

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
McLEOD COUNTY GOVERNMENT CENTER
MARTIN McLEOD BOARDROOM
520 CHANDLER AVENUE NORTH, GLENCOE, MN
FEBRUARY 01, 2022**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:01 CONSIDERATION OF AGENDA ITEMS*

3 9:02 CONSENT AGENDA*

- A. January 18, 2022 County Board Meeting Minutes.
- B. January 14, 2022 Auditor's Warrants.
- C. January 21, 2022 Auditor's Warrants.
- D. Approve renewal of Zix email encryption for one year with American Communications Inc. (Morris, Minnesota) for a cost of \$9,100.00 with funds from the Information Technology budget (01-065).
- E. Approve 1-Lot Sketch Plan 21-08 by Shannon and Melissa Forcier for the purpose of a building site on property currently owned by Randy Weibel. This 6.08-acre lot is located in the Northwest Quarter of the Southwest Quarter of Section 15 in Winsted Township. The Winsted Township Board recommended approval at their January 13, 2022 meeting. The Planning Advisory Commission unanimously recommended approval at their January 26, 2022 meeting.
- F. Approve 1-Lot Sketch Plan 21-09 by Thomas Ulrich for the purpose of a building site on property currently owned by Marietta Neumann. This 1.602-acre lot is located in the Northwest Quarter of the Northwest Quarter of Section 18 in Winsted Township. The Winsted Township Board recommended approval at their January 13, 2022 meeting. The Planning Advisory Commission unanimously recommended approval at their January 26, 2022 meeting.
- G. Approve Conditional Use Permit 21-27 by Randy and Dillan Peterson, Randy's Bobcat Services, on property owned by Henry Reiner for gravel mining in a new pit including screening, crushing and stockpiling of material for a five (5) year time period to be reclaimed to an 8:1 side slope as excavation occurs to restore to farmland practices, with conditions. This 5.30-acre lot is zoned "A" Agricultural and located in the Northeast Quarter of the Southeast Quarter of Section 17 in Hassan Valley Township. The Hassan Valley Township Board recommended approval at their December 14, 2021 Regular meeting. The McLeod County Planning Advisory Commission recommended approval at their January 26, 2022 meeting with the following conditions: (a) The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by March 30, 2022 in the amount of \$6,000.00; (b) Hours of operation are Monday – Friday from 7:00 a.m. – 7:00 p.m. Saturdays shall be permitted as needed from 7:00 a.m. to 1:00 p.m. with a 24-hour notice to McLeod County Environmental Services; (c) Applicant shall meet all state National Pollutant Discharge Elimination System (NPDES) requirements and apply for a Department of Natural Resources (DNR) de-watering permit, if needed; (d) Applicant shall restore pit area to an 8:1 back slope for farming practices; (e) Stockpiles shall not exceed 30.0 feet in height; (f) McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to

release bond or letter of credit back to applicant; (g) Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.

- H. Approve Conditional Use Permit 21-28 by Jonathon Zerwas to construct an accessory building to be greater than 2,400 square feet (60' X 120') for personal storage on a platted parcel with the following condition: (a) This structure shall be used for personal storage only. Any change in use may require an official control per ordinance. This 10.02-acre site is described as Lot-001 Block-001 Pavlish Estate and is located in Section 28 of Rich Valley Township in the "A" Agricultural District. The Rich Valley Township Board unanimously recommended approval at their January 11, 2022 meeting. The Planning Advisory Commission recommended approval at their January 26, 2022 meeting with the following condition: (a) This structure shall be used for personal storage only. Any change in use may require an official control per ordinance.

4 9:03 COVID-19

- A. Health and Human Services Update – Berit Spors, Director

5 9:13 SHERIFF'S OFFICE – Kevin Mathews, Emergency Management Director

- A. Consider adopting Resolution 22-CB-10 adopting the McLeod County Multi-Hazard Mitigation Plan that was approved by the Federal Emergency Management Agency (FEMA) on January 20, 2022. *

6 9:16 INFORMATION TECHNOLOGY – Matt Troska, Information Technology Manager

- A. Consider approval of statement of work with the Minnesota Security Consortium (MNSEC) (Minneapolis, Minnesota) for Virtual Chief Information Security Officer (vCISO) Services, including a Security and Risk Assessment for a cost not-to-exceed \$18,000.00 with funds from the Information Technology budget (01-065). *

The Security and Risk Assessment will take an in-depth look at the County's Cybersecurity posture and will identify areas needing improvement as well as areas of strength. The vCISO Services will help address items that come up during the Security and Risk Assessment as well as develop a plan for addressing items that require budgeting over time.

Developing a formal Cybersecurity program will help the County to continue to safeguard the information we have been entrusted with and meet the ever-growing Cybersecurity requirements for Elections, CJIS (criminal justice), FTI (federal tax information), HIPAA (Health Insurance Portability and Accountability Act), PCI (payment cards), PII (personally identifiable information), and more. Both the results of the Assessment and the plan will help with budgeting future IT and Cybersecurity expenses.

FRSecure (Minnetonka, Minnesota) quoted \$21,707.50 for a Security and Risk Assessment with a Roadmap/plan. FRSecure quoted options for vCISO Services at approximately \$57,000.00 for one year up to \$151,200.00 for three years.

7 9:20 PUBLIC WORKS – John Brunkhorst, Director

- A. Consider purchasing a John Deere 5115M utility tractor from Midwest Machine Co. (Glencoe, Minnesota) at a state contract price of \$97,925.00 with funds from the Highway Equipment Maintenance budget (03-340). *

- B. Consider trade or sale of a 2005 John Deere 5425 utility tractor with 4,200 hours with a minimum trade or sale price of \$32,000.00. *

The new M series tractor will have a front-mounted hitch and power take-off (PTO) that Public Works will be able to put its snowblower on, which will be safer and easier to operate. The tractor will be more versatile because it also is able to be used for mowing, shoulder floating and other maintenance activities. Public Works currently has all John Deere tractors, which streamlines parts and filters.

This tractor is in the 2022 equipment budget. If the tractor is not received before November 01, 2022, Public Works will need to purchase a 2023 model, which would likely come with a price increase from the 2022 model.

- C. Consider award of State Project 43-601-011 and State Aid Project 043-601-012, concrete overlays on County State Aid Highway (CSAH) 1 from the South County Line to 1,300 feet east of CSAH 22 to Croell, Inc. (New Hampton, Iowa) with a low bid of \$7,447,744.74 with funds from the Highway Construction budget (03-320). *

Other bids received included:

- Shafer Contracting Co., Inc. (Shafer, Minnesota): \$7,453,926.03
- Michels Road and Stone, Inc (Brownsville, WI): \$7,473,953.85
- PCiRoads, LLC (St. Michael, Minnesota): \$7,485,543.08
- Duininck, Inc. (Prinsburg, Minnesota): \$8,087,898.96

- D. Consider additional design engineering services from Erickson Engineering (Eden Prairie, Minnesota) for a cost of \$8,200.00 for changes outside the original scope of work on SAP 43-599-044, Bridge L9240 replacement in Acoma Township. *

The changes are as follows:

1. After Minnesota Department of Transportation (MnDOT) review, the bridge width was reduced to 28 feet; it was initially planned for 32 feet width.
2. An unanticipated sheet pile retaining wall was determined to be needed to avoid filling the river and undermining the wingwall.

The costs of these changes are covered by the State Town Bridge fund and not Acoma Township nor McLeod County.

- E. Consider approval for out-of-state travel for the County Engineer/Public Works Director to attend the National Association of County Engineers (NACE) Annual Meeting and Technical Conference April 25-27, 2022 in Buffalo, New York. Approximate costs including early bird registration, including hotel and travel in the approximate total of \$2,100.00; not to exceed \$2,500.00. *

8 COUNTY ADMINISTRATION

- Review of Commissioners calendars and meetings attended since January 18, 2022.
- A. Consider approval of letter of support to the Southwest Corridor Transportation Coalition in support of the US Highway 212 Safe and Efficient Travel Project on behalf of McLeod County. *

- B. Consider approval of out-of-state travel for the incoming McLeod County Economic Development Coordinator to attend the Site Selectors Guild Annual Conference in San Diego, California on March 02-04, 2022 with funds from the County Administration budget (01-031). *

McLeod County has applied for the Robert M. Ady Professional Development Scholarship, which if received would cover registration costs for the conference totaling \$2,000.00. Estimated cost to attend the conference including registration fee, lodging and transportation are approximately \$3,600.00.

- C. Notification of RMcM (Renville – McLeod – Meeker) Joint Drainage Authority Public Hearing on Redetermination of Benefits of Joint Ditch 1 RMcM. The Drainage Authority will hear public comment on the acceptance of the redetermination of benefits at the Commissioners’ Room of the Renville County Government Services Center, 105 South 5th Street, Olivia, Minnesota on Wednesday, February 09, 2022 at 1:00 p.m.
- D. Notification of Board Workshop following the Board Meeting on February 15, 2022 at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

OTHER

Open Forum

Press Relations

RECESS

The next County Board meeting will be held on February 15, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
McLEOD COUNTY GOVERNMENT CENTER
MARTIN McLEOD BOARDROOM
520 CHANDLER AVENUE NORTH, GLENCOE, MN
JANUARY 18, 2022**

1 CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Krueger at the McLeod County Government Center. Commissioners Schmalz, Nagel, Wright and Luthens were also present. County Attorney Michael Junge, County Administrator Sheila Murphy and Administrative Assistant Liz Danielson were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

RECOGNITION – Hannah Tjoflat, Employee Relations Director

McLeod County Planning Advisory Commission member, Paul Merkins, was recognized for his nine years of dedicated service to McLeod County. Merkins has completed three, three-year terms and has the term limit for serving on this commission for McLeod County.

2 CONSIDERATION OF AGENDA ITEMS

Nagel moved, Luthens seconded and motion carried unanimously to approve the agenda.

3 CONSENT AGENDA

- A. January 04, 2022 County Board Meeting Minutes.
- B. December 30, 2021 Auditor's Warrants.
- C. January 07, 2022 Auditor's Warrants.
- D. Approve final acceptance and payment of \$11,926.91 to Design Electric (Saint Cloud, Minnesota) for project SP 43-070-017, Trunk Highway (TH) 7 and County State Aid Highway (CSAH) 15 Intersection Lighting Project. This project has been completed satisfactorily and final acceptance and payment is recommended.

Nagel moved, Luthens seconded and motion carried unanimously to approve the consent agenda.

4 COVID-19

- A. Health and Human Services Update – Berit Spors, Director

Health and Human Services Director, Berit Spors, provided the Board with a COVID-19 situation update for McLeod County. Spors reported that as of January 16, 2022, McLeod County has had a total of 8,561 positive cases of COVID-19; this is an increase in 622 new cases since the last Board Meeting on January 04, 2022. Of the new cases

reported in the past two weeks, 45 were cases of re-infection, meaning the patient had had COVID-19 previously, 13 people needed to be hospitalized and one person was admitted to the ICU. There are currently 47 active COVID-19 cases requiring isolation. There has been a total of 97 COVID-19 related deaths since the start of the pandemic, which is four more deaths since the Board Meeting on January 04, 2022.

Spors pointed out that the numbers she is reporting only include the test results that are reported to the Minnesota Department of Health; many people are able to self-test with at-home kits and those test results are not reported to the Department of Health.

Spors also highlighted new Centers for Disease Control (CDC) guidelines on isolation and quarantining, including shortened quarantine recommendations.

McLeod County Local Public Health (LPH) has held 86 vaccination clinics to-date and have administered a total of 10,785 doses of COVID-19 vaccines.

B. County Administration Update – Sheila Murphy, County Administrator

County Administrator, Sheila Murphy, provided a COVID-19 update for the Board. Murphy shared that Final Guidance for the American Rescue Plan Act (ARPA) funds has been released by the US Department of Treasury. The County’s Coronavirus Relief Fund (CRF) Committee continues to meet to discuss allocation of the ARPA funds.

Murphy also shared that the Minnesota Occupational Safety and Health Administration (OSHA) temporary mandates for vaccination, testing and masking have changed in the past week and at this time, employers with over 100 employees will no longer be required to have employees show proof of vaccination or undergo regular COVID-19 testing and masking.

5 PUBLIC HEARING – Sheila Murphy, County Administrator

Nagel moved, Luthens seconded and motion carried unanimously to open the public hearing at 9:10 a.m.

- A. Consider an ordinance authorizing and regulating the conduct of open burning within McLeod County, Minnesota.

The ordinance was drafted based on Minnesota Statute 88.17 in consultation between the County Attorney and the Hutchinson Fire Chief and a representative from the Department of Natural Resources, in order to ensure compliance with the state statute.

Robert Anderson of Hassan Valley, representing himself, expressed concerns with relying on a phone number for permission for a burn. Anderson referenced an instance where he called the Sheriff’s dispatch line to obtain permission to conduct a burn and spoke with a machine but did not get a call back. Sheriff Tim Langenfeld clarified the Sheriff’s Office’s current “calling tree”, where callers are given approximately five options when they call the non-emergency dispatch line, including an option to speak with dispatch where a caller would be able to speak with a live person. If a caller does not choose one of the five options from the calling tree, they will be given an option to leave a message. This practice will likely continue until the Sheriff’s office and dispatch are fully staffed. Sheriff Langenfeld again clarified that all callers have the option to speak with a live person in dispatch at all times if they select that option from the calling tree.

Tony Hausladen of Winsted Township asked if the 1-888 telephone number for the Sheriff's Office will also redirect to the calling tree that Sheriff Langenfeld mentioned. Sheriff Langenfeld said he would confirm, but that is his understanding. Sheriff Langenfeld later in the meeting confirmed that the 1-888 number does direct to the calling tree and callers always will have the option to speak with a person in dispatch. Hausladen also asked why the County was considering this ordinance to be "County-Wide" versus "Rural-Only". Attorney Junge clarified that any unit can enact a more restrictive ordinance, but cannot enact a less-restrictive ordinance; this would apply to both townships and cities. Hausladen also inquired about section 6E of the ordinance, referencing the term "may be liable" versus "are liable". Attorney Junge clarified that this language, "are liable", comes from the State Statute. Hausladen also asked about situations where a person may be burning over multiple days and asked whether they would need to call in the fire each day. Chair Krueger responded that "smoldering fires" are addressed in the ordinance.

Mike Schumann, Hutchinson Fire Chief, confirmed that the ordinance is written to not be more restrictive than state statute and that definitions are all defined per the state statute. Schumann believes enacting this ordinance will allow for a simpler process for permits and will be more efficient. He believes that by making the process for open burning more simple, public safety will be improved due to more burns being reported to the Sheriff's Office. Schumann's opinion is that not much is changing with the ordinance other than residents will be able to call in to report a burn rather than being issued a written permit. Commissioner Luthens asked Schumann what happens when a resident calls in another resident's permitted burn. Schumann confirmed that this often happens if the location is visible; if the Fire Department doesn't have to extinguish the fire, there is no charge for the call.

Jeff Kosek of Sumter Township asked if this information will be shared with the State Troopers. Sheriff Langenfeld confirmed that if a State Trooper responds to a call about a fire, they can get in touch with county dispatch to verify if it is a permitted burn.

Don Albrecht of Penn Township inquired about running fires and whether or not a resident can burn immediately upon calling in a fire. Attorney Junge confirmed there is no "lag time" in the ordinance. Albrecht also asked for clarification on whether dispatchers will have the authority to say "yes" to a burn when a resident calls. County Administrator Murphy clarified that the dispatcher would acknowledge that they received the notice and whether or not there are restrictions in place for burning at that time. Chief Schumann also confirmed that the dispatcher would log the call and verify that there is no current burn ban in place.

Veryl Becker of Penn Township requested clarification about the mechanics of the ordinance and whether or not he will continue to issue burning permits. Attorney Junge said that the Townships would no longer be required to issue written permits after the ordinance is enacted. Becker also asked if the County could provide information for him to include in his township newsletter. Administrator Sheila Murphy confirmed that the County would help with information for his newsletter and with getting the information out to all residents.

Nagel moved, Wright seconded and motion carried unanimously to adopt an ordinance authorizing and regulating the conduct of open burning within McLeod County.

Wright moved, Luthens seconded and motion carried unanimously to close the public hearing at 9:51 a.m.

6 BEYOND THE YELLOW RIBBON – Dave Heidebrink, Chair

- A. Presentation of 2021 Annual Report by the McLeod County Beyond the Yellow Ribbon Steering Committee.

Dave Heidebrink, Chair of Beyond the Yellow Ribbon, and Brianna Lauer, McLeod County Assistant Veterans Service Officer, provided a summary of the 2021 annual report for Beyond the Yellow Ribbon. Because their organization did not make a 2020 annual report presentation due to the ongoing COVID-19 pandemic, their 2021 annual report also highlighted 2020 accomplishments. Accomplishments highlighted in their report included the Annual Welcome Home Recognition Event, Graduating Senior Recognition, Stakeholder Engagement and assisting a new McLeod County Veteran moving into their home. Current projects include working on increased stakeholder engagement and the 2022 Welcome Home Recognition Event at the McLeod County Fair.

7 ENVIRONMENTAL SERVICES – Marc Telecky, Director

- A. Consider approval of the renewal of an Agreement for Services with the Carver County Environmental Services Department to review, approve and/or inspect Type IV and Type V Advanced Subsurface Sewage Treatment Systems (SSTS) at a rate of \$60.00 per hour, not to exceed \$2,500.00 from January 01, 2022 through December 31, 2022.

Schmalz moved, Luthens seconded and motion carried unanimously to renew the Agreement for Services with the Carver County Environmental Services Department to review, approve and/or inspect Type IV and Type V Advanced Subsurface Sewage Treatment Systems (SSTS) at a rate of \$60.00 per hour, not to exceed \$2,500.00 from January 01, 2022 through December 31, 2022.

- B. Consider approval of proposal from AKO Electric, Inc. (Glencoe, Minnesota) to remove and replace lights at the Environmental Services building for a cost of \$12,935.00 with funds from the Environmental Services Building budget (01-114).

The proposal includes the following scope of work at the McLeod County Environmental Services facility:

- Big room over work area, north side: Removal of nine (9) existing lights and replace with nine (9) (17,300 lumen) UFO Lights - \$4,030.00
- Big room over work area: Removal of nine (9) existing lights and replace with nine (9) (17,300 lumen) UFO Lights - \$4,030.00
- Transfer Room: Remove twelve (12) existing lights and replace with twelve (12) (17,300 lumen) UFO Lights - \$4,875.00

Wright moved, Nagel seconded and motion carried unanimously to approve a proposal from AKO Electric Inc. (Glencoe, Minnesota) to remove and replace lights at the Environmental Services building for a cost of \$12,935.00 with funds from the Environmental Services Building budget (01-114).

- C. Consider approval of a revised 2-Lot Preliminary Plat No. 21-08 by David Broll on property owned by First Class Builders to be known as “DWB ADDITION”.

The McLeod County Planning Advisory Commission recommended approval on December 15, 2021, recommending a Sub-Dividers Agreement requiring a culvert be installed on the north access driveway prior to recording the plat and existing drainage shall not be affected nor changed.

Nagel moved, Luthens seconded and motion carried unanimously to approve a revised 2-Lot Preliminary Plat No. 21-08 by David Broll on property owned by First Class Builders to be known as “DWB ADDITION”.

8 COUNTY RECORDER – County Attorney Michael Junge, County Administrator Sheila Murphy, and County Recorder Lynn Ette Schrupp

- A. Consider options of elected versus appointed County Recorder.

County Recorder, Lynn Ette Schrupp, informed the Board that she has provided notice that she will not be filing for re-election this year after five terms in office as the County Recorder.

County Attorney, Michael Junge, provided the Board with a “Notice of Intent to Consider the Following Proposed Resolution” at the February 15, 2022 regular Board Meeting. Attorney Junge stated that because of Schrupp’s decision to not file for re-election, the Board is allowed to consider changing the Recorder’s position from elected to appointed according to Minnesota Statute 375A.1205 and 375A.10. If this is something the Board wishes to consider, they would need to publish the “Notice of Intent to Considering the Following Proposed Resolution” for two consecutive weeks in the official County newspaper (McLeod County Chronicle). The Board would then allow for public input at the February 15, 2022 Board Meeting before voting on the matter. Attorney Junge also outlined a scenario where the public may petition for a referendum on the matter.

Notice of Intent to Consider the Following Proposed Resolution:

The McLeod County Board of Commissioners does hereby create the Office of Appointed McLeod County Recorder and eliminate the Office of Elected McLeod County Recorder effective January 02, 2023, or such earlier date if the office becomes vacant.

The authority for this change is Minn. Stat. § 375A.1205 and 375A.10.

Schmalz moved, Wright seconded and motion carried unanimously to adopt the Notice of Intent to Consider the Following Proposed Resolution and to consider the resolution at 9:00 a.m. on February 15, 2022 at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

9 COUNTY ADMINISTRATION

Commissioners reviewed their calendars and meetings attended since January 04, 2022.

- A. Consider request from City of Glencoe to remove the County-operated 8-yard recycling receptacles located in the City of Glencoe, south of the McLeod County Courthouse.

On October 19, 2021, Krueger moved, Wright seconded and motion carried unanimously to table the request from City of Glencoe to remove the County-operated 8-yard recycling receptacles located in the City of Glencoe, south of the McLeod County Courthouse, until the January 18, 2022 Board Meeting to allow County staff along with the Material Recovery Facility (MRF) Committee and the Solid Waste Advisory Committee (SWAC) time to explore additional options.

County Administrator Sheila Murphy and Environmental Service Director Marc Telecky met with Minnesota Department of Transportation (MnDOT) regarding a potential recycling location on Armstrong Avenue North and 8th Street West in Glencoe. Murphy and Telecky are preparing a proposal for MnDOT to consider and requested additional time to work through the proposal process with MnDOT. Telecky suggested meeting again at the second meeting in April 2022.

Nagel moved and Schmalz seconded to table the request from the City of Glencoe to remove the County-operated 8-yard recycling receptacles locate din the City of Glencoe, south of the McLeod County Courthouse until the regular Board Meeting on April 19, 2022.

County Administrator Sheila Murphy suggested amending the motion to state “on or before April 19, 2022”.

Nagel amended the motion to table the request from the City of Glencoe to remove the County-operated 8-yard recycling receptacles located in the City of Glencoe, south of the McLeod County Courthouse until the regular Board Meeting on or before April 19, 2022. Wright agreed to the amended motion.

Nagel moved, Wright seconded and motion carried unanimously to table the request from the City of Glencoe to remove the County-operated 8-yard recycling receptacles located in the City of Glencoe, south of the McLeod County Courthouse until the regular Board Meeting on or before April 19, 2022.

B. Consider adopting Resolution 22-CB-07, Commissioner Committee Appointments.

**RESOLUTION 22-CB-07
COUNTY COMMISSIONER COMMITTEE APPOINTMENTS**

BE IT RESOLVED, the following staff committee appointments is hereby approved, effective January 01, 2022:

COMMITTEE	COMMISSIONER	TERM
Association of Minnesota Counties (AMC) Delegates	Nathan Schmalz Doug Krueger Paul Wright Daryl Luthens Joe Nagel	1 year, January 2023
AMC Environment & Natural Resource Policy Committee	Paul Wright	1 year, January 2023
AMC General Government Policy Committee	Nathan Schmalz	1 year, January 2023
AMC Health & Human Services Policy Committee	Daryl Luthens	1 year, January 2023
AMC Public Safety Policy Committee	Joe Nagel	1 year, January 2023
AMC Transportation Policy Committee	Doug Krueger	1 year, January 2023
Board of Appeal and Equalization	Nathan Schmalz Doug Krueger Paul Wright Daryl Luthens Joe Nagel	1 year, January 2023
Budget Committee	Joe Nagel Paul Wright	1 year, January 2023
Central Minnesota Jobs & Training Services	Nathan Schmalz	1 year, January 2023
Corrections Advisory Board	Joe Nagel	1 year, January 2023
Crow River One Watershed One Plan (1W1P) Policy Committee	Doug Krueger Paul Wright (Alternate)	1 year, January 2023

Department Head Meetings	Doug Krueger (Chair) Paul Wright (Vice Chair)	1 year, January 2023
Employee Enrichment and Development Committee	Daryl Luthens	1 year, January 2023
Economic Development Committee	Doug Krueger Paul Wright Joe Nagel (Alternate)	1 year, January 2023
Extension Committee	Paul Wright Daryl Luthens	1 year, January 2023
Fairgrounds Commission	Paul Wright Joe Nagel	1 year, January 2023
Feedlot Committee	Paul Wright	1 year, January 2023
GIS Committee	Doug Krueger Paul Wright	1 year, January 2023
Glencoe Economic Development Committee	Doug Krueger	1 year, January 2023
Health Insurance Steering Committee	Nathan Schmalz Joe Nagel	1 year, January 2023
Health and Human Services Committee	Nathan Schmalz Doug Krueger Paul Wright Daryl Luthens Joe Nagel	1 year, January 2023
Heart of Minnesota Animal Shelter	Paul Wright Joe Nagel (Alternate)	1 year, January 2023
Housing and Redevelopment Authority Board	Doug Krueger Daryl Luthens (Alternate)	1 year, January 2023
Hutchinson Area Joint Planning Board	Paul Wright	1 year, January 2023
Law Library Board	Joe Nagel	1 year, January 2023
Labor Negotiations Committee	Joe Nagel Nathan Schmalz	1 year, January 2023
Lower Minnesota River West One Watershed One Plan (1W1P) Policy Committee	Doug Krueger Paul Wright (Alternate)	1 year, January 2023
Material Recovery Facility Operations Committee	Doug Krueger Paul Wright	1 year, January 2023
McLeod Education and Drug Awareness (MEADA)	Paul Wright Joe Nagel (Alternate)	1 year, January 2023
McLeod, Sibley Joint Health Insurance Group	Nathan Schmalz Joe Nagel	1 year, January 2023
Meeker-McLeod-Sibley Community Health Services (CHS)	Nathan Schmalz Daryl Luthens Joe Nagel (Alternate)	1 year, January 2023
Mental Health Local Advisory Council	Nathan Schmalz Joe Nagel	1 year, January 2023

Mid-Minnesota Development Coalition	Doug Krueger	1 year, January 2023
Minnesota Rural Counties	Doug Krueger Nathan Schmalz (Alternate) Paul Wright (Alternate) Daryl Luthens (Alternate) Joe Nagel (Alternate)	1 year, January 2023
Mitigation Task Force Emergency Management	Joe Nagel	1 year, January 2023
North Fork Crow River One Watershed One Plan (1W1P) Policy Committee	Doug Krueger Paul Wright (Alternate)	1 year, January 2023
Noxious Weeds Appeal Board	Nathan Schmalz Doug Krueger Paul Wright Daryl Luthens Joe Nagel	1 year, January 2023
PACT For Families Joint Powers Board	Daryl Luthens Nathan Schmalz (Alternate)	1 year, January 2023
Personnel Committee	Doug Krueger Joe Nagel	1 year, January 2023
Personnel Policy Review Committee	Paul Wright Joe Nagel	1 year, January 2023
PioneerLand Library System Board	Nathan Schmalz Doug Krueger (Alternate)	1 year, January 2023
Planning Advisory Committee	Daryl Luthens	1 year, January 2023
PrimeWest Joint Powers Board	Daryl Luthens Nathan Schmalz (Alternate)	1 year, January 2023
Public Health Nursing Advisory Board	Nathan Schmalz Daryl Luthens (Alternate)	1 year, January 2023
Recorder Compliance Fund Committee	Nathan Schmalz Paul Wright	1 year, January 2023
Safety Committee	Daryl Luthens Joe Nagel (Alternate)	1 year, January 2023
Salvation Army Board/Emergency	Joe Nagel	1 year, January 2023
Security Government Center Committee	Doug Krueger Joe Nagel	1 year, January 2023
Security Justice Center Committee	Doug Krueger Joe Nagel	1 year, January 2023
Solid Waste Advisory Committee (SWAC)	Nathan Schmalz Doug Krueger Paul Wright Daryl Luthens Joe Nagel	1 year, January 2023
South Central Minnesota Emergency Communications Board	Paul Wright Doug Krueger (Alternate)	1 year, January 2023

South Fork Crow River One Watershed One Plan (1W1P) Policy Committee	Paul Wright Doug Krueger (Alternate)	1 year, January 2023
Southwest Minnesota 18 County Adult Mental Health Consortium Board	Daryl Luthens Joe Nagel (Alternate)	1 year, January 2023
Supporting Hands Nurse Family Partnership Board	Nathan Schmalz Joe Nagel (Alternate)	1 year, January 2023
Soil and Water Conservation District (SWCD) Board	Doug Krueger Nathan Schmalz (Alternate) Paul Wright (Alternate) Daryl Luthens (Alternate) Joe Nagel (Alternate)	1 year, January 2023
Tax Forfeiture Committee	Nathan Schmalz Doug Krueger	1 year, January 2023
Trailblazer Joint Power Board	Doug Krueger Daryl Luthens Joe Nagel (Alternate)	1 year, January 2023
United Community Action	Nathan Schmalz Doug Krueger (Alternate)	1 year, January 2023
Wellbeing Committee	Nathan Schmalz	1 year, January 2023

Nagel moved, Wright seconded and motion carried unanimously to adopt Resolution 22-CB-07.

