meeting laid clear one major sub-set of statistics the county policymakers are keeping a sharp eye on. The impact the biggest solar array in Minnesota is having (or not) on property values.

The assessor reported that the 1,000 acre rural North Branch- Lent substation-and-Sunrise Township solar energy project, known as

"North Star," has had no apparent negative impact on surrounding property values.

County Assessor John Keefe said there have been 750-plus property sales throughout the county.

Within this data he watched numbers for 15 parcels alongside or close to North Star that have sold. (Three offers as of print deadline were pending.)

Keefe and Deputy County Auditor Bridgitte Konrad presented a valuation summary and budget recap to the County Board. Estimates are that the countywide tax base increased within one to 1.2 percent for next year's payable property tax. And, although the solar effect is not yet a multi-year study, Keefe feels, after analyzing sales near or adjacent to the massive panel array, "There is no adverse impact there."

The value of sales of properties near North Star, between January 2016 and October 2017-- on 375th, 367th, Keystone, Little Oak, Lincoln Trail and Kost Trail were nearly all in excess of assessed. Keefe reported, "It seems conclusive valuation hasn't suffered."

One parcel on Kost Trail was the exception assessed at \$207,046 and selling for \$154,900.

There was much additional detail in the full report-- but of interest countywide:
~ Farmland acreage dipped from five years ago. There are 103,419 now and in 2012 there were 128,677 acres. Five years before that-- in 2007, there were 176,304.

~ The border of Washington and Chisago County still serves as the great demarcation line in agricultural land value. In Washington County a Green Acre value per acre of billable land in Scandia is \$8,400. This compares to \$3,300 in Franconia and Chisago Lake South. The further north in Chisago County ag property is-- the Green Acre (farmland rent capitalization) value decreases. It goes to \$2,400 per acre in Nessel, Harris and Sunrise North.

~ Waterfront properties' prices are up eight to nine percent 2015 to 2016 (as of Oct). The 2016 trend for non-waterfront is up six percent. (Based on 1,097 total residential sales in 2016)

~ New home construction permits total as of end of September were 116.

The county zoning department is at 105 percent of budgeted for construction and land use (subdivision, platting) permit revenues for 2017, with Oct, Nov and Dec remaining.

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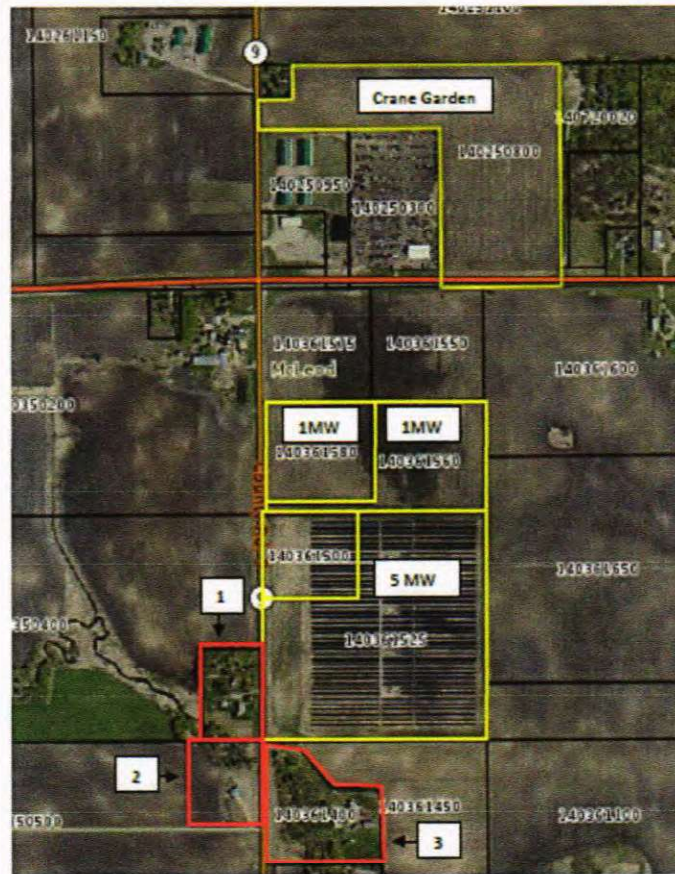
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Conditional Use Permit Narrative
 Crane Garden LLC
 Section 25 Township 117 Range 27

EXHIBIT C

Crane Garden Analysis of Assessed Property Values Near Previous CSGs

Property Values Exhibit



KEY		
1. Parcel ID: 14.035.0100	2. Parcel ID: 14.035.0550	3. Parcel ID: 14.036.1400
a. 2020: 273,400	a. 2020: 332,000	a. 2020: 245,500
b. 2019: 262,600	b. 2019: 317,100	b. 2019: 236,600
c. 2018: 234,100	c. 2018: 44,300	c. 2018: 213,800
d. 2017: 216,400	d. 2017: 35,900	d. 2017: 181,00

Conditional Use Permit Narrative
Crane Garden LLC

EXHIBIT D
Decommissioning Scope and Quote

Konisto Companies, LLC

Date: 9/30/2020

Crane Garden
Project Decommissioning

Project Summary Estimate Information

Work Description	Total Cost	\$/W
LABOR	\$ 34,547	\$ 0.027
Fence Removal	\$ 2,200	\$ 0.002
Concrete Pad	\$ 1,275	\$ 0.001
Road Removal	\$ 500	\$ 0.000
Pier Removal	\$ 5,750	\$ 0.005
Racking Removal	\$ 10,080	\$ 0.008
Module Removal	\$ 14,742	\$ 0.012
DISPOSAL	\$ 5,300	\$ 0.004
Module Disposal	\$ 4,500	\$ 0.004
Inverter (String) Disposal	\$ 800	\$ 0.001
Racking & Pier Disposal	\$ -	\$ -
PROJECT TOTAL	\$ 39,847	\$ 0.03

CRANE GARDEN LLC - DECOMMISSIONING PLAN

A. Timeline

The decommissioning will occur at the end of the photovoltaic system's useful life or when the system has not been in use for twelve (12) consecutive months. Decommissioning is estimated to take two to three weeks to complete and the decommissioning crew will ensure that all equipment is recycled or disposed of properly.

B. Financial Resource Plan

Per McLeod County requirements, the developer is to provide \$40,000 per MW. The Developer will provide a check to the County prior to submitting for construction permits. This is estimated for May 2021.

C. Shutdown/Disconnection

Shut down system at all disconnect points (disconnect switch within fence and disconnect at switch gear).

NOTE: Per contract, utility has the ability to disconnect solar array from the utility's power grid for emergency purposes.

D. Removal and Disposal of Site Components

The removal and disposal details of the site components are found below. All removal and disposal of equipment shall meet the requirements of the McLeod County's solid waste requirements.

- **Modules:** Modules inspected for physical damage, tested for functionality, and removed from racking. Functioning modules packed and stored for reuse (functioning modules may produce power for another 25 years or more). Non-functioning modules packed and palletized and sent to the manufacturer or a third party for recycling.
- **Racking:** Racking uninstalled, sorted, and sent to metal recycling facility.
- **Poles:** Steel poles removed and sent to a recycling facility. Holes backfilled.
- **Wire:** All wire sent to facility for proper disposal and recycling.
- **Conduit:** Above-ground conduit disassembled onsite and sent to recycling facility.
- **Junction boxes, combiner boxes, external disconnect boxes, etc.:** Sent to electronics recycler.
- **Inverter(s):** Sent to manufacturer and/ or electronics recycler.

Functioning parts can be reused.

- **Concrete pad(s):** Sent to concrete recycler.
- **Fence:** Sent to metal recycling facility.
- **Computers, monitors, hard drives, and other components:** Sent to electronics recycler. Functioning parts can be reused.

E. Restoration/Reclamation of Site

After all equipment is removed the site will be restored to its pre-installation status. Holes created by poles, concrete pads, and other equipment will be filled in with soil to existing conditions and seeded. This will include the re-vegetation of the site.

AGREED and ACCEPTED,

Crane Garden LLC

Date:

By:

Name:

Title:



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 2 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Berit Spors, Health and Human Services

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval for one full-time Registered Nurse in the Health and Human Services Department to be on Unpaid Leave from March 14 to March 25, 2022 (80 hours).
This request qualifies under the Unpaid Leave policy within the McLeod County Personnel Policy and was reviewed and approved by Health and Human Services Director, Berit Spors.

Recommended Action/Motion:
Approve Unpaid Leave for one full-time Registered Nurse from March 14 to March 25, 2022.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: John Brunkhorst
Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

Consider hiring Stonebrooke Engineering (Burnsville, MN) for design engineering services for the following bridge replacement projects:
A. SAP 43-598-016, bridge 43501 replacement project on CR 57 over High Island Creek. Costs based on hourly rates with a total cost not-to-exceed \$37,439.
B. SAP 43-598-017, bridge 43507 replacement project on CR 74 over Buffalo Creek. Costs based on hourly rates with a total cost not-to-exceed \$42,217.
C. SAP 43-613-007, bridge 43502 replacement on CSAH 13 over High Island Creek. Costs based on hourly rates with a total cost not-to-exceed \$37,954.
These timber bridges currently have deficiency levels that meets MnDOT State Aid requirements for funding assistance to replace them. By getting these designs done, we can get on a waiting list for State funding in a few years.

Recommended Action/Motion:

hire Stonebrooke Engineering

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 320 ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print



MASTER CLIENT AGREEMENT WORK ORDER

Whereas, McLeod County (the “Client”) and Stonebrooke Engineering, Inc. (“Stonebrooke”) have entered into a Master Client Agreement, dated 3-4-2016 (the “Agreement”), which is intended to include the services set forth in this Work Order. The terms and conditions of the Agreement are hereby incorporated by reference herein.

Date of this Work Order: 2-18-2022

Project Information:

Project Name: Replace Bridge 43501

Project Owner: McLeod County

Project No.: Stonebrooke Project No. 00903

Contract Time:

The Date of Commencement of the services set forth in this Work Order is 2-28-2022. The services shall be Substantially Complete no later than 12-30-2022.



Contract Sum

The total compensation paid by Client to Stonebrooke for the Work set forth in this Work Order shall be an amount NOT TO EXCEED: Thirty seven thousand four hundred thirty nine dollars (\$37,439.00), which sum includes reimbursable expenses, and all applicable taxes.

Scope of Work

Client has requested and Stonebrooke has agreed to provide the following Work:

See Exhibit A

In accordance with the Agreement, Stonebrooke shall not perform any services beyond those set forth in this Work Order unless Client expressly authorizes such additional services in advance in writing.

List Attachments, such as Plans, Drawings and Specifications, if any:

Exhibit A

The terms of this Work Order are Agreed to and Accepted by:

“Stonebrooke”

“Client”

STONEBROOKE ENGINEERING, INC.

MCLEOD COUNTY




Signature

Signature



Print Name

Print Name



Title

Title

Federal ID Number

EXHIBIT A

1. Project Description/Understanding

McLeod County, through its Highway Department (“County”) plans to replace Bridge No. 43501 which is located on CR 57 over High Island Creek. This existing bridge consists of three timber slab spans. The existing bridge carries two lanes of traffic, one in each direction, and is approximately 54-feet long with a 28-foot roadway width. The current Structure Inventory report indicates the Local Planning Index (LPI) of 59 and a Structurally Deficient status.

Stonebrooke Engineering, Inc. (“Engineer”) understands McLeod County desires Engineer to furnish engineering services for design and plans necessary to replace Bridge No. 43501 (“the Project”). The new bridge is expected to have no special aesthetic treatment. The bridge type proposed is 3-spans of continuous concrete slab span.

2. Basic Services Work Plan

Based on the Engineer’s understanding of the Project, the following Basic Services are proposed.

Associated tasks and Engineer/County responsibilities are described in the following work plan:

1. Project Administration

- 1.1 The Engineer shall conduct Project Management duties including contract administration, maintaining the work schedule, documenting communications, documenting review comments and providing responses for submittals, and updating the project scope and budget as necessary.

2. Survey

- 2.1. The County has provided a topographic survey of the site.
- 2.2. The Engineer shall prepare a bridge Survey sheet for inclusion in the bridge plans.
- 2.3. The Engineer shall contact Gopher One to obtain locations of underground utilities. This information will be added to the Survey sheets in the Project plans.

3. Geotechnical

- 3.1. The Engineer shall coordinate with a Geotechnical Consultant to develop a subsurface exploration program that is appropriate for the proposed site and structure type, and the County will be invoiced directly.