- C. Consider adopting Resolution 22-CB-08, Staff Committee Appointments.

**RESOLUTION 22-CB-08
COUNTY STAFF COMMITTEE APPOINTMENTS**

BE IT RESOLVED, the following staff committee appointments is hereby approved, effective January 01, 2022:

COMMITTEE	STAFF	TERM
Association of Minnesota Counties (AMC) Delegates	Sheila Murphy John Brunkhorst Berit Spors Colleen Robeck (Alternate) Connie Kurtzweg (Alternate)	1 year, January 2023
AMC Environment & Natural Resource Policy Committee	Marc Telecky (Alternate)	1 year, January 2023
AMC General Government Policy Committee	Sheila Murphy (Alternate)	1 year, January 2023
AMC Health and Human Services Policy Committee	Berit Spors (Alternate)	1 year, January 2023
AMC Public Safety Policy Committee	Tim Langenfeld (Alternate)	1 year, January 2023
AMC Transportation Policy Committee	John Brunkhorst (Alternate)	1 year, January 2023

Employee Enrichment and Development Committee	Ryan Freitag Danielle Flores Loni Schroeder	3 year, January 2025
Economic Development Committee	Liz Danielson	Indefinite
Fairgrounds Commission	Jon Carrigan	Indefinite
Glencoe Economic Development Committee	Sheila Murphy Liz Danielson	1 year, January 2023
Mid-Minnesota Development Coalition	Berit Spors	1 year, January 2023
Mitigation Task Force Emergency Management	Marc Telecky	1 year, January 2023
Safety Committee	Matt Tews Jacob McLain Morgan Bohanon	3 year, January 2025
South Central Minnesota Regional Advisory Committee	Kevin Mathews	Indefinite
Southwest Minnesota 18 County Adult Mental Health Consortium Board	Berit Spors Leah Lundgren	1 year, January 2023
Tax Forfeiture Committee	Sheila Murphy	Indefinite

Wright moved, Nagel seconded and motion carried unanimously to adopt Resolution 22-CB-08.

- D. Consider adopting Resolution 22-CB-09, Citizen Committee Appointments.

**RESOLUTION 22-CB-09
CITIZEN COMMITTEE APPOINTMENTS**

BE IT RESOLVED, the following staff committee appointments is hereby approved, effective January 01, 2022:

COMMITTEE	CITIZEN	TERM
Extension Committee	Brad Quast Kris Haag Karl Nesse	3 year, January 2025
Extension Committee	McKenna Wright Julia Quast	2 year, January 2024
Feedlot Committee	Larry Philips Kenneth Bauer Kevin Lindeman	1 year, January 2023
Planning Advisory Committee	Kenneth Bauer	3 year, January 2025
Public Health Nurse Advisory Board	Sandy Haasl Sue Demars	3 year, January 2025

Wright moved, Krueger seconded and motion carried unanimously to adopt Resolution 22-CB-09.

- E. Consider approval of a letter of support to the Metropolitan Council Transportation Advisory Board for the inclusion and adoption of the Highway 212 Rural Freight Mobility and Safety Project in MnDOT's Minnesota Highway Freight Program, as presented in the Metropolitan Council's proposed Plan Amendment.

Schmalz moved, Krueger seconded and motion carried unanimously to approve of a letter of support to the Metropolitan Council Transportation Advisory Board for the inclusion and adoption of the Highway 212 Rural Freight Mobility and Safety Project in MnDOT's Minnesota Highway Freight Program, as presented in the Metropolitan Council's proposed Plan Amendment.

- E. Notification of Board Workshop following the Board Meeting on February 01, 2022 at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

OTHER

Open Forum
Press Relations

RECESS

The next County Board meeting will be held on February 01, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

Schmalz moved, Luthens seconded and motion carried unanimously to recess at 10:37 a.m. until the next County Board meeting on February 01, 2022 at 9:00 a.m. at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

ATTEST:

Doug Krueger, Board Chair

Sheila Murphy, County Administrator

***** **McLeod County IFS** *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
1	General Revenue Fund								
5	DEPT					Board of County Commissioners			
14	ASSOCIATION OF MINNESOTA COUNTIES	01-005-000-0000-6245			2,700.00	2022 MRC MN RURAL COUNTIES	60959	Dues & Registration Fees	N
14	ASSOCIATION OF MINNESOTA COUNTIES				2,700.00	1 Transactions			
658	MCLEOD PUBLISHING INC	01-005-000-0000-6241	AP	4	106.88	NOVEMBER 2 MINUTES		Printing & Publishing	N
		01-005-000-0000-6241	AP	4	97.50	NOVEMBER 16 MINUTES		Printing & Publishing	N
		01-005-000-0000-6241	AP	4	24.38	NOVEMBER 23 MINUTES		Printing & Publishing	N
658	MCLEOD PUBLISHING INC				228.76	3 Transactions			
5	DEPT Total:				2,928.76	Board of County Commissioners	2 Vendors	4 Transactions	
31	DEPT					County Administrator			
658	MCLEOD PUBLISHING INC	01-031-000-0000-6241	AP	4	138.18	PUBLIC HEALTH NURSE 12/01		Printing & Publishing	N
		01-031-000-0000-6241	AP	4	88.06	FACILITIES SUPERVISOR 12/12		Printing & Publishing	N
		01-031-000-0000-6241	AP	4	94.35	CHILD PROT/SPECIALIST/TECH 26		Printing & Publishing	N
		01-031-000-0000-6241	AP	4	53.70	CHILD PROT/SPECIALIST/TECH 27		Printing & Publishing	N
		01-031-000-0000-6241	AP	4	64.26	FACILITIES SUPERVISOR 12/08		Printing & Publishing	N
658	MCLEOD PUBLISHING INC				438.55	5 Transactions			
2869	OCCUPATIONAL HEALTH CENTER OF MINI	01-031-000-0000-6350	AP	4	193.00	PHYSICAL FOR HWY POSITION	103492553	Other Services & Charges	Y
		01-031-000-0000-6350	AP	4	193.00	PHYSICAL FOR HWY POSITION	103494968	Other Services & Charges	Y
2869	OCCUPATIONAL HEALTH CENTER OF MINI				386.00	2 Transactions			
31	DEPT Total:				824.55	County Administrator	2 Vendors	7 Transactions	
41	DEPT					County Auditor-Treasurer			
4622	D & T VENTURES	01-041-000-0000-6350	AP	4	661.50	SEPT WEB SITE SUPPORT	301259	Other Services & Charges	Y
		01-041-000-0000-6350			661.50	JAN WEB SITE SUPPORT	301524	Other Services & Charges	Y
4622	D & T VENTURES				1,323.00	2 Transactions			
41	DEPT Total:				1,323.00	County Auditor-Treasurer	1 Vendors	2 Transactions	
76	DEPT					Central Services - County Wide			

******* McLeod County IFS *******



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1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
83	AT&T MOBILITY 01-076-000-0000-6203	AP	4	1,184.42	WIRELESS SERVICES 11/26/2021 12/25/2021	287295497076	Communications	N
83	AT&T MOBILITY			1,184.42	1 Transactions			
576	FINKEN WATER CENTERS 01-076-000-0000-6350			185.00	WATER COOLER RENTAL 01/01/2022 01/31/2022	0401513	Other Services & Charges	N
576	FINKEN WATER CENTERS			185.00	1 Transactions			
1857	METRO SALES INC 01-076-000-0000-6321	AP	4	187.65	COPIER MAINT MPC3504-EXT	INV1925310	Maintenance Agreements	N
	01-076-000-0000-6321	AP	4	143.62	COPIER AMINT MPC3503-ENV SER	INV1954668	Maintenance Agreements	N
1857	METRO SALES INC			331.27	2 Transactions			
1990	SHRED-N-GO INC 01-076-000-0000-6350	AP	4	197.50	SHREDDING 12/28/2021 12/28/2021	129197	Other Services & Charges	N
1990	SHRED-N-GO INC			197.50	1 Transactions			
63420	SPEE DEE DELIVERY 01-076-000-0000-6205	AP	4	133.87	SPEEDEE CHARGES 11/30/2021 12/30/2021	499168	Postage & Postal Box Rental	N
63420	SPEE DEE DELIVERY			133.87	1 Transactions			
3752	STAR GROUP LLC 01-076-000-0000-6338			17.94	WINDSHEILD WASH	156600	Motor Pool Expenses	N
3752	STAR GROUP LLC			17.94	1 Transactions			
4274	SUBURBAN TIRE WHOLESALE INC 01-076-000-0000-6338	AP	4	433.36	P235/70R16 T WRL FORTITUDE	10184127	Motor Pool Expenses	N
4274	SUBURBAN TIRE WHOLESALE INC			433.36	1 Transactions			
9862	UNITED PARCEL SERVICE 01-076-000-0000-6205			32.68	DELIVERY CHARGES	0000F45295012	Postage & Postal Box Rental	N
9862	UNITED PARCEL SERVICE			32.68	1 Transactions			
76	DEPT Total:			2,516.04	Central Services - County Wide	8 Vendors	9 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
80	DEPT					Safety			
5260	MSDSOONLINE DBA VELOCITYEHS	01-080-000-0000-6350			3,399.00	MSDSOONLINE HQ ACCOUNT	247459	Other Services & Charges	N
						01/31/2022 01/30/2023			
5260	MSDSOONLINE DBA VELOCITYEHS				3,399.00	1 Transactions			
80	DEPT Total:				3,399.00	Safety	1 Vendors	1 Transactions	
91	DEPT					County Attorney			
147	BUREAU OF CRIMINAL APPREHENSION	01-091-000-0000-6359	AP	4	150.00	CJDN ACCESS FEE	00000685591	Miscellaneous Charges	N
						09/01/2021 12/31/2021			
147	BUREAU OF CRIMINAL APPREHENSION				150.00	1 Transactions			
60963	SEVEN COUNTY PROCESS SERVERS LLC	01-091-000-0000-6350	AP	4	195.00	SVC OF DOC	20211442	Other Services & Charges	Y
		01-091-000-0000-6350	AP	4	67.50	SVC OF DOC	20211443	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC				262.50	2 Transactions			
358	THOMPSON REUTERS WEST	01-091-000-0000-6203	AP	4	1,075.07	WESTLAW	845610805	Communications	Y
		01-091-000-0000-6450			464.68	BOOKS/PAMPHLETS/CDS	845696338	Subscriptions	N
358	THOMPSON REUTERS WEST				1,539.75	2 Transactions			
91	DEPT Total:				1,952.25	County Attorney	3 Vendors	5 Transactions	
103	DEPT					County Assessor			
6009	INNOVATIVE OFFICE SOLUTIONS LLC	01-103-000-0000-6402			41.64	REPORT COVERS	IN3607582	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				41.64	1 Transactions			
103	DEPT Total:				41.64	County Assessor	1 Vendors	1 Transactions	
111	DEPT					Courthouse Building			
3375	FOSTER MECHANICAL	01-111-000-0000-6303	AP	4	181.50	HAVA-C SYSTEM/EQUIP REPAIR	16678	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL				181.50	1 Transactions			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
5967	GLENCOE FLEET SUPPLY INC	01-111-000-0000-6425	AP	4	20.99	SCR FEED TUBE CUTTER	057628	Repair & Maintenance Supplies	Y
5967	GLENCOE FLEET SUPPLY INC				20.99	1 Transactions			
869	HILLYARD HUTCHINSON	01-111-000-0000-6415			427.42	CLEANER/BATH TISSUE/TOWEL ROLL	604587952	Cleaning Supplies	N
869	HILLYARD HUTCHINSON				427.42	1 Transactions			
3752	STAR GROUP LLC	01-111-000-0000-6425			15.99	FHP POWERATED BELT	156576	Repair & Maintenance Supplies	N
3752	STAR GROUP LLC				15.99	1 Transactions			
111	DEPT Total:				645.90	Courthouse Building	4 Vendors	4 Transactions	
113	DEPT					Government Center Building			
5967	GLENCOE FLEET SUPPLY INC	01-113-000-0000-6425	AP	4	19.12	ODER GEL/PLUNGER/CARPER DEO	057945	Repair & Maintenance Supplies	Y
5967	GLENCOE FLEET SUPPLY INC				19.12	1 Transactions			
113	DEPT Total:				19.12	Government Center Building	1 Vendors	1 Transactions	
114	DEPT					Environmental Services Building			
576	FINKEN WATER CENTERS	01-114-000-0000-6350			18.50	WATER COOLER RENTAL-ES	1000552	Other Services & Charges	N
						01/01/2022 01/31/2022			
576	FINKEN WATER CENTERS				18.50	1 Transactions			
32875	HUTCHINSON UTILITIES COMMISSION	01-114-000-0000-6253	AP	4	3,171.74	ELECTRIC ES	00410076	Electricity	N
						12/01/2021 01/01/2022			
		01-114-000-0000-6255	AP	4	4,960.42	GAS ES	00410076	Natural Gas	N
						12/01/2021 01/01/2022			
32875	HUTCHINSON UTILITIES COMMISSION				8,132.16	2 Transactions			
743	PLUNKETTS PEST CONTROL INC	01-114-000-0000-6303	AP	4	198.67	PEST CONTROL	7367719	Repair & Maintenance Services	N
743	PLUNKETTS PEST CONTROL INC				198.67	1 Transactions			

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
114	DEPT Total:				8,349.33	Environmental Services Building			3 Vendors		4 Transactions	
117	DEPT					Fairgrounds						
2777	ACE HARDWARE											
	01-117-000-0000-6425		AP	4	20.93	#5900 FAIRGROUNDS SUPPLIES		348420		Repair & Maintenance Supplies		N
	01-117-000-0000-6425		AP	4	8.11	#5900 FAIRGROUNDS SUPPLIES		348429		Repair & Maintenance Supplies		N
	01-117-000-0000-6425		AP	4	1.91	#5900 FAIRGROUNDS SUPPLIES		348467		Repair & Maintenance Supplies		N
	01-117-000-0000-6425		AP	4	170.95	#5900 FAIRGROUNDS SUPPLIES		348555		Repair & Maintenance Supplies		N
2777	ACE HARDWARE				201.90					4 Transactions		
5115	BROTHERS FIRE & SECURITY											
	01-117-000-0000-6303		AP	4	2,255.00	SERVICE- FIRE SPRINKLER LEAK 4		W16114		Repair & Maintenance Services		N
	01-117-000-0000-6425		AP	4	1,428.15	PARTS- FIRE SPRINKLER LEAK 4H		W16114		Repair & Maintenance Supplies		N
5115	BROTHERS FIRE & SECURITY				3,683.15					2 Transactions		
651	COMMISSIONER OF REVENUE											
	01-117-000-0000-6303		DTG	6	32.00	DECEMBER USE TAX				Repair & Maintenance Services		N
	01-117-000-0000-6415		DTG	6	44.00	DECEMBER USE TAX				Cleaning Supplies		N
	01-117-000-0000-6425		DTG	6	42.00	DECEMBER USE TAX				Repair & Maintenance Supplies		N
651	COMMISSIONER OF REVENUE				118.00					3 Transactions		
3652	ELITE LOCK & KEY											
	01-117-000-0000-6303		AP	4	150.00	HORTICULTURE BATHROOM LOCKSET		210222		Repair & Maintenance Services		N
3652	ELITE LOCK & KEY				150.00					1 Transactions		
2825	MENARDS HUTCHINSON											
	01-117-000-0000-6425		AP	4	19.95	INV# 25794 - FAIRGROUNDS SUPPL		ACCT#31550277		Repair & Maintenance Supplies		N
	01-117-000-0000-6425		AP	4	12.28	INV# 24377 - FAIRGROUNDS SUPPL		ACCT#31550277		Repair & Maintenance Supplies		N
2825	MENARDS HUTCHINSON				32.23					2 Transactions		
5771	NUVERA											
	01-117-000-0000-6203				288.80	MAIN ALARM LINES: AG BLDG & BA		ACCT#163533		Communications		N
						01/01/2022	01/31/2022					
5771	NUVERA				288.80					1 Transactions		
7118	RUNNINGS SUPPLY INC											
	01-117-000-0000-6415		AP	4	25.81	#950888 - FAIRGROUNDS SUPPLIES		5445244		Cleaning Supplies		N
7118	RUNNINGS SUPPLY INC				25.81					1 Transactions		

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
117	DEPT Total:				4,499.89	Fairgrounds		7 Vendors			14 Transactions	
121	DEPT					Veteran Services						
134	CITY OF HUTCHINSON											
	01-121-000-0000-6455		DTG	6	0.01	OVERCHARGE	03/01/2021 03/31/2021	0000044578		Motor Fuels & Lubrication		N
	01-121-000-0000-6455		DTG	6	21.00	FLEX 1	12/01/2021 12/31/2021	0000045171		Motor Fuels & Lubrication		N
	01-121-000-0000-6455		DTG	6	302.24	FLEX 2	12/01/2021 12/31/2021	0000045171		Motor Fuels & Lubrication		N
	01-121-000-0000-6455		DTG	6	199.77	FLEX 4	12/01/2021 12/31/2021	0000045171		Motor Fuels & Lubrication		N
	134 CITY OF HUTCHINSON				523.02		4 Transactions					
138	PRO AUTO & TRANSMISSION INC											
	01-121-000-0000-6327				46.63	MAINTENANCE 2019 FORD FLEX		100544		General Auto Maintenance		N
	138 PRO AUTO & TRANSMISSION INC				46.63		1 Transactions					
121	DEPT Total:				569.65	Veteran Services		2 Vendors			5 Transactions	
143	DEPT					License Bureau						
205	MARCO TECHNOLOGIES LLC											
	01-143-000-0000-6321				38.00	JAN 2022 PRINTER CONTRACT		INV9492485		Maintenance Agreements		N
	01-143-000-0000-6321				5.00	SUPPLY FREIGHT		INV9492485		Maintenance Agreements		N
	205 MARCO TECHNOLOGIES LLC				43.00		2 Transactions					
143	DEPT Total:				43.00	License Bureau		1 Vendors			2 Transactions	
201	DEPT					County Sheriff's Office						
1517	ALEXANDRIA TECHNICAL & COMMUNITY C											
	01-201-206-0000-6360		AP	4	375.00	TRAIN THE TRAINER COURSE #1217		877879		Training - Patrol		N
	01-201-206-0000-6360		AP	4	375.00	TRAIN THE TRAINER COURSE #1216		877879		Training - Patrol		N
	01-201-206-0000-6360		AP	4	375.00	TRAIN THE TRAINER COURSE #1220		877879		Training - Patrol		N
	1517 ALEXANDRIA TECHNICAL & COMMUNITY C				1,125.00		3 Transactions					
604	B & B TIRE AND AUTO REPAIR LLC											
	01-201-000-0000-6324		AP	4	878.52	REPLACE RADIATOR #156		22865		Towing		N
	01-201-000-0000-6324		AP	4	86.69	OC/ROTATE TIRES #173		23076		Towing		N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
604	B & B TIRE AND AUTO REPAIR LLC	01-201-000-0000-6324	AP	4	51.06	OC #179		23077		Towing		N
					1,016.27		3 Transactions					
2544	BIG DONS CARTHEDRAL	01-201-000-0000-6327	AP	4	67.18	#175 OC		42884		General Auto Maintenance		N
2544	BIG DONS CARTHEDRAL				67.18		1 Transactions					
147	BUREAU OF CRIMINAL APPREHENSION	01-201-000-0000-6203	AP	4	780.00	CJDN CONNECT		00000685391		Communications		N
						09/01/2021	12/31/2021					
147	BUREAU OF CRIMINAL APPREHENSION				780.00		1 Transactions					
6967	BUSINESS WATCH INTERNATIONAL INC	01-201-000-0000-6450			1,000.00	RAPID ACCESS-1 YR		36845		Subscriptions		N
6967	BUSINESS WATCH INTERNATIONAL INC				1,000.00		1 Transactions					
6057	CARS ON PATROL SHOP LLC	01-201-000-0000-6327	AP	4	25.00	MOUNT/BALANCE TIRE #171		21618		General Auto Maintenance		N
		01-201-000-0000-6324	AP	4	675.00	TOW ICR 21-11292		21622		Towing		N
		01-201-000-0000-6327	AP	4	52.99	OC #176		21623		General Auto Maintenance		N
		01-201-000-0000-6327	AP	4	249.95	REPLACED BATTERY #180		21633		General Auto Maintenance		N
		01-201-000-0000-6610	AP	4	3,209.19	SET UP SQAUD #187		21634		Capital - Over \$5,000 (Fixed Assets)		N
		01-201-000-0000-6327	AP	4	52.99	OC #172		21675		General Auto Maintenance		N
6057	CARS ON PATROL SHOP LLC				4,265.12		6 Transactions					
7495	CENTRAL SQUARE	01-201-000-0000-6321			42,768.00	2022 YEARLY MAINT (60%)		334233		Maintenance Agreements		N
		01-201-000-0000-6321			509.95	MOBILE CLIENT/FIELD & MAPPING		336356		Maintenance Agreements		N
7495	CENTRAL SQUARE				43,277.95		2 Transactions					
91	FRANKLIN PRINTING INC	01-201-000-0000-6403			49.30	PLAQUE FOR REHMANN		74802		Printed Paper Supplies		N
91	FRANKLIN PRINTING INC				49.30		1 Transactions					
5390	HARLANS AUTO REPAIR	01-201-000-0000-6327	AP	4	45.00	INSTALL SPARE TIRE #171		3230		General Auto Maintenance		Y
5390	HARLANS AUTO REPAIR				45.00		1 Transactions					
1050	IMA GROUP MANAGEMENT CO											

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
1050	IMA GROUP MANAGEMENT CO	01-201-000-0000-6265	AP	4	3,450.00	FIT FOR DUTY PSYCH-JF	3846755	Professional Services	Y
					3,450.00	1 Transactions			
5765	INTOXIMETERS INC	01-201-000-0000-6303	AP	4	143.65	PBT REPAIR	696475	Repair & Maintenance Services	Y
5765	INTOXIMETERS INC				143.65	1 Transactions			
1129	KDUZ	01-201-000-0000-6241	AP	4	135.00	HOLIDAY GREETING	55430-3	Printing & Publishing	Y
		01-201-000-0000-6241	AP	4	45.00	HOLIDAY GREETING	55430-4	Printing & Publishing	Y
		01-201-000-0000-6241	AP	4	99.00	HOLIDAY GREETING	55546-2	Printing & Publishing	Y
		01-201-000-0000-6241	AP	4	135.00	36 HOURS OF CHRISTMAS	55872-1	Printing & Publishing	Y
1129	KDUZ				414.00	4 Transactions			
162	LUCKY BRAKE AUTO SHOP	01-201-000-0000-6327	AP	4	83.83	OC #174	36975	General Auto Maintenance	Y
		01-201-000-0000-6327	AP	4	114.50	MOUNT & BALANCE TIRES #174	36985	General Auto Maintenance	Y
162	LUCKY BRAKE AUTO SHOP				198.33	2 Transactions			
6251	LYNN PEAVEY COMPANY	01-201-204-0000-6402	AP	4	627.45	SPARTAN NAVIGATION BULLET KIT	386153	Investigations Office Supplies	Y
6251	LYNN PEAVEY COMPANY				627.45	1 Transactions			
3522	MINNESOTA COUNTY ATTORNEYS ASSN	01-201-000-0000-6403	AP	4	55.00	NEW FORFEITURE FORMS	200008596	Printed Paper Supplies	Y
3522	MINNESOTA COUNTY ATTORNEYS ASSN				55.00	1 Transactions			
5771	NUVERA	01-201-000-0000-6203			143.68	111-2290 SPEC ACC VOICE	ACCT#148409	Communications	N
						01/01/2022 01/31/2022			
5771	NUVERA				143.68	1 Transactions			
2869	OCCUPATIONAL HEALTH CENTER OF MINI	01-201-000-0000-6265	AP	4	397.50	PRE-EMPLOYMENT PHYSICAL-LP	103492069	Professional Services	Y
2869	OCCUPATIONAL HEALTH CENTER OF MINI				397.50	1 Transactions			
1457	PRO AUTO & TRANSMISSION REPAIR INC	01-201-000-0000-6327	AP	4	625.47	OC/ROTATE TIRE/FRONT BRAKE#167	3083593	General Auto Maintenance	Y
		01-201-000-0000-6327	AP	4	19.52	WIPER BLADES #177	3083620	General Auto Maintenance	Y

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
1457	PRO AUTO & TRANSMISSION REPAIR INC				644.99				2 Transactions			
6933	STROHMAN ENTERPRISE INC	01-201-000-0000-6612	AP	4	319.70	MICRO SPACERS		21-9214		Capital - \$100 - \$5,000 (Inventory)		N
6933	STROHMAN ENTERPRISE INC				319.70				1 Transactions			
5964	TELVENT DTN, LLC	01-201-000-0000-6203			1,434.00	2022 WEATHER SYSTEM RENEWAL		6055557		Communications		N
5964	TELVENT DTN, LLC				1,434.00				1 Transactions			
6359	US AUTOFORCE	01-201-000-0000-6327	AP	4	584.04	245/55R18 V EAG ENFCR TIRE(4)		2303601		General Auto Maintenance		N
6359	US AUTOFORCE				584.04				1 Transactions			
201	DEPT Total:				60,038.16	County Sheriff's Office			21 Vendors		36 Transactions	
251	DEPT					County Jail						
5983	ADVANCED CORRECTIONAL HEALTHCARI	01-251-000-0000-6268			2,444.89	ON SITE MEDICAL SERVICES	02/01/2022 02/28/2022	113796		Medical Aid to Prisoners		Y
		01-251-000-0000-6268			2,747.06	ON SITE MENTAL HEALTH SERVICES	02/01/2022 02/28/2022	113796		Medical Aid to Prisoners		Y
		01-251-000-0000-6268	AP	4	145.00	POOL/CAP RECONCILITATION COSTS	11/01/2021 11/30/2021	113797		Medical Aid to Prisoners		Y
		01-251-000-0000-6268	AP	4	21.80	POOL/CAP RECONCILITATION COSTS	12/01/2021 12/31/2021	113797		Medical Aid to Prisoners		Y
5983	ADVANCED CORRECTIONAL HEALTHCARI				5,358.75				4 Transactions			
7495	CENTRAL SQUARE	01-251-000-0000-6321			14,256.00	2022 YEARLY MAINT (20%)		334233		Maintenance Agreements		N
7495	CENTRAL SQUARE				14,256.00				1 Transactions			
8203	CIVIC RESEARCH INSTITUTE INC	01-251-000-0000-6450			179.95	CORRECTIONAL MENTAL HEALTH		3094044-R1		Subscriptions		N
8203	CIVIC RESEARCH INSTITUTE INC				179.95				1 Transactions			
2412	GLENCOE REGIONAL HEALTH SERVICES	01-251-000-0000-6268	AP	4	124.18	GRHA VISIT (JDK)		48000315		Medical Aid to Prisoners		Y
		01-251-000-0000-6268	AP	4	26.92	GRHA VISIT (KBS)		48000315		Medical Aid to Prisoners		Y