- 3.2. With assistance from the Engineer, the County shall contract services directly from a Geotechnical Consultant to review the proposed site, obtain soil borings and provide foundation recommendations for structure support.

4. Regulated Waste Structure Inspection and Report

- 4.1. The Engineer shall coordinate with a certified inspection consultant, and the County will be invoiced directly. The Engineer shall include findings as appropriate in the Project Special Provisions.
- 4.2. With assistance from the Engineer, the County shall contract services directly from a Consultant licensed and certified by the Minnesota Department of Health to perform asbestos and regulated waste assessments for the bridge.

5. Hydraulics

- 5.1. A Waterway Study Report and Risk Assessment has been prepared in accordance with MnDOT requirements and submitted to the County.

6. Preliminary Structure Selection

- 6.1. The selected structure type is 3-spans of continuous concrete slab span.

7. Project Reports & Funding

- 7.1. The County will complete the MnDOT Application for Bridge Funds – State of Minnesota – Department of Transportation, State Aid for Local Transportation.
- 7.2. Project and Bridge Numbers for the replacement project have been obtained from MnDOT.

8. Preliminary Structure Plans

- 8.1. The Engineer shall determine the structure span lengths and roadway/bridge deck clear width based on functional requirements outlined in MnDOT's State Aid Standards, along with the completed hydraulic study, and any County preferences.
- 8.2. The Engineer shall prepare preliminary structure plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. The structure type to be shown on the plans will be as stated in Task 6. The preliminary plans shall include the items listed in the State Aid Preliminary Bridge Plan Review Check List and other appropriate documents such as geotechnical report, Hydraulic Study Report and Risk Assessment Report.

9. Final Structure Plans

- 9.1. The Engineer shall prepare an engineering design for the selected bridge type. Structure design shall be based on AASHTO LRFD Specifications and MnDOT LRFD Bridge Design Manual.
- 9.2. The Engineer shall calculate Inventory and Operating Load Ratings for the superstructure and shall be shown on the General Plan and Elevation sheet. The Load Rating sheet and electronic load rating file shall be provided to the County.
- 9.3. The Engineer shall prepare final bridge plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. Plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.
- 9.4. Guardrail is not required at the bridge barrier ends, based on design ADT and speed. Guardrail detail sheets will not be included in the plans.

10. Final Road Approach Plans

- 10.1. The Engineer shall prepare an engineering design of the roadway approaches to the structure, to the limits necessary for the bridge replacement and immediate approaches to meet required geometric design standards. The expected length of approach work is expected to be not more than 500 feet, and will not include concrete approach panels. The vertical alignment may be adjusted to accommodate the new structure. The existing horizontal alignment is expected to be utilized. The County shall obtain new right-of-way if required. 60% plans will be submitted for County review.
- 10.2. The County shall prepare traffic control plans for road closure during construction of the project. The Engineer will include a Lump Sum pay item on the bridge plans as a participating item.
- 10.3. The Engineer shall prepare and submit roadway approach plans including plan and profile, existing and proposed cross sections, grading quantities, erosion control, turf establishment and traffic control to the County. Approach plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.

11. Final Structure Plans and Special Provisions (Signed)

- 11.1. The Engineer shall incorporate review comments from final structure plan submittal into a revised final plan set and submit one set of certified (by signature) structure plans to the County.
- 11.2. The Engineer shall prepare special provisions for the structure (Division SB) and submit one original certified (by signature) copy to the County.

11.3. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

11.4. The Engineer shall complete State Aid Plans Checklist and Lab Services Request for submittal to MnDOT.

12. Final Road Approach Plans (Signed)

12.1. The Engineer shall incorporate review comments from final roadway plan submittal into a revised final plan set and submit one set of certified (by signature) approach plans to the County.

12.2. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

13. Permitting

13.1. The Engineer shall review existing site conditions and survey, and prepare exhibits and correspondence with agencies for jurisdictional determinations.

13.2. The Engineer shall review wetland boundary maps and incorporate data into exhibits if requested by permitting agencies.

Wetland delineation is not planned to be needed, NWI maps indicate no wetlands near the project area.

13.3. The Engineer shall complete DNR, COE, watershed district permits as applicable for the Project. Permit fees shall be paid by the County. The County will assist in coordinating with the watershed district. Hydraulic analysis related coordination is included in this Task.

13.4. The Engineer will prepare a SWPPP for inclusion in the plans. It is assumed the contractor shall prepare NPDES permit application and supporting documents in accordance with agency requirements if required based on project area.

14. Bidding Services

14.1. The County shall be responsible for advertising the Project for construction bidding. The County shall also be responsible for preparation, printing, and distribution of the Project manual, addenda processing, bid opening, and the review/analysis of bids.

14.2. The Engineer shall be available to answer technical questions during the bid process.

15. Construction Services

15.1. Construction staking, inspection, administration, and shop drawing reviews are not included in this design proposal. If requested, the Engineer may assist with these tasks as a pre-authorized Supplemental Service.

3. Supplemental Services

If authorized by the County, the Engineer may provide Supplemental Services. If requested, an estimated fee for these services will be provided by the Engineer prior to authorization.

4. Preliminary Project Schedule

The following represents our proposed estimated project Task completion dates. The Engineer can accommodate schedule adjustments or revisions if desired by the County.

Task Name	Estimated Completion
2.0 Survey (Survey sheet)	2 weeks after receipt of authorization to proceed
8.0 Preliminary Structure Plans	8 weeks after receipt of authorization to proceed
9.0 Final Structure Plans	12 weeks after receipt of reviewed preliminary plans
10.0 Final Road Approach Plans	12 weeks after receipt of reviewed preliminary plans
11.0 Final Structure Plans/ Special Provisions (Signed)	December 2022 or sooner
12.0 Final Road Approach Plans (signed)	December 2022 or sooner
13.0 Permitting	In conjunction with plan preparation

5. Compensation

1. Basic Services, Design and Plans - Estimated Fee by Task.

Compensation for Engineer's Basic Services, Design and Plans will be made on an hourly basis estimated as shown below. Actual costs shall not exceed the total shown. The following is an estimated breakdown of the fees by Task for the Basic Services.

Stonebrooke Engineering Fees for Replacement of Bridge No. 43501

Project Team

Category	Hourly Rate	Function
Senior Bridge Engineer	\$225	PM, Responsible Engineer
Bridge Engineer	\$110	Structural Design and Checking
Project Engineer	\$125	Hydraulics, Preliminary Design
Design Engineer	\$98	Assist w/Design, Plans, Checking
Senior Engineering Technician	\$135	Plan Preparation
Engineering Technician	\$80	Survey (not needed this project)

Project Tasks and Fee Summary

Task	Est. Fee
Task 1 - Project Administration	\$675
Task 2 - Survey	\$945
Task 3,4 - Geotechnical - Regulated Waste*	\$225
Task 5 - Hydraulics	\$0
Task 6 - Preliminary Structure Selection	\$0
Task 7 - Project Reports and Funding	\$0
Task 8 - Preliminary Structure Plans	\$5,965
Task 9 - Final Structure Plans	\$14,987
Task 10 - Road Approach Plans	\$8,914
Task 11 - Final Structure Plans and Special Provisions (signed)	\$2,670
Task 12 - Final Road Approach Plans (signed)	\$912
Task 13 - Permitting	\$1,946
Task 14,15 - Bidding and Construction Services	\$0
Estimated Fee	\$37,239

Expenses - Estimated Cost **	\$200
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Total Not-to-Exceed Design Fee (including expenses and Geotechnical)	\$37,439
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* Geotechnical - Regulated Waste work shown is for consultant's coordination fee.

** Reimbursible type expenses including: Permit fees

For McLeod County
Replacement of Bridge No. 43501

Task/Description	Senior Bridge Engineer	Bridge Engineer	Project Engineer	Design Engineer	Senior Engineering Technician	Engineering Technician	Total
1 Project Administration							
Total Estimated Labor Hours	3	0	0	0	0	0	3
Total Estimated Fee for Task							\$675
2 Survey							
Total Estimated Labor Hours	0	0	0	0	7	0	7
Total Estimated Fee for Task							\$945
3 4 Geotechnical - Regulated Waste							
Total Estimated Labor Hours	1	0	0	0	0	0	1
Total Estimated Fee for Task							\$225
5 Hydraulics							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
6 Preliminary Structure Selection							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
7 Project Reports and Funding							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
8 Preliminary Structure Plans							
Total Estimated Labor Hours	1	8	0	0	36	0	45
Total Estimated Fee for Task							\$5,965
9 Final Structure Plans							
Total Estimated Labor Hours	5	37	0	18	60	0	120
Total Estimated Fee for Task							\$14,987
10 Road Approach Plans							
Total Estimated Labor Hours	3	6	0	16	45	0	70
Total Estimated Fee for Task							\$8,914
11 Final Structure Plans and Special Provisions (signed)							
Total Estimated Labor Hours	8	3	0	0	4	0	15
Total Estimated Fee for Task							\$2,670
12 Final Road Approach Plans (signed)							
Total Estimated Labor Hours	1	0	0	3	3	0	7
Total Estimated Fee for Task							\$912
13 Permitting							
Total Estimated Labor Hours	1	0	0	14	3	0	18
Total Estimated Fee for Task							\$1,946
14,15 Bidding and Construction Services							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0



MASTER CLIENT AGREEMENT WORK ORDER

Whereas, McLeod County (the “Client”) and Stonebrooke Engineering, Inc. (“Stonebrooke”) have entered into a Master Client Agreement, dated 3-4-2016 (the “Agreement”), which is intended to include the services set forth in this Work Order. The terms and conditions of the Agreement are hereby incorporated by reference herein.

Date of this Work Order: 2-22-2022

Project Information:

Project Name: Replace Bridge 43507

Project Owner: McLeod County

Project No.: Stonebrooke Project No. 00904

Contract Time:

The Date of Commencement of the services set forth in this Work Order is 2-28-2022. The services shall be Substantially Complete no later than 1-31-2023.



Contract Sum

The total compensation paid by Client to Stonebrooke for the Work set forth in this Work Order shall be an amount NOT TO EXCEED: Forty two thousand two hundred seventeen dollars (\$42,217.00), which sum includes reimbursable expenses, and all applicable taxes.

Scope of Work

Client has requested and Stonebrooke has agreed to provide the following Work:

See Exhibit A

In accordance with the Agreement, Stonebrooke shall not perform any services beyond those set forth in this Work Order unless Client expressly authorizes such additional services in advance in writing.

List Attachments, such as Plans, Drawings and Specifications, if any:

Exhibit A

The terms of this Work Order are Agreed to and Accepted by:

“Stonebrooke”

“Client”

STONEBROOKE ENGINEERING, INC.

MCLEOD COUNTY




Signature

Signature



Print Name

Print Name



Title

Title

Federal ID Number

EXHIBIT A

1. Project Description/Understanding

McLeod County, through its Highway Department (“County”) plans to replace Bridge No. 43507 which is located on CR 74 over Buffalo Creek. This existing bridge consists of three timber beam spans. The existing bridge carries two lanes of traffic, one in each direction, and is approximately 126-feet long with a 30-foot roadway width. The current Structure Inventory report indicates the Local Planning Index (LPI) of 58 and an Adequate status.

Stonebrooke Engineering, Inc. (“Engineer”) understands McLeod County desires Engineer to furnish engineering services for design and plans necessary to replace Bridge No. 43507 (“the Project”). The new bridge is expected to have no special aesthetic treatment. The bridge type proposed is 3-spans of continuous concrete slab span, with slab haunches over solid wall piers.

2. Basic Services Work Plan

Based on the Engineer’s understanding of the Project, the following Basic Services are proposed.

Associated tasks and Engineer/County responsibilities are described in the following work plan:

1. Project Administration

- 1.1 The Engineer shall conduct Project Management duties including contract administration, maintaining the work schedule, documenting communications, documenting review comments and providing responses for submittals, and updating the project scope and budget as necessary.

2. Survey

- 2.1. The County has provided a topographic survey of the site.
- 2.2. The Engineer shall prepare a bridge Survey sheet for inclusion in the bridge plans.
- 2.3. The Engineer shall contact Gopher One to obtain locations of underground utilities. This information will be added to the Survey sheets in the Project plans.

3. Geotechnical

- 3.1. The Engineer shall coordinate with a Geotechnical Consultant to develop a subsurface exploration program that is appropriate for the proposed site and structure type, and the County will be invoiced directly.