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2412	GLENCOE REGIONAL HEALTH SERVICES				151.10							
								2 Transactions				
2180	PLUMBING AND HEATING BY CRAIG											
	01-251-000-0000-6303				89.00	SERVICE FEE		37623677		Repair & Maintenance Services		N
	01-251-000-0000-6303				234.00	TOILET AUGER		37623677		Repair & Maintenance Services		N
2180	PLUMBING AND HEATING BY CRAIG				323.00							
								2 Transactions				
9510	WEST CENTRAL JAIL ADMINISTRATORS A											
	01-251-000-0000-6360				900.00	ANNUAL CO TRAINING		1062022		Training		N
9510	WEST CENTRAL JAIL ADMINISTRATORS A				900.00							
								1 Transactions				
3627	WRIGHT COUNTY SHERIFF											
	01-251-000-0000-6224		AP	4	1,650.00	NIV 2021 BAORDING FEES-AS		21176		Prisoner Boarding		Y
	01-251-000-0000-6268		AP	4	61.06	NOV 2021 MED PRESCRIPTIONS-AS		21180		Medical Aid to Prisoners		Y
3627	WRIGHT COUNTY SHERIFF				1,711.06							
								2 Transactions				
251	DEPT Total:				22,879.86	County Jail				7 Vendors		13 Transactions
255	DEPT					County Court Services						
	8564 OFFICE DEPOT INC											
	01-255-000-0000-6402		AP	4	60.98	OFFICE SUPPLIES		215697346001		Office Supplies		Y
8564	OFFICE DEPOT INC				60.98							
								1 Transactions				
255	DEPT Total:				60.98	County Court Services				1 Vendors		1 Transactions
281	DEPT					Emergency Management						
	1845 AMEM											
	01-281-000-0000-6245				200.00	ANNUAL MEMBERSHIP DUES #1126		2022118-259		Dues & Registration Fees		N
	01-281-000-0000-6245				200.00	ANNUAL MEMBERSHIP DUES #1212		202212-534		Dues & Registration Fees		N
1845	AMEM				400.00							
								2 Transactions				
1351	ONSOLVE LLC											
	01-281-000-0000-6321				11,724.75	2022 CODERED EXT/WARNING		15203144		Maintenance Agreements		N
1351	ONSOLVE LLC				11,724.75							
								1 Transactions				
7548	REGION V EMERGENCY MANAGEMENT A:											
	01-281-000-0000-6245				15.00	2022 MN REGION V DUES				Dues & Registration Fees		N

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						Service Dates	Paid On Bhf #	On Behalf of Name	
7548	REGION V EMERGENCY MANAGEMENT A				15.00		1 Transactions		
5964	TELVENT DTN, LLC	01-281-000-0000-6350			1,434.00	2022 WEATHER SYSTEM RENEWAL	6055557	Other Services & Charges	N
5964	TELVENT DTN, LLC				1,434.00		1 Transactions		
281	DEPT Total:				13,573.75	Emergency Management	4 Vendors	5 Transactions	
485	DEPT					County Public Health Nursing			
4410	GEHLEN/JEANNINE								
	01-485-490-0000-6047		AP	4	212.96	CHORE SERVICES ID #821329.01 12/02/2021 12/30/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	38.72	CHORE SERVICES ID #815481.01 12/02/2021 12/29/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	58.08	CHORE SERVICES ID #815481.01 12/05/2021 12/21/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	77.44	CHORE SERVICES ID #829654.01 12/08/2021 12/22/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	183.92	CHORE SERVICES ID #829877.01 12/06/2021 12/30/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	83.00	CHORE SERVICES ID #829877.01 12/06/2021 12/30/2021		Chore Services	Y
	01-485-490-0000-6047		AP	4	135.52	CHORE SERVICES ID #812329.01 12/02/2021 12/30/2021		Chore Services	Y
4410	GEHLEN/JEANNINE				789.64		7 Transactions		
1972	HONEY DO LAWN SERVICE								
	01-485-490-0000-6047		AP	4	448.20	CHORE SERVICES ID #827573.01 12/07/2021 12/31/2021		Chore Services	Y
1972	HONEY DO LAWN SERVICE				448.20		1 Transactions		
38530	LANGUAGE LINE SERVICES								
	01-485-000-0000-6265		AP	4	26.60	PHONE INTERPRETATION	10423692	Professional Services	N
38530	LANGUAGE LINE SERVICES				26.60		1 Transactions		
1210	MCKESSON MEDICAL SURGICAL								
	01-485-000-0000-6409		AP	4	39.00	NEEDLES FOR COVID CLINICS	18912203	Grant Funded Supplies	N
	01-485-000-0000-6409				39.00	NEEDLES FOR COVID CLINICS	189332454	Grant Funded Supplies	N

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1210	MCKESSON MEDICAL SURGICAL				78.00			2				
5217	PATINO/CARMEN											
	01-485-000-0000-6269		AP	4	968.20	27.75 HRS DEC 2021 @ \$34.89				Contracts		Y
5217	PATINO/CARMEN				968.20			1				
6625	POEPPING/DIANN											
	01-485-490-0000-6047		AP	4	387.20	CHORE SERVICES ID #812652.01	12/02/2021 12/30/2021			Chore Services		N
	01-485-490-0000-6047		AP	4	113.68	CHORE SERVICES ID #812652.01	12/02/2021 12/23/2021			Chore Services		N
	01-485-490-0000-6047		AP	4	290.40	CHORE SERVICES ID #824225.01	12/06/2021 12/20/2021			Chore Services		N
	01-485-490-0000-6047		AP	4	174.24	CHORE SERVICES ID #824225.01	12/22/2021 12/29/2021			Chore Services		N
	01-485-490-0000-6047		AP	4	4.84	CHORE SERVICES ID #827229.01	12/20/2021 12/20/2021			Chore Services		N
6625	POEPPING/DIANN				970.36			5				
4330	POEPPING/RON											
	01-485-490-0000-6047		AP	4	41.50	CHORE SERVICES ID #817101.01	12/04/2021 12/31/2021			Chore Services		N
4330	POEPPING/RON				41.50			1				
3147	SHNFP											
	01-485-000-0000-6850				11,782.80	1ST QTR 2022 CONTRIBUTION		42955		Payments to Other Agencies		N
3147	SHNFP				11,782.80			1				
295	STATE OF MN TREASURER											
	01-485-000-0000-6359		DTG	6	3,320.39	2021 Q4 MNCARE TAX				Miscellaneous Charges		N
295	STATE OF MN TREASURER				3,320.39			1				
485	DEPT Total:				18,425.69	County Public Health Nursing		9	Vendors		20	Transactions
501	DEPT					Culture & Recreation						
910	MCLEOD COUNTY HISTORICAL SOCIETY											
	01-501-000-0000-6879				69,100.00	2022 ALLOTMENT				Allocation - Historical Society		N
910	MCLEOD COUNTY HISTORICAL SOCIETY				69,100.00			1				

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
501	DEPT Total:				69,100.00	Culture & Recreation	1 Vendors	1 Transactions	
520	DEPT					County Parks			
2777	ACE HARDWARE								
	01-520-000-0000-6303		AP	4	27.00	#5900 PARKS - LABOR	348414	Repair & Maintenance Services	N
	01-520-000-0000-6303		AP	4	30.00	#5900 PARKS - LABOR	348902	Repair & Maintenance Services	N
2777	ACE HARDWARE				57.00			2 Transactions	
651	COMMISSIONER OF REVENUE								
	01-520-000-0000-6425		DTG	6	13.00	DECEMBER USE TAX		Repair & Maintenance Supplies	N
651	COMMISSIONER OF REVENUE				13.00			1 Transactions	
136	HUTCHINSON CO-OP								
	01-520-000-0000-6425		AP	4	142.43	#1676623 - TIRES	1676623	Repair & Maintenance Supplies	N
	01-520-000-0000-6455		AP	4	40.03	#1678993 - FUEL	1678993	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		AP	4	3.50	#1680043 - FUEL	1680043	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		AP	4	6.75	#1686847 - FUEL	1686847	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		AP	4	15.01	#1696961 - FUEL	1696961	Motor Fuels & Lubrication	N
	01-520-000-0000-6455		AP	4	460.52	#26298 - LP	26298	Motor Fuels & Lubrication	N
136	HUTCHINSON CO-OP				668.24			6 Transactions	
5555	L & P SUPPLY COMPANY INC								
	01-520-000-0000-6610		AP	4	14,830.00	2021 FERRIS 72" ISX3300 MOWER-	1170149	Capital - Over \$5,000 (Fixed Assets)	N
	01-520-000-0000-6610		AP	4	7,500.00	TRADE/ 2015 FERRIS MOWER- UNIT	1170149	Capital - Over \$5,000 (Fixed Assets)	N
	01-520-000-0000-6425		AP	4	57.31	PARKS SUPPLIES	282979	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	385.19	PARKS SUPPLIES	283599	Repair & Maintenance Supplies	N
5555	L & P SUPPLY COMPANY INC				7,772.50			4 Transactions	
2825	MENARDS HUTCHINSON								
	01-520-000-0000-6425		AP	4	47.97	INV# 24587 - PARKS PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	37.95	INV# 24820 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	101.84	INV# 24986 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	22.99	INV# 25013 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	20.98	INV# 25014 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	58.34	INV# 25106 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	70.96	INV# 25355 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	114.99	INV# 25484 - PARKS PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	10.00	INV# 25485 - PARKS PARTS	ACCT#31550277	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		AP	4	39.97	INV# 24372 - PARKS SUPPLIES	ACCT#31550277	Repair & Maintenance Supplies	N

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2825	MENARDS HUTCHINSON		460.01		10 Transactions		
520	DEPT Total:		8,970.75	County Parks	5 Vendors	23 Transactions	
603	DEPT			County Extension			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-603-000-0000-6402	AP 4	229.50	OFFICE SUPPLIES	IN3600327	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		229.50		1 Transactions		
603	DEPT Total:		229.50	County Extension	1 Vendors	1 Transactions	
609	DEPT			Enviornmental Services			
2683	DISTRICT D ZONING ADMINISTRATORS						
	01-609-000-0000-6245		50.00	2022 ANNUAL DUES		Dues & Registration Fees	N
2683	DISTRICT D ZONING ADMINISTRATORS		50.00		1 Transactions		
137	HUTCHINSON LEADER						
	01-609-000-0000-6241	AP 4	59.59	LEGAL PUBLICATION (PAC)	1221382145	Printing & Publishing	Y
137	HUTCHINSON LEADER		59.59		1 Transactions		
467	MACPZA						
	01-609-000-0000-6245		170.00	2022 MACPZA ANNUAL DUES		Dues & Registration Fees	N
467	MACPZA		170.00		1 Transactions		
609	DEPT Total:		279.59	Enviornmental Services	3 Vendors	3 Transactions	
1	Fund Total:		220,670.41	General Revenue Fund		162 Transactions	

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	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
310	DEPT				Highway Maintenance			
10359	CITY OF LESTER PRAIRIE							
	03-310-000-0000-6303			3,000.00	2022 SNOW & ICE CONTROL	2022	Repair & Maintenance Services	Y
	03-310-000-0000-6303			1,000.00	2022 STREET SWEEPING	2022	Repair & Maintenance Services	Y
10359	CITY OF LESTER PRAIRIE			4,000.00	2 Transactions			
6906	GLENCOE CO OP ASSN							
	03-310-000-0000-6512	AP	4	131.52	SEEDING/ SODDING	26180	Seeds	N
	03-310-000-0000-6512	AP	4	276.00	SEEDING/ SODDING	26201	Seeds	N
6906	GLENCOE CO OP ASSN			407.52	2 Transactions			
273	GOPHER STATE ONE-CALL							
	03-310-000-0000-6254	AP	4	9.45	LOCATES- 7 (DEC)	1121155	Intersection Lighting	N
273	GOPHER STATE ONE-CALL			9.45	1 Transactions			
4762	LITZAU EXCAVATING INC							
	03-310-000-0000-6514	AP	4	585.00	RCP TIES FOR CULVERT	22332	Culvert Repair/Replacements	Y
4762	LITZAU EXCAVATING INC			585.00	1 Transactions			
2825	MENARDS HUTCHINSON							
	03-310-000-0000-6503	AP	4	49.97	INV# 25068 - SIGN SHOP	ACCT#31550277	Traffic Signs & Post	N
	03-310-000-0000-6503	AP	4	39.98	INV# 24740 - SIGN SHOP	ACCT#31550277	Traffic Signs & Post	N
2825	MENARDS HUTCHINSON			89.95	2 Transactions			
1947	MINNESOTA DEPARTMENT OF TRANSPOR							
	03-310-000-0000-6265	AP	4	1,727.78	BRIDGE SAFETY INSPECTIONS	P00015073	Professional Services	N
1947	MINNESOTA DEPARTMENT OF TRANSPOR			1,727.78	1 Transactions			
5257	TAPCO							
	03-310-000-0000-6503	AP	4	3,503.55	RADAR FEEDBACK SIGN	1715767	Traffic Signs & Post	Y
5257	TAPCO			3,503.55	1 Transactions			
310	DEPT Total:			10,323.25	Highway Maintenance	7 Vendors	10 Transactions	
320	DEPT				Highway Construction			
2825	MENARDS HUTCHINSON							
	03-320-000-0000-6501	AP	4	6.98	INV# 25434- ENGINEERING SUPPLI	ACCT#31550277	Engineering & Surveying Supplies	N
	03-320-000-0000-6501	AP	4	10.99	INV# 25161- ENGINEERING SUPPLI	ACCT#31552077	Engineering & Surveying Supplies	N

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2825	MENARDS HUTCHINSON				17.97							
320	DEPT Total:				17.97	Highway Construction		1 Vendors			2 Transactions	
330	DEPT					Highway Administration						
385	MINNESOTA TRANSPORTATION ALLIANCE	03-330-000-0000-6245			2,340.00	2022 ANNUAL MEMBERSHIP		P22-1086		Dues & Registration Fees		N
385	MINNESOTA TRANSPORTATION ALLIANCE				2,340.00						1 Transactions	
8564	OFFICE DEPOT INC	03-330-000-0000-6402	AP	4	54.15	OFFICE SUPPLIES		213052596001		Office Supplies		N
8564	OFFICE DEPOT INC				54.15						1 Transactions	
330	DEPT Total:				2,394.15	Highway Administration		2 Vendors			2 Transactions	
340	DEPT					Highway Equipment Maintenance						
2777	ACE HARDWARE	03-340-000-0000-6425			31.76	#7856- PARTS		348972		Repair & Maintenance Supplies		N
2777	ACE HARDWARE				31.76						1 Transactions	
134	CITY OF HUTCHINSON	03-340-000-0000-6567	DTG	6	1,168.06	NOV- DIESEL FUEL		0000045060		Diesel Fuel & Tax		N
		03-340-000-0000-6455	DTG	6	1,709.25	DEC- UNLEADED FUEL		0000045168		Motor Fuels & Lubrication		N
		03-340-000-0000-6567	DTG	6	4,965.55	DEC- DIESEL FUEL		0000045168		Diesel Fuel & Tax		N
134	CITY OF HUTCHINSON				7,842.86						3 Transactions	
8175	CNH INDUSTRIAL CAPITAL PRODUCTIVITY	03-340-000-0000-6455	AP	4	101.40	DEF		P35259		Motor Fuels & Lubrication		N
8175	CNH INDUSTRIAL CAPITAL PRODUCTIVITY				101.40						1 Transactions	
1326	CULLIGAN WATER CONDITIONING	03-340-000-0000-6257	AP	4	27.45	5 GALLON PREM WATER		173X02876706		Sewer, Water & Garbage Removal		N
		03-340-000-0000-6257			9.80	BOTTLED WATER- JAN		173X02876706		Sewer, Water & Garbage Removal		N
1326	CULLIGAN WATER CONDITIONING				37.25						2 Transactions	
6906	GLENCOE CO OP ASSN	03-340-000-0000-6255	AP	4	1,859.00	SLATS LP		306298		Natural Gas		N
		03-340-000-0000-6255	AP	4	1,622.40	SLATS LP		306956		Natural Gas		N

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		03-340-000-0000-6567	AP	4	4,055.25	DIESEL- SLATS		88100		Diesel Fuel & Tax		N
		03-340-000-0000-6567	AP	4	5,747.92	DIESEL- BROWNTON		88100		Diesel Fuel & Tax		N
6906	GLENCOE CO OP ASSN				13,284.57				4	Transactions		
1069	HEARTLAND AG SYSTEMS INC											
		03-340-000-0000-6425			5.52	PARTS		IE24448		Repair & Maintenance Supplies		N
1069	HEARTLAND AG SYSTEMS INC				5.52				1	Transactions		
136	HUTCHINSON CO-OP											
		03-340-000-0000-6563	AP	4	10.00	#1677549- TIRE REPAIR		1677549		Tires, Tubes & Batteries		N
136	HUTCHINSON CO-OP				10.00				1	Transactions		
32875	HUTCHINSON UTILITIES COMMISSION											
		03-340-000-0000-6253	AP	4	95.79	ELECTRIC TEMP STORAGE	12/01/2021 01/01/2022	31021-045101		Electricity		N
		03-340-000-0000-6255	AP	4	432.00	GAS TEMP STORAGE	12/01/2021 01/01/2022	31021-045101		Natural Gas		N
32875	HUTCHINSON UTILITIES COMMISSION				527.79				2	Transactions		
9947	KRIS ENGINEERING INC											
		03-340-000-0000-6425			1,746.25	PARTS FOR CUTTING EDGES		35934		Repair & Maintenance Supplies		N
9947	KRIS ENGINEERING INC				1,746.25				1	Transactions		
5555	L & P SUPPLY COMPANY INC											
		03-340-000-0000-6590	AP	4	11.00	MECH SHOP SUPPLIES		283189		Tools & Shop Materials		N
5555	L & P SUPPLY COMPANY INC				11.00				1	Transactions		
2825	MENARDS HUTCHINSON											
		03-340-000-0000-6590	AP	4	54.99	INV# 25808 - GLENCOE SHOP		ACCT#31550277		Tools & Shop Materials		N
		03-340-000-0000-6590	AP	4	23.47	INV# 24783 - SLATS SHOP		ACCT#31550277		Tools & Shop Materials		N
2825	MENARDS HUTCHINSON				78.46				2	Transactions		
1746	NUSS TRUCK & EQUIPMENT											
		03-340-000-0000-6425	AP	4	156.74	PARTS		2222717P		Repair & Maintenance Supplies		N
		03-340-000-0000-6425	AP	4	180.18	PARTS		2222775P		Repair & Maintenance Supplies		N
		03-340-000-0000-6425	AP	4	18.00	PARTS		CM2222487P		Repair & Maintenance Supplies		N
1746	NUSS TRUCK & EQUIPMENT				318.92				3	Transactions		
7118	RUNNINGS SUPPLY INC											

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3 Road & Bridge Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor	Name		Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr			Service Dates	Paid On Bhf #	On Behalf of Name	
	03-340-000-0000-6590	AP	4	120.36	#950887 - HATS SHOP	5441593	Tools & Shop Materials	N
	03-340-000-0000-6425	AP	4	34.99	#950887 - PARTS	5446012	Repair & Maintenance Supplies	N
	03-340-000-0000-6425	AP	4	3.58	#950887 - PARTS	5451016	Repair & Maintenance Supplies	N
7118	RUNNINGS SUPPLY INC			158.93		3	Transactions	
3752	STAR GROUP LLC							
	03-340-000-0000-6590			83.92	MECH SHOP	156111	Tools & Shop Materials	N
3752	STAR GROUP LLC			83.92		1	Transactions	
5527	TOWMASTER INC							
	03-340-000-0000-6610	AP	4	118,909.00	2022 MACK SUPERTRUCK UNIT #210	445462	Capital - Over \$5,000 (Fixed Assets)	N
5527	TOWMASTER INC			118,909.00		1	Transactions	
1083	WEX BANK							
	03-340-000-0000-6455	AP	4	799.29	DEC UNLEADED	77310766	Motor Fuels & Lubrication	N
	03-340-000-0000-6455	AP	4	17.81-	PREV PER REBATE	77310766	Motor Fuels & Lubrication	N
	03-340-000-0000-6567	AP	4	3,722.19	DEC DIESEL	77310766	Diesel Fuel & Tax	N
1083	WEX BANK			4,503.67		3	Transactions	
340	DEPT Total:			147,651.30	Highway Equipment Maintenance	16 Vendors	30 Transactions	
3	Fund Total:			160,386.67	Road & Bridge Fund		44 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

5 Solid Waste Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT				Solid Waste Tip Fee			
32	CITY OF BROWNTON 05-391-000-0000-6960	DTG	6	1,300.50	4TH QTR SITE MONITORING 2021		Inter Governmental Payments	N
32	CITY OF BROWNTON			1,300.50	1 Transactions			
10359	CITY OF LESTER PRAIRIE 05-391-000-0000-6960	DTG	6	1,080.32	LP 4TH QTR 2021	0000044578	Inter Governmental Payments	N
10359	CITY OF LESTER PRAIRIE			1,080.32	1 Transactions			
1865	KARP FM RADIO 05-391-000-0000-6243	AP	4	270.00	36 HOURS OF CHRISTMAS ADS	55863-1	Public Education	N
1865	KARP FM RADIO			270.00	1 Transactions			
3064	LOE'S OIL COMPANY 05-391-000-0000-6269	AP	4	45.00	OIL FILTER DISPOSAL	88382	Contracts	N
3064	LOE'S OIL COMPANY			45.00	1 Transactions			
2825	MENARDS HUTCHINSON 05-391-000-0000-6402	AP	4	62.48	OP SUPPLIES SHOP VAC INV#25797	ACCT #31550331	Office Supplies	N
2825	MENARDS HUTCHINSON			62.48	1 Transactions			
4106	STAR EQUIPMENT INC 05-391-000-0000-6269	AP	4	680.49	DOCK REPAIRS (5 & 2)	789115	Contracts	N
4106	STAR EQUIPMENT INC			680.49	1 Transactions			
5276	TRI COUNTY SOLID WASTE 05-391-000-0000-6269	DTG	6	3,265.54	PAINT CARE SIBLEY CO 1ST HALF		Contracts	N
	05-391-000-0000-6350	DTG	6	3,750.00	OPERATIONAL STIPEND		Other Services & Charges	N
	05-391-000-0000-6350	DTG	6	1,019.70	HOUSEHOLD FEE @ 3.09 HH		Other Services & Charges	N
5276	TRI COUNTY SOLID WASTE			8,035.24	3 Transactions			
5049	VEOLIA ES TECHNICAL SOLUTIONS 05-391-000-0000-6269	AP	4	17,843.28	HHW	INV-34943	Contracts	1
	05-391-000-0000-6269	AP	4	4,383.71	HHW SHIPPING SUPPLIES	INV-34943	Contracts	1
	05-391-000-0000-6269	AP	4	8,127.75	HHW PAINT	INV-34945	Contracts	1
	05-391-000-0000-6269	AP	4	136.11	HHW SHIPPING SUPPLIES	INV-34945	Contracts	1
	05-391-000-0000-6402	AP	4	54.56	DRUMS	INV-34945	Office Supplies	1
5049	VEOLIA ES TECHNICAL SOLUTIONS			30,545.41	5 Transactions			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

5 Solid Waste Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
630	VISUAL EFFECTS SIGNS & GRAPHICS						
	05-391-000-0000-6241	AP 4	44.82	TRUCK STICKERS	4611	Printing & Publishing	1
630	VISUAL EFFECTS SIGNS & GRAPHICS		44.82	1 Transactions			
4170	WASTE MANAGEMENT OF WI MN						
	05-391-000-0000-6257	AP 4	383.15	11-4-21 T 550304-550325	0020094-1702-9	Sewer, Water & Garbage Removal	1
4170	WASTE MANAGEMENT OF WI MN		383.15	1 Transactions			
391	DEPT Total:		42,447.41	Solid Waste Tip Fee	10 Vendors	16 Transactions	
5	Fund Total:		42,447.41	Solid Waste Fund		16 Transactions	

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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT				Income Maintenance			
38530	LANGUAGE LINE SERVICES							
	11-420-600-0010-6203	AP	4	237.80	PHONE INTERPRETATION	10423692	Communications/Postage	N
	11-420-640-0010-6203	AP	4	65.80	PHONE INTERPRETATION	10423692	Communications/Postage	N
38530	LANGUAGE LINE SERVICES			303.60	2 Transactions			
3522	MINNESOTA COUNTY ATTORNEYS ASSN							
	11-420-640-0010-6245	AP	4	50.00	2021 MFSRC FALL VIRTUAL CONF		Registration Expense - Child Support	N
	11-420-640-0010-6245	AP	4	50.00	2021 MFSRC FALL VIRTUAL CONF		Registration Expense - Child Support	N
3522	MINNESOTA COUNTY ATTORNEYS ASSN			100.00	2 Transactions			
63420	SPEE DEE DELIVERY							
	11-420-600-0010-6203	AP	4	26.57	SPEEDEE CHARGES 11/30/2021 12/30/2021	499218	Communications/Postage	N
63420	SPEE DEE DELIVERY			26.57	1 Transactions			
7665	UNIQUE SOFTWARE CORPORATION							
	11-420-600-0010-6612	AP	4	60.90	SAMSUNG 24 IN	251777	Capital - \$100 - \$5,000 (Inventory)	1
7665	UNIQUE SOFTWARE CORPORATION			60.90	1 Transactions			
420	DEPT Total:			491.07	Income Maintenance	4 Vendors	6 Transactions	
430	DEPT				Individual & Family Social Services			
63420	SPEE DEE DELIVERY							
	11-430-700-0010-6203	AP	4	62.00	SPEEDEE CHARGES 11/30/2021 12/30/2021	499218	Communications/Postage	N
63420	SPEE DEE DELIVERY			62.00	1 Transactions			
7665	UNIQUE SOFTWARE CORPORATION							
	11-430-700-0010-6612	AP	4	142.10	SAMSUNG 24 IN	251777	Capital - \$100 - \$5,000 (Inventory)	1
7665	UNIQUE SOFTWARE CORPORATION			142.10	1 Transactions			
430	DEPT Total:			204.10	Individual & Family Social Services	2 Vendors	2 Transactions	
11	Fund Total:			695.17	Human Service Fund		8 Transactions	

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20 County Ditch Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
622	DEPT			County Ditch #8			
6717	BARTON/BARRY J 20-622-000-0000-6302		2,973.48	CD 08 ACQ ONE ROD BUFFER	08.024.0500	Construction & Repairs	S
6717	BARTON/BARRY J		2,973.48	1 Transactions			
8022	DOSTAL/ROGER D 20-622-000-0000-6302		965.91	CD 08 ACQ ONE ROD BUFFER	08.024.0115	Construction & Repairs	S
8022	DOSTAL/ROGER D		965.91	1 Transactions			
8023	JACQUES/KEVIN 20-622-000-0000-6302		199.24	CD 08 ACQ ONE ROD BUFFER	05.022.0250	Construction & Repairs	S
8023	JACQUES/KEVIN		199.24	1 Transactions			
8018	KACZMAERK/GARY E 20-622-000-0000-6302		7,556.82	CD 08 ACQ ONE ROD BUFFER	05.019.0300	Construction & Repairs	S
	20-622-000-0000-6302		26.89	CD 08 ACQ ONE ROD BUFFER	05.050.0010	Construction & Repairs	S
8018	KACZMAERK/GARY E		7,583.71	2 Transactions			
8024	KLIMA/BENJAMIN R 20-622-000-0000-6302		2,481.06	CD 08 ACQ ONE ROD BUFFER	05.030.0700	Construction & Repairs	S
8024	KLIMA/BENJAMIN R		2,481.06	1 Transactions			
8025	KLIMA/BOBBY LEE 20-622-000-0000-6302		6,193.18	CD 08 ACQ ONE ROD BUFFER	08.013.0400	Construction & Repairs	S
8025	KLIMA/BOBBY LEE		6,193.18	1 Transactions			
8026	KONERZA/DENNIS 20-622-000-0000-6302		4,678.03	CD 08 ACQ ONE ROD BUFFER	05.020.0900	Construction & Repairs	S
	20-622-000-0000-6302		1,571.97	CD 08 ACQ ONE ROD BUFFER	05.021.1000	Construction & Repairs	S
	20-622-000-0000-6302		100.76	CD 08 ACQ ONE ROD BUFFER	05.028.2225	Construction & Repairs	S
	20-622-000-0000-6302		2,462.12	CD 08 ACQ ONE ROD BUFFER	05.028.2450	Construction & Repairs	S
	20-622-000-0000-6302		49.24	CD 08 ACQ ONE ROD BUFFER	08.028.2250	Construction & Repairs	S
8026	KONERZA/DENNIS		8,862.12	5 Transactions			
8021	KORTEUM/GREGORY 20-622-000-0000-6302		14.39	CD 08 ACQ ONE ROD BUFFER	05.019.0800	Construction & Repairs	S
8021	KORTEUM/GREGORY		14.39	1 Transactions			
8016	LOEBERTMANN/PATRICK						