- 3.2. With assistance from the Engineer, the County shall contract services directly from a Geotechnical Consultant to review the proposed site, obtain soil borings and provide foundation recommendations for structure support.

4. Regulated Waste Structure Inspection and Report

- 4.1. The Engineer shall coordinate with a certified inspection consultant, and the County will be invoiced directly. The Engineer shall include findings as appropriate in the Project Special Provisions.
- 4.2. With assistance from the Engineer, the County shall contract services directly from a Consultant licensed and certified by the Minnesota Department of Health to perform asbestos and regulated waste assessments for the bridge.

5. Hydraulics

- 5.1. A Waterway Study Report and Risk Assessment has been prepared in accordance with MnDOT requirements and submitted to the County.

6. Preliminary Structure Selection

- 6.1. The selected structure type is 3-spans of continuous concrete slab span, with slab haunches over solid wall piers.

7. Project Reports & Funding

- 7.1. The County will complete the MnDOT Application for Bridge Funds – State of Minnesota – Department of Transportation, State Aid for Local Transportation.
- 7.2. Project and Bridge Numbers for the replacement project have been obtained from MnDOT.

8. Preliminary Structure Plans

- 8.1. The Engineer shall determine the structure span lengths and roadway/bridge deck clear width based on functional requirements outlined in MnDOT's State Aid Standards, along with the completed hydraulic study, and any County preferences.
- 8.2. The Engineer shall prepare preliminary structure plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. The structure type to be shown on the plans will be as stated in Task 6. The preliminary plans shall include the items listed in the State Aid Preliminary Bridge Plan Review Check List and other appropriate documents such as geotechnical report, Hydraulic Study Report and Risk Assessment Report.

9. Final Structure Plans

- 9.1. The Engineer shall prepare an engineering design for the selected bridge type. Structure design shall be based on AASHTO LRFD Specifications and MnDOT LRFD Bridge Design Manual.
- 9.2. The Engineer shall calculate Inventory and Operating Load Ratings for the superstructure and shall be shown on the General Plan and Elevation sheet. The Load Rating sheet and electronic load rating file shall be provided to the County.
- 9.3. The Engineer shall prepare final bridge plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. Plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.
- 9.4. Guardrail is not required at the bridge barrier ends, based on design ADT and speed. Guardrail detail sheets will not be included in the plans.

10. Final Road Approach Plans

- 10.1. The Engineer shall prepare an engineering design of the roadway approaches to the structure, to the limits necessary for the bridge replacement and immediate approaches to meet required geometric design standards. The expected length of approach work is expected to be not more than 500 feet, and will not include concrete approach panels. The vertical alignment may be adjusted to accommodate the new structure. The existing horizontal alignment is expected to be utilized. The County shall obtain new right-of-way if required. 60% plans will be submitted for County review.
- 10.2. The County shall prepare traffic control plans for road closure during construction of the project. The Engineer will include a Lump Sum pay item on the bridge plans as a participating item.
- 10.3. The Engineer shall prepare and submit roadway approach plans including plan and profile, existing and proposed cross sections, grading quantities, erosion control, turf establishment and traffic control to the County. Approach plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.

11. Final Structure Plans and Special Provisions (Signed)

- 11.1. The Engineer shall incorporate review comments from final structure plan submittal into a revised final plan set and submit one set of certified (by signature) structure plans to the County.
- 11.2. The Engineer shall prepare special provisions for the structure (Division SB) and submit one original certified (by signature) copy to the County.

11.3. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

11.4. The Engineer shall complete State Aid Plans Checklist and Lab Services Request for submittal to MnDOT.

12. Final Road Approach Plans (Signed)

12.1. The Engineer shall incorporate review comments from final roadway plan submittal into a revised final plan set and submit one set of certified (by signature) approach plans to the County.

12.2. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

13. Permitting

13.1. The Engineer shall review existing site conditions and survey, and prepare exhibits and correspondence with agencies for jurisdictional determinations.

13.2. The Engineer shall review wetland boundary maps and incorporate data into exhibits if requested by permitting agencies.

Wetland delineation is not planned to be needed, NWI maps indicate no wetlands near the project area.

13.3. The Engineer shall complete DNR, COE, watershed district permits as applicable for the Project. Permit fees shall be paid by the County. The County will assist in coordinating with the watershed district. Hydraulic analysis related coordination is included in this Task.

13.4. The Engineer will prepare a SWPPP for inclusion in the plans. It is assumed the contractor shall prepare NPDES permit application and supporting documents in accordance with agency requirements if required based on project area.

14. Bidding Services

14.1. The County shall be responsible for advertising the Project for construction bidding. The County shall also be responsible for preparation, printing, and distribution of the Project manual, addenda processing, bid opening, and the review/analysis of bids.

14.2. The Engineer shall be available to answer technical questions during the bid process.

15. Construction Services

15.1. Construction staking, inspection, administration, and shop drawing reviews are not included in this design proposal. If requested, the Engineer may assist with these tasks as a pre-authorized Supplemental Service.

3. Supplemental Services

If authorized by the County, the Engineer may provide Supplemental Services. If requested, an estimated fee for these services will be provided by the Engineer prior to authorization.

4. Preliminary Project Schedule

The following represents our proposed estimated project Task completion dates. The Engineer can accommodate schedule adjustments or revisions if desired by the County.

Task Name	Estimated Completion
2.0 Survey (Survey sheet)	3 weeks after receipt of authorization to proceed
8.0 Preliminary Structure Plans	10 weeks after receipt of authorization to proceed
9.0 Final Structure Plans	13 weeks after receipt of reviewed preliminary plans
10.0 Final Road Approach Plans	13 weeks after receipt of reviewed preliminary plans
11.0 Final Structure Plans/ Special Provisions (Signed)	January 2023 or sooner
12.0 Final Road Approach Plans (signed)	January 2023 or sooner
13.0 Permitting	In conjunction with plan preparation

5. Compensation

1. Basic Services, Design and Plans - Estimated Fee by Task.

Compensation for Engineer's Basic Services, Design and Plans will be made on an hourly basis estimated as shown below. Actual costs shall not exceed the total shown. The following is an estimated breakdown of the fees by Task for the Basic Services.

Stonebrooke Engineering Fees for Replacement of Bridge No. 43507

Project Team

Category	Hourly Rate	Function
Senior Bridge Engineer	\$225	PM, Responsible Engineer
Bridge Engineer	\$110	Structural Design and Checking
Project Engineer	\$125	Hydraulics, Preliminary Design
Design Engineer	\$98	Assist w/Design, Plans, Checking
Senior Engineering Technician	\$135	Plan Preparation
Engineering Technician	\$80	Survey (not needed this project)

Project Tasks and Fee Summary

Task	Est. Fee
Task 1 - Project Administration	\$675
Task 2 - Survey	\$945
Task 3,4 - Geotechnical - Regulated Waste*	\$225
Task 5 - Hydraulics	\$0
Task 6 - Preliminary Structure Selection	\$0
Task 7 - Project Reports and Funding	\$0
Task 8 - Preliminary Structure Plans	\$6,725
Task 9 - Final Structure Plans	\$18,695
Task 10 - Road Approach Plans	\$8,914
Task 11 - Final Structure Plans and Special Provisions (signed)	\$2,980
Task 12 - Final Road Approach Plans (signed)	\$912
Task 13 - Permitting	\$1,946
Task 14,15 - Bidding and Construction Services	\$0
Estimated Fee	\$42,017

Expenses - Estimated Cost **	\$200
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Total Not-to-Exceed Design Fee (including expenses and Geotechnical)	\$42,217
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* Geotechnical - Regulated Waste work shown is for consultant's coordination fee.

** Reimbursible type expenses including: Permit fees

For McLeod County
Replacement of Bridge No. 43507

Task/Description	Senior Bridge Engineer	Bridge Engineer	Project Engineer	Design Engineer	Senior Engineering Technician	Engineering Technician	Total
1 Project Administration							
Total Estimated Labor Hours	3	0	0	0	0	0	3
Total Estimated Fee for Task							\$675
2 Survey							
Total Estimated Labor Hours	0	0	0	0	7	0	7
Total Estimated Fee for Task							\$945
3 4 Geotechnical - Regulated Waste							
Total Estimated Labor Hours	1	0	0	0	0	0	1
Total Estimated Fee for Task							\$225
5 Hydraulics							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
6 Preliminary Structure Selection							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
7 Project Reports and Funding							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
8 Preliminary Structure Plans							
Total Estimated Labor Hours	1	10	0	0	40	0	51
Total Estimated Fee for Task							\$6,725
9 Final Structure Plans							
Total Estimated Labor Hours	5	42	0	20	82	0	149
Total Estimated Fee for Task							\$18,695
10 Road Approach Plans							
Total Estimated Labor Hours	3	6	0	16	45	0	70
Total Estimated Fee for Task							\$8,914
11 Final Structure Plans and Special Provisions (signed)							
Total Estimated Labor Hours	9	5	0	0	3	0	17
Total Estimated Fee for Task							\$2,980
12 Final Road Approach Plans (signed)							
Total Estimated Labor Hours	1	0	0	3	3	0	7
Total Estimated Fee for Task							\$912
13 Permitting							
Total Estimated Labor Hours	1	0	0	14	3	0	18
Total Estimated Fee for Task							\$1,946
14,15 Bidding and Construction Services							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0



MASTER CLIENT AGREEMENT WORK ORDER

Whereas, McLeod County (the “Client”) and Stonebrooke Engineering, Inc. (“Stonebrooke”) have entered into a Master Client Agreement, dated 3-4-2016 (the “Agreement”), which is intended to include the services set forth in this Work Order. The terms and conditions of the Agreement are hereby incorporated by reference herein.

Date of this Work Order: 2-18-2022

Project Information:

Project Name: Replace Bridge 43502

Project Owner: McLeod County

Project No.: Stonebrooke Project No. 00905

Contract Time:

The Date of Commencement of the services set forth in this Work Order is 2-28-2022. The services shall be Substantially Complete no later than 12-30-2022.



Contract Sum

The total compensation paid by Client to Stonebrooke for the Work set forth in this Work Order shall be an amount NOT TO EXCEED: Thirty seven thousand nine hundred fifty four dollars (\$37,954.00), which sum includes reimbursable expenses, and all applicable taxes.

Scope of Work

Client has requested and Stonebrooke has agreed to provide the following Work:

See Exhibit A

In accordance with the Agreement, Stonebrooke shall not perform any services beyond those set forth in this Work Order unless Client expressly authorizes such additional services in advance in writing.

List Attachments, such as Plans, Drawings and Specifications, if any:

Exhibit A

The terms of this Work Order are Agreed to and Accepted by:

“Stonebrooke”

“Client”

STONEBROOKE ENGINEERING, INC.

MCLEOD COUNTY

A handwritten signature in blue ink, appearing to be 'Tim Anderson', written over a horizontal line.

Signature

A horizontal line intended for the Client's signature.

Signature

The printed name 'Tim Anderson' written in blue ink over a horizontal line.

Print Name

A horizontal line intended for the Client's printed name.

Print Name

The printed title 'CEO' written in blue ink over a horizontal line.

Title

A horizontal line intended for the Client's title.

Title

A horizontal line intended for the Client's Federal ID Number.

Federal ID Number

EXHIBIT A

1. Project Description/Understanding

McLeod County, through its Highway Department (“County”) plans to replace Bridge No. 43502 which is located on CSAH 13 over High Island Creek. This existing bridge consists of three timber slab spans. The existing bridge carries two lanes of traffic, one in each direction, and is approximately 52-feet long with a 30-foot roadway width. The current Structure Inventory report indicates the Local Planning Index (LPI) of 50 and a Structurally Deficient status.

Stonebrooke Engineering, Inc. (“Engineer”) understands McLeod County desires Engineer to furnish engineering services for design and plans necessary to replace Bridge No. 43502 (“the Project”). The new bridge is expected to have no special aesthetic treatment. The bridge type proposed is 3-spans of continuous concrete slab span.

2. Basic Services Work Plan

Based on the Engineer’s understanding of the Project, the following Basic Services are proposed.

Associated tasks and Engineer/County responsibilities are described in the following work plan:

1. Project Administration

- 1.1 The Engineer shall conduct Project Management duties including contract administration, maintaining the work schedule, documenting communications, documenting review comments and providing responses for submittals, and updating the project scope and budget as necessary.

2. Survey

- 2.1. The County has provided a topographic survey of the site.
- 2.2. The Engineer shall prepare a bridge Survey sheet for inclusion in the bridge plans.
- 2.3. The Engineer shall contact Gopher One to obtain locations of underground utilities. This information will be added to the Survey sheets in the Project plans.

3. Geotechnical

- 3.1. The Engineer shall coordinate with a Geotechnical Consultant to develop a subsurface exploration program that is appropriate for the proposed site and structure type, and the County will be invoiced directly.

- 3.2. With assistance from the Engineer, the County shall contract services directly from a Geotechnical Consultant to review the proposed site, obtain soil borings and provide foundation recommendations for structure support.

4. Regulated Waste Structure Inspection and Report

- 4.1. The Engineer shall coordinate with a certified inspection consultant, and the County will be invoiced directly. The Engineer shall include findings as appropriate in the Project Special Provisions.
- 4.2. With assistance from the Engineer, the County shall contract services directly from a Consultant licensed and certified by the Minnesota Department of Health to perform asbestos and regulated waste assessments for the bridge.

5. Hydraulics

- 5.1. A Waterway Study Report and Risk Assessment has been prepared in accordance with MnDOT requirements and submitted to the County.

6. Preliminary Structure Selection

- 6.1. The selected structure type is 3-spans of continuous concrete slab span.

7. Project Reports & Funding

- 7.1. The County will complete the MnDOT Application for Bridge Funds – State of Minnesota – Department of Transportation, State Aid for Local Transportation.
- 7.2. Project and Bridge Numbers for the replacement project have been obtained from MnDOT.

8. Preliminary Structure Plans

- 8.1. The Engineer shall determine the structure span lengths and roadway/bridge deck clear width based on functional requirements outlined in MnDOT's State Aid Standards, along with the completed hydraulic study, and any County preferences.
- 8.2. The Engineer shall prepare preliminary structure plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. The structure type to be shown on the plans will be as stated in Task 6. The preliminary plans shall include the items listed in the State Aid Preliminary Bridge Plan Review Check List and other appropriate documents such as geotechnical report, Hydraulic Study Report and Risk Assessment Report.

9. Final Structure Plans

- 9.1. The Engineer shall prepare an engineering design for the selected bridge type. Structure design shall be based on AASHTO LRFD Specifications and MnDOT LRFD Bridge Design Manual.
- 9.2. The Engineer shall calculate Inventory and Operating Load Ratings for the superstructure and shall be shown on the General Plan and Elevation sheet. The Load Rating sheet and electronic load rating file shall be provided to the County.
- 9.3. The Engineer shall prepare final bridge plans. Per current MnDOT requirements, plans will be electronically submitted to the County and MnDOT State Aid Bridge. Plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.
- 9.4. Guardrail is required at the bridge barrier ends, based on design ADT and speed. Guardrail detail sheets will be included in the plans and the pay items shown as participating for bridge replacement funds.

10. Final Road Approach Plans

- 10.1. The Engineer shall prepare an engineering design of the roadway approaches to the structure, to the limits necessary for the bridge replacement and immediate approaches to meet required geometric design standards. The expected length of approach work is expected to be not more than 500 feet, and will not include concrete approach panels. The vertical alignment may be adjusted to accommodate the new structure. The existing horizontal alignment is expected to be utilized. The County shall obtain new right-of-way if required. 60% plans will be submitted for County review.
- 10.2. The County shall prepare traffic control plans for road closure during construction of the project. The Engineer will include a Lump Sum pay item on the bridge plans as a participating item.
- 10.3. The Engineer shall prepare and submit roadway approach plans including plan and profile, existing and proposed cross sections, grading quantities, erosion control, turf establishment and traffic control to the County. Approach plans shall include quantities for the Project by item number in accordance with the 2020 MnDOT Standard Specification for Construction and Trns*port Item List.

11. Final Structure Plans and Special Provisions (Signed)

- 11.1. The Engineer shall incorporate review comments from final structure plan submittal into a revised final plan set and submit one set of certified (by signature) structure plans to the County.
- 11.2. The Engineer shall prepare special provisions for the structure (Division SB) and submit one original certified (by signature) copy to the County.

11.3. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

11.4. The Engineer shall complete State Aid Plans Checklist and Lab Services Request for submittal to MnDOT.

12. Final Road Approach Plans (Signed)

12.1. The Engineer shall incorporate review comments from final roadway plan submittal into a revised final plan set and submit one set of certified (by signature) approach plans to the County.

12.2. The Engineer shall prepare and submit an engineer's estimate of project cost to the County.

13. Permitting

13.1. The Engineer shall review existing site conditions and survey, and prepare exhibits and correspondence with agencies for jurisdictional determinations.

13.2. The Engineer shall review wetland boundary maps and incorporate data into exhibits if requested by permitting agencies.

Wetland delineation, if needed, and associated agency coordination if wetlands are found to be impacted by the project, shall be Supplemental Services. The Engineer shall coordinate with County as the County may conduct tasks such as delineation, joint application, etc. Based on NWI maps, wetlands are located SE of the bridge. It will not be known if wetlands will be impacted, until after preliminary design with layout is completed.

13.3. The Engineer shall complete DNR, COE, watershed district permits as applicable for the Project. Permit fees shall be paid by the County. The County will assist in coordinating with the watershed district. Hydraulic analysis related coordination is included in this Task.

13.4. The Engineer will prepare a SWPPP for inclusion in the plans. It is assumed the contractor shall prepare NPDES permit application and supporting documents in accordance with agency requirements if required based on project area.

14. Bidding Services

14.1. The County shall be responsible for advertising the Project for construction bidding. The County shall also be responsible for preparation, printing, and distribution of the Project manual, addenda processing, bid opening, and the review/analysis of bids.

14.2. The Engineer shall be available to answer technical questions during the bid process.

15. Construction Services

15.1. Construction staking, inspection, administration, and shop drawing reviews are not included in this design proposal. If requested, the Engineer may assist with these tasks as a pre-authorized Supplemental Service.

3. Supplemental Services

If authorized by the County, the Engineer may provide Supplemental Services. If requested, an estimated fee for these services will be provided by the Engineer prior to authorization.

4. Preliminary Project Schedule

The following represents our proposed estimated project Task completion dates. The Engineer can accommodate schedule adjustments or revisions if desired by the County.

Task Name	Estimated Completion
2.0 Survey (Survey sheet)	2 weeks after receipt of authorization to proceed
8.0 Preliminary Structure Plans	8 weeks after receipt of authorization to proceed
9.0 Final Structure Plans	12 weeks after receipt of reviewed preliminary plans
10.0 Final Road Approach Plans	12 weeks after receipt of reviewed preliminary plans
11.0 Final Structure Plans/ Special Provisions (Signed)	December 2022 or sooner
12.0 Final Road Approach Plans (signed)	December 2022 or sooner
13.0 Permitting	In conjunction with plan preparation

5. Compensation

1. Basic Services, Design and Plans - Estimated Fee by Task.

Compensation for Engineer's Basic Services, Design and Plans will be made on an hourly basis estimated as shown below. Actual costs shall not exceed the total shown. The following is an estimated breakdown of the fees by Task for the Basic Services.

Stonebrooke Engineering Fees for Replacement of Bridge No. 43502

Project Team

Category	Hourly Rate	Function
Senior Bridge Engineer	\$225	PM, Responsible Engineer
Bridge Engineer	\$110	Structural Design and Checking
Project Engineer	\$125	Hydraulics, Preliminary Design
Design Engineer	\$98	Assist w/Design, Plans, Checking
Senior Engineering Technician	\$135	Plan Preparation
Engineering Technician	\$80	Survey (not needed this project)

Project Tasks and Fee Summary

Task	Est. Fee
Task 1 - Project Administration	\$675
Task 2 - Survey	\$945
Task 3,4 - Geotechnical - Regulated Waste*	\$225
Task 5 - Hydraulics	\$0
Task 6 - Preliminary Structure Selection	\$0
Task 7 - Project Reports and Funding	\$0
Task 8 - Preliminary Structure Plans	\$5,965
Task 9 - Final Structure Plans	\$15,502
Task 10 - Road Approach Plans	\$8,914
Task 11 - Final Structure Plans and Special Provisions (signed)	\$2,670
Task 12 - Final Road Approach Plans (signed)	\$912
Task 13 - Permitting	\$1,946
Task 14,15 - Bidding and Construction Services	\$0
Estimated Fee	\$37,754

Expenses - Estimated Cost **	\$200
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Total Not-to-Exceed Design Fee (including expenses and Geotechnical)	\$37,954
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* Geotechnical - Regulated Waste work shown is for consultant's coordination fee.

** Reimbursible type expenses including: Permit fees

For McLeod County
Replacement of Bridge No. 43502

Task/Description	Senior Bridge Engineer	Bridge Engineer	Project Engineer	Design Engineer	Senior Engineering Technician	Engineering Technician	Total
1 Project Administration							
Total Estimated Labor Hours	3	0	0	0	0	0	3
Total Estimated Fee for Task							\$675
2 Survey							
Total Estimated Labor Hours	0	0	0	0	7	0	7
Total Estimated Fee for Task							\$945
3 4 Geotechnical - Regulated Waste							
Total Estimated Labor Hours	1	0	0	0	0	0	1
Total Estimated Fee for Task							\$225
5 Hydraulics							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
6 Preliminary Structure Selection							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
7 Project Reports and Funding							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0
8 Preliminary Structure Plans							
Total Estimated Labor Hours	1	8	0	0	36	0	45
Total Estimated Fee for Task							\$5,965
9 Final Structure Plans							
Total Estimated Labor Hours	5	38	0	18	63	0	124
Total Estimated Fee for Task							\$15,502
10 Road Approach Plans							
Total Estimated Labor Hours	3	6	0	16	45	0	70
Total Estimated Fee for Task							\$8,914
11 Final Structure Plans and Special Provisions (signed)							
Total Estimated Labor Hours	8	3	0	0	4	0	15
Total Estimated Fee for Task							\$2,670
12 Final Road Approach Plans (signed)							
Total Estimated Labor Hours	1	0	0	3	3	0	7
Total Estimated Fee for Task							\$912
13 Permitting							
Total Estimated Labor Hours	1	0	0	14	3	0	18
Total Estimated Fee for Task							\$1,946
14,15 Bidding and Construction Services							
Total Estimated Labor Hours	0	0	0	0	0	0	0
Total Estimated Fee for Task							\$0



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 07/21/2020

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: John Brunkhorst
Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider hiring Erickson Engineering (Eden Prairie, MN) for design engineering services for SAP 43-617-010, bridge 43505 replacement project on CSAH 17 over High Island Creek. Costs based on hourly rates with a total cost not-to-exceed \$38,800.
This timber bridge currently has a deficiency level that meets MnDOT State Aid requirements for funding assistance to replace it. By getting this design done, we can get on a waiting list for State funding in a few years.

Recommended Action/Motion:
hire Erickson Engineering

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 320 ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print



**ERICKSON
ENGINEERING**

Erickson Engineering Co., LLC
9531 W 78th St Ste 100
Eden Prairie, MN 55344

ph 952-929-6791, 800-545-8020
fx 952-929-2909

info@ericksonengineering.com
www.ericksonengineering.com

Tom Wilson, P.E., Vice President
612-249-0839
twilson@ericksonengineering.com

ENGINEERING SERVICES AGREEMENT between

MCLEOD COUNTY

and

ERICKSON ENGINEERING CO., LLC

for Replacement of Bridge 43505
on CSAH 17 over High Island Creek

Sec 23, Twp 114 N, Rge 29 W

Erickson Engineering Agreement 22021, February 17, 2022

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A PROJECT DESCRIPTION

McLeod County is planning to replace Bridge 43505 located on CSAH 17. The inplace structure was built in 1966, and consists of a 3-span timber slab structure with a total length of 78 ft and a clear width of 30.5 ft. The bridge has a local planning index of 54.

The most feasible replacement options are: 1) single-span prestressed concrete beam (PCB) bridge, 2) 3-span PCB bridge, or 3) 3-span continuous concrete slab (CCS) bridge. The total length of the new bridge will be approximately 90 ft, with a clear width of 32 ft. The actual length and width of the proposed bridge will be verified after completion of the hydraulics / preliminary design phase and consultation with the County.