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20 County Ditch Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
8016	LOEBERTMANN/PATRICK		5,037.88	CD 08 ACQ ONE ROD BUFFER	05.026.0500	Construction & Repairs	S
			5,037.88	1 Transactions			
8019	MALLAK/GLENN D		5,359.85	CD 08 ACQ ONE ROD BUFFER	05.022.0800	Construction & Repairs	S
			5,359.85	1 Transactions			
4674	SCHLAGEL/JAMES		3,396.21	CD 08 ACQ ONE ROD BUFFER	08.024.1000	Construction & Repairs	S
			3,396.21	1 Transactions			
2509	SVOBODA/FRANCIS		2,973.48	CD 08 ACQ ONE ROD BUFFER	08.024.1150	Construction & Repairs	S
			2,973.48	1 Transactions			
622	DEPT Total:		46,040.51	County Ditch #8	12 Vendors	17 Transactions	
623	DEPT			County Ditch #10			
8027	KLAUSTERMEIER/MARK DOUGLAS		4,950.76	CD 10 ACQ ONE ROD BUFFER	14.029.0350	Construction & Repairs	S
			4,950.76	1 Transactions			
8016	LOEBERTMANN/PATRICK		2,178.03	CD 10 ACQ ONE ROD BUFFER	05.026.0450	Construction & Repairs	S
			2,178.03	1 Transactions			
8020	ROLF/RUSSELL A		2,215.91	CD 10 ACQ ONE ROD BUFFER	14.020.0100	Construction & Repairs	S
			2,215.91	1 Transactions			
623	DEPT Total:		9,344.70	County Ditch #10	3 Vendors	3 Transactions	
646	DEPT			Conty Ditch #36			
8019	MALLAK/GLENN D		9,848.48	CD 36 ACQ ONE ROD BUFFER	05.014.0700	Construction & Repairs	S
			6,590.91	CD 36 ACQ ONE ROD BUFFER	05.023.0725	Construction & Repairs	S
			16,439.39	2 Transactions			

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20 County Ditch Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8017	SCHURMANN/ROBERT		CD 36 ACQ ONE ROD BUFFER	05.013.0650	Construction & Repairs	S
	20-646-000-0000-6302					
8017	SCHURMANN/ROBERT		1 Transactions			
646	DEPT Total:		20,245.07	Conty Ditch #36	2 Vendors	3 Transactions
687	DEPT		JOINT DITCH 35 MCW			
8018	KACZMAERK/GARY E		JD 35 ACQ ONE ROD BUFFER	05.019.0300	Construction & Repairs	S
	20-687-000-0000-6302					
8018	KACZMAERK/GARY E		1 Transactions			
687	DEPT Total:		3,333.33	JOINT DITCH 35 MCW	1 Vendors	1 Transactions
20	Fund Total:		78,963.61	County Ditch Fund		24 Transactions

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

21 SWCD Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
696	DEPT			SWCD			
651	COMMISSIONER OF REVENUE						
	21-696-000-0000-6850	DTG 6	800.00	2021 SALES TAX (6157)		Collections for Other Agencies	N
	21-696-000-0000-6850	DTG 6	121.00	2021 LOST TAX (1644)		Collections for Other Agencies	N
651	COMMISSIONER OF REVENUE		921.00	2 Transactions			
6906	GLENCOE CO OP ASSN						
	21-696-000-0000-6455	AP 4	155.60	SNL GAS 12/05/2021	88300	Motor Fuels & Lubrication	Y
				12/21/2021			
6906	GLENCOE CO OP ASSN		155.60	1 Transactions			
696	DEPT Total:		1,076.60	SWCD	2 Vendors	3 Transactions	
21	Fund Total:		1,076.60	SWCD Fund		3 Transactions	

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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
101	DEPT			County Recorder			
1664	ARCASEARCH CORPORATION 25-101-000-0000-6350		4,706.00	RESEARCH SYSTEM MAINT FEE 02/01/2022 01/31/2023	28313-06	Other Services & Charges	N
1664	ARCASEARCH CORPORATION		4,706.00	1 Transactions			
101	DEPT Total:		4,706.00	County Recorder	1 Vendors	1 Transactions	
205	DEPT			Conceal & Carry Permit			
7665	UNIQUE SOFTWARE CORPORATION 25-205-000-0000-6612 AP 4		376.00	24" MONITORS	251773-A	Capital - \$100 - \$5,000 (Inventory)	N
7665	UNIQUE SOFTWARE CORPORATION		376.00	1 Transactions			
205	DEPT Total:		376.00	Conceal & Carry Permit	1 Vendors	1 Transactions	
252	DEPT			Jail Canteen Account			
3510	BOB BARKER COMPANY INC 25-252-000-0000-6460 AP 4		193.82	TRISTICH TROUSERS (XL)	INV1703869	Jail Supplies	N
	25-252-000-0000-6460 AP 4		94.80	SOLID BOXERS (M)	INV1713722	Jail Supplies	N
3510	BOB BARKER COMPANY INC		288.62	2 Transactions			
5771	NUVERA 25-252-000-0000-6460		154.49	CABLE 01/01/2022 01/31/2022	ACCT#1176384	Jail Supplies	N
5771	NUVERA		154.49	1 Transactions			
252	DEPT Total:		443.11	Jail Canteen Account	2 Vendors	3 Transactions	
255	DEPT			County Court Services			
7710	GEIKEN/PAT 25-255-000-0000-6350 AP 4		100.00	CAC CLASS 12/05/2021 12/21/2021	2021-20	Other Services & Charges	Y
7710	GEIKEN/PAT		100.00	1 Transactions			
977	MIDWEST MONITORING & SURVEILLANCE 25-255-000-0000-6350 AP 4		2,997.43	DEC LAB FEES & SUPPLIES	DT1221106	Other Services & Charges	N
977	MIDWEST MONITORING & SURVEILLANCE		2,997.43	1 Transactions			

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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6935	WORTZ/ANDREA 25-255-000-0000-6350	AP	4	600.00	TFR CLASS		Other Services & Charges	Y
6935	WORTZ/ANDREA			600.00	1 Transactions			
255	DEPT Total:			3,697.43	County Court Services	3 Vendors	3 Transactions	
285	DEPT				E-911 System - Maintenance Grant			
7495	CENTRAL SQUARE 25-285-000-0000-6321			14,256.00	2022 YEARLY MAINT (20%)	334233	Maintenance Agreements	N
7495	CENTRAL SQUARE			14,256.00	1 Transactions			
3351	NORTHLAND BUSINESS SYSTEMS 25-285-000-0000-6321	AP	4	4,301.71	LOGGER MAINTENANCE 11/01/2021 10/31/2022	IN103188	Maintenance Agreements	N
3351	NORTHLAND BUSINESS SYSTEMS			4,301.71	1 Transactions			
5771	NUVERA 25-285-000-0000-6203			588.30	587-0405 E-911 01/01/2022 01/31/2022	ACCT#162945	Communications - Telephone Equipment	N
5771	NUVERA			588.30	1 Transactions			
1351	ONSOLVE LLC 25-285-000-0000-6321			10,524.75	2022 CODERED EXT/WARNING	15203144	Maintenance Agreements	N
1351	ONSOLVE LLC			10,524.75	1 Transactions			
285	DEPT Total:			29,670.76	E-911 System - Maintenance Grant	4 Vendors	4 Transactions	
519	DEPT				Snowmobile Trail Grant			
4031	CROW RIVER SNO PROS 25-519-000-0000-6850			20,645.72	1ST BENCHMARK 2022		Collections for Other Agencies	N
4031	CROW RIVER SNO PROS			20,645.72	1 Transactions			
519	DEPT Total:			20,645.72	Snowmobile Trail Grant	1 Vendors	1 Transactions	
25	Fund Total:			59,539.02	Special Revenue Fund		13 Transactions	

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

86 Trust & Agency Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
833	DEPT 1004	MINNESOTA DEPARTMENT OF REVENUE		Mortgage Registry Tax			
		86-833-000-0000-6850 DTG 6	70,732.40	DECEMBER MTG REG		Collections for Other Agencies	N
	1004	MINNESOTA DEPARTMENT OF REVENUE	70,732.40		1 Transactions		
833	DEPT Total:		70,732.40	Mortgage Registry Tax	1 Vendors	1 Transactions	
834	DEPT 1004	MINNESOTA DEPARTMENT OF REVENUE		Deed Tax			
		86-834-000-0000-6850 DTG 6	81,035.00	DECEMBER DEED TAX		Collections for Other Agencies	N
	1004	MINNESOTA DEPARTMENT OF REVENUE	81,035.00		1 Transactions		
834	DEPT Total:		81,035.00	Deed Tax	1 Vendors	1 Transactions	
935	DEPT 3411	COMMISSIONER OF FINANCE		Real Estate Assurance - Tax Forfeited			
		86-935-000-0000-6850 DTG 6	243.00	REGISTERED LAND		Collections for Other Agencies	N
				12/01/2021 12/31/2021			
	3411	COMMISSIONER OF FINANCE	243.00		1 Transactions		
935	DEPT Total:		243.00	Real Estate Assurance - Tax Forfeited	1 Vendors	1 Transactions	
938	DEPT 3442	MINNESOTA DEPARTMENT OF HEALTH		Well Certificates			
		86-938-000-0000-6850 DTG 6	637.50	4TH QTR 2021 WELL DISCLOSURES		Collections for Other Agencies	N
	3442	MINNESOTA DEPARTMENT OF HEALTH	637.50		1 Transactions		
938	DEPT Total:		637.50	Well Certificates	1 Vendors	1 Transactions	
939	DEPT 3411	COMMISSIONER OF FINANCE		State Surcharge 3%			
		86-939-000-0000-6850 DTG 6	7,591.50	REGISTRARS FEES		Collections for Other Agencies	N
				12/01/2021 12/31/2021			
	3411	COMMISSIONER OF FINANCE	7,591.50		1 Transactions		
939	DEPT Total:		7,591.50	State Surcharge 3%	1 Vendors	1 Transactions	

***** McLeod County IFS *****



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86 Trust & Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
940	DEPT 3411 COMMISSIONER OF FINANCE 86-940-000-0000-6850	DTG 6	1,392.00	Vital Records Surcharge - Birth & Death BIRTH/DEATH SURCHARGE 12/01/2021 12/31/2021		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		1,392.00	1 Transactions			
940	DEPT Total:		1,392.00	Vital Records Surcharge - Birth & Death	1 Vendors	1 Transactions	
950	DEPT 3411 COMMISSIONER OF FINANCE 86-950-000-0000-6850	DTG 6	1,020.00	Birth Record Surcharge BIRTH RECORD SUCHARGE 12/01/2021 12/31/2021		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		1,020.00	1 Transactions			
950	DEPT Total:		1,020.00	Birth Record Surcharge	1 Vendors	1 Transactions	
952	DEPT 3411 COMMISSIONER OF FINANCE 86-952-000-0000-6850	DTG 6	306.00	Children's Trust Fund Surcharge - Birth CHILDREN SURCHARGE 12/01/2021 12/31/2021		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		306.00	1 Transactions			
952	DEPT Total:		306.00	Children's Trust Fund Surcharge - Birth	1 Vendors	1 Transactions	
954	DEPT 3411 COMMISSIONER OF FINANCE 86-954-000-0000-6850	DTG 6	715.00	Marriage License MARR LIC SURCHARGE 12/01/2021 12/31/2021		Collections for Other Agencies	N
	86-954-000-0000-6850	DTG 6	39.00	MARR LIC SUPRVD VISIT 12/01/2021 12/31/2021		Collections for Other Agencies	N
	86-954-000-0000-6850	DTG 6	26.00	MARR LIC/MN ENABLE 12/01/2021 12/31/2021		Collections for Other Agencies	N
	86-954-000-0000-6850	DTG 6	325.00	MARR LIC/DISPL HOME REG 12/01/2021 12/31/2021		Collections for Other Agencies	N
	86-954-000-0000-6850	DTG 6	65.00	MARR LIC COUPLES ON BRINK 12/01/2021 12/31/2021		Collections for Other Agencies	N
	3411 COMMISSIONER OF FINANCE		1,170.00	5 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
954	DEPT Total:		1,170.00	Marriage License	1 Vendors	5 Transactions	
956	DEPT			Sales Tax			
	651 COMMISSIONER OF REVENUE						
	86-956-000-0000-6850	DTG 6	302.00	SALES TX (24,480)		Collections for Other Agencies	N
				12/01/2021 12/31/2021			
	651 COMMISSIONER OF REVENUE		302.00	1 Transactions			
956	DEPT Total:		302.00	Sales Tax	1 Vendors	1 Transactions	
959	DEPT			LOCAL OPTION SALES TAX			
	651 COMMISSIONER OF REVENUE						
	86-959-000-0000-6850	DTG 6	22.00	LOCAL OPTION SALES TAX(59,800)		Collections for Other Agencies	N
				12/01/2021 12/31/2021			
	651 COMMISSIONER OF REVENUE		22.00	1 Transactions			
959	DEPT Total:		22.00	LOCAL OPTION SALES TAX	1 Vendors	1 Transactions	
961	DEPT			Municipal Assessments			
	4917 CITY OF GLENCOE						
	86-961-000-0000-6850	DTG 6	6,976.94	SPECIAL ASSESSMENT PAYOFF	22.060.3400	Collections for Other Agencies	N
	4917 CITY OF GLENCOE		6,976.94	1 Transactions			
	315 CITY OF SILVER LAKE						
	86-961-000-0000-6850		2,100.40	SPECIAL ASSESSMENT PAYOFF	19.074.0190	Collections for Other Agencies	N
	86-961-000-0000-6850	DTG 6	2,482.64	SPECIAL ASSESSMENT PAYOFF	19.074.0200	Collections for Other Agencies	N
	315 CITY OF SILVER LAKE		4,583.04	2 Transactions			
961	DEPT Total:		11,559.98	Municipal Assessments	2 Vendors	3 Transactions	
966	DEPT			Hutchinson City Sales Tax			
	651 COMMISSIONER OF REVENUE						
	86-966-000-0000-6850	DTG 6	11.00	HUTCHINSON TAX (60,200)		Collections for Other Agencies	N
				12/01/2021 12/31/2021			
	651 COMMISSIONER OF REVENUE		11.00	1 Transactions			

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
966	DEPT Total:		11.00	Hutchinson City Sales Tax	1 Vendors	1 Transactions	
975	DEPT 509 MINNESOTA DNR			DNR Clearing Account			
	86-975-000-0000-6850	DTG 6	2,255.10	DNR 12/28/2021 12/31/2021		Collections for Other Agencies	N
	86-975-000-0000-6850		921.10	DNR 01/01/2022 01/03/2022		Collections for Other Agencies	N
	509 MINNESOTA DNR		3,176.20		2 Transactions		
975	DEPT Total:		3,176.20	DNR Clearing Account	1 Vendors	2 Transactions	
976	DEPT 509 MINNESOTA DNR			Game & Fish Clearing Account			
	86-976-000-0000-6850		42.00	GAME & FISH 01/01/2022 01/03/2022		Collections for Other Agencies	N
	86-976-000-0000-6850	DTG 6	2.00	GAME & FISH 12/28/2021 12/31/2021		Collections for Other Agencies	N
	509 MINNESOTA DNR		44.00		2 Transactions		
976	DEPT Total:		44.00	Game & Fish Clearing Account	1 Vendors	2 Transactions	
86	Fund Total:		179,242.58	Trust & Agency Fund		23 Transactions	
	Final Total:		743,021.47	178 Vendors	293 Transactions		

***** **McLeod County IFS** *****



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	220,670.41	General Revenue Fund
	3	160,386.67	Road & Bridge Fund
	5	42,447.41	Solid Waste Fund
	11	695.17	Human Service Fund
	20	78,963.61	County Ditch Fund
	21	1,076.60	SWCD Fund
	25	59,539.02	Special Revenue Fund
	86	179,242.58	Trust & Agency Fund
	All Funds	743,021.47	Total

Approved by,

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***** **McLeod County IFS** *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	General Revenue Fund						
3	DEPT 2589 SHI INTERNATIONAL CORP 01-003-000-0000-6612		921.73	County Wide CANON DR-M260 SCANNER	B14580461	Capital - \$100 - \$5,000 (Inventory)	N
	2589 SHI INTERNATIONAL CORP		921.73	1 Transactions			
3	DEPT Total:		921.73	County Wide	1 Vendors	1 Transactions	
5	DEPT 6412 VERIZON WIRELESS 01-005-000-0000-6203		35.01	Board of County Commissioners I PAD USE 01/03/2022 02/02/2022	58374345200001	Communications	N
	6412 VERIZON WIRELESS		35.01	1 Transactions			
5	DEPT Total:		35.01	Board of County Commissioners	1 Vendors	1 Transactions	
13	DEPT 6812 HERR LAW OFFICE LLC 01-013-000-0000-6272	AP 4	50.00	Court Administrator COURT APPT AM/JY JV-20-101	DEC 22	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272	AP 4	80.00	COURT APPT TB/SW JV-21-117	DEC 22	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272	AP 4	140.00	COURT APPT AM/EM JV-21-100	NOV 22	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272	AP 4	330.00	COURT APPT AM/JY JV-20-101	NOV 22	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272	AP 4	50.00	COURT APPT TB/SW JV-21-117	NOV 22	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272	AP 4	30.00	COURT APPT DS/SW JV-21-67	NOV 22	Court Appt Atty - Dep/Neg/Ter	Y
	6812 HERR LAW OFFICE LLC		680.00	6 Transactions			
	9003 KRAFT WALSER HETTIG & HONSEY PLLP 01-013-000-0000-6272	AP 4	15.00	COURT APPT FB/RG JV-21-14	97550	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6273	AP 4	15.00	COURT APPT BRH F5-01-126	97564	Court Appt Atty - Other	Y
	01-013-000-0000-6272	AP 4	15.00	COURT APPT BC/FM JV-21-157	97614	Court Appt Atty - Dep/Neg/Ter	Y
	9003 KRAFT WALSER HETTIG & HONSEY PLLP		45.00	3 Transactions			
	2975 MAYER LAW OFFICE LLC 01-013-000-0000-6272	AP 4	270.00	COURT APPOINT AD/MS/GM	JV-17-203	Court Appt Atty - Dep/Neg/Ter	N
	01-013-000-0000-6272	AP 4	160.00	COURT APPOINT CG/SR/JB	JV-20-212	Court Appt Atty - Dep/Neg/Ter	N
	01-013-000-0000-6272	AP 4	580.00	COURT APPOINT MJ/CJ/BC	JV-21-124	Court Appt Atty - Dep/Neg/Ter	N
	01-013-000-0000-6272	AP 4	230.00	COURT APPOINT JH/JH	JV-21-213	Court Appt Atty - Dep/Neg/Ter	N
	01-013-000-0000-6272	AP 4	50.00	COURT APPOINT KB/AW	JV-21-28	Court Appt Atty - Dep/Neg/Ter	N
	01-013-000-0000-6272	AP 4	200.00	COURT APPOINT JC/DO	JV-21-37	Court Appt Atty - Dep/Neg/Ter	N

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1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
2975	MAYER LAW OFFICE LLC	01-013-000-0000-6272	AP	4	400.00	COURT APPOINT KE/AF/LK	JV-21-85	Court Appt Atty - Dep/Neg/Ter	N
					1,890.00	7 Transactions			
3146	MELCHERT HUBERT SJODIN PLLP	01-013-000-0000-6272	AP	4	350.00	COURT APPT KV/BT JV-19-105	159834	Court Appt Atty - Dep/Neg/Ter	N
		01-013-000-0000-6273	AP	4	220.00	COURT APPOINT P-21-691	159845	Court Appt Atty - Other	N
		01-013-000-0000-6273	AP	4	70.00	COURT APPT DB PR-20-1230	159900	Court Appt Atty - Other	N
3146	MELCHERT HUBERT SJODIN PLLP				640.00	3 Transactions			
7385	PRIEST LAW FIRM LTD	01-013-000-0000-6272	AP	4	230.00	COURT APPT MJ/CJ/BC JV-21-124	6733	Court Appt Atty - Dep/Neg/Ter	Y
7385	PRIEST LAW FIRM LTD				230.00	1 Transactions			
1311	SCOTT COUNTY SHERIFF	01-013-000-0000-6206	AP	4	70.00	PAPER SERVICE KE/AF JV-21-215	4609	CHIPS/Family Fee	N
1311	SCOTT COUNTY SHERIFF				70.00	1 Transactions			
377	THE LAW OFFICE OF TROY A SCOTTING	01-013-000-0000-6273	AP	4	50.00	COURT APPOINT	FA-21-1777	Court Appt Atty - Other	Y
		01-013-000-0000-6272	AP	4	370.00	COURT APPOINT DB/VH	JV-20-70	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	20.00	COURT APPOINT BTR	JV-21-104	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	40.00	COURT APPOINT BC/FM	JV-21-157	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	190.00	COURT APPOINT MD/KK	JV-21-73	Court Appt Atty - Dep/Neg/Ter	Y
377	THE LAW OFFICE OF TROY A SCOTTING				670.00	5 Transactions			
7065	TWISS LAW	01-013-000-0000-6272	AP	4	70.00	COURT APPT FB.RG JV-21-14	BAU022821	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	1,180.00	COURT APPT PH/MC JV-21-115	HF083021	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	140.00	CRT APPT DM/KP/SH/MR JV-21-134	MCG083121	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	1,240.00	COURT APPT VR/TM JV-21-19	MISC013121	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	340.00	COURT APPT CG/SR/JB JV-20-212	RAM123120	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6273	AP	4	170.00	COURT APPOINT RS	SOM083120	Court Appt Atty - Other	Y
		01-013-000-0000-6272	AP	4	1,130.00	COURT APPT SS JV-21-191	SWA113021	Court Appt Atty - Dep/Neg/Ter	Y
		01-013-000-0000-6272	AP	4	850.00	COURT APPT MC/EC/SZ JV-21-135	ZIW093021	Court Appt Atty - Dep/Neg/Ter	Y
7065	TWISS LAW				5,120.00	8 Transactions			

13 **DEPT Total:** **9,345.00** **Court Administrator** **8 Vendors** **34 Transactions**

65 DEPT

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
5027	HUTCHINSON COMMUNITY VIDEO NETWOI	01-065-000-0000-6269		AP 4	140.00	HCVN BOARD MEETINGS	07/01/2021 12/31/2021	0163		Contracts		N
		01-065-000-0000-6269			250.00	HCVN BOARD MEETINGS	01/01/2022 12/31/2022	0176		Contracts		N
5027	HUTCHINSON COMMUNITY VIDEO NETWOI				390.00		2 Transactions					
9820	MINNESOTA COUNTIES COMPUTER COOP	01-065-000-0000-6350			43,180.27	1ST QTR ANNUAL MAINT & SUPPORT		2201121		Other Services & Charges		N
		01-065-000-0000-6350			11,925.00	MCAPS ANNAUL MAINTENANCE		2201122		Other Services & Charges		N
		01-065-000-0000-6350			915.86	1ST QTR PAYROLL & ESS		2201352		Other Services & Charges		N
		01-065-000-0000-6350			125.00	1ST QTR TAXLINK SUPPORT		2201411		Other Services & Charges		N
		01-065-000-0000-6321			298.08	ADOBE ACROBAT PRO DC S		2201453		Maintenance Agreements		N
9820	MINNESOTA COUNTIES COMPUTER COOP				56,444.21		5 Transactions					
984	MN OFFICE OF ENTERPRISE TECHNOLOG	01-065-000-0000-6321		AP 4	1,750.55	MN.IT COLLAB & HATS	12/01/2021 12/31/2021	DV21120362		Maintenance Agreements		N
984	MN OFFICE OF ENTERPRISE TECHNOLOG				1,750.55		1 Transactions					
2589	SHI INTERNATIONAL CORP	01-065-000-0000-6321		AP 4	806.40	RSA MAINTENANCE		B14559859		Maintenance Agreements		N
		01-065-000-0000-6404		AP 4	966.00	RSA LICENSES (40)		B14559859		Computer Supplies		N
		01-065-000-0000-6321			3,366.00	RSA MAINTENANCE/SECURITY	12/29/2021 12/28/2022	B14568382		Maintenance Agreements		N
2589	SHI INTERNATIONAL CORP				5,138.40		3 Transactions					
65	DEPT Total:				63,723.16	Information Technology		4 Vendors		11 Transactions		
76	DEPT					Central Services - County Wide						
1857	METRO SALES INC	01-076-000-0000-6321		AP 4	82.78	COPIER MAINT MPC4504EX-REC		INV1959919		Maintenance Agreements		N
1857	METRO SALES INC				82.78		1 Transactions					
1868	PINNACLE PUBLISHING LLC	01-076-000-0000-6203			495.00	TELEPHONE DIRECTORY-HUTCHINSON		INV21903		Communications		Y
1868	PINNACLE PUBLISHING LLC				495.00		1 Transactions					

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1	Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
76	DEPT Total:		577.78	Central Services - County Wide	2 Vendors	2 Transactions	
91	DEPT			County Attorney			
	205 MARCO TECHNOLOGIES LLC						
	01-091-000-0000-6321		91.00	PRINT CONTRACT	INV9531533	Maintenance Agreements	N
				01/15/2022 02/14/2022			
	205 MARCO TECHNOLOGIES LLC		91.00		1 Transactions		
	9820 MINNESOTA COUNTIES COMPUTER COOP						
	01-091-000-0000-6203		1,571.48	ATTORNEYS USER GROUP DUES	2201122	Communications	N
	01-091-000-0000-6203		150.00	ATTORNEYS BETA TESTING FUND	2201122	Communications	N
	9820 MINNESOTA COUNTIES COMPUTER COOP		1,721.48		2 Transactions		
	60963 SEVEN COUNTY PROCESS SERVERS LLC						
	01-091-000-0000-6350		65.00	SVC OF DOC	20220006	Other Services & Charges	Y
	60963 SEVEN COUNTY PROCESS SERVERS LLC		65.00		1 Transactions		
91	DEPT Total:		1,877.48	County Attorney	3 Vendors	4 Transactions	
101	DEPT			County Recorder			
	6009 INNOVATIVE OFFICE SOLUTIONS LLC						
	01-101-000-0000-6402		46.49	KEYBOARD	IN3613042	Office Supplies	N
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		46.49		1 Transactions		
101	DEPT Total:		46.49	County Recorder	1 Vendors	1 Transactions	
111	DEPT			Courthouse Building			
	46 AKO ELECTRIC INC						
	01-111-000-0000-6303		840.00	ADD LOW VOLTAGE COURT ROOM 1	5953	Repair & Maintenance Services	N
	01-111-000-0000-6425		133.40	ADD LOW VOLTAGE COURT ROOM 1	5953	Repair & Maintenance Supplies	N
	46 AKO ELECTRIC INC		973.40		2 Transactions		
	196 BRADLEY SECURITY LLC						
	01-111-000-0000-6425		447.00	PRIMUS KEYS	20565	Repair & Maintenance Supplies	Y
	196 BRADLEY SECURITY LLC		447.00		1 Transactions		
	539 CENTERPOINT ENERGY INC						
	01-111-000-0000-6255	AP 4	6,817.19	GAS BILL COURTHOUSE	58692321-9	Natural Gas	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
539	CENTERPOINT ENERGY INC		6,817.19	11/30/2021 12/31/2021			
				1 Transactions			
4966	CINTAS CORPORATION						
	01-111-000-0000-6415	AP 4	36.98	CLEANING SUPPLIES 12/01/2021 12/31/2021	4103345830	Cleaning Supplies	N
	01-111-000-0000-6415	AP 4	36.98	CLEANING SUPPLIES 12/01/2021 12/31/2021	4104723637	Cleaning Supplies	N
	01-111-000-0000-6415	AP 4	44.08	CLEANING SUPPLIES 12/01/2021 12/31/2021	4106118181	Cleaning Supplies	N
	01-111-000-0000-6415	AP 4	76.70	SUPPLIES 12/01/2021 12/31/2021	70259	Cleaning Supplies	N
4966	CINTAS CORPORATION		194.74	4 Transactions			
253	LIGHT & POWER COMMISSION						
	01-111-000-0000-6253	AP 4	39.09	ELECTRIC GARAGE 11/30/2021 12/31/2021	07-814100-00	Electricity	N
	01-111-000-0000-6253	AP 4	6,542.42	ELECTRIC COURTHOUSE 11/30/2021 12/31/2021	13-857000-000	Electricity	N
	01-111-000-0000-6257	AP 4	2,482.14	WATER/SEWER COURTHOUSE 11/30/2021 12/31/2021	13-857000-000	Sewer, Water & Garbage	N
253	LIGHT & POWER COMMISSION		9,063.65	3 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING						
	01-111-000-0000-6303	AP 4	65.00	LT 3 SNOW REMOVE/SALT/SIDEWALK 12/30/2021 12/31/2021	17964	Repair & Maintenance Services	Y
	01-111-000-0000-6303		570.00	LT 1 SNOW REMOVE/SALT/SIDEWALK 01/01/2022 01/12/2022	17964	Repair & Maintenance Services	Y
	01-111-000-0000-6303		635.00	LT 2 SNOW REMOVE/SALT/SIDEWALK 01/01/2022 01/12/2022	17964	Repair & Maintenance Services	Y
	01-111-000-0000-6303		65.00	LT 3 SNOW REMOVE/SALT/SIDEWALK 01/01/2022 01/12/2022	17964	Repair & Maintenance Services	Y
	01-111-000-0000-6303	AP 4	310.00	LT 1 SNOW REMOVE/SALT/SIDEWALK 12/30/2021 12/31/2021	17964	Repair & Maintenance Services	Y
	01-111-000-0000-6303	AP 4	435.00	LT 2 SNOW REMOVE/SALT/SIDEWALK 12/30/2021 12/31/2021	17964	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		2,080.00	6 Transactions			
3415	SUMMIT FIRE PROTECTION						