Roadway reconstruction will be dependent on the required grade raise for the preferred bridge option. There is a horizontal curve immediately northeast of the bridge with an approximate design speed of 50 mph. We anticipate the proposed approach alignment will match the existing horizontal alignment and design speed. For this proposal, we have assumed 300 ft of roadway reconstruction will be required on each end of the new bridge.

B SERVICES

In this document, "Client" refers to McLeod County and "Consultant" refers to Erickson Engineering Co., LLC.

The Consultant agrees to provide the following services to the Client in connection with the aforementioned project, according to the terms of this agreement.

1.0 Survey

- 1.1 The Client shall perform field survey work for the existing bridge and roadway approaches, and obtain information needed to complete the bridge survey sheet according to the MnDOT State Aid Manual.
- 1.2 The Consultant shall prepare the bridge survey sheet.

2.0 Hydraulics

- 2.1 The Consultant shall prepare a hydraulic flood analysis for the stream crossing. The analysis will contain data required by State and Federal agencies, including a risk assessment and a scour analysis. The hydraulic analysis will be based on steady, gradually varied peak flow conditions for all flood frequency events analyzed.

3.0 Preliminary Design

- 3.1 The Consultant shall prepare and submit to the Client preliminary design information for recommended replacement options. The preliminary design information will include general features, dimensions, and cost estimates. The anticipated replacement structure is a PCB or CCS bridge.

4.0 Permits and Utility Coordination

- 4.1 The Consultant shall apply for permits from the DNR, COE, and MPCA, as required.
- 4.2 The Consultant shall perform utility investigation and coordination necessary for preliminary and final design.

5.0 Soils Coordination

- 5.1 The Consultant shall retain a competent firm, subject to the approval of the Client, to obtain test borings and determine the foundation conditions at the proposed structure site. The soils firm will prepare a report which will include recommendations for the foundation design of the proposed bridge. The Client shall pay the fee for the soils testing and report.

6.0 Bridge Design and Plans

- 6.1 The Consultant shall prepare one preliminary bridge plan for the proposed structure. The preliminary plan will be a 30% complete submittal and will include general features, dimensions, and basic design requirements. The Consultant shall prepare the preliminary plan according to MnDOT State Aid Standards.
- 6.2 The Consultant shall prepare an engineering design for the proposed structure. The Consultant shall design the structure to conform to current AASHTO Design Specifications and MnDOT standards.
- 6.3 The Consultant shall prepare one final detailed bridge plan in digital format and plotted on reproducible material in ink. The Consultant shall prepare the plan according to MnDOT Bridge Design Specifications and MnDOT Standard Specifications for Construction.
- 6.4 The Consultant shall prepare the Division SB special provisions, plan review checklist, lab services request, and construction cost estimate for the entire project (bridge and roadway).
- 6.5 The Consultant shall prepare a load rating of the proposed structure.
- 6.6 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval.

7.0 Roadway Design and Plans

- 7.1 The Consultant shall prepare preliminary and final roadway plans in digital format and plotted on reproducible material in ink. These plans will show the geometric design of the roadway, including plan and profile, specific design features in terms of horizontal and vertical alignment, typical section, drainage, erosion control, easements, traffic control, right-of-way, plotting of finished cross-sections, and quantities. We anticipate approximately 600 ft of approach roadway reconstruction will be required for this project (300 ft on each end of the bridge).
- 7.2 The Consultant shall prepare a Storm Water Pollution Prevention Plan (SWPPP).
- 7.3 The Consultant shall submit the plans and supporting documentation to the Client and MnDOT for review and approval.

C COMPENSATION

Compensation in full for the work described in section B Services will be on a Cost Plus (Time and Materials) basis, which includes the Consultant's profit. Section E shows the Consultant's Time and Materials rates, and these rates are a part of this agreement.

Fees and payment for services listed in this agreement are listed below.

Services		Estimated Fee
1.2	Bridge Survey Sheet	\$ 700.00
2.0	Hydraulics	\$ 2,500.00
3.0	Preliminary Design	\$ 500.00
4.0	Permits / Utility Coordination	\$ 1,000.00
5.0	Soils Coordination	\$ 100.00
6.0	Bridge Design and Plans	\$ 26,000.00
7.0	Roadway Design and Plans	\$ 8,000.00
TOTAL NOT-TO-EXCEED FEE		\$ 38,800.00

Conditions and Payment Schedule

The Consultant may request progress payments for “Cost Plus” services while the work is in progress, based on time and materials provided within a specific timeframe. The progress payments are due upon receipt of invoice.

Cancellation: If the Client cancels this agreement, the Consultant may request payment for all work performed up to the cancellation date. The Client shall pay for fully completed work as outlined above. The Consultant will invoice partially completed work on a Time and Materials basis, according to section E Time and Materials Rates. The total amount invoiced for the partially completed work will not exceed the amount which would have been due had the work been fully completed.

Additional Services: If the Client requests that the Consultant provide services not listed in this agreement, or if any additional services are required due to revisions in MnDOT, AASHTO, or Client standards or specifications, then the Consultant may request reimbursement for such services. The Client shall pay the Consultant on a Time and Materials basis, according to section E Time and Materials Rates, unless otherwise agreed to in writing by both the Consultant and the Client.

D TIMELINE

TASK	COMPLETION DATE
1.2 Bridge Survey Sheet.....	March 2022
2.0→3.0 Hydraulics & Preliminary Design	April 2022
4.0 Permits / Utility Coordination	June 2022
5.0 Soil Borings / Report.....	June 2022
6.1 Preliminary Bridge Design and Plans:	
30% complete submittal	May 2022
6.2→6.6 Final Bridge Design and Plans:	
90% complete submittal.....	September 2022

TASK	COMPLETION DATE
100% complete submittal (plans, specifications, checklist, estimate, load rating.....	November 2022
7.0 Roadway Design and Plans:	
30% complete submittal.....	May 2022
90% complete submittal.....	September 2022
100% complete submittal.....	November 2022

E TIME AND MATERIALS RATES

TITLE	RATE / HR
Vice President / Engineering Manager	\$ 180.00
Senior Project Engineer / Project Manager	\$ 120.00 - \$ 147.00
Project Engineer	\$ 95.00 - \$ 120.00
Design Engineer	\$ 80.00 - \$ 95.00
Senior Technician	\$ 120.00 - \$ 133.00
Engineering Technician	\$ 80.00 - \$ 95.00
Certified Inspector	\$ 90.00 - \$ 100.00
Mileage Rate	\$ 0.585 / mile
Lodging	\$ Actual Cost (room charge / night, per person)
Meals	\$ 36.00 per diem, per person

Rates may be adjusted annually to reflect cost of living increases.

F GENERAL CONDITIONS

I Scope of Professional Engineering Services

The Consultant agrees to provide the services described in section B Services when the Client requests and authorizes the Consultant to provide the services. The Client shall pay the Consultant for these services on a Time and Materials basis, at the rates stated in section E Time and Materials Rates, unless otherwise stated in this agreement.

II Responsibilities of the Consultant

The Consultant shall maintain Professional Liability Insurance for \$2,000,000 (two million dollars) during the life of this contract. If the Client requests additional insurance, the Consultant will purchase such insurance if available. The Client will pay the cost of the additional insurance.

The Consultant is not responsible for the failure of others to perform in accordance with other contracts. The Consultant's services do not relieve others of their responsibilities.

III Responsibilities of the Client

The Client shall make available to the Consultant all known information applying to the site and services provided by the Consultant. The Client shall immediately inform the Consultant of new information which may be in conflict with previous information regarding the site or Consultant services. The Consultant has a right to depend on documents and information supplied by the Client.

IV Other Damages

The Consultant and the Client will not be liable to each other for any incidental, consequential, or special damage relating to the Consultant's services. This includes business interruption, good will, or loss of anticipated profits.

V Termination

Either party may terminate this agreement by giving fourteen days written notice to the other party. Upon termination, the Client will pay the Consultant for costs incurred to the date of termination, including termination costs and other obligations and commitments incurred in providing services. All obligations and liabilities between the parties will terminate upon payment. These costs are payable under the contract when invoiced.

VI Document Ownership

The Client acknowledges the Consultant's construction documents as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement will become the property of the Client upon completion of the work and payment in full of all monies due to the Consultant. The Client shall not reuse or make any modification to the plans and specifications without the prior written authorization of the Consultant. To the fullest extent permitted by law, the Client agrees to indemnify and hold the Consultant harmless from any claim, liability, or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of unauthorized reuse or modification of the construction documents by the Client, or by any person or entity that obtains the plans and specifications from or through the Client, without written authorization of the Consultant.

VII Party Relationship

The Consultant shall act solely as an independent contractor. The Client and the Consultant may not enter into any agreement or assume any obligation for the other.

VIII Force Majeure

The Consultant shall not be liable for failure to perform due to circumstances beyond the Consultant's control. These may include, but are not limited to, wars, floods, strikes, riots, fire, acts of nature, or inability to obtain equipment or material. In the event of such circumstances, the Client will agree to extend the performance time sufficiently to overcome the effects of such events.

IX Successors and Assigns

The Consultant and Client each binds itself, its successors, and assigns to the other party of this agreement and to the successors and assigns of the other party with respect to all provisions of this agreement.

X Entire Agreement

This agreement represents the entire understanding between the Client and the Consultant. No change of the terms or conditions of this agreement will be binding on either party unless these changes are in writing and signed by an authorized representative of both parties.

XI Applicable Law

The laws of the State of Minnesota will govern this agreement.

XII AA / EEO

The Consultant is an Affirmative Action and Equal Employment Opportunity Employer.

XIII Dispute Resolution

In the event of a dispute arising out of or relating to this Agreement or the services the Consultant renders or will render hereunder, the Client and Consultant agree to attempt to resolve such disputes in the following manner:

First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party.

Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal non-binding mediation, conducted according to rules and procedures agreed upon by the parties, unless the parties mutually agree otherwise.

Third, if the dispute or any issues remain unresolved after the above steps, the parties agree to allow the mediator to help select an alternative resolution method.

G AUTHORIZATION

The Client and the Consultant agree as set forth above.

For the Client:

McLeod County Public Works
1400 Adams St. SE
Hutchinson, MN 55350

For the Consultant:

Erickson Engineering Co., LLC
9531 W 78th St Ste 100
Eden Prairie, MN 55344

Signature

Title

Date

Signature

Title

Date



Thomas J. Wilson, P.E.

Vice President
Title

February 17, 2022
Date



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 03/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Discussion/Presentation
Hold Public Hearing*
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Colleen Robeck
Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider ratifying the Professional Services Agreement between the Minnesota Counties Computer Cooperative (MnCCC), a joint powers organization, (St. Paul, Minnesota) and TriMin Systems Inc. (Roseville, Minnesota) for the maintenance and support of the Integrated Financial System Platform Independent (IFSpi). The Agreement will be effective January 1, 2022 through December 31, 2024. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.
The maintenance and support service agreement is the the financial system that the following departments in the county uses; Administration and Human Services. The MnCCC annual user group fees are \$1,800, which are split evenly between the Human Service Fund and the General Fund. The annual enhancement fees are \$13,170 and are also split evenly between funds.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [X] Yes [] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [X] Yes [] No
Fund & Department Number: ex: 01-031

Additional Information Attached:
[X] Contract/Agreement
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s)
Number of Signed Documents: 3
[X] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

To: IFS User Group

From: Lisa Meredith, MnCCC Executive Director
lisa@mnc.org 651-401-4201

Date: February 15, 2022

Subject: TriMin Contract for Board Ratification

Please note, this communication is being sent out via MnCCC's RSVP system to all signed up for the IFS User Group. This means that your county or agency will likely receive several copies. It is the responsibility of your county/agency to determine who will be responsible to bring the Board Ratification to your board and return a signed copy to MnCCC.

The TriMin Contract for maintenance and support of IFS has been approved and fully executed. A copy of the contract along with a Board Ratification are included with this communication. The fully-executed Board Ratifications were to have been returned to MnCCC no later than January 31, 2022, though counties/agencies receiving this message have yet to return theirs. If you choose not to continue with IFS/TriMin, we will also need documentation of that. The final deadline to receive ratifications is February 28, 2022, and any counties/agencies who have not responded by then will be assumed to not be moving forward with IFS. Your Board Ratification will indicate your participation in the IFS User Group and continued use of IFS. Signed Board Ratifications should be returned to:

MnCCC
Attn: Lisa Meredith
100 Empire Drive Suite 201
Saint Paul, MN 55103

-or-

Via email to lisa@mnc.org

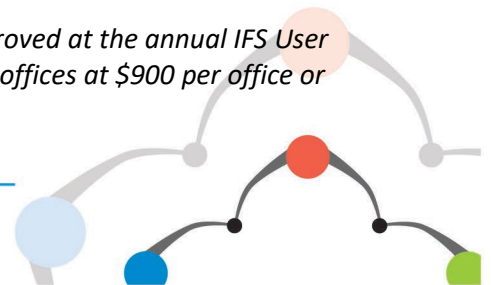
If you are unable to meet the final deadline, please contact me at the contact information listed above. The contract with TriMin is for the term starting January 1, 2022 and ending December 31, 2024. Fees associated with this contract have been previously distributed and are also included below.