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
3415	SUMMIT FIRE PROTECTION	01-111-000-0000-6303	AP	4	1,220.00	FIRE ALARM INSPECTION		192009219		Repair & Maintenance Services		N
					1,220.00		1 Transactions					
4147	WEST CENTRAL SANITATION INC	01-111-000-0000-6257	AP	4	261.09	GARBAGE REMOVAL	12/01/2021 12/31/2021	12347815		Sewer, Water & Garbage		N
					261.09		1 Transactions					
111	DEPT Total:				21,057.07	Courthouse Building		8 Vendors		19 Transactions		
113	DEPT					Government Center Building						
539	CENTERPOINT ENERGY INC	01-113-000-0000-6255	AP	4	3,140.45	GAS BILL MCGC	12/02/2021 01/03/2022	11002867-1		Natural Gas		N
					3,140.45		1 Transactions					
4917	CITY OF GLENCOE	01-113-000-0000-6257			54.81	WATER/SEWER UNIT FEE		1717		Sewer, Water & Garbage Removal		N
					54.81		1 Transactions					
869	HILLYARD HUTCHINSON	01-113-000-0000-6415			125.66	TOWEL PAC BLUE/2 PLY TISSUE		604600166		Cleaning Supplies		N
		01-113-000-0000-6415			1,203.72	TOWEL/CLEANER/LINERS		604601626		Cleaning Supplies		N
					1,329.38		2 Transactions					
253	LIGHT & POWER COMMISSION	01-113-000-0000-6253	AP	4	2,685.10	ELECTRIC MCGC	11/30/2021 12/31/2021	09-815400-01		Electricity		N
		01-113-000-0000-6257	AP	4	937.71	WATER/SEWER MCGC	11/30/2021 12/31/2021	09-815400-01		Sewer, Water & Garbage Removal		N
					3,622.81		2 Transactions					
4427	NEUBARTH LAWN CARE & LANDSCAPING	01-113-000-0000-6303			425.00	HAUL SNOW NORTH TO SOUTH SIDE	01/09/2022 01/09/2022	17964		Repair & Maintenance Services		Y
		01-113-000-0000-6303			2,035.00	LT 4 SNOW REMOVE/SALT/SIDEWALK	01/01/2022 01/12/2022	17964		Repair & Maintenance Services		Y
		01-113-000-0000-6303	AP	4	1,250.00	LT 4 SNOW REMOVE/SALT/SIDEWALK	12/30/2021 12/31/2021	17964		Repair & Maintenance Services		Y

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		01-113-000-0000-6303	AP	4	80.00	LT 5 SNOW REMOVE/SALT/SIDEWALK	12/30/2021 12/31/2021	17964		Repair & Maintenance Services		Y
		01-113-000-0000-6303			40.00	LT 5 SNOW REMOVE/SALT/SIDEWALK	01/01/2022 01/12/2022	17964		Repair & Maintenance Services		Y
4427	NEUBARTH LAWN CARE & LANDSCAPING				3,830.00		5 Transactions					
6412	VERIZON WIRELESS	01-113-000-0000-6203			84.73	CELL PHONE USE	01/03/2022 02/02/2022	58374345200001		Communications		N
6412	VERIZON WIRELESS				84.73		1 Transactions					
4147	WEST CENTRAL SANITATION INC	01-113-000-0000-6257			263.75	GARBAGE REMOVAL	02/01/2022 02/28/2022	12351846		Sewer, Water & Garbage Removal		N
4147	WEST CENTRAL SANITATION INC				263.75		1 Transactions					
113	DEPT Total:				12,325.93	Government Center Building		7 Vendors		13 Transactions		
114	DEPT					Environmental Services Building						
134	CITY OF HUTCHINSON	01-114-000-0000-6257	DTG	6	305.94	WATER SEWER-HHW/ES	12/01/2021 12/31/2021	30850650200		Sewer, Water & Garbage Removal		N
		01-114-000-0000-6257	DTG	6	36.22	WATER SEWER-MRF/ES	12/01/2021 12/31/2021	30850651000		Sewer, Water & Garbage Removal		N
134	CITY OF HUTCHINSON				342.16		2 Transactions					
869	HILLYARD HUTCHINSON	01-114-000-0000-6415			65.10	AEROSOL CLEANER/MOP WET BLEND		604605011		Cleaning Supplies		N
		01-114-000-0000-6303			545.00	REPAIR SCRUBBER & SUPPLIES		700489594		Repair & Maintenance Services		N
869	HILLYARD HUTCHINSON				610.10		2 Transactions					
4427	NEUBARTH LAWN CARE & LANDSCAPING	01-114-000-0000-6303	AP	4	1,280.00	LT 6 SNOW REMOVE/SALT/SIDEWALK	12/30/2021 12/31/2021	17964		Repair & Maintenance Services		Y
		01-114-000-0000-6303			1,355.00	LT 6 SNOW REMOVE/SALT/SIDEWALK	01/01/2022 01/12/2022	17964		Repair & Maintenance Services		Y
4427	NEUBARTH LAWN CARE & LANDSCAPING				2,635.00		2 Transactions					

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114	DEPT Total:				3,587.26	Environmental Services Building		3 Vendors			6 Transactions	
117	DEPT					Fairgrounds						
869	HILLYARD HUTCHINSON	01-117-000-0000-6415	AP	4	122.80	FAIRGROUNDS CLEANING SUPPLIES		604586558		Cleaning Supplies		N
869	HILLYARD HUTCHINSON				122.80			1 Transactions				
32875	HUTCHINSON UTILITIES COMMISSION											
	01-117-000-0000-6253		AP	4	23.31	ELECTRIC 898 CENTURY AVE	12/01/2021 01/01/2022	00436962		Electricity		N
	01-117-000-0000-6253		AP	4	518.63	ELECTRIC GRANDSTAND	12/01/2021 01/01/2022	00436972		Electricity		N
	01-117-000-0000-6253		AP	4	934.53	ELECTRIC ADMIN BLDG	12/01/2021 01/01/2022	00436973		Electricity		N
	01-117-000-0000-6253		AP	4	336.74	ELECTRIC AG BLDG	12/01/2021 01/01/2022	00436974		Electricity		N
	01-117-000-0000-6255		AP	4	1,839.81	GAS- AG BLDG	12/01/2021 01/01/2022	00436974		Natural Gas		N
	01-117-000-0000-6253		AP	4	310.51	ELECTRIC FAIRGROUNDS	12/01/2021 01/01/2022	00436975		Electricity		N
	01-117-000-0000-6253		AP	4	56.28	ELECTRIC MAINT BLDG	12/01/2021 01/01/2022	00436976		Electricity		N
	01-117-000-0000-6255		AP	4	193.74	GAS- MAINT BLDG	12/01/2021 01/01/2022	00436976		Natural Gas		N
	01-117-000-0000-6255		AP	4	3,832.47	GAS- FAIRGROUNDS	12/01/2021 01/01/2022	00436978		Natural Gas		N
	01-117-000-0000-6253		AP	4	81.89	ELECTRIC 820 CENTURY	12/01/2021 01/01/2022	00436979		Electricity		N
	01-117-000-0000-6253		AP	4	36.49	ELECTRIC SIGN	12/01/2021 01/01/2022	00436981		Electricity		N
	01-117-000-0000-6253		AP	4	55.73	ELECTRIC 816 CENTURY	12/01/2021 01/01/2022	00437020		Electricity		N
	01-117-000-0000-6255		AP	4	128.49	GAS- 860 CENTURY	12/01/2021 01/01/2022	01002164		Natural Gas		N
32875	HUTCHINSON UTILITIES COMMISSION				8,348.62			13 Transactions				
117	DEPT Total:				8,471.42	Fairgrounds		2 Vendors			14 Transactions	

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
121	DEPT			Veteran Services			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-121-000-0000-6402		18.81	OFFICE SUPPLIES	IN3615626	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		18.81	1 Transactions			
2587	MINNESOTA ASSN OF C V S O						
	01-121-000-0000-6245		200.00	2022 MEMBERSHIP DUES-JM	MCLEOD2022	Dues & Registration Fees	N
	01-121-000-0000-6245		200.00	2022 MEMBERSHIP DUES-CC	MCLEOD2022	Dues & Registration Fees	N
	01-121-000-0000-6245		50.00	2022 CONFERENCE PRE REG-JM	MCLEOD2022	Dues & Registration Fees	N
	01-121-000-0000-6245		50.00	2022 CONFERENCE PRE REG-CC	MCLEOD2022	Dues & Registration Fees	N
2587	MINNESOTA ASSN OF C V S O		500.00	4 Transactions			
50	NACVSO INC						
	01-121-000-0000-6245		50.00	2022 MEMBERSHIP DUES-JL	MCLEOD2022	Dues & Registration Fees	N
	01-121-000-0000-6245		50.00	2022 MEMBERSHIP DUES-CC	MCLEOD2022	Dues & Registration Fees	N
50	NACVSO INC		100.00	2 Transactions			
121	DEPT Total:		618.81	Veteran Services	3 Vendors	7 Transactions	
201	DEPT			County Sheriff's Office			
1424	ALPHA WIRELESS COMMUNICATIONS						
	01-201-000-0000-6321		2,487.75	EQUIPMENT MAINTANANCE	14482	Maintenance Agreements	N
				01/01/2022 01/31/2022			
1424	ALPHA WIRELESS COMMUNICATIONS		2,487.75	1 Transactions			
719	BLUE EARTH COUNTY						
	01-201-000-0000-6245		150.00	2022 COMM VEHICLE CONTRIBUTION	18177	Dues & Registration Fees	N
	01-201-000-0000-6245		1,500.00	2022 RADIO BD DUES	18187	Dues & Registration Fees	N
719	BLUE EARTH COUNTY		1,650.00	2 Transactions			
539	CENTERPOINT ENERGY INC						
	01-201-000-0000-6255	AP 4	610.93	GAS STORAGE	5987117-8	Natural Gas	N
				12/02/2021 01/03/2022			
539	CENTERPOINT ENERGY INC		610.93	1 Transactions			
134	CITY OF HUTCHINSON						
	01-201-000-0000-6455	DTG 6	261.63	FUEL	0000045170	Motor Fuels & Lubrication	N
				12/01/2021 12/31/2021			

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134	CITY OF HUTCHINSON				261.63							
									1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC											
	01-201-000-0000-6402		AP	4	43.66	OFFICE SUPPLIES		IN3061985		Office Supplies		N
	01-201-000-0000-6402		AP	4	171.45	OFFICE SUPPLIES		IN3587802		Office Supplies		N
	01-201-000-0000-6402		AP	4	11.86-	OFFICE SUPPLIES		SCN110357		Office Supplies		N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				203.25				3 Transactions			
6443	KWIK TRIP INC											
	01-201-000-0000-6327		AP	4	1,350.00	CAR WASHES SO SQUADS		10252061		General Auto Maintenance		N
							12/01/2021		12/31/2021			
6443	KWIK TRIP INC				1,350.00				1 Transactions			
4015	MID-STATES ORGANIZED CRIME INFORMA											
	01-201-000-0000-6245				200.00	MOCIC 2022 ANNUAL MEMBERSHIP		42075-538		Dues & Registration Fees		N
4015	MID-STATES ORGANIZED CRIME INFORMA				200.00				1 Transactions			
3524	MINNESOTA HWY SAFETY & RESEARCH C											
	01-201-206-0000-6360				445.00	EVO/PIT REFRESHER-2 HR ONLINE		337900		Training - Patrol		N
3524	MINNESOTA HWY SAFETY & RESEARCH C				445.00				1 Transactions			
4275	MINNESOTA SHERIFFS ASSN											
	01-201-000-0000-6245				4,056.65	2022 ANNUAL SHERIFFS DUES		22-0046		Dues & Registration Fees		N
							01/01/2022		12/31/2022			
	01-201-000-0000-6245				1,486.00	2022 ICLD PROJECT		22-0220		Dues & Registration Fees		N
	01-201-000-0000-6245				4,466.12	2022 LEXIPOL DUES		22.0133		Dues & Registration Fees		N
							01/01/2022		12/31/2022			
4275	MINNESOTA SHERIFFS ASSN				10,008.77				3 Transactions			
159	MSCIC											
	01-201-206-0000-6360		AP	4	125.00	WINTER CONF-1408				Training - Patrol		N
							11/05/2021		11/05/2021			
159	MSCIC				125.00				1 Transactions			
358	THOMPSON REUTERS WEST											
	01-201-000-0000-6450		AP	4	163.38	CLEAR PROGRAM		845638471		Subscriptions		Y
							12/01/2021		12/31/2021			
358	THOMPSON REUTERS WEST				163.38				1 Transactions			

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2579	TRANS UNION LLC	01-201-000-0000-6265	AP	4	23.72	CREDIT REPORT CL/KL		12106092		Professional Services		Y
2579	TRANS UNION LLC				23.72		1 Transactions					
150	VERIZON WIRELESS	01-201-000-0000-6203			20.04	MSCO CELL (POSSE)	01/03/2022 02/02/2022	9896428546		Communications		N
		01-201-000-0000-6203			12.88	CO ATTY CELL PHONE USE	01/03/2022 02/02/2022	9896428546		Communications		N
150	VERIZON WIRELESS				32.92		2 Transactions					
6527	WINSTED LAUDRY & CARWASH	01-201-000-0000-6327	AP	4	36.00	CAR WASHES (4)	12/01/2021 12/31/2021	322		General Auto Maintenance		N
6527	WINSTED LAUDRY & CARWASH				36.00		1 Transactions					
201	DEPT Total:				17,598.35	County Sheriff's Office			14 Vendors		20 Transactions	
251	DEPT					County Jail						
1204	CONSULTING RADIOLOGISTS LTD	01-251-000-0000-6268	AP	4	20.88	HEALTH VISIT KJB-S		48000315		Medical Aid to Prisoners		Y
1204	CONSULTING RADIOLOGISTS LTD				20.88		1 Transactions					
1269	HUTCHINSON HEALTH	01-251-000-0000-6268	AP	4	142.93	ER VISIT-GM (ICR 21-8815)		4102264		Medical Aid to Prisoners		Y
1269	HUTCHINSON HEALTH				142.93		1 Transactions					
6009	INNOVATIVE OFFICE SOLUTIONS LLC	01-251-000-0000-6460	AP	4	39.23	OFFICE SUPPLIES		IN3579902		Jail Supplies		N
		01-251-000-0000-6460	AP	4	17.60	OFFICE SUPPLIES		IN3592869		Jail Supplies		N
		01-251-000-0000-6460	AP	4	37.90	OFFICE SUPPLIES		IN3598639		Jail Supplies		N
		01-251-000-0000-6415	AP	4	16.53	CLEANING SUPPLIES		IN3604192		Cleaning Supplies		N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				111.26		4 Transactions					
38530	LANGUAGE LINE SERVICES	01-251-000-0000-6270	AP	4	123.96	OVER THE PHONE INTERPRETATION	12/01/2021 12/31/2021	10424944		Professional Services for Inmates		N
38530	LANGUAGE LINE SERVICES				123.96		1 Transactions					

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977	MIDWEST MONITORING & SURVEILLANCE											
	01-251-000-0000-6264		AP	4	840.00	MONITORING FEES	12/01/2021 12/31/2021	1221518		Electronic Home Monitoring		N
	01-251-000-0000-6355		AP	4	168.25	LAB SERVICES	12/01/2021 12/31/2021	DT1221138		UA Expense		N
977	MIDWEST MONITORING & SURVEILLANCE				1,008.25		2 Transactions					
10185	MINNESOTA MONITORING INC											
	01-251-000-0000-6355		AP	4	157.50	MCLEOD SMARTLINK (RF/JT)		13559		UA Expense		N
10185	MINNESOTA MONITORING INC				157.50		1 Transactions					
2180	PLUMBING AND HEATING BY CRAIG											
	01-251-000-0000-6303				87.00	REPLACE/INSTALL MISSION BAND		37730150		Repair & Maintenance Services		N
2180	PLUMBING AND HEATING BY CRAIG				87.00		1 Transactions					
1457	PRO AUTO & TRANSMISSION REPAIR INC											
	01-251-000-0000-6327				1,472.27	REMOVE/REPLACE R CONTROL ARM		3083933		General Auto Maintenance		N
1457	PRO AUTO & TRANSMISSION REPAIR INC				1,472.27		1 Transactions					
900	STREICHERS INC											
	01-251-000-0000-6145				383.91	NEW HIRE UNIFORM ALLOWANCE		11544683		Uniform Allowance		N
	01-251-000-0000-6145				23.98	NEW HIRE UNIFORM ALLOWANCE		11544887		Uniform Allowance		N
900	STREICHERS INC				407.89		2 Transactions					
3931	SUMMIT FOOD SERVICES LLC											
	01-251-000-0000-6420		AP	4	11,898.41	MEALS & SUPPLIES	12/01/2021 12/31/2021	INV2000132640		Groceries & Supplies		N
3931	SUMMIT FOOD SERVICES LLC				11,898.41		1 Transactions					
1470	THRIFTY WHITE PHARMACY											
	01-251-000-0000-6268		AP	4	19.97	JAIL STOCK MEDS	12/01/2021 12/31/2021	310947		Medical Aid to Prisoners		Y
	01-251-000-0000-6268		AP	4	27.87	THRIFTY WHITE (BW)		411124		Medical Aid to Prisoners		Y
1470	THRIFTY WHITE PHARMACY				47.84		2 Transactions					
251	DEPT Total:				15,478.19	County Jail			11 Vendors		17 Transactions	
255	DEPT					County Court Services						
	8564 OFFICE DEPOT INC											

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No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-255-000-0000-6402	AP	4	54.99	OFFICE SUPPLIES	218652649001	Office Supplies	N
	01-255-000-0000-6402	AP	4	3.52	OFFICE SUPPLIES	218652845001	Office Supplies	N
8564	OFFICE DEPOT INC			58.51				
					2 Transactions			
6412	VERIZON WIRELESS							
	01-255-000-0000-6203			41.22	CELL PHONE USE	58374345200001	Communications	N
					01/03/2022 02/02/2022			
6412	VERIZON WIRELESS			41.22				
					1 Transactions			
255	DEPT Total:			99.73	County Court Services		2 Vendors	3 Transactions
281	DEPT				Emergency Management			
	6009 INNOVATIVE OFFICE SOLUTIONS LLC							
	01-281-000-0000-6402	AP	4	493.43	OFFICE SUPPLIES	IN3594965	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC			493.43				
					1 Transactions			
281	DEPT Total:			493.43	Emergency Management		1 Vendors	1 Transactions
485	DEPT				County Public Health Nursing			
	7965 CAREER/LIFE ALLIANCE SERVICES INC							
	01-485-000-0000-6364			550.00	EMPLOYEE WELLNESS MRNG RITUAL	2539	County Employee Wellness Committee	N
7965	CAREER/LIFE ALLIANCE SERVICES INC			550.00				
					1 Transactions			
	6412 VERIZON WIRELESS							
	01-485-000-0000-6203			280.16	WIRELESS CHARGES (CASE MGMT)	58373137400001	Communications	N
					01/03/2022 02/02/2022			
	01-485-000-0000-6203			35.01	WIRELESS CHARGES (CHIP)	58373137400001	Communications	N
					01/03/2022 02/02/2022			
	01-485-000-0000-6203			105.03	WIRELESS CHARGES (ADMIN)	58373137400001	Communications	N
					01/03/2022 02/02/2022			
	01-485-000-0000-6203			685.18	CELL PHONE USE	58374345200001	Communications	N
					01/03/2022 02/02/2022			
6412	VERIZON WIRELESS			1,105.38				
					4 Transactions			
485	DEPT Total:			1,655.38	County Public Health Nursing		2 Vendors	5 Transactions
501	DEPT				Culture & Recreation			
	1499 SOUTHWEST MINNESOTA ARTS & HUMAN							

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		01-501-000-0000-6876			1,500.00	2022 MEMBERSHIP				Allocation - SW MN Arts & Humanities	N
1499	SOUTHWEST MINNESOTA ARTS & HUMAN				1,500.00		1 Transactions				
501	DEPT Total:				1,500.00	Culture & Recreation		1 Vendors		1 Transactions	
520	DEPT					County Parks					
	134 CITY OF HUTCHINSON	01-520-000-0000-6455		DTG 6	326.01	HATS FUEL	12/01/2021 12/31/2021	0000045169		Motor Fuels & Lubrication	N
	134 CITY OF HUTCHINSON				326.01		1 Transactions				
	6412 VERIZON WIRELESS	01-520-000-0000-6203			35.01	PARKS LM SHOP	01/03/2022 02/02/2022	58374345200001		Communications	N
	6412 VERIZON WIRELESS				35.01		1 Transactions				
520	DEPT Total:				361.02	County Parks		2 Vendors		2 Transactions	
1	Fund Total:				159,773.24	General Revenue Fund				162 Transactions	

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3 Road & Bridge Fund

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310	DEPT					Highway Maintenance						
4966	CINTAS CORPORATION											
	03-310-000-0000-6145		AP	4	18.31	UNIFORMS- SLATS		4103345985		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.93	UNIFORMS- GLENCOE		4103345993		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	21.29	UNIFORMS- HATS		4103775569		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.51	UNIFORMS- SLATS		4104026427		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.82	UNIFORMS- GLENCOE		4104026439		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	32.88	UNIFORMS- HATS (SHIRT-PROVENCH		4104417336		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	18.31	UNIFORMS- SLATS		4104723790		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.82	UNIFORMS- GLENCOE		4104723847		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	18.89	UNIFORMS- HATS		4105120972		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.51	UNIFORMS- SLATS		4105470241		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	14.28	UNIFORMS- GLENCOE		4105470296		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	40.35	UNIFORMS- HATS (JEANS- KUBE)		4105804472		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	13.97	UNIFORMS- GLENCOE		4106118241		Uniform Allowance		N
	03-310-000-0000-6145		AP	4	18.31	UNIFORMS- SLATS		4106118320		Uniform Allowance		N
4966	CINTAS CORPORATION				265.18							14 Transactions
5893	JLR GARAGE DOOR SERVICE, INC.											
	03-310-000-0000-6303		AP	4	572.25	GARAGE DOOR SEALS-TEMP STORAGE		66545		Repair & Maintenance Services		N
5893	JLR GARAGE DOOR SERVICE, INC.				572.25							1 Transactions
4228	NORTH AMERICAN SAFETY											
	03-310-000-0000-6145		AP	4	299.70	UNIFORMS- TSHIRTS (30)		SO34545		Uniform Allowance		N
4228	NORTH AMERICAN SAFETY				299.70							1 Transactions
310	DEPT Total:				1,137.13	Highway Maintenance				3 Vendors		16 Transactions
320	DEPT					Highway Construction						
554	ERICKSON ENGINEERING COMPANY											
	03-320-000-0000-6265		AP	4	360.00	PRELIM ENG- BRIDGE 43515		14574		Professional Services		Y
						12/01/2021	12/31/2021					
554	ERICKSON ENGINEERING COMPANY				360.00							1 Transactions
1818	SRF CONSULTING GROUP INC											
	03-320-000-0000-6265		AP	4	630.99	PROF SERVICES- JOB #0122		11262.01-17		Professional Services		N
1818	SRF CONSULTING GROUP INC				630.99							1 Transactions

******* McLeod County IFS *******



bpool
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3 Road & Bridge Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
320	DEPT Total:				990.99	Highway Construction		2 Vendors		2 Transactions		
330	DEPT					Highway Administration						
6412	VERIZON WIRELESS	03-330-000-0000-6203			35.01	CELL PHONE USE	01/03/2022 02/02/2022	58374345200001		Communications		N
		03-330-000-0000-6203			26.02	CELL PHONE USE	01/03/2022 02/02/2022	98374485200001		Communications		N
6412	VERIZON WIRELESS				61.03		2 Transactions					
330	DEPT Total:				61.03	Highway Administration		1 Vendors		2 Transactions		
340	DEPT					Highway Equipment Maintenance						
539	CENTERPOINT ENERGY INC	03-340-000-0000-6255	AP	4	1,154.29	GLENCOE SHOP	12/02/2021 01/03/2022	5987115-2		Natural Gas		N
539	CENTERPOINT ENERGY INC				1,154.29		1 Transactions					
6412	VERIZON WIRELESS	03-340-000-0000-6203			70.02	SLATS & HWY SHOP	01/03/2022 02/02/2022	98374485200001		Communications		N
6412	VERIZON WIRELESS				70.02		1 Transactions					
4147	WEST CENTRAL SANITATION INC	03-340-000-0000-6257	AP	4	26.78	GARBAGE- GLENCOE	12/01/2021 12/31/2021	12347810		Sewer, Water & Garbage Removal		N
		03-340-000-0000-6257	AP	4	26.78	GARBAGE- BROWNTON	12/01/2021 12/31/2021	12347811		Sewer, Water & Garbage Removal		N
		03-340-000-0000-6257	AP	4	73.64	GARBAGE- SLATS	12/01/2021 12/31/2021	12347833		Sewer, Water & Garbage Removal		N
4147	WEST CENTRAL SANITATION INC				127.20		3 Transactions					
340	DEPT Total:				1,351.51	Highway Equipment Maintenance		3 Vendors		5 Transactions		
3	Fund Total:				3,540.66	Road & Bridge Fund				25 Transactions		

******* McLeod County IFS *******



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5 Solid Waste Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
391	DEPT					Solid Waste Tip Fee						
6217	FIRST STATE TIRE RECYCLING INC	05-391-000-0000-6269	AP	4	150.00	TIRE TRAILER RENTAL		118244		Contracts		N
6217	FIRST STATE TIRE RECYCLING INC				150.00		1 Transactions					
658	MCLEOD PUBLISHING INC	05-391-000-0000-6243	AP	4	357.27	HHW CLOSURE				Public Education		N
		05-391-000-0000-6450			44.00	1 YEAR RENEWAL SUBSCRIPTION				Subscriptions		N
658	MCLEOD PUBLISHING INC				401.27		2 Transactions					
4718	UHL COMPANY	05-391-000-0000-6610			7,744.50	CAMERA REPLACEMENT		67334		Capital - Over \$5,000 (Fixed Assets)		N
4718	UHL COMPANY				7,744.50		1 Transactions					
4147	WEST CENTRAL SANITATION INC	05-391-000-0000-6259	AP	4	10,925.59	OCC/RECYCLING	12/01/2021 12/31/2021	12347026		Recycling		N
		05-391-000-0000-6258	AP	4	1,474.01	SCHOOL RECYCLING COLLECTION	12/01/2021 12/31/2021	12347779		School Recycling		N
		05-391-000-0000-6259	AP	4	40,233.51	VALET SERVICES/COLLECTION	12/01/2021 12/31/2021	12347779		Recycling		N
		05-391-000-0000-6269	AP	4	27,714.78	SINGLE SORT 611.13T @ \$45.35	12/01/2021 12/31/2021	12349867		Contracts		N
		05-391-000-0000-6269	AP	4	4,435.83	SOURCE SEPERATED 140.82T@ 31.5	12/01/2021 12/31/2021	12349867		Contracts		N
4147	WEST CENTRAL SANITATION INC				84,783.72		5 Transactions					
391	DEPT Total:				93,079.49	Solid Waste Tip Fee		4 Vendors		9 Transactions		
5	Fund Total:				93,079.49	Solid Waste Fund				9 Transactions		