Thank you!

IFS User Group Fees:

MnCCC Membership Fee*: \$1800, split by office: \$900 per office or \$1800 per county

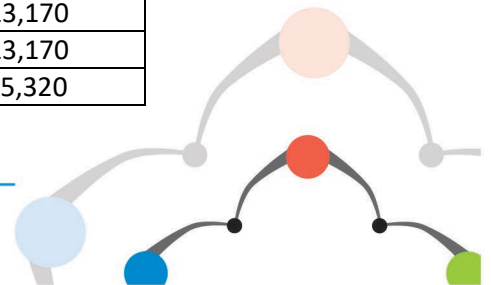
**New for 2022: IFS User Group will begin paying full membership fees as was approved at the annual IFS User Group Meeting and MnCCC Board Meeting in 2021. Full fees will be split between offices at \$900 per office or \$1800 per county, with the county-wide cap of \$11,000.*



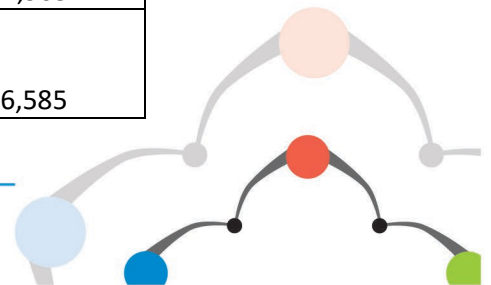
Enhancement Fund Annual Fee:

\$600 per office or \$1200 total per county

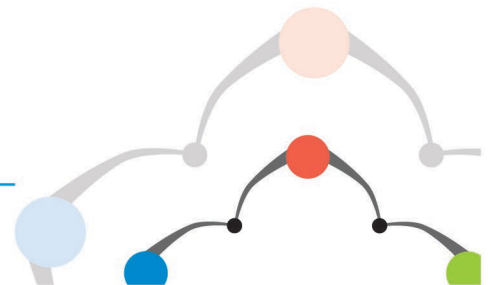
County/Agency	Auditor/ Treasurer Group	2022 CMHS Support Costs	2022 Aud/Treas Support Costs	2022 Total
Aitkin County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Becker County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Beltrami County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Benton County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Big Stone County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Brown County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Carlton County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Carver County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Cass County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Chippewa County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Chisago County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Clay County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Clearwater County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Cook County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Cottonwood County	MSCC	\$ -	\$ 5,320	\$ 5,320
Dodge County	MCIS	\$ -	\$ 6,585	\$ 6,585
Douglas County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Faribault County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Fillmore County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Freeborn County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Goodhue County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Grant County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Houston County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Hubbard County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Isanti County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Itasca County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Jackson County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Kanabec County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Kandiyohi County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Kittson County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Koochiching County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lac qui Parle County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lake County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lake of the Woods County	MSCC	\$ 6,585	\$ 6,585	\$ 13,170
Le Sueur County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Lincoln County	MSCC	\$ -	\$ 5,320	\$ 5,320



Lyon County	MSCC	\$ -	\$ 5,320	\$ 5,320
McLeod County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Mahnomen County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Marshall County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Martin County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Meeker County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Mille Lacs County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Morrison County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Mower County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Murray County	MSCC	\$ -	\$ 5,320	\$ 5,320
Nicollet County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Nobles County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Norman County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Otter Tail County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pennington County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pine County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pipestone County	MSCC	\$ -	\$ 5,320	\$ 5,320
Polk County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pope County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Red Lake County	MSCC	\$ 6,585	\$ 6,585	\$ 13,170
Redwood County	MSCC	\$ -	\$ 5,320	\$ 5,320
Renville County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Rice County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Rock County	MSCC	\$ -	\$ 5,320	\$ 5,320
Roseau County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Sherburne County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Sibley County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Stearns County	N/A	\$ 6,585	\$ -	\$ 6,585
Steele County	MSCC	\$ -	\$ 5,320	\$ 5,320
Stevens County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Swift County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Todd County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Traverse County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Wabasha County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wadena County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Waseca County	N/A	\$ -	\$ -	\$ -
Watonwan County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wilkin County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Winona County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wright County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Yellow Medicine County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Tri-County Corrections: Norman, Polk and Red Lake	N/A	\$ -	\$ 6,585	\$ 6,585



Southwest Health & Human Services: Lincoln, Lyon, Murray, Pipestone, Redwood, and Rock	CPT	\$ 5,320	\$ -	\$ 5,320
Human Services of Faribault and Martin Counties (FMHS) Faribault and Martin	N/A	\$ 6,585	\$ -	\$ 6,585
Minnesota Prairie County Alliance: Dodge, Steele, and Waseca	N/A	\$ 6,585	\$ -	\$ 6,585
Countryside Public Health: Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine	CPT	\$ -	\$ 5,320	\$ 5,320
Horizon Public Health: Stevens, Douglas, Pope, Grant and Traverse	CPT	\$ -	\$ 5,320	\$ 5,320
Des Moines Valley Health & Human Services: Cottonwood and Jackson	N/A	\$ 6,585	\$ -	\$ 6,585



**AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN
MINNESOTA COUNTIES COMPUTER COOPERATIVE**

**And
TRIMIN SYSTEMS, INC.
January 1, 2022**

This Agreement dated and to be effective as of the date set forth above by and between the Minnesota Counties Computer Cooperative (MnCCC), a joint powers organization, 100 Empire Drive, Suite 201, St. Paul, Minnesota, 55103, for the benefit of and use by its participating end user members ("MnCCC") and TriMin Systems, Inc., 2277 Highway 36 West, Suite 250, Roseville, Minnesota, 55113 ("TriMin").

WITNESSETH

WHEREAS, MnCCC wishes to retain professional services to obtain computer programming and technical assistance for the maintenance and support of computer software system known as IFSpi, solely owned by MnCCC; and

WHEREAS, TriMin has and will be expected to render substantial service hereunder.

I. Systems to be Supported

TriMin agrees to provide computer programming, technical assistance, and related services to support and maintain the systems and systems components of the Integrated Financial System Platform Independent version (IFSpi), which for purposes of these and related agreements includes the Cash Drawer (CD) module, in exchange for MnCCC's payment of certain fees pursuant to the support fee summary attached and incorporated by reference as **Attachment A**.

II. Definition of Included Support Services

The fees paid by MnCCC under this Agreement and identified in **Attachment A** shall fully compensate TriMin for the following Services:

A. General IFSpi Support Activities

1. Track IFSpi support incidents and report out to IFSpi Advisory Committee (JIC) per the IFSpi Service Level Agreement (SLA) attached and incorporated by reference as **Attachment B**.
2. Provide supporting documentation for JIC meetings (up to 6 times per year) with respect to IFSpi bugs/fixes and open Enhancement Requests (including categories Approved, Completed, New, Committee, Tabled, Denied, Withdrawn and Study statuses).
3. Provide any IFSpi revisions necessitated by changes in applicable GASB (Governmental Accounting Standards Board) requirements and/or Minnesota statutes, laws or regulations. MnCCC will advise TriMin of any requested changes to IFSpi as necessitated by changes in GASB requirements and/or Minnesota statutes, laws, or regulations and provide sufficient details to support TriMin in making the changes. Further, these changes will be subject to the same enhancement scope limitation as listed in section III-8.

B. Level 1 Support

Logging of, and responding to, email and phone support requests from IFSpi users regarding IFSpi application usage. Each support request to be logged as to nature of the request/issue and county/agency/department that originated the request. Level 1 support will resolve basic user issues for the IFSpi users and escalate more complex issues to Level 2 support. Also described in **Attachment B**.

Level 1 support will be performed by TriMin for participating MnCCC counties and agencies and other applicable independent users as approved by MnCCC, and only these users are to be charged for Level 1 support. See Attachment C.

C. Level 2 Support

Engage with IFSpi users on more complex support issues as escalated from Level 1 support. Will resolve issues that can be addressed via ad hoc training, provide alternate approaches to resolving issue, or by documenting the issue more fully so that it can be addressed by Level 3 support as an MnCCC bug, or enhancement request. Level 2 support will provide direction to IFSpi users and to Level 3 support in terms of whether or not the IFSpi functionality is working as designed, or appearing to be a "bug" in the code that needs to be addressed by Level 3. If it is determined that the code is functioning as designed, then the IFSpi user will be instructed to submit an enhancement request to MnCCC (via their logical support organization). Level 2 support will also perform functional application testing prior to new release of updates to applications.

Level 2 support will be performed by TriMin and chargeable to MnCCC as listed in Attachment C. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

D. Level 3 Support

Perform IFSpi/CD code analysis, programming, testing and project management related to bugs as escalated from Level 2 support and for on-going software maintenance on the underlying architecture of IFSpi/CD with the goal of remaining current with respect to the "code stack" that supports the functional capabilities of IFSpi and Cash Drawer. The code stack refers to, but is not limited to: security layer, web browser, web server, framework, software libraries and scripting language, web services and other interfaces. In addition to the activity above, on-going technical documentation updates related to the changes will be needed.

Level 3 support will also include the following:

1. Estimating of IFSpi Functional Enhancement Requests, based on the documented requirements as submitted by MnCCC and Level 2 support.
2. Technical Design of approved Functional Enhancement Requests, with review and sign-off by MnCCC prior to coding activities on projects over 20 hours.
3. Project Management, Coding and Technical testing of Functional Enhancements.

4. On-going design, development, technical testing and deployment as described in "IFSpi Infrastructure Modernization" Section II-E below.

Level 3 support will be performed by TriMin and chargeable to MnCCC. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

E. Installation Support

For counties/agencies not able or interested in performing their own IFSpi product updates or installation of new releases, or who do not have another provider (i.e. MSCC), TriMin will perform the installations as part of this optional support element. A minimum of one hour fee will be charged per installation, with more time charged as needed for more complex installations or support, per the fee table in *Attachment A*.

Installation support will be performed by TriMin and chargeable only to counties who choose this option.

F. IFSpi Analyst Services

In addition to Level 2 and Level 3 Support activities, the TriMin staff assigned the IFSpi Analyst workload will proactively engage in the following:

1. On-going updates to IFSpi end user documentation. TriMin to develop and manage a "plan" for on-going user documentation updates that will be prioritized and based on analysis of frequent support topics and the need to replace legacy (green screen) documentation over time.
2. Develop training materials and training videos for use by IFSpi community. Provide web and/or "live" training quarterly at events mutually agreed upon with MnCCC.
3. Serve as primary liaison to the Joint IFS Committee (JIC), JIC Subcommittees and work directly with MnCCC and individual MnCCC end users as appropriate, to fully define and document requirements for IFSpi functional enhancements prior to submission to Level 3 for estimates, or coding activities.
4. Provide communication from MnCCC to Level 3 technical staff regarding functional requirements for IFSpi and Cash Drawer and support end users needs and desires with respect to the software.

IFSpi Analyst role will be performed by TriMin and chargeable to MnCCC. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

G. IFSpi Infrastructure Modernization Projects

TriMin will develop and maintain an IFSpi Infrastructure Modernization Projects report document to review with MnCCC at each bi-monthly meeting of the IFSpi Advisory Committee (JIC), to include:

- Descriptions of specific ongoing modernization projects that have been performed and/or are planned to be performed – including the rationale for why it is/was needed and hours logged/planned to support activities.

- Modernization Projects (1500 hours per year) will be prioritized and approved by MnCCC and reported on at bi-monthly IFSpi Advisory Committee Meetings as part of above report.

The IFSpi infrastructure modernization projects fund to include 4,500 person hours during this three-year agreement, initially allocated at 1,500 hours for each calendar year, with bi-monthly report out on specific progress made against approved plans and hours logged. Should 1,500 hours not be sufficient for the demand/needs in this area, then additional hours may be authorized by MnCCC during a calendar year, including the allocation of hours from future years, and/or new hours chargeable at time and materials rates, per **Attachment A**.

Should TriMin fail to utilize 1,500 hours in support of IFSpi infrastructure modernization during a given calendar year, then any unused hours will be rolled into the next calendar year(s). During year 3 of this agreement, if the balance of hours required for IFSpi infrastructure projects, based on actual activity in year 1 and year 2, is projected to be greater than remaining hours required to support known modernization projects then hours may be shifted to IFSpi functional enhancement activity to "consume" available hours. At this contract's end (December 31, 2024) any unused hours will not be recoverable.

IFSpi modernization will be performed by TriMin only and associated costs are included in this Agreement.

H. Additional Requirements

1. TriMin must obtain written permission from MnCCC to add any plug-ins or third-party code incorporated into the IFSpi system. This includes, but is not limit to, any "Freeware" or "Shareware". Once approved, those plug-ins will be maintained and updated as part of this Agreement without any additional fees, unless a special support addendum is executed and attached to this Agreement. TriMin will continue to provide MnCCC a detailed list specifying all third-party code and plug-ins, used in the existing IFSpi application. The listing to be updated and provided to MnCCC annually, or more frequently if any significant changes made. MnCCC acknowledges and agrees that pre-existing plug-ins and third-party code incorporated into the IFSpi system are accepted, and shall remain subject to support hereunder.
2. TriMin shall provide current, full and detailed database and application design and programming documentation for all parts of the IFS application including 3rd party add-ons.
3. TriMin shall follow the MnCCC policy on submission of source code and documentation to MnCCC.
4. TriMin shall maintain and provide to MnCCC annually, or more frequently as requested by MnCCC, the following Version Control documents:
 - a. County/Agency Listing – identifying version level of IFSpi and Cash Drawer (if installed) for each county/agency.
5. TriMin shall deliver 2 new major releases (to include functional enhancements) per calendar year of IFSpi and Cash Drawer, with minor releases or patches (to support technical issues or critical bug fixes) also delivered as needed and available according to overall priorities and coordination with JIC. If Automated Testing is implemented in the future, then consideration for additional major releases per calendar year can be considered.
 - a. Enhancements approved by JIC will be assigned to a specific future release and reported to JIC in terms of specific release number to be included in, and expected availability date for said release.

- b. The latest release notes documentation to include functions added to IFSpi and Cash Drawer in the latest release.

I. Service Level Agreement, Priorities and Escalation – See Attachment B.

J. Virus, Malware, Unapproved and/or Unauthorized Code

1. The current business practice in today's world is the electronic distribution of application software, data, help files, etc. from TriMin. This can be achieved either via an electronic download of information through the internet, or through the receipt of electronic media (e.g. DVD, CD, tape, etc.). It is imperative that TriMin take responsibility for delivering their electronic files with no virus, malware or unapproved/unauthorized code to MnCCC. TriMin warrants and represents that any data, programs, hardware or firmware provided, or sourced, by TriMin to MnCCC shall be free, at the time of shipment, of any computer virus, malware, unapproved and/or unauthorized code.
2. "Virus, Malware, Unapproved and/or Unauthorized Code" shall be defined as any harmful or hidden programs or data incorporated therein with malicious or mischievous intent, including any code, program or device that would shut off or otherwise allow unrestricted access and use by MnCCC, its members and other licensees. This would also include, but not limited to, the entering of any illegal, virus, malware, unapproved and/or any unauthorized code containing or triggering any copyright, insane, mentally disturbing, vulgar, adult or porn type, virus, malware, trojans, bugs, tracking or reporting code or device, or politically motivating data into MnCCC and / or member systems or networks.

K. Compliance with Laws

The parties shall each abide by all Federal, State or local laws, statutes, ordinances, rules and regulations now in effect, or here after adopted, pertaining to this Agreement or the subject matter of this Agreement. This shall include obtaining all licenses, permits or other rights required for the provision of services contemplated by this Agreement. This Agreement shall be governed by and construed in accordance with the internal substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Agreement, to be commenced by TriMin or MnCCC, shall be venued in the applicable federal or state courts located in Ramsey County, Minnesota, and TriMin and MnCCC each hereby irrevocably consents to the jurisdiction and venue of such courts.

L. Ownership, Proprietary Considerations and Data Security

1. TriMin agrees to ensure confidentiality of all work performed pursuant to this Agreement, including source code development and all MnCCC/TriMin documentation pertaining to the system design to avoid pirating of this information and subsequent software license disputes. TriMin shall assign to MnCCC, and MnCCC shall solely own any data, databases, programs, or interfaces developed by TriMin as a result of this Agreement.
2. MnCCC and TriMin agree that all materials and information developed under this Agreement shall become the sole property of MnCCC.

3. TriMin agrees to protect the security of and to keep confidential all data received or produced under the provisions of this Agreement, and shall not disclose them without the prior written consent of MnCCC.
4. Procedures and software created by TriMin pursuant to this Agreement, or modifications made to existing software to meet the specifications herein, shall be proprietary to MnCCC. TriMin shall not disclose or otherwise make said software available to third-parties, or utilize in any other non-related applications without prior written consent of MnCCC.
5. TriMin shall not disclose to any party any information identifying, characterizing, or relating to any risk, threat, vulnerability, weakness or problem regarding data security in users' computer systems, or to any safeguard, countermeasure, contingency plan, policy or procedure for data security contemplated or implemented by MnCCC and/or MnCCC members, without express written authorization of the other party. The provisions of this Section, shall survive the expiration or termination of this Agreement.

III. Items Not Included

This Agreement does not include support for non-IFSpi issues. Below are some examples of items not included in this support agreement, which will be identified and disclosed by TriMin to MnCCC as non-included services, in order to provide an opportunity for MnCCC (and in certain cases, MnCCC's end user) to accept or decline such services in writing and prior to initial performance by TriMin in each case:

1. Any third-party software (fees or support), this does not include any 3rd party code or plug-ins used in the application.
2. Server migrations and server setup.
3. Operating System updates or troubleshooting (IBM i or Windows servers).
4. Applying application server and/or web server updates.
5. Networking issues internal to county or agency.
6. Local PC operating system support or troubleshooting.
7. Remote connection issues.
8. IFSpi functional enhancements greater than 20 hours, without additional approval and funding by MnCCC.
9. Other support for non-IFSpi / non-Cash Drawer applications or county systems.
10. Future third-party fees (if any) for what is currently "freeware" embedded within IFSpi (i.e. Crystal Reports viewer, xls converter, PDF viewer, etc.).

IV. Billings of Charges and Costs

- A. TriMin shall bill MnCCC the charges and costs for all support services, and at the rates set forth in Attachment A.

The minimum fee to be paid to TriMin for support services for IFSpi support over the duration of this Agreement shall be \$910,000 in 2022, \$952,600 in 2023, and \$995,500 in 2024, with support fees as defined in Attachment A. Any expenditure in addition to those specified above must be pre-

authorized in writing by MnCCC. Additional services will be provided at the hourly rates and specifications defined in Sections C and D below.

Calendar quarter shall mean three (3) consecutive calendar months and the quarter shall commence with, respectively, the months of January, April, July, and October, of each calendar year. TriMin shall invoice MnCCC, and MnCCC shall invoice and collect quarterly support fees from its users.

- B. Invoices pursuant to Section III-A, above, shall be billed in advance to MnCCC on a quarterly basis and shall be paid by MnCCC within sixty (60) days of the date of the invoice, other than any portion(s) disputed in good faith by MnCCC.
- C. The chargeable hourly rates by TriMin during the duration of this Agreement for project management, technical work and training personnel shall be those as defined in Attachment A.
- D. For any and all services pre-authorized by MnCCC, the breakdown of the actual hours worked shall be reported by TriMin to MnCCC, which reserves the right to inspect TriMin's time records to substantiate charges and costs.
- E. Direct Support (projects outside of this support Agreement) will also be available to users at the annual rates specified in Attachment A. Direct Support services will be billed to MnCCC, who will then bill the requesting county. Both requesting county and MnCCC to sign any related Statement of Work (SOW).
- F. For services pre-authorized and performed pursuant to this Agreement, TriMin is authorized to bill for time incurred in actual travel, and for all transportation and overnight expenses except automobile mileage as per the US General Services Administrative Schedule.
- G. Non-payment and remedies of TriMin: In the event that MnCCC does not pay TriMin within sixty (60) days of the date of the invoice (other than any portion disputed in good faith), TriMin shall have the option to terminate its obligation to render further services to MnCCC upon at least ninety (90) days' written notice thereof.

V. Representations, Warranties and Indemnifications of the Parties

- A. Each party represents and warrants that it has the right to enter into this agreement
- B. Except as expressly provided in this Agreement, neither party makes any warranty, either express or implied, with respect to the IFSpi computer software system or software supports services provided herein, their quality, merchantability, or fitness for a particular purpose. Except as expressly provided in this Agreement, there are no warranties, either express or implied, regarding the IFSpi computer software system or software support services provided hereunder, and any and all such warranties are hereby disclaimed and negated. No oral or written information or advice given by either party or its employees shall create a warranty or make any modification, extension or addition to this warranty.
- C. In no event whatsoever shall either party be liable to the other or to third-parties for any damages caused, in whole or in part, by the use of the IFSpi computer software system or the software

support services provided hereunder, or for any lost revenues, lost profits, lost saving or other direct or indirect, incidental, special, statutory or consequential damages incurred by any person, even if advised of the possibility of such damages or claims.

D. TriMin further represents, warrants and agrees as follows:

1. TriMin represents and warrants that any modifications, enhancements, or related products furnished pursuant to Section I above will be designed and developed in a skilled, ethical, professional and lawful manner, and are designed to and will meet the functional and performance specifications and standards to be agreed upon by the parties and will execute on the IBM iSeries, Current Microsoft Server and SQL, PC networks, and WebSphere Application server (or mutually agreed upon future modernizations).
2. TriMin further warrants that these services will not alter or diminish the underlying performance of the existing IFSpi software system.
3. TriMin represents and warrants that the modifications or enhancements and related products are, or shall be when completed and delivered hereunder, original work products, that are each hereby irrevocably assigned to and shall be owned by MnCCC, that neither the modifications, enhancements, and related products nor any of their elements nor the use thereof shall violate or infringe upon any patent, copyrights, trade secret or other third-party legal rights.
4. TriMin will provide true, correct and complete copies of the IFSpi source code to MnCCC and at no charge at least twice per calendar year, and at other times upon MnCCC's reasonable request. MnCCC will provide TriMin with written media, logistics, and delivery instructions.
5. TriMin agrees to perform background checks on any new hires that may provide services to MnCCC during the term of this Agreement, and to have all employees providing services hereunder as of or after January 1, 2022, bonded to work on a financial system by a bonding company authorized by the State of Minnesota. If MnCCC desires to increase the bonding amount beyond the amount TriMin has secured then any additional fees associated with the increase in bonding amount will be paid for by MnCCC over and above the fees listed in section IV above.

E. MnCCC further represents, warrants and agrees as follows:

1. MnCCC represents, warrants, and covenants that it will provide the cooperation and assistance of its personnel, as reasonably required, and as would be necessary for the completion of TriMin's services hereunder, to the extent that the services are being rendered for MnCCC and for the MnCCC activity or system involved.
2. MnCCC represents and warrants that it will make prompt and full disclosure to TriMin of any unpublished information it receives regarding the government requirements and regulations related to the government program which the system services, in order to assist TriMin with its ongoing contractual obligations to monitor Minnesota legislative and administrative activities, and to update IFSpi, in order to accommodate applicable changes in Minnesota laws.

VI. Other Conditions

A. Entire Agreement

Requirement of a Writing: It is understood and agreed that the entire agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the authorized representatives of the parties.

B. Non-Assignment

TriMin shall not assign any interest in the Agreement without the prior written consent of MnCCC thereto, provided, however, that claims for money due or to become due to TriMin from MnCCC under this Agreement may be assigned to a bank, trust company, or other financial institutions without such approval.

C. Conflicts of Interest

TriMin covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance under this Agreement. TriMin further covenants that in the performance of this Agreement, no persons having any such conflicting interest shall be employed.

D. Subcontracting

None of the work or services covered by this Agreement, and properly authorized by MnCCC, shall be subcontracted without prior written approval of MnCCC. TriMin shall provide MnCCC with written notification requesting the use of subcontract resource ahead of engaging the resource. MnCCC shall respond in writing, in a timely manner, with approval or denial of request.