***** McLeod County IFS *****



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11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
4181	ALLSTREAM 11-420-600-0010-6402		643.50	MITEL REGULAR	120406599	Office Supplies	N
4181	ALLSTREAM		643.50	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC 11-420-600-0010-6402		31.68	DESK CALENDAR	IN3613087	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		31.68	1 Transactions			
1857	METRO SALES INC 11-420-600-0010-6321	AP 4	109.33	RICOH IMC6000	INV1959918	Maintenance Agreements	N
1857	METRO SALES INC		109.33	1 Transactions			
6412	VERIZON WIRELESS 11-420-600-0010-6203		713.57	CELL PHONE USE 01/03/2022 02/02/2022	58374345200001	Communications/Postage	N
6412	VERIZON WIRELESS		713.57	1 Transactions			
420	DEPT Total:		1,498.08	Income Maintenance	4 Vendors	4 Transactions	
430	DEPT			Individual & Family Social Services			
4181	ALLSTREAM 11-430-700-0010-6402		1,501.50	MITEL REGULAR	120406599	Office Supplies	N
4181	ALLSTREAM		1,501.50	1 Transactions			
1857	METRO SALES INC 11-430-700-0010-6321	AP 4	255.08	RICOH IMC6000	INV1959918	Maintenance Agreements	N
1857	METRO SALES INC		255.08	1 Transactions			
6412	VERIZON WIRELESS 11-430-700-0010-6203		1,664.98	CELL PHONE USE 01/03/2022 02/02/2022	58374345200001	Communications/Postage	N
6412	VERIZON WIRELESS		1,664.98	1 Transactions			
430	DEPT Total:		3,421.56	Individual & Family Social Services	3 Vendors	3 Transactions	
11	Fund Total:		4,919.64	Human Service Fund		7 Transactions	

***** McLeod County IFS *****



bpool
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20 County Ditch Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Acrr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
622	DEPT			County Ditch #8			
8034	MALLAK/MARY ELLEN 20-622-000-0000-6302		3,473.48	CD 08 ACQ ONE ROD BUFFER	05.022.0100	Construction & Repairs	S
	20-622-000-0000-6302		1,268.94	CD 08 ACQ ONE ROD BUFFER	05.022.0150	Construction & Repairs	S
	20-622-000-0000-6302		170.45	CD 08 ACQ ONE ROD BUFFER	05.022.0175	Construction & Repairs	S
8034	MALLAK/MARY ELLEN		4,912.87	3 Transactions			
1215	UNDESTAD/JAY 20-622-000-0000-6302		12.50	CD 08 ACQ ONE ROD BUFFER	05.050.0200	Construction & Repairs	Y
1215	UNDESTAD/JAY		12.50	1 Transactions			
622	DEPT Total:		4,925.37	County Ditch #8	2 Vendors	4 Transactions	
623	DEPT			County Ditch #10			
8036	BEBO/JOHN J 20-623-000-0000-6302		5,189.39	CD 10 ACQ ONE ROD BUFFER	14.028.0250	Construction & Repairs	S
8036	BEBO/JOHN J		5,189.39	1 Transactions			
8035	STARKSON/GARY LEE 20-623-000-0000-6302		340.91	CD 10 ACQ ONE ROD BUFFER	14.054.0040	Construction & Repairs	Y
8035	STARKSON/GARY LEE		340.91	1 Transactions			
8033	YUREK/ROBERT A 20-623-000-0000-6302		6,931.82	CD 10 ACQ ONE ROD BUFFER	05.023.1300	Construction & Repairs	S
8033	YUREK/ROBERT A		6,931.82	1 Transactions			
623	DEPT Total:		12,462.12	County Ditch #10	3 Vendors	3 Transactions	
687	DEPT			JOINT DITCH 35 MCW			
8030	ALBERS/CORY 20-687-000-0000-6302		2,405.30	JD 35 ACQ ONE ROD BUFFER	05.008.0450	Construction & Repairs	S
8030	ALBERS/CORY		2,405.30	1 Transactions			
8031	DOSTAL/DUANE 20-687-000-0000-6302		2,159.09	JD 35 ACQ ONE ROD BUFFER	05.018.0300	Construction & Repairs	S
8031	DOSTAL/DUANE		2,159.09	1 Transactions			
8037	KOCH/ALAN J						

******* McLeod County IFS *******



bpool
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20 County Ditch Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8037	KOCH/ALAN J		JD 35 ACQ ONE ROD BUFFER	05.007.0430	Construction & Repairs	S
			6,666.67			
			6,666.67	1 Transactions		
3193	PAWLICKI/EILEEN		JD 35 ACQ ONE ROD BUFFER	05.007.0800	Construction & Repairs	S
			3,125.00			
			3,125.00	1 Transactions		
8032	RUZICKA/KEVIN		JD 35 ACQ ONE ROD BUFFER	05.007.0500	Construction & Repairs	S
			6,837.12			
			890.15			
			7,727.27	2 Transactions		
687	DEPT Total:		22,083.33	5 Vendors	6 Transactions	
20	Fund Total:		39,470.82	County Ditch Fund	13 Transactions	

******* McLeod County IFS *******



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21 SWCD Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
696	DEPT			SWCD			
253	LIGHT & POWER COMMISSION 21-696-000-0000-6253	AP 4	28.17	ELECTRIC 11/30/2021 12/31/2021	11-829125-00	Electricity	N
253	LIGHT & POWER COMMISSION		28.17	1 Transactions			
6412	VERIZON WIRELESS 21-696-000-0000-6203		25.02	M2M ACCOUNT SHARE 01/03/2022 02/02/2022	58374345200001	Communications	N
6412	VERIZON WIRELESS		25.02	1 Transactions			
696	DEPT Total:		53.19	SWCD	2 Vendors	2 Transactions	
21	Fund Total:		53.19	SWCD Fund		2 Transactions	

***** McLeod County IFS *****



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25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT				Law Library			
6	MATTHEW BENDER & CO INC							
	25-015-000-0000-6451	AP	4	255.10	DUNNELL MN DIGEST 2021 INTERIM	28993535	Books	N
	25-015-000-0000-6451	AP	4	238.10	MN FAMILY LAR R#78 W/TAB	29177936	Books	N
6	MATTHEW BENDER & CO INC			493.20	2 Transactions			
358	THOMPSON REUTERS WEST							
	25-015-000-0000-6451	AP	4	340.20	WEST MN CRIMINAL LAW HANDBOOK	6145622673	Books	N
358	THOMPSON REUTERS WEST			340.20	1 Transactions			
15	DEPT Total:			833.40	Law Library	2 Vendors	3 Transactions	
223	DEPT				D.A.R.E Program			
134	CITY OF HUTCHINSON							
	25-223-000-0000-6350			3,250.00	DARE PROGRAM 2ND HALF CONTRACT	0000045166	Other Services & Charges	N
134	CITY OF HUTCHINSON			3,250.00	1 Transactions			
223	DEPT Total:			3,250.00	D.A.R.E Program	1 Vendors	1 Transactions	
252	DEPT				Jail Canteen Account			
5275	CARD SERVICES							
	25-252-000-0000-6460	AP	4	8.29	ORAJEL	M20019575	Jail Supplies	N
5275	CARD SERVICES			8.29	1 Transactions			
252	DEPT Total:			8.29	Jail Canteen Account	1 Vendors	1 Transactions	
285	DEPT				E-911 System - Maintenance Grant			
161	INDEPENDENT EMERGENCY SERVICES							
	25-285-000-0000-6203			646.20	PS/ALI ANNUAL SERVICE	400-0037	Communications - Telephone Equipment	Y
161	INDEPENDENT EMERGENCY SERVICES			646.20	1 Transactions			
285	DEPT Total:			646.20	E-911 System - Maintenance Grant	1 Vendors	1 Transactions	
807	DEPT				Designated for Capital Assets			
3361	NAC MECHANICAL & ELECTRICAL SERVIC							
	25-807-000-0000-6610	AP	4	14,190.00	BOILER UPGRADE	A538-01	Capital - Over \$5,000 (Fixed Assets)	N

******* McLeod County IFS *******



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

25 Special Revenue Fund

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3361	NAC MECHANICAL & ELECTRICAL SERVIC		14,190.00		1 Transactions		
807	DEPT Total:		14,190.00	Designated for Capital Assets	1 Vendors		1 Transactions
25	Fund Total:		18,927.89	Special Revenue Fund			7 Transactions

***** McLeod County IFS *****



bpool
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

86 Trust & Agency Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
205	DEPT			Conceal & Carry Permit			
147	BUREAU OF CRIMINAL APPREHENSION 86-205-000-0000-6850	DTG 6	1,105.00	PERMIT TO CARRY 10/01/2021 12/31/2021	43-000071	Collections for Other Agencies	N
147	BUREAU OF CRIMINAL APPREHENSION		1,105.00	1 Transactions			
205	DEPT Total:		1,105.00	Conceal & Carry Permit	1 Vendors	1 Transactions	
975	DEPT			DNR Clearing Account			
509	MINNESOTA DNR 86-975-000-0000-6850		2,341.60	DNR 01/04/2022 01/10/2022		Collections for Other Agencies	N
509	MINNESOTA DNR		2,341.60	1 Transactions			
975	DEPT Total:		2,341.60	DNR Clearing Account	1 Vendors	1 Transactions	
976	DEPT			Game & Fish Clearing Account			
509	MINNESOTA DNR 86-976-000-0000-6850		4.00	GAME & FISH 01/04/2022 01/10/2022		Collections for Other Agencies	N
509	MINNESOTA DNR		4.00	1 Transactions			
976	DEPT Total:		4.00	Game & Fish Clearing Account	1 Vendors	1 Transactions	
86	Fund Total:		3,450.60	Trust & Agency Fund		3 Transactions	
	Final Total:		323,215.53	117 Vendors	228 Transactions		

***** **McLeod County IFS** *****



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	159,773.24	General Revenue Fund
3	3,540.66	Road & Bridge Fund
5	93,079.49	Solid Waste Fund
11	4,919.64	Human Service Fund
20	39,470.82	County Ditch Fund
21	53.19	SWCD Fund
25	18,927.89	Special Revenue Fund
86	3,450.60	Trust & Agency Fund
All Funds	323,215.53	Total

Approved by,

.....

.....



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Matt Troska Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve renewal of Zix email encryption for 1 year with American Communications Inc of Morris, MN for \$9,100.00 with funds from the Information Technology budget.

Recommended Action/Motion:
Approve renewal of Zix email encryption for 1 year with American Communications Inc of Morris, MN for \$9,100.00 with funds from the Information Technology budget.

Financial Impact:
Is there a cost associated with this request? [checked] Yes [] No
What is the total cost, with tax and shipping? \$ 9,100.00
Is this budgeted? [checked] Yes [] No Fund & Department Number: 01-065 ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Email Administration Save Print

ACI

INVOICE

American Communications Inc
511 Atlantic Ave
Morris MN 56267

Shawn 320-208-1521
Chad 320-760-3142

McLeod County IT Dept
830 11th Street East
Glencoe MN 55336

Attn: Matt

Dated: January 5, 2022

ZIX VPM Encryption Service

March 1, 2022 through February 28, 2023

ZIX E-mail VPM per year	\$5000.00
--------------------------------	-----------

ZIX VPM Encryption Branded Portal

March 1, 2022 through February 28, 2023

Branded Portal per year	\$ 800.00
--------------------------------	-----------

Amount Due	\$5800.00
-------------------	------------------

ACI

INVOICE

American Communications Inc
511 Atlantic Ave
Morris MN 56267

Shawn 320-208-1521
Chad 320-760-3142

McLeod County Information Technology
830 11th Street East
Glencoe MN 55336

Attn: Matt

Dated: January 5, 2022

ZIX VPM Encryption Service

March 1, 2022 through February 28, 2023

132 additional licenses
ZIX E-mail VPM per year **\$3300.00**

Amount Due **\$3300.00**



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve 1-Lot Sketch Plan by Shannon and Melissa Forcier for the purpose of a building site on property currently owned by Randy Weibel. This 6.08-acres lot is located in the Northwest Quarter of the Southwest 1/4 of Section 15 in Winsted Township. The Winsted Township Board recommended approval at their January 13, 2022 meeting. The Planning Advisory Commission unanimously recommended approval at their January 26, 2022 meeting.

Recommended Action/Motion:
Approval

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: Sketch Plan 21-08

Date: January 6, 2022 – **Meeting Date:** January 26, 2022

GENERAL INFORMATION

Brief Description: Shannon Forcier is requesting approval for a 1-lot sketch plan located in the NW ¼ SW ¼ of Section 15 Winsted Township. This ¼ ¼ section currently has 3 non-farm dwellings thus requiring this request.

Applicant: **Shannon & Melissa Forcier**
211 7th St.
Winsted, MN 55395
P.I.D# 14.015.0850

Owner: **Randy Weibel**
11944 EMERSON AVE SW
Waverly, MN 55390

Requested Action: Motion to approve a 1-lot sketch plan

Lot Size: Lot 1 = ~346' x ~796' = ~6.085 Acres

Existing Zoning: "A" Agriculture

Location: NW ¼ SW ¼ Section 15 Winsted Twp.

Existing Land Use: grass covered

**Adjacent Land Use
And Zoning:** "A" Agricultural

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 6.
McLeod County SSTS & Subdivision Ordinance

SPECIAL INFORMATION

Public Utilities: McLeod Coop Power

Public Services: SSTS, individual well

Forcier Sketch Plan

January 26, 2022

Page 2

Transportation: Cable Ave.

Physical Characteristics: This is an ~6.085-acre lot that slopes north to south. The lot abuts a private ditch that is not a protected water.

Analysis: The applicants are requesting to create a buildable lot. The soils per the McLeod County Soil Survey support a site and an alternate site for a septic system. The National Wetland Inventory (NWI) map do not indicate the presence of wetlands.

Recommendations: Staff does not have concerns with this request. Preliminary review of the site does show that there is adequate area for a building site without limiting features.



Cc: Shannon Forcier – applicant



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve 1-Lot Sketch Plan by Thomas Ulrich for the purpose of a building site on property currently owned by Marietta Neumann. This 1.602-acres lot is located in the Northwest Quarter of the Northwest Quarter of Section 18 in Winsted Township. The Winsted Township Board recommended approval at their January 13, 2022 meeting. The Planning Advisory Commission unanimously recommended approval at their January 26, 2022 meeting.

Recommended Action/Motion:
Approval

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: Sketch Plan 21-09

Date: January 6, 2022 – **Meeting Date:** January 26, 2022

GENERAL INFORMATION

Brief Description: Thomas Ulrich is requesting approval for a 1-lot sketch plan located in the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 18 Winsted Township. This $\frac{1}{4}$ $\frac{1}{4}$ section is the former Plat of Sherman lots 3-7 block 3.

Applicant: **Thomas Ulrich**
22877 Flower Rd.
Silver Lake, MN 55381
P.I.D# 14.050.0020

Owner: **Marvin & Marietta Neumann**
22879 Flower Rd.
Silver Lake, MN 55381

Requested Action: Motion to approve a 1-lot sketch plan

Lot Size: Lot 1 = ~258' x ~329' = ~1.602 Acres

Existing Zoning: "A" Agriculture

Location: NW $\frac{1}{4}$ NW $\frac{1}{4}$ Section 18 Winsted Twp.

Existing Land Use: tillable

**Adjacent Land Use
And Zoning:** "A" Agricultural

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 6.
McLeod County SSTS & Subdivision Ordinance

SPECIAL INFORMATION

Public Utilities: McLeod Coop Power & Xcel Energy

Ulrich Sketch Plan

January 26, 2022

Page 2

Public Services: SSTS, individual well

Transportation: Flower Rd.

Physical Characteristics: This is an ~1.602-acre lot that slopes north to south. The lot abuts a private ditch that is not a protected water.

Analysis: The applicants are requesting to create a buildable lot. The soils per the McLeod County Soil Survey support a site and an alternate site for a septic system. The National Wetland Inventory (NWI) map do not indicate the presence of wetlands.

Recommendations: Staff does not have concerns with this request. Preliminary review of the site does show that there is adequate area for a building site without limiting features.



Cc: Thomas Ulrich – applicant



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director Ext. 4342
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

Approve Conditional Use Permit 21-27 by Randy and Dillan Peterson, Randy's Bobcat Services, on property owned by Henry Reiner for gravel mining in a new pit including screening, crushing and stockpiling of material for a five (5) year time period to be reclaimed to an 8:1 side slope as excavation occurs to restore to farmland practices. This 5.30-acres is zoned "A" Agricultural and located in the Northeast Quarter of the Southeast Quarter of Section 17 in Hassan Valley Township. The Hassan Valley Township Board recommended approval at their December 14, 2021 regular meeting. The McLeod County Planning Advisory Commission recommended approval at their January 26, 2022 meeting with the following conditions:
1) The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by March 30, 2022 in the amount of \$6,000.
2) Hours of operation are Monday - Friday from 7am - 7pm. Saturdays shall be permitted as needed from 7am to 1pm with a 24-hour notice to McLeod County Environmental Services.
3) Applicant shall meet all state NPDES requirements and apply for a DNR de-watering permit if needed.
4) Applicant shall restore pit area to an 8:1 back slope for farming practices.
5) Stockpiles shall not exceed 30.0 feet in height.
6) McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant.
7) Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.

Recommended Action/Motion:

Approval

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No
Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: CUP 21-27

Date: January 10, 2022 – **Meeting Date:** January 26, 2022

GENERAL INFORMATION

Brief Description: Randy & Dillan Peterson (Randy's Bobcat Service) are requesting a conditional use permit for gravel mining, screening, crushing and stockpiling of material on the parcel referenced below. This would be a new pit if approved.

Applicant: **RANDY PETERSON/Dillan Peterson**
16860 160th Street
Hutchinson, MN 55350
Phone: (320) 582-5055

Owner: **Henry Reiner**
11468 CSAH 26
Hutchinson, MN 55350
P.I.D#06.017.0750

Requested Action: A new application of a Conditional Use Permit for gravel mining for purposes of excavation, crushing, screening, and stock piling for a five-year time period

Lot Size: ~5.30 acres

Existing Zoning: "A" Agriculture

Location: **That part of NE ¼ SE ¼ lying Section 17 Hassan Valley Township**

Existing Land Use: Tillable acres, Shoreland, Floodplain

**Adjacent Land Use
And Zoning:** "A" Agricultural, Shoreland, Floodplain

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 3, Subp. 4

SPECIAL INFORMATION

Public Utilities: NA

Public Services: NA

Transportation: 160th St.

Physical Characteristics: Gently sloping open field to the south.

Analysis: Randy & Dillan Peterson are requesting a new mining conditional use permit on property owned by Henry Reiner. The primary haul route will be 160th St. to Jefferson Rd. (CR 25). The secondary haul route will be from the pit south to 160th St. and then east to Highway 22. The applicant has stated that he will reclaim the pit to an 8:1 side slope as he excavates. The pit will be filled in as mining occurs to restore to farmland practices. The groundwater is observed at ~9' below grade. Applicant would like to begin site prep on April 1, 2022.



Recommendations:

If approved the board may wish to consider the following conditions:

- 1) The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by March 30, 2020 in the amount of \$6,000.
- 2) Hours of operation are Monday – Friday 7am – 7pm. Saturdays shall be permitted as needed with a 24-hour notice to McLeod County Environmental Services. Saturday hours shall be 7am -1pm.
- 3) Applicant shall meet all state NPDES requirements and apply for a DNR de-watering permit if needed.
- 4) Applicant shall restore pit area to an 8:1 back slope for farming practices.
- 5) Stockpiles shall not exceed 30' in height.
- 6) McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant.
- 7) Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.

Cc: Randy & Dillan Peterson– applicant

EXISTING CONDITIONS

Northstar
 Surveying
 (220)885-3718
 310 East Depot Street
 Litchfield, MN 55555
 ms_forg@northstaroffice.net
 ms_chuck@northstaroffice.net

CLIENT NAME:
Randy Peterson

PROJECT ADDRESS
**NE1/4 of the SE1/4 of
 Sec 17, T-116, R-29**

DATE OF FIELD WORK: October 26, 2021
 DATE OF MAP: November 4, 2021
 REVISION: _____ DATE: _____
 REVISION: _____ DATE: _____

JOB NO. 2021027
 DRAFTED BY: PMH
 CHECKED BY: DSH
 HORIZONTAL DATUM:
 NAD83 (2011)
 VERTICAL DATUM:
 NAVD83

Surveyed Description

PROPOSED LEGAL DESCRIPTION FOR APPROXIMATE AREA TO BE EXCAVATED

That part of the Northeast Quarter of the Southeast Quarter (NE1/4 of the SE1/4) of Section 17, Township 116 North, Range 29 West, McLeod County, Minnesota, described as follows: Commencing at the East Quarter corner of said Section 17; thence on an assumed bearing of South 90 degrees 49 minutes 52 seconds West along the east line of said NE1/4 of the SE1/4, a distance of 174.84 feet; thence South 87 degrees 41 minutes 52 seconds West, a distance of 11.02 feet to the point of beginning of the tract of land herein described; thence continue South 87 degrees 41 minutes 52 seconds West, a distance of 244.52 feet; thence South 90 degrees 49 minutes 24 seconds West, a distance of 241.70 feet; thence North 87 degrees 05 minutes 01 seconds East, a distance of 244.77 feet; thence North 90 degrees 49 minutes 59 seconds East, a distance of 245.13 feet to the point of beginning and close terminating.

Containing 5.30 Acres, more or less.
 Subject to easements of record.
 Subject to any and all enforceable restrictive covenants.

CERTIFICATION: I hereby certify that this survey was prepared by me or under my direct supervision and that I am a Professional Licensed Surveyor under the Laws of the State of Minnesota.

Doug Huhn
 Doug Huhn
 Registration No. 43808 - In the State of Minnesota

NOTES:

NO BOUNDARY LINES WERE STAKED FOR THIS APPLICATION.

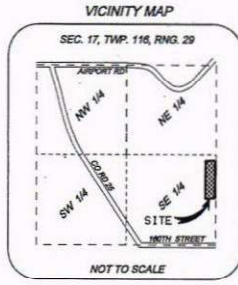
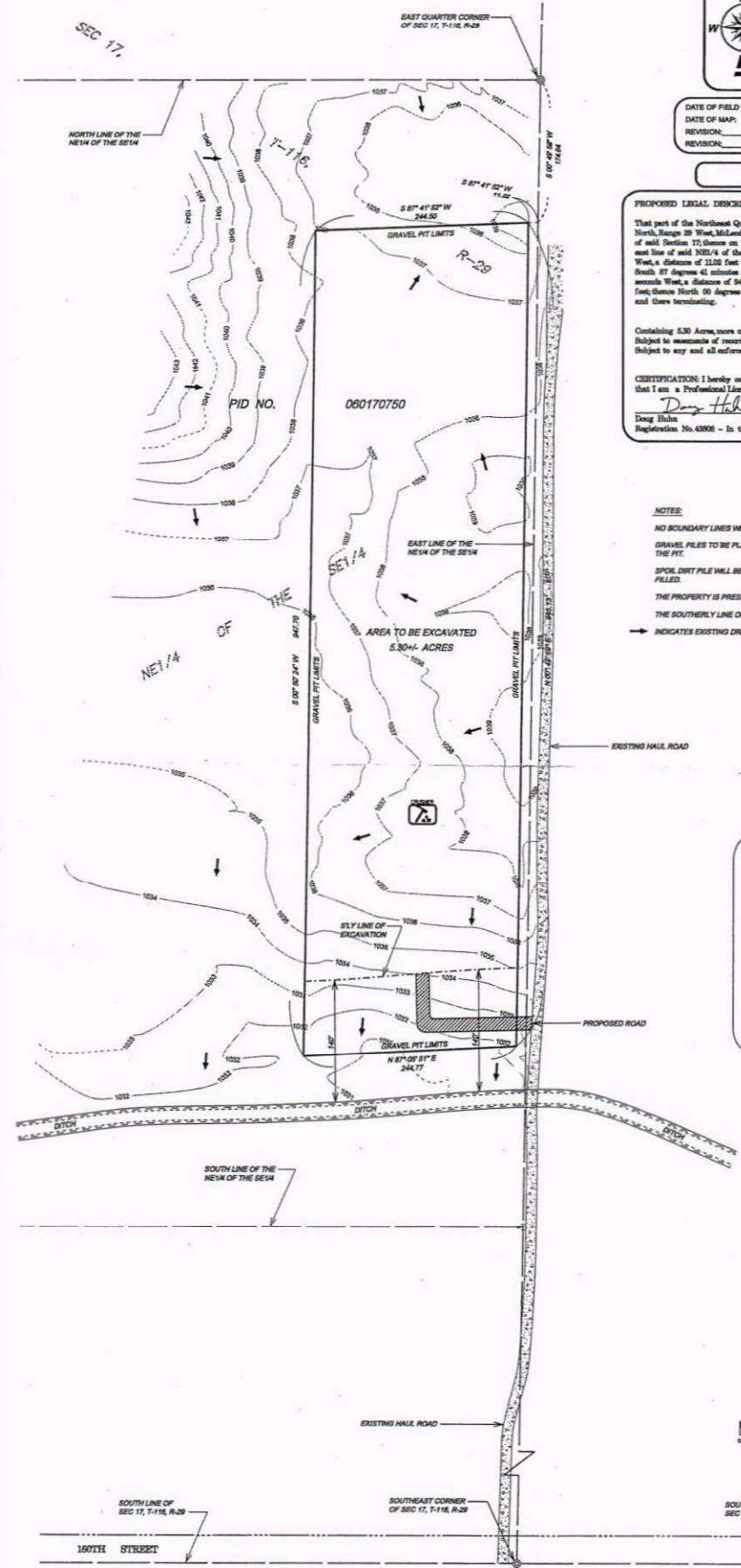
GRAVEL PILES TO BE PLACED IN EXCAVATED AREAS WITH THE EXCAVATION TO BEGIN IN THE CENTER OF THE PIT.

SPOIL DIRT FILL WILL BE USED FOR RECLAMATION AND WILL BE RELOCATED SO THAT THE AREAS CAN BE FILLED.

THE PROPERTY IS PRESENTLY ZONED AGRICULTURAL.

THE SOUTHERLY LINE OF EXCAVATION WILL BE 140 FEET NORTHERLY OF THE DITCH.

→ INDICATES EXISTING DRAINAGE



LEGEND

- Set 1/2 inch by 1/4 inch iron pipe with Plastic Cap inserted with License No. 43808
- Found Monumentation
- ⊙ Government Section Corner

McLeod County and Local Road Authority Temporary Haul Road Designation Route

It is hereby ordered, in accordance with the McLeod County Zoning Ordinance for Mining within Section 15, Subdivision 6, that the following route be designated as a haul road for the transportation of mined or excavated materials for Project CUP# 21-27 within Section 17 of HASSAN VALLEY Township, McLeod County, Minnesota.

PRIMARY HAUL ROUTE FROM THE MINED AREA:

Township Road 160TH ST. to Co. Rd. # 25 ^{JEFFERSON RD.} to St. Hwy. # _____

SECONDARY HAUL ROUTE:

Township Road 160TH ST. to Co. Rd. # _____ to St. Hwy. # 22

~ Please attach a highway map showing the intended haul routes ~

THE DESIGNATED HAUL ROUTE SHALL HAVE THE FOLLOWING DUST CONTROL MEASURES AND ROAD MAINTENANCE CONDITIONS:

Dust Control Methods:

WATER

Road Maintenance Agreement:

GRADE AS NEEDED / REQUESTED.

Bond or Escrow Financial Amount:

The designation of this haul road will become effective on the date that the contractor or landowner begins either the hauling of material or mining and excavation operation. It will remain in effect until the mining operations have been completed or the mining permit has expired. The local road authority shall not release any bond or other financial securities until the satisfaction of restoration of the haul route has been made to the agreed condition of both the contractor/landowner and the local road authority. This statement will become part of special conditions attached to the McLeod County Mining Conditional Use Permit.

David L Peterson
Contractor/Landowner

12-9-21
Date

Steve Rees Chairman
Local Road Authority/Title

12/14/21
Date

HAUL ROAD INSPECTION

The haul road has been inspected and it has been found that it has been restored to a condition as good as when it was taken over as the designated haul route.

Local Road Authority/Title

Date

HAUL ROAD and FINANCIAL SECURITY RELEASE

It is hereby agreed to that the haul road has been restored to the condition prior to when it was designated as a haul road. Therefore, future road maintenance shall be the responsibility of the local road authority, and is hereby requested that the financial security provided to the local road authority be released and terminated as of this date.