Said written consent shall not be unreasonably withheld in the event that TriMin shall reasonably request the authority to delegate or subcontract or consult regarding services to be provided hereunder and shall do so in writing except in the event of emergency, and shall request such authority only as to qualified personnel or entities, all of which shall be without any release of the full responsibility and liability of TriMin hereunder to MnCCC.

Furthermore, such third-party subcontractor(s) shall produce an expressed agreement acknowledging receipt of a copy of this Agreement and such third-party's agreement to be bound by its provisions, as well as any nondisclosure agreements or other obligations in force between TriMin and MnCCC.

E. Expense Incurred

No payment shall be made under this Agreement for any expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulation.

F. Independent Contractor

For the purpose of this Agreement, TriMin is an independent contractor. Any and all employees, members, or associates or other persons, while engaged in the work or services required to be performed by TriMin under this Agreement, shall be considered employees of TriMin; and any and all claims that may or might arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or TriMin, shall in no way be the obligation, liability or responsibility of MnCCC.

G. Insurance. TriMin, for the benefit of itself and MnCCC, at all times during the term of this Agreement, shall maintain and keep in full force and effect the following:

1. A single limit, combined limit, or excess umbrella automobile liability insurance policy, if applicable, covering agency-owned, non-owned, and hired vehicles used regularly in the provision of services under this Agreement, in an amount of not less than one million five hundred thousand dollars (\$1,500,000) per accident for combined single limit.
2. A single limit or combined limit or excess umbrella general liability insurance policy of an amount of not less than one million dollars (\$1,000,000) for property damage arising from one (1) occurrence, one million dollars (\$1,000,000) for total bodily injury including death and/or damages arising from one (1) occurrence, and one million dollars (\$1,000,000) for total personal injury and/or damages arising from one (1) occurrence. Such policy shall also include contractual liability coverage.
3. Statutory Worker's Compensation Insurance.
4. Professional liability (errors and omissions) insurance in an amount of not less than two million dollars (\$2,000,000).
5. TriMin will provide MnCCC with certificates of insurance by the end of the first month of the Agreement. The certificate of insurance shall provide that the insurance carrier will notify MnCCC in writing at least thirty (30) days prior to any reduction, cancellation, or material alteration in TriMin's required minimum insurance coverage. MnCCC shall be named as an additional insured party in each policy.

H. Local Alterations

For the system supported under this Agreement, the version maintained by TriMin shall be designated the "Base System". The parties to this Agreement agree to accept the base system and modifications to the base system as approved by the MnCCC. TriMin shall not be liable for claims arising from any and all versions that include local alterations. The term "Local Alterations" shall include, but not be limited to, any software modification, and any modification to system operations contrary to those specified in the system documentation.

I. Data Practices

All data collected, created, received, maintained, disseminated or used for any purposes in the course of TriMin's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, and any other applicable state statutes and rules adopted to implement the Act as well as other applicable state and federal laws, including those on data privacy. TriMin agrees to abide by these statutes, rules and regulations currently in effect and as they may be amended. TriMin designates Director of Services, as its "responsible authority" pursuant to the Minnesota Government Data Practices Act for purposes of this Agreement, the individual responsible for the collection, reception, maintenance, dissemination, and use of any data on individuals and other government data including summary data. Any replacement of TriMin's responsible authority will be effective on MnCCC's receipt of written notice thereof given by TriMin.

J. Force Majeure

TriMin shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God, unusually severe weather, acts of public authorities, or delays or defaults caused by public carriers.

K. Severability

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or other phrase of this Agreement is, for any reason, held to be contrary to the law or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining provisions of this Agreement.

L. Governing Laws

The internal laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement, without regard for applicable conflicts of law principles.

M. Non-Discrimination

In carrying out the terms of this Agreement, TriMin shall not discriminate against any employee, applicant for employment, or other person, supplier, or contractor, because of race, color, religion, sex, marital status, national origin, disability, or public assistance.

N. Document Examination

All books, records, documents and accounting procedures and practices of TriMin relative to this Agreement are subject to examination by MnCCC, and either the legislative auditor or the state auditor as appropriate in accordance with the provisions of Minn. Stat. Section 16B.06, Subd. 4.

VII. Term and Termination

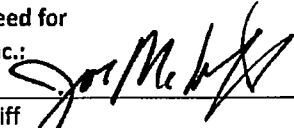
The term of this Agreement shall be January 1, 2022, to December 31, 2024, inclusive, unless earlier terminated prior to expiration as provided by herein.

This Agreement may be terminated prior to expiration by MnCCC or by TriMin for default, and by written notice of default given by the non-breaching party, and to be effective upon expiration of a designated cure period of not less than thirty (30) days', unless the party alleged to be in default has cured such default(s) within such thirty (30) day cure period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed intending to be bound thereby.

Accepted and Agreed for

TriMin Systems, Inc.:

Signed By: 

Name: Joe McNiff

Title: VP/ Director of Services

Date: 11/3/2021

Accepted and Agreed for

MnCCC:

Signed By: 

Name: _____

Title: MnCCC Chair

Date: 11/4/2021

Accepted and Agreed for

MnCCC:

Signed By: 

Name: Lisa C. Meredith

Title: Executive Director

Date: 11/4/2021

Accepted and Agreed for

MnCCC:

Signed By: 

Name: Michelle May

Title: JIC Chair

Date: 10/28/2021

ATTACHMENT A

IFSPI Support Agreement 2022 – 2024

Fee Summary – Annual

<u>Support Elements</u>	<u>Support Fees</u> <u>2022</u>	<u>Support Fees</u> <u>2023</u>	<u>Support Fees</u> <u>2024</u>
Level 1 Support	\$ 145,000.00	\$ 150,000.00	\$ 155,000.00
Level 2/3 Support	\$ 575,000.00	\$ 605,000.00	\$ 635,000.00
Infrastructure Modernization Projects	\$ 190,000.00	\$ 197,600.00	\$ 205,500.00
Annual Contract Total	\$ 910,000.00	\$ 952,600.00	\$ 995,500.00

IFS Analyst role fees are included in Level 2/3 Support in the Fee Summary above, as the IFS Analyst role is primarily responsible for Level 2 Support and Level 3 enhancement coordination with JIC, in addition to other duties for IFS Analyst role as listed earlier in this document.

IFSpi Release Update Fees	<u>2022</u>	<u>2023</u>	<u>2024</u>
Hourly Rates	\$175	\$180	\$180

ATTACHMENT B

Service Level Agreement (SLA) Obligations and Procedures – IFSpi Support

This Attachment defines the SLA requirements referenced in the master agreement.

Severity Levels, Prioritization, and Response Time Requirements

- Each Support request will be logged into TriMin's support tracking system (JIRA) and assigned a unique tracking number.
- New Support Requests will be given a label regarding Severity:
 - Severity 1: Critical Business Impact* - IFSpi system is not accessible
 - Severity 2: Significant Business Impact* – An IFSpi component is unavailable to users
 - Severity 3: Some Business Impact* - IFSpi system is fully available, but a significant issue is causing delays or workarounds
 - Severity 4: Minimal Business Impact* - IFSpi system is fully available, but minor issue requires assistance
- Highest priority will be given to Severity 1 issues, with Severity 2, 3, and 4 in descending priority sequence.
- End user will assign severity, TriMin can adjust severity label with MnCCC approval.
- Response Time Goals:
 - Severity 1** – Within 1 hour for initial response, with all available TriMin resources to support until IFSpi system is up and running again. TriMin resources will work 7 days a week, 24 hours a day until the issue is solved. TriMin will provide regular updates to the client personnel on the status and resolution of the issue. MnCCC and the effected client personnel shall be notified if the issue is not resolved in 4 hours. The notification shall include an expected time to resolution. This update shall occur every 4 hours until the issue is resolved.
 - Severity 2** – Within 2 hours for initial response, subject to Severity 1 priorities, with all available resources to support issue resolution until the issue is solved. Regular updates (at least at every 20 hour work interval) will be provided by TriMin to client designated staff. Escalation to designated MnCCC and client-personnel is required after 20 working hours if the issue has not been resolved. TriMin will work on these issues during normal business hours.
 - Severity 3** – Within 4 hours for initial response, subject to Severity 1 and 2 priorities. Regular updates (at least at every 40 hour work interval) will be provided by TriMin to client designated staff. Escalation to designated MnCCC and client-personnel is required after 60 working hours if the issue has not been resolved. TriMin will work on these issues during normal business hours.

Severity 4 – within 8 hours for initial response, subject to Severity 1, 2 and 3 priorities. TriMin will work on during normal business hours. These issues are expected to be resolved within a commercially reasonable time. No escalation of these types of issues is required unless the issue has not been resolved within 3 months. After 3 months escalation of the issue must be made to MnCCC, and the affected client designated staff.

Hours of Service

TriMin Support for IFSpi will be staffed and available from 8:00 A.M. to 4:30 P.M. central time, Monday through Friday, excluding TriMin holidays.

Boundaries of Service

The focus of TriMin's support is the IFSpi application and while many other factors can affect the availability and performance of IFSpi, TriMin will engage and assist in problem determination until an acceptable resolution is reached. Issues not covered by IFSpi support may include:

- Internal county/agency IT responsible systems
- Another vendor/application support not related to IFSpi
- IBM core operating systems, except as related to IBM standard updates that IFSpi must operate under/or with.
- Microsoft core operating systems, except as related to Microsoft standard updates that IFSpi must operate under/or with.
- Billable services from TriMin (for a project outside of IFSpi Support Agreement)

Examples of services not covered under the IFSpi Support Agreement:

- 3rd party software fees or support unless the 3rd party software is part of the IFSpi application.
- Server migrations and server setup.
- Operating System updates or troubleshooting (IBM or Windows servers), except as related to Microsoft or IBM standard updates that IFSpi must operate under / or with.
- Applying OS updates to application and/or web server updates.
- Networking issues internal to county or agency.
- PC issues or PC troubleshooting, except as related to Microsoft or IBM standard updates that IFSpi must operate under / or with.
- Remote connection issues.
- Issues controlled by State of MN.
- Issues caused or initiated by county/agency that impact IFSpi or Cash Drawer that require TriMin assistance to resolve (i.e. user error - approving budget prematurely and needing to manually "fix" data).
- Support for non-IFSpi / non-Cash Drawer applications or county systems.

- Future 3rd party fees (if any) for what is currently “freeware” embedded within IFSpi (i.e. Crystal Reports viewer, xls converter, PDF viewer, etc.) These must be identified ASAP and a written report supplied to MnCCC within 90 days of contract signing.

Customer Responsibilities

- IFSpi Users will support their own requests for support with timely communication during and after problem resolution.
- IFSpi users will provide a high speed remote access capability to TriMin, as needed, to help resolve support issues. TriMin agrees to follow the individual agencies / counties requirements for this connectivity.
- IFSpi users will work with their local IT staff to rule out local issue before contacting TriMin.
- IFSpi users are encouraged to consult the TriMin IFS Portal and/or IFS Golden for additional help information.
- Users need to supply as much detail of the issue to the TriMin help desk as possible. Examples of information needed is:
 - Knowing if they are running IE in compatibility mode, and what IE version they are on.
 - Knowing if the issue is isolated, or happening multiple time and to different IFSpi users.
 - If the problem can readily be recreated, knowing the specific steps that cause the issue.
 - Knowing if any changes have occurred in the local system/network environment (new levels of operating system, or hardware, or web server, etc.).
 - If any local diagnostics were run, being able to share them with TriMin.
 - Sharing screen shots of issue, or error code.

Reporting

- TriMin will provide MnCCC approved reports to MnCCC concerning the following aspects of IFSpi Support, These reports shall be supplied bi-monthly or on a schedule mutually agreed to by MnCCC, and TriMin
 - Volume of Support Issues (new vs. resolved).
 - Resolution Type for Support Issues.
 - Volume of Issues by reporting agencies.
 - Trends in support.
 - Severity 1, 2, 3, 4 issues reported/resolved.
 - “Bugs” fixed/pending.
 - Enhancements completed/pending.
 - Modernization Project activities status and hours usage.

ATTACHMENT C

Level of Support document to be maintained by JIC and list shared with TriMin upon commencement of this agreement and when any changes are made.

BOARD RATIFICATION STATEMENT

The Board of _____ has ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of IFS. The Agreement will be effective January 1, 2022 through December 31, 2024. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

Signed: _____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____