Contractor/Landowner

Date



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director (Ext 4342) Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

Approve Conditional Use Permit 21-28 for Jonathon Zerwas to construct an accessory building to be greater than 2,400 square feet (60' X 120') for personal storage on a platted parcel. This 10.02-acres is described as Lot-001 Block-001 Pavlish Estate and located in Section 28 of Rich Valley Township in the "A" Agricultural District. The Rich Valley Township Board unanimously recommended approval at their January 11, 2022 meeting. The Planning Advisory Commission recommended approval at their January 26, 2022 meeting with the following condition:

- 1) This structure shall be used for personal storage only. Any change in use may require an official control per ordinance.

Recommended Action/Motion:

Approval

Financial Impact:
Is there a cost associated with this request? [] Yes [] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Email Administration Save Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: CUP 21-28

Date: January 10, 2022 – **Meeting Date:** January 26, 2022

GENERAL INFORMATION

Brief Description: The applicant is requesting to construct an accessory building > 2,400 square feet (60' x 120') on an "A" Agricultural zoned platted parcel.

Owner/Applicant: **Jonathan Zerwas**
204 18th St. W.
Glencoe, MN 55336
P.I.D# 11.068.0010

Requested Action: Consider approval to allow an accessory building > 2,400 square feet on a platted parcel.

Lot Size: 616' x 1062.68' = 10.02 acres

Existing Zoning: Agriculture

Location: **Lot 1 Block 1 Pavlish Estate**

Existing Land Use: rural residential building site, platted lot

**Adjacent Land Use
And Zoning:** **rural residential building site, wetland**

Zoning History: Final Plat approved 5/16/2006

Applicable Ordinance McLeod County Zoning Ordinance Section 7, 16 & 17

SPECIAL INFORMATION

Public Utilities: McLeod Coop Power

Public Services: Individual SSTS & Well

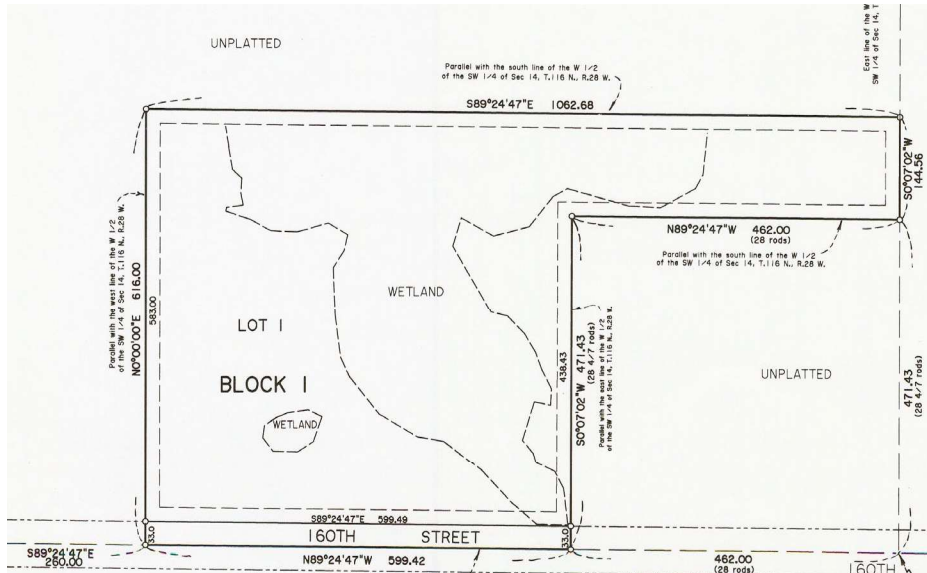
Transportation: 160th St.

Physical Characteristics: Rural Residential lot. Wetland on the east two-thirds of the lot.

Analysis: The applicant would like to construct a 7,200 square foot accessory building for personal storage.

Recommendations: If approved, staff recommends the following conditions for consideration:

- 1) This structure shall be used for personal storage only. Any change in use may require an official control per ordinance.



Zerwas, PID: 11.068.0010



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data. The data is meant for reference purposes only and should not be used for official decisions. If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department. This information is to be used for reference purposes only.





Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Kevin Mathews
Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Kevin Mathews, Emergency Management Director

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Request the Board to approve a resolution to adopt the McLeod County Multi-Hazard Mitigation Plan that was approved by FEMA on January 20, 2022.

Recommended Action/Motion:
This resolution is required for the county to officially adopt the final mitigation plan.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print



U.S. Department of Homeland Security
536 S. Clark St. 6th Floor
Chicago, IL 60605

FEMA

January 20, 2022

Ms. Jennifer Davis
Homeland Security and Emergency Management
Minnesota Department of Public Safety
444 Cedar Street, Suite 223
Saint Paul, MN 55101

Dear Ms. Davis:

Thank you for submitting the McLeod County Minnesota Multi-Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The McLeod County plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region 5 receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for McLeod County.

If there are any questions from either you or the communities, please contact Cadence Peterson at cadence.peterson@fema.dhs.gov or at (312) 408-5260.

Sincerely,

A handwritten signature in black ink, appearing to read "Julia McCarthy".

Julia McCarthy
Chief, Risk Analysis Branch
Mitigation Division

Attachment: Local Mitigation Plan Review Tool



McLeod County Board of Commissioners

520 Chandler Avenue North, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER NATHAN SCHMALZ

1st District
Phone (320) 282-9647
19906 Cable Avenue
Lester Prairie, MN 55354
Nathan.Schmalz@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 583-8584
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER DARYL LUTHENS

4th District
Phone (612) 281-4840
18967 Nickel Avenue
Hutchinson, MN 55350
Daryl.Luthens@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR

SHEILA MURPHY
Phone (320) 864-1320
520 Chandler Avenue North
Glencoe, MN 55336
Sheila.Murphy@co.mcleod.mn.us

RESOLUTION 22-CB-10 ADOPTION OF THE MCLEOD COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, McLeod County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the McLeod County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the McLeod County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the McLeod County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how McLeod County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the McLeod County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that McLeod County supports the hazard mitigation planning effort and wishes to adopt the McLeod County All-Hazard Mitigation Plan.

Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

	Nagel	Krueger	Wright	Luthens	Schmalz
Yes					
No					
Abstain					
Absent					

STATE OF MINNESOTA
OFFICE OF COUNTY ADMINISTRATION
COUNTY OF MCLEOD

I, Sheila Murphy, Administrator of the County of McLeod do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of McLeod at an authorized meeting thereof held on the 1st day of February 2022.

ATTEST:

Sheila Murphy, County Administrator



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Matt Trosak
Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval of statement of work with the Minnesota Security Consortium (MNSEC) (Minneapolis, MN) for Virtual Chief Information Security Officer (vCISO) Services including a Security and Risk Assessment for an amount not to exceed \$18,000 with funds from the Information Technology budget.
FRSecure (Minnetonka, MN) quoted \$21,707.50 for a Security and Risk Assessment with a Roadmap/plan. FRSecure quoted options for vCISO Services at approximately \$57,000 for one year up to \$151,200 for three years.

Recommended Action/Motion:
Consider approval of statement of work with the Minnesota Security Consortium (MNSEC) (Minneapolis, MN) for Virtual Chief Information Security Officer (vCISO) Services including a Security and Risk Assessment for an amount not to exceed \$18,000 with funds from the Information Technology budget.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 18,000.00
Is this budgeted? Yes No
Fund & Department Number: 01-065 ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print



FRSECURE[®]

A Proposal For

McLeod County - FACT (Security Partnership)

Prepared For

McLeod County

Prepared for:

Sheila Murphy
County Administrator
McLeod County

Prepared By:

John Williams
jmwilliams@frsecure.com
(651) 728-6825

Date: Jan 11, 2022



Jan 11, 2022

Sheila Murphy, County Administrator
McLeod County
830 11th St E, Suite 114 Glencoe MN 55336

Thank you for your time and consideration of this proposal.

At FRSecure, we are called to a mission of fixing the broken security industry. Our focus resides in helping our peers and clients master the fundamentals of information security through establishing a common language, providing low or no cost training and resources and by building the very best security professionals in the industry. Our objectivity in guiding you rests in our product agnostic stance and the core values shared by each and every member of our team.

Whether or not we formally engage, please count on us to be a resource and help us keep you informed as we make our training and expertise available to the community. Our passion for information security as our sole focus is the driving force to our current and future success.

We hope our proposal today adds to our already positive relationship, where our mission is put to work meeting your information security objectives.

Respectfully yours,

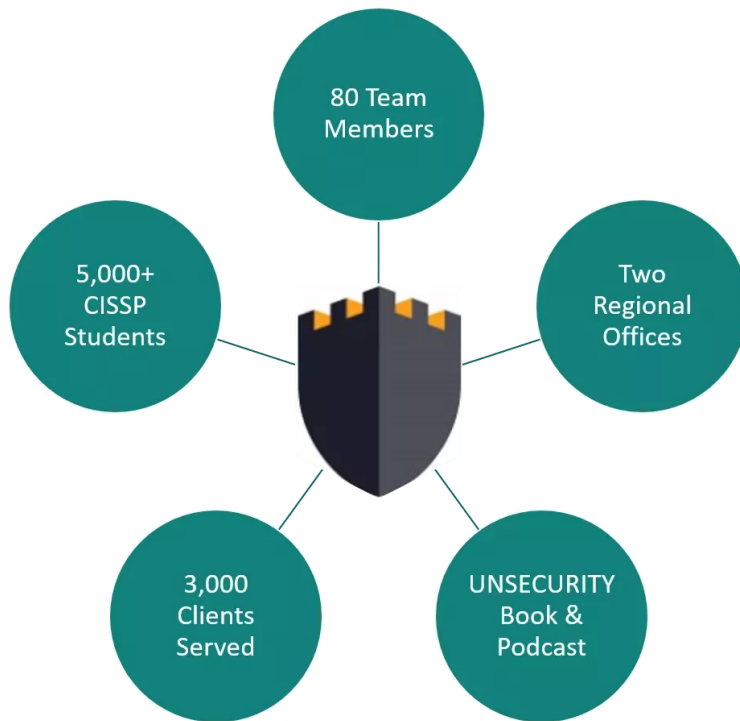
Evan Francen
FRSecure Founder & CEO

CONFIDENTIAL INFORMATION



FRSECURE[®] Security Experts on a Mission

The information security industry is broken. We are on a mission to fix it. By staying true to our mission, our commitment to product agnostic services and living our core values, we've developed a community of like-minded individuals, clients and partners. All we do is information security.



Consulting & Compliance Services

- Security Risk Assessment
- Virtual CISO
- Remediation Planning & Support
- PCI DSS Compliance & Audit
- HIPAA Compliance
- GDPR & CCPA Compliance
- SOC 2 Readiness
- NIST & CMMC Compliance
- ISO Audit Readiness

Technical Services

- Network Penetration Testing
- Web Application Penetration Testing
- Wireless Network Penetration Testing
- Physical Penetration Testing
- Vulnerability Testing
- Social Engineering
- Digital Forensics
- Incident Response

Additional Information Available on FRSecure.com

- Team Certifications
- Team Profiles
- Industry Expertise
- Free Tools
- Blogs & Security Advice
- CISSP Mentor Program Details

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Statement of Work

The information contained within this document is a proposal and formal statement of work, if accepted by McLeod County by execution of this document.

Engagement Overview

Purpose and Objective	Proposed Solution	Timing
A comprehensive assessment of the organization's information security posture	Information Security Risk Assessment <ul style="list-style-type: none">Administrative ControlsPhysical ControlsTechnical ControlsS2Score & Reporting	4-6 weeks
Access to expert security resources to build an effective and measurable security program	FACT™ Virtual CISO Engagement <ul style="list-style-type: none">Security Risk AssessmentSecurity Program RoadmapVirtual CISO Ongoing Support	12-36 months
Visualize, measure and manage security program	Security Studio Portal Access	Duration of the FACT engagement

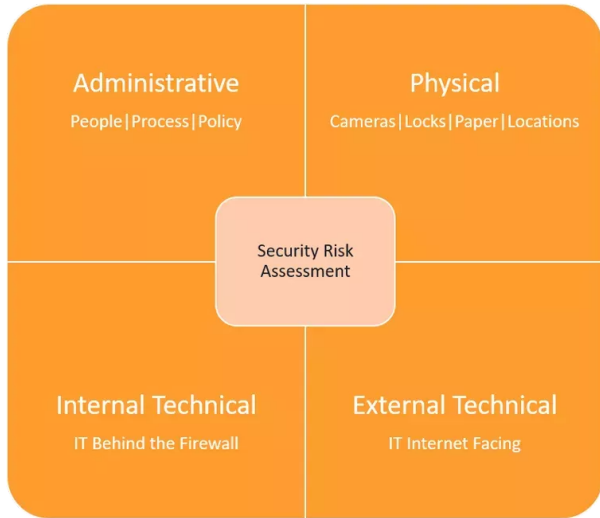
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Information Security Risk Assessment

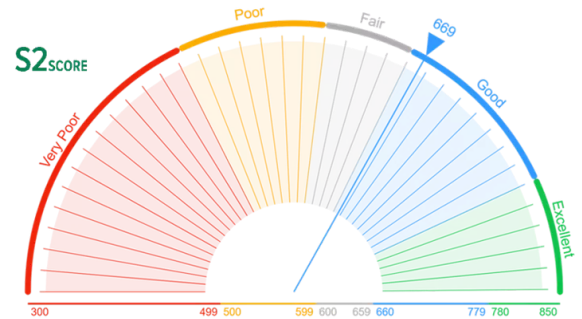
FRSecure's information security risk assessment is meant to find the measurable baseline for your security posture and prioritize remediation efforts for the most impactful items. A security assessment is always the first step to building a functioning, measurable security strategy.



NIST Cybersecurity Framework and **ISO 27001** logos.



	Last Updated
Executive Summary Report A high level report for executive leadership that lays out where the organization's information security program excels and where it is deficient.	Apr 7, 2020 ↓
Management Summary Report This report provides a more in-depth look into each phases of the assessment, highlighting strengths and weaknesses that affect the overall S2SCORE.	Apr 7, 2020 ↓
Full Report Written with information security professionals in mind, this report breaks down the details of the organization's assessment including tools, logic, and findings.	Apr 7, 2020 ↓
Action Plan This report includes recommendations that can be used as a guide to develop detailed action plans that address the identified risks.	Apr 7, 2020 ↓



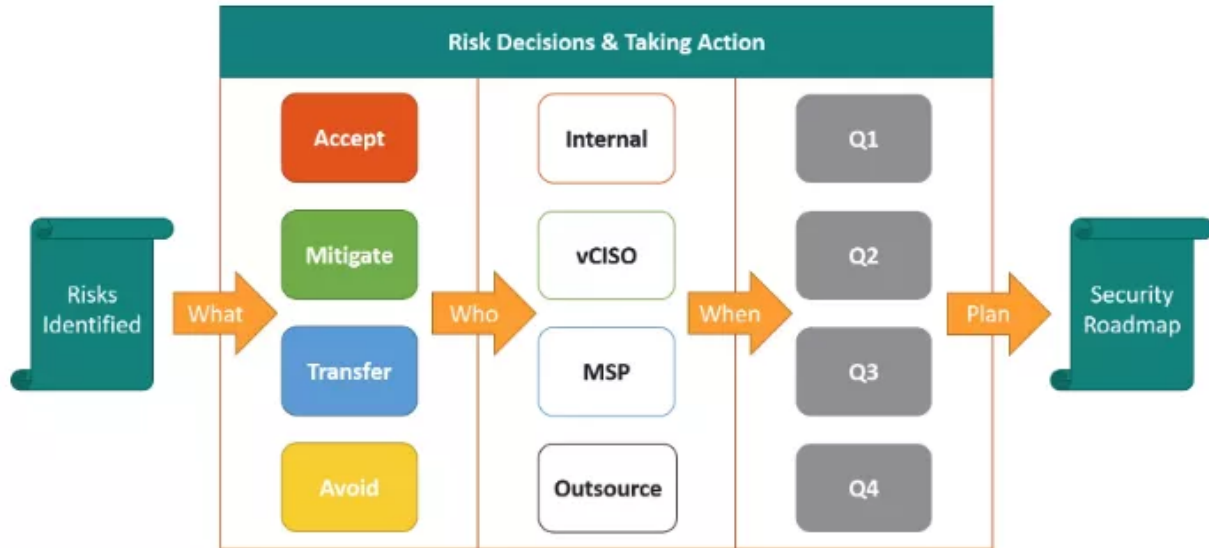
Detailed information available in the Approach and Process section at the end of the proposal.

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Security Program Roadmap

Building a functioning, successful security strategy lies in planning and preparation. Once risk is measured and recommendations are identified, the next step is to determine how to address the identified risks, determine who will own the execution of those decisions and when to act. The security program roadmap is designed to facilitate and document each step.



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Virtual Chief Information Security Officer (vCISO) Support

FRSecure's vCISO's believe in a positive, mutually beneficial relationship above all else. The "fit" of expertise and personality is as important to the security program as the tasks involved. We believe in providing value at every turn and driving the security posture forward.

Count on FRSecure to provide the best resources possible to help you meet your security objectives. We do not believe that a single best practice or progression of tasks exists for all security programs. Our objective is to build a customized security program for each of our clients and their unique needs.

The Base vCISO is an engagement with the simplest set of objectives:

- Lead a scheduled monthly Information Security meeting to ensure S2Org® Roadmap progress and discuss any incidents, open items, and upcoming S2Org® Roadmap activity.

Sample of the agenda for the monthly call

Procedural Items:

Review Roadmap Progress

- Management of Removable Media
- Implement change controls
- Information Security Awareness Training

Items for Discussion/Recommendation

Any items from previous meeting's call for agenda items

Review Incidents

- High level recap, if no incidents document no incidents

Action Items

Upcoming Roadmap activity

- Implement change controls
- Backup Encryption
- Formalized employment change process

Next Meeting – call for agenda items:

- Serve as strategic executive information security resource to leadership and staff.
- Provide answers to questions related to roadmap remediation activities, or client and partner questionnaires
- Transfer knowledge
- Demonstrate measurable results to the security program

Common FACT included Support

Phone and e-mail support
Monthly scheduled meeting (or as needed)
Access specialty resources at FRSecure
Security news & trending vulnerability updates
Regulatory compliance guidance
Incident response support
Policy templates and guidance
Technology recommendations & opinions
Board and executive presentations
Client questionnaire support
Security program roadmap adjustments & guidance
Knowledge transfer & mentorship
Compliance audit support

Separate Engagements

24/7 phone & e-mail support through special projects
Weekly or daily meetings
Prolonged consulting on PCI compliance or SAQ completion
Penetration testing
Formal SOC2 readiness analysis
Digital forensics
Policy writing
RFP construction and facilitation
Annual meeting training
Completing Standardized Information Gathering (SIG) forms
Business continuity planning & implementation
Staff training sessions
PCI-DSS report on compliance (ROC) audit

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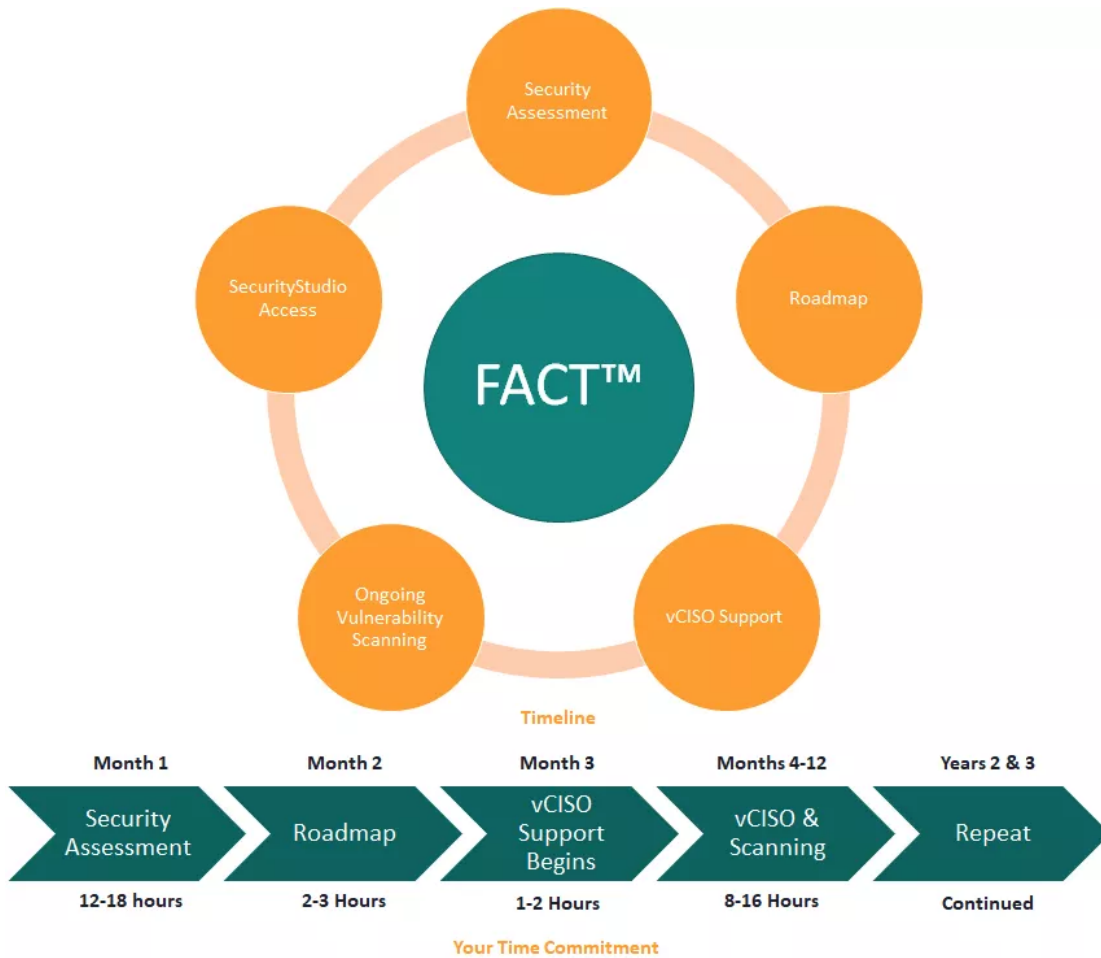
FACT - Functional, Accurate, and Comprehensive Trust

FRSecure has been providing virtual CISO services for over a decade. Our approach is constantly innovated and has gained the support of our clients and peers as a proven method to measurably improve the security posture within organizations of all shapes and sizes.

The FACT system is a constantly tested method of building and improving security programs.

Our team of vCISO's are engaged in fulfilling our mission by fostering relationships through FACT engagements and seeing the measurable results reflect the most efficient and viable security programs we've seen in our many years of practice.

- Communicate the status of your security posture
- Measure security program effectiveness
- Clear priorities for immediate action
- Expand resources on the essentials
- Gain internal support
- Be proactive instead of reactive
- Access security experts
- Defensible, compliant, best practice



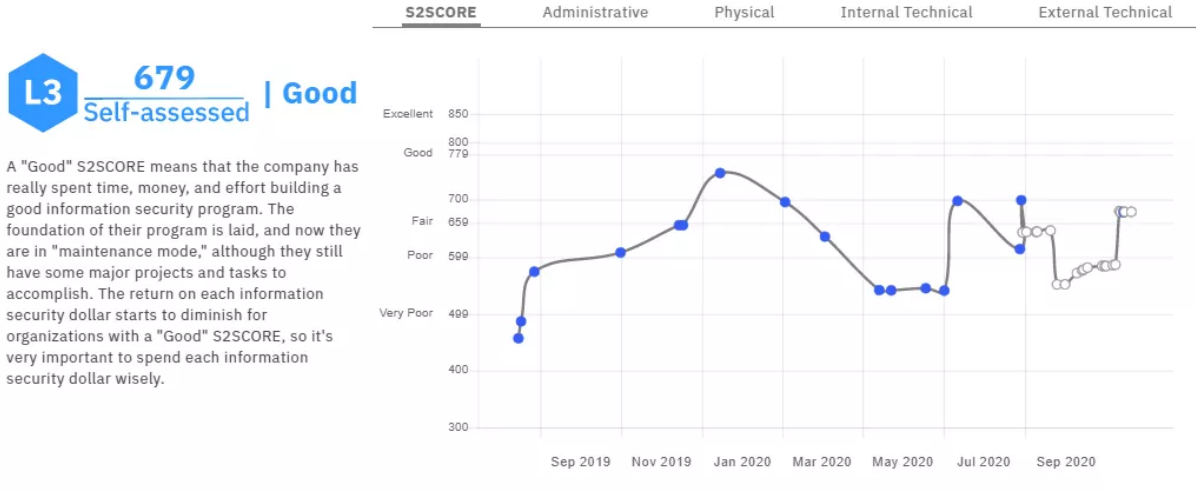
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S2Org Portal Access

Once an assessment is performed the next steps are to address risk and measure the results. When combined with a roadmap, the portal will allow an organization to visualize their security program as well as manage mitigation efforts. This visibility helps communicate where the security program is, where it's heading and what will it take to get there.



Statistics

Roadmap tasks completed in the last year 46	Last validated score 541	Last assessment update 10/21/20 by Chad Spoden
Roadmap tasks completed in the last month 23	Last validated date 04/13/20	Validate Your Assessment

Current Assessment (L3 Assessment)

What is L3 Assessment?
L1 Assessment NOT STARTED
L2 Assessment NOT STARTED
L3 Assessment COMPLETE ✓

ASSESSMENT

DASHBOARD

ROADMAP

FILTERS (1) | 139 TASKS
Boards
Backlog

Add Board
Export

ToDo

- Add the definition of "information security" to policy (0.41)
[Phase 1, Section 2.1, Question 7](#)
- Define procedures or guidelines for sharing policies with external parties (0.41)
[Phase 1, Section 2.1, Question 10](#)

In-Progress

- Develop processes to maintain an audit trail of disposition activities (0.44)
[Phase 1, Section 4.4, Question 2](#)
- Purchase information security ("cyber") insurance (1.79)
[Phase 1, Section 1.2, Question 1](#)

Troy to Review

- Establish a screening process for contractors and third-party personnel (0.14)
[Phase 1, Section 3.1, Question 2](#)
- Develop processes to regularly test restoration procedures (0.09)
[Phase 1, Section 7.6, Question 6](#)

Accepted Risk

- Document individual responsibilities for information security (0.33)
[Phase 1, Section 2.3, Question 4](#)

Done

- Establish an information security risk management program (0.74)
[Phase 1, Section 1.1, Question 1](#)
- Include Information Security leadership personnel in regular executive-level meetings (0.44)
[Phase 1, Section 2.3, Question 1](#)

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IR Registration Service

Setup and registration with FRSecure's IR Registration Service ensures that your organization has a completed Master Services Agreement (MSA) on file, and has provided the FRSecure CSIRT with basic IR plan documents and network configuration in the event its needed by our IR Response team in an emergency situation. This saves valuable triage time and cost, as well as provides an assurance to your insurance provider that FRSecure's team of information security experts can respond without delay.

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Engagement Scope Details

Scope Information	Scope Details
Security Risk Assessment - L2 - Number of users - Number of physical locations - Number of internal IP addresses Laptops/Workstations/Servers/Network Devices - Number of active external IP addresses	- Approximately 250 - Glencoe, MN - Approximately 300 - 10
Vulnerability Scanning @ 6 months	- Internal Scan only

Engagement Planning

Engagement	Begin Date - End Date
Security Risk Assessment - L2	4-6 weeks lead time after document signing

The success of this engagement will be assured by your Client Success Manager in partnership with our Information Security Experts and Project Management Team.

We encourage you to include the entire team in relevant communications, but please consider your Client Success Manager as your go-to for anything you need.

Every engagement begins with formal initiation procedures.

1. Introductions to respective teams and their roles in the engagement
2. Establishment of communication preferences
3. Confirmation of scope and service levels expectation
4. Confirmation of timing and constraints
5. Engagement completion expectations and due date for deliverables

Support Team

Name	Title	Contact
John Williams	Account Executive	jwilliams@frsecure.com
Caleb Phillips	Client Success Manager	cphillips@frsecure.com
Chad Spoden	Sr. Security Analyst & Solution Architect	cspoden@frsecure.com
Executive Leadership Team		
John Harmon	President	jharmon@frsecure.com
Renay Rutter	Chief Operating Officer	rrutter@frsecure.com
Vanae Pearson	Chief Financial Officer	vpearson@frsecure.com

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Engagement Investment

FACT Program	Year 1	Year 2	Year 3
Risk Assessment - L2	✓		✓
Update Risk Assessment		✓	
Roadmap	✓	✓	✓
Vulnerability Scanning @ 6 Months	✓	✓	✓
vCISO Services (monthly as well as access to vCISO mid month)	✓	✓	✓
Incident Response Registration	✓	✓	✓
SecurityStudio Platform Access	✓	✓	✓

Name	Price	QTY	Terms	Subtotal
<input type="checkbox"/> 1 Year FACT	\$4,750.00	12	Per month, invoiced quarterly	\$57,000.00
<input type="checkbox"/> 2 Year FACT	\$4,500.00	24	Per month, invoiced quarterly	\$108,000.00
<input type="checkbox"/> 3 Year FACT	\$4,200.00	36	Per month, invoiced quarterly	\$151,200.00
Stand Alone Options				
<input checked="" type="checkbox"/> Risk Assessment - L2	\$19,000.00	1		\$19,000.00
<input checked="" type="checkbox"/> Roadmap	\$3,850.00	1		\$3,850.00
<input type="checkbox"/> vCISO Services	\$3,000.00	12		\$36,000.00
<input type="checkbox"/> Internal Vulnerability Scan (Per Scan)	\$2,500.00	1		\$2,500.00
<input type="checkbox"/> Extremal Vulnerability Scan	\$1,000.00	1		\$1,000.00
IR Registration Service - A \$1,000 value	\$0.00	1		\$0.00
SecurityStudio Platform Access	\$0.00	0	Purchased directly from SecurityStudio	\$0.00

MNCCC Discount **-\$1,142.50**

Total (USD) \$21,707.50

This proposal expires in 60 days

Please note that multi-year options typically amortize the 1st and/or 2nd year costs. If McLeod County cancels this agreement prior to the completion of the term selected, McLeod County agrees to pay the full amount of services pursuant to Section 2.E of the Master Services Agreement between McLeod County and FRSecure.

Customer Acceptance

McLeod County

 Signature of Authorized Agent

Date

Contact Information

FRSecure LLC
 Attn: Vanae Pearson
 5909 Baker Road Suite 500
 Minnetonka, MN 55345
 Phone 612-230-0427
 Email: vpearson@frsecure.com

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Assumptions

FRSecure will provide all of the materials required for the completion of this engagement. FRSecure will rely upon experience, testing, observation, and interviews with McLeod County employees to assess the completeness and effectiveness of McLeod County's information security program. FRSecure will follow all guidance provided by the previously referenced standards for the completion of the work.

The FRSecure information security analyst will review a variety of information including, but not necessarily limited to prior working papers, reviews and current McLeod County diagrams, policies, processes, and procedures.

Assessments that have been conducted follow the standards as noted in the National Institute of Standards in Technology Cybersecurity Framework (NIST CSF), ISO/IEC 27002:2013 international standard, Center for Internet Security (CIS) Controls, & NIST Special Publication 800-53 (NIST SP 800-53).

Change Management Process

Changes can be made to the scope of this engagement and Statement of Work. Any changes requested by either party should be in writing and signed by both parties indicating acceptance.

Engagement Related Expenses

All engagement related expenses will be billed to the client following FRSecure Client Project Travel And Expense Policy.

Invoicing Details

For one-time project agreements (i.e. assessments), a down payment invoice of 50% will be sent upon acceptance of this proposal and statement of work. The balance is due upon engagement completion of all deliverables to McLeod County. For multi-year or multi-project agreements, a down payment invoice of 50% will be sent at the beginning of the year in each year or term in which the project is performed. The balance is due upon engagement completion of all deliverables to McLeod County. Monthly or quarterly recurring consulting agreements, or projects with an amortized payment schedule, will be invoiced quarterly starting on the 1st day of the first month services begin.

McLeod County may cancel this engagement at any time pursuant to Section 2.E of the Master Services Agreement between McLeod County and FRSecure. Cancellation or rescheduling of an engagement by McLeod County may result in additional fees.

McLeod County may reschedule this engagement at any time and will be invoiced for costs incurred to date including an additional 20% rescheduling fee.

Meetings cancelled by McLeod County less than 5 business days prior to a FRSecure resource commitment of four or more hours, will result in a reschedule fee for time and expenses lost.

Failure to return a workbook from FRSecure within 9 business days will result in a late fee of up to 10% of the project cost.

Note: Prices shown do not include sales tax, if applicable.

Please note, failure by McLeod County to respond to repeated attempts at communications by FRSecure within 90 days of initial communication of project initiation will result in project engagement closeout and McLeod County will be invoiced for full remaining balance due as described in this statement of work.

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Practice Lead

Director of Professional Services & Innovation

BRAD NIGH

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[linkedin.com/in/bradnigh](https://www.linkedin.com/in/bradnigh)

bnigh@frsecure.com

(952) 467-8849



PROFILE

Brad is a passionate information security expert with 20+ years of overall IT experience, including 10+ years of IT management and leadership experience working in 24/7 environments that required top tier technical skills, and efficient project management. In addition, Brad has several years of experience working in highly regulated industries that are required to comply with PCI-DSS, HIPAA, HITECH, Sarbanes-Oxley, OCC, and various state regulatory requirements.

At FRSecure Brad leads the Professional Services practice, serving businesses of all sizes and in all industries by cooperatively solving the complex issues surrounding information security. Brad's goals are ensuring consistent methodology, improving our existing programs, and innovating and continual development of new offerings.

EDUCATIONAL & COMMUNITY SERVICE ENGAGEMENTS

- CISSP Mentorship Program
- FRSecure Workshop Series
- ISC2 Safe & Secure Online Volunteer
- Wayzata Public Schools COMPASS Mentor (Cybersecurity)

CERTIFICATIONS

- Certified Information Security Manager (CISM)
- Certified Information Systems Security Professional (CISSP)
- Certified Security Studio Analyst (CSSA)
- MCSA: Windows Server 2012
- ITIL v.3 Foundations
- Certified Incident Handler (ECIHv2)
- CMMC Certified Registered Practioner (CMMC-RP)

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Value Proposition

Based on the conversations between FRSecure and McLeod County to date, we believe we are an excellent fit for your engagement.

Here are some additional reasons we believe you should select FRSecure:

- **FRSecure's Methodology** – FRSecure has developed a proprietary approach to assessing information security risks. It's more than a checklist of questions and recorded answers. Our approach gives you a full picture of your risks - prioritized and rated - with recommended solutions, so you know which security investments will have the greatest impact.
- **FRSecure's Project Leader** – All of our project leaders have more than 15 years of information security experience as a leader in, and consultant for hundreds of companies ranging from the Fortune 100 to SMBs. BIO's for our project leaders are available upon request.
- **Full Transparency** – FRSecure strongly believes in empowering our customers. The more knowledge transfer that occurs during our engagement, the more value our customers recognize. FRSecure fully discloses the methods, tools, and configurations used to perform analysis work for our customers in the hope that they can easily adopt our processes for their future benefit.
- **Product Agnostic** – FRSecure does not represent any third-party products or services; on purpose. Our projects and recommendations stand on their own, with no ulterior motive to sell you things you don't really need.

FRSecure Information Security Principles

Our Information Security Principles are fundamental to our everyday work and help us to stay focused on our mission to "Fix the Broken Industry". All our Principles are able to stand by themselves, but they are also solidly interrelated.

1. **A business is in business to make money**
Information security must align with business objectives.
2. **Information Security is a business issue**
Information security is NOT an IT issue.
3. **Information Security is fun**
That's right, we said "FUN"!
4. **People are the biggest risk**
Not technology.
5. **"Compliant" and "secure" are different**
We shouldn't confuse the two.
6. **There is no common sense in Information Security**
If there were, we would have better information security.
7. **"Secure" is relative**
One of many reasons for ongoing measurements and comparisons.
8. **Information Security should drive business**
Identify and focus on information security benefits. Information security shouldn't just be a cost-center.
9. **Information Security is not one size fits all**
No two businesses are exactly alike.
10. **There is no "easy button"**
So stop looking for one.

Client references available upon request

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Approach and Process

Information Security Risk Assessment with S2Org® and S2Score®

The S2Score®, available through the SecurityStudio® software platform is the most objective and comprehensive measurement of information security risk available in the market. It was designed by engineers at FRSecure, who average more than 15 years of information security experience, with these specific objectives in mind:

- Serve as the **foundational** risk score and measurement.
- **Based on risk.** The most effective way to manage information security is based on risk, not on specific controls that may or may not fit for your organization.
- **Easy to understand.** *Easy to understand* and *effective* are not mutually exclusive. In fact, they usually go hand in hand. The most effective information security programs are typically simple and effective. Complexity is often the enemy to good security.
- **Comprehensive.** Information security is not an IT issue; it is a business issue.
- **Objective.** Scoring is as objective as is possible given what we know about threats, vulnerabilities, exploits and risk in general. Each assessed control is given a risk metric based on professional opinions, best practices, and real-life data.
- **Clear and free from technical jargon.** Terms like “NextGen”, “Internet of Things” (IoT), “Advanced Persistent Threats” (APT), etc. are all avoided as much as possible.
- **Industry accepted and credible.** The assessment leverages and references current security frameworks and standards such as ISO/IEC 27001:2013 and the NIST Cybersecurity Framework (CSF). This is very good news for organizations that have built their information security programs per one or more of these frameworks and helps to lend to the credibility of the assessment.
- **One-stop.** The type of assessment that can be used to measure the effectiveness of the security program, provide high-quality next steps (or recommendations), demonstrate regulatory compliance (HIPAA, GLBA, and others), and allow for effective cyber insurance underwriting*

*NOTE: The S2Score® is **approved for cyber insurance underwriting** submission through Node International and Lloyd’s of London.

The S2Org® Assessment is built to be the definitive and best information security risk assessment methodology available with reporting designed to be easy to manage and actionable.

Each phase, control category, control subcategory, and the overall S2Org® assessment is calculated based upon

1. The size of the organization
2. The industry in which the organization operates
3. Historical threat and incident data obtained from a variety of source.

Scope

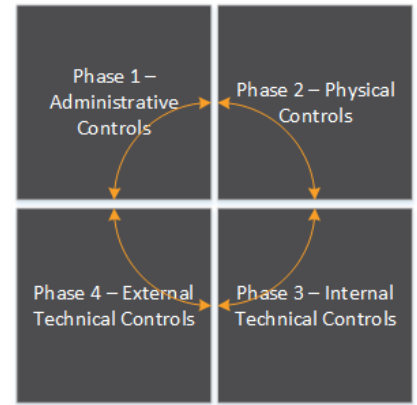
The intended scope for the S2Org® is the entire organization. Information security is a very broad topic so to ensure a comprehensive assessment, that is still easy to understand, the S2Org® assessment is segmented into four (4) phases.

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The four phases of a S2Org® assessment are:

- **Phase 1: Administrative Controls** – The “people” part of security, including risk management, security governance, policies, standards, training and employee awareness.
- **Phase 2: Physical Controls** – Physical controls are an essential and often overlooked part of your security strategy. How much does your anti-virus protection mean to you if someone steals your server?
- **Phase 3: Technical Controls (Internal)** – We affectionately call this “the gooey center”. Most organizations do a pretty good job at securing the technical perimeter (firewalls, intrusion detection, etc.), but sometime neglect the controls that are essential for an effective defense-in-depth strategy.
- **Phase 4: Technical Controls (External)** – This category covers how effective your organization is at securing the perimeter of your network.



The S2Org™ process is simple and efficient. We understand that our clients have other work to do, so the process needs to be focused and time-sensitive. Each phase of the S2Org® assessment is slightly different in the manner that information is gathered and assessed.

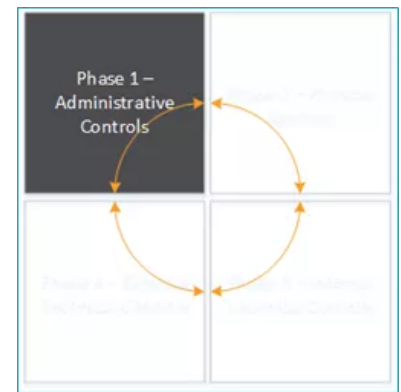
Phase 1 – Administrative Security Controls Assessment

Administrative Controls form the framework for managing an effective security program and they are sometimes referred to as the “human” part of information security. Administrative Controls inform people on how organizational leadership expects day-to-day operations to be conducted and they provide guidance on what actions or activities workforce members are expected to perform. Common Administrative Controls include policies, awareness training, guidelines, standards, and procedures.

Administrative Controls are derived from the NIST Cybersecurity Framework (CSF), ISO/IEC 27001:2013, NIST SP 800-53, and the CIS Critical Security Controls for reference, comparison, gap analysis, and risk rating.

Where there are *applicable* gaps, the following metrics are applied using the S2Org® proprietary algorithm:

- Information Security **Maturity** (“ISM”) - a measure of control quality and maturity,
- **Likelihood** of an adverse event or realized threat, and the potential **Impact** suffered by the organization; resulting in a **Risk Rating**.



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Phase 1 – Administrative Security Controls is further segmented into the following 10 control categories which contain a total of 42 subcategories:

Control	Risk Management
1.1	Risk Management Practices and Integration
1.2	Risk transfer and insurance
Control	Information Security Governance
2.1	Policies for information security
2.2	Review of the policies for information security
2.3	Security roles and responsibilities
2.4	Segregation of duties
Control	Human Resources Security
3.1	Screening
3.2	Management responsibilities
3.3	Information security awareness, education, and training
3.4	Specialized information security education and training
3.5	Termination or change of employment responsibilities
Control	Asset Management
4.1	Inventory of assets
4.2	Classification of information
4.3	Management of removable media
4.4	Disposal of media
4.5	Cloud service security management
Control	Access Control
5.1	Access control policy
5.2	Account management
5.3	Use of authentication information
5.4	Secure log-on procedures
Control	Encryption
6.1	Encryption policy and control

Control	Security Operations
7.1	Mobile device policy
7.2	Teleworking
7.3	Documented operating procedures
7.4	Change management
7.5	Controls against malware
7.6	Information backup
7.7	Event logging
7.8	Installation of software on operational systems
7.9	Management of technical vulnerabilities
7.10	Information systems audit controls
7.11	Network security
7.12	Information transfer policies and procedures
7.13	Information security requirements analysis and specification
7.14	System acceptance testing
7.15	Third-party security risk management
Control	Incident Management
8.1	Incident management roles and responsibilities
8.2	Incident response procedures
Control	Business Continuity Management
9.1	Planning information security continuity
9.2	Recovery plan details
Control	Compliance
10.1	Identification of applicable legislation and contractual requirements
10.2	Privacy and protection of personally identifiable information
10.3	Independent review of information security
10.4	Compliance with security policies and standards
10.5	Protections against financial fraud

The Administrative Controls are assessed through:

1. Documentation review
2. Interviews with the FRSecure Analyst
3. Observations made by the FRSecure Analyst

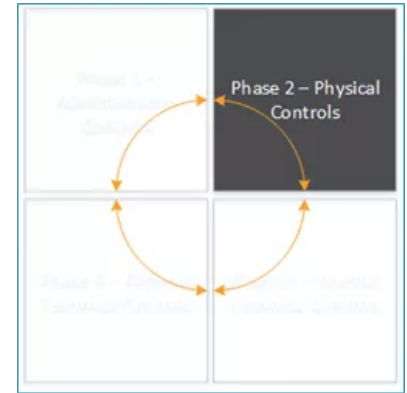
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Phase 2 – Physical Security Controls Assessment

Physical Controls are the security controls that can often be touched and provide physical security to protect your information assets. Common physical controls include doors, locks, camera surveillance, and alarm systems.

Phase 2 of the S2Org® assessment is a review of these, and other, physical security controls and associated risks. Focus for the Phase 2 of the assessment will be on where critical information resources are physically located.



Phase 2 takes the following into consideration to generate a definitive risk score:

Control	Crime Index
1.1	Crime Index
Control	Natural Disasters
2.1	Natural Disasters
Control	Facility Security
3.1	Planning and preparedness
3.2	Perimeter controls
3.3	Entry controls
3.4	Public spaces
3.5	Office spaces
3.6	Restricted areas
3.7	Delivery and loading areas
Control	Equipment and Information
4.1	Equipment siting
4.2	Supporting utilities
4.3	Cabling security
4.4	Maintenance
4.5	Housekeeping
4.6	Clear desk/screen

The Physical Controls are assessed through:

1. Documentation review
2. Interviews with the FRSecure Analyst
3. Observations made by the FRSecure Analyst

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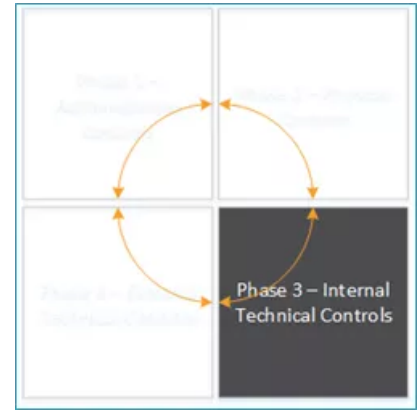


Phase 3 – Internal Technical Controls Assessment

Internal Technical Controls are the controls that are technical in nature and used within your organization's technical domain (inside the gateways or firewalls). Internal technical controls include things such as firewalls, intrusion prevention systems, anti-virus software, and mobile device management (MDM).

Phase 3 reviews these controls using a combination of interviews with staff and use of tools to perform:

- Vulnerability scanning on the internal network(s),
- Tests for password policies, system permissions, required auditing and system settings that are common in all networks.
- Tests for user auditing settings, such as their password complexity and logging access failures and logons that are common in all networks.
- Tests against known good configurations



Phase 3 of the S2Org® assessment consists of the following control sections:

Control	Network Connectivity
1.1	Internet
1.2	Wide Area Network (WAN)
1.3	Local Area Network (LAN)
1.4	Wireless Local Area Network (WLAN)
Control	Remote Access
2.1	User remote access
2.2	Third-party remote access
Control	Directory Services
3.1	Directory security
3.2	Directory policy
3.3	Directory resilience
Control	Servers and Storage
4.1	Server software
4.2	Server hardware
4.3	Storage

Control	Client Systems
5.1	Client software
5.2	Client hardware
Control	Mobile Devices
6.1	Phones and tablets
6.2	Laptops
Control	Logging, Alerting, and Monitoring
7.1	Performance
7.2	Events and incidents
7.3	Aggregation and correlation
7.4	Trust
Control	Vulnerability Management
8.1	Microsoft software and applications
8.2	Non-Microsoft operating systems
8.3	Validation
Control	Backup and Recovery
9.1	Backups
9.2	Backup storage
9.3	Disaster recovery and business continuity
9.4	Backup validation

FRSecure discloses the tools, methods, and configurations employed during testing to enable your personnel to conduct future testing on a regular basis.

The Internal Technical Controls are assessed through:

1. Documentation review
2. Interviews with the FRSecure Analyst
3. Observations made by the FRSecure Analyst
4. Tools run by FRSecure or your personnel

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Phase 4 – External Technical Controls Assessment

External technical controls are technical in nature and are used to protect outside access to your organization's technical domain (outside the gateways or firewalls). External technical controls consist of search engine indexes, social media, DNS, port scanning, and vulnerability scanning.

The primary objective of the External Technical Controls Assessment and testing exercise is to identify significant vulnerabilities that pose a risk of unauthorized information disclosure, alteration, and/or destruction through publicly accessible* information resources.

*Publicly accessible is defined as those resources which are purposefully or accidentally made available through the Internet.



Phase 4 of the S2Org® assessment consists of the following control sections:

Control	Best Practices
1.1	Perimeter control
1.2	Monitoring
1.3	Validation and testing
Control	Reconnaissance
2.1	Reconnaissance testing
Control	Enumeration
3.1	Enumeration testing
Control	Vulnerabilities
4.1	Vulnerability testing

The External Technical Controls are assessed through:

1. Documentation review
2. Interviews with the FRSecure Analyst
3. Tool and manual testing conducted by the FRSecure Analyst

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Assessment Deliverables

McLeod County will be provided with the following deliverables as part of this engagement:

S2Score®

One of the most important end results from the S2Org® assessment engagement is your S2Score®. You will be provided with your overall S2Score® as well as a S2Score® for each Phase, control category, and individual control sub-category. This is important for your organization as you identify your most significant risks and prioritize remediation.

The S2Score® can be used to communicate your “risk score” to interested parties and is a definitive risk calculation.

The overall S2SCORE (or risk rating) is **678.72**.



678.72 Good

The S2Score® is represented on a scale of 300 – 850.

- 300 – 500 is generally considered to be “**Very Poor**”
- 501 – 599 is generally considered to be “**Poor**”
- 600 – 659 is generally considered to be “**Fair**”
- 660 – 779 is generally considered to be “**Good**”
- A score equal to or higher than 780 is generally considered to be “**Excellent**”

Most organizations should be striving to attain and maintain a score of 660 or higher.

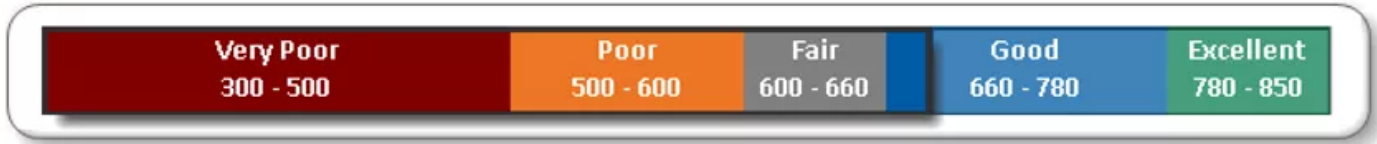
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S2Org® Executive Summary Report

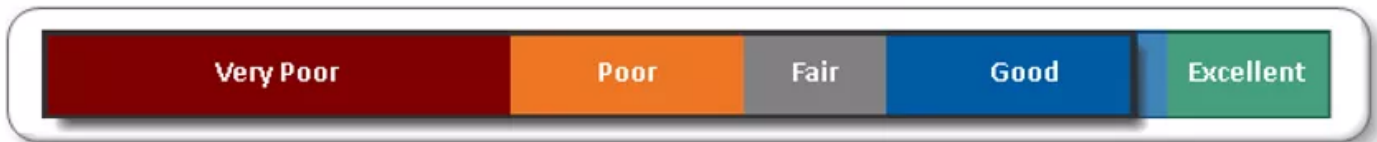
The S2Org® Executive Summary report is written in plain English with comparisons to other organizations; with a similar profile. It provides the necessary information to quickly understand where your organization's information security program excels and where it is deficient. The snapshot views allow solid decision-making now (tactically) and into the future (strategically).

S2SCORE Scale



S2SCORE Average Across Industries

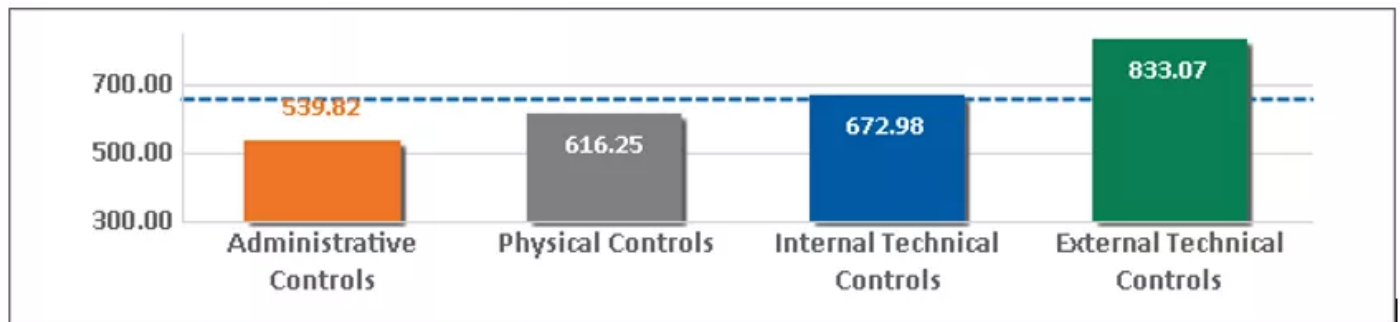
Industry: All Industries



The average S2SCORE is **766.05** across all industries. According to our calculations, there is roughly 11.4% more risk in the Fossa University information security program than other programs in similar organizations.

S2SCORE phase-by-phase Comparison

There are four phases in a Full S2SCORE : . An "acceptable" level of security is 660.



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S2Org® Information Security Assessment Full Report

The S2Org® Full Report is written with information security professionals in mind. All the details involved with what was assessed, how it was assessed (including tools and logic), findings, and recommendations are provided. The S2Org® Full Report is also supported with numerous other documents, technical testing results, and raw data. All supporting information is referenced and provided.

How to Use This Report

There are four primary purposes for this report:

1. To understand how mature your organization's information security program is.
2. To understand where your organization's information security risks are.
3. To build a plan of action on how you should address your most significant unacceptable risks.
4. To demonstrate compliance with industry regulations (HIPAA, GLBA, and others) and customers/business partner requirements

In order to gain the most benefit from the contents of this report, it is recommended that you read the report in its entirety and develop a plan of action. Information security is a lifecycle discipline that requires a long-term commitment. In order to get the most benefit from this report, create an action plan for your organization.

Control	Risk Management	Maturity	S2SCORE	
1.1	Risk Management Practices and Integration	3.33	721.74	719.05
1.2	Risk transfer and insurance	4.00		723.08
Control	Information Security Governance	Maturity	S2SCORE	
2.1	Policies for information security	1.00	450.99	437.50
2.2	Review of the policies for information security	1.88		618.42
2.3	Security roles and responsibilities	0.62		346.81
2.4	Segregation of duties	0.00		300.00
Control	Human Resources Security	Maturity	S2SCORE	
3.1	Screening	0.00	438.44	300.00
3.2	Management responsibilities	0.71		422.22
3.3	Information security awareness, education, and training	1.88		489.66
3.4	Specialized information security education and training	1.00		355.00
3.5	Termination or change of employment responsibilities	2.78		575.00
Control	Asset Management	Maturity	S2SCORE	
4.1	Inventory of assets	1.67	580.07	483.33
4.2	Classification of information	0.00		300.00
4.3	Management of removable media	4.25		793.10
4.4	Disposal of media	0.71		359.46
4.5	Cloud service security management	4.44		768.52

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S2Org® Roadmap

The primary purpose of the Security Program Roadmap is to empower you to be able to choose which tasks you want to take on and which tasks you want to assign to external resources, and provide a strategic Roadmap for completion of all tasks. All actions are measurable and easily communicated.



Improvement comes through putting the recommendations from the assessment into practice by:

1. Making risk-based decisions about what to do with each recommendation.
2. Assigning responsibility for actions that must be taken.
3. Determining the priority for such actions and assigning deadlines/timelines.

Activities for the Roadmap are driven from the S2Org® assessment.

The FRSecure Analyst creates the initial roadmap (or plan) for your information security program over the next 12, 24, and 36 months

The Security Program Roadmap tackles the planning of “what”, “who”, and “when” for information security improvement:

- What are we going to do with each of the findings and recommendations from the S2Org®? There are four viable options for decision-making:
 - *Accept* – the risk “as-is” and take no corrective actions but continue to monitor the risk
 - *Mitigate* – the risk and do what the recommendation says (or similar)
 - *Transfer* – the risk and/or defer it for insurance (or similar)
 - *Avoid* – the risk and stop doing the actions that led to the risk in the first place
- Who is going to do the actions and carry out the decisions that were made? Decisions such as “Mitigate” and “Avoid” made in the previous step will require somebody to do something. Some of the tasks and/or projects can be done internally with your own resources and some of the tasks and/or projects will require outside assistance. Those tasks and/or projects that require outside assistance can be assigned to the vCISO (Step 4) and some of the tasks and/or projects can be assigned to another party.
- When will the actions need to be taken to achieve your goals? It’s best to assign the tasks and/or projects to a timeline based on quarters to accommodate day-to-day operational challenges along the way.

The information from S2Org® and the Roadmap can be easily communicated to stakeholders (Board of Directors, executive management, examiners/regulators, customers, etc.) includes:

- What our current S2Score® is.
- What our S2Score® goal is.
- What tasks and/or projects are necessary to meet objectives.

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Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: John Brunkhorst
Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

A. Consider purchase of a John Deere 5115M utility tractor from Midwest Machine Co. (Glencoe, MN) at a state contract price of \$97,925.
B. Consider trade or sale of a 2005 John Deere 5425 utility tractor with 4,200 hours. Minimum trade or sale price is \$32,000.
The new M series tractor will have a front mounted hitch and PTO that we will be able to put our snowblower on, which will be safer and easier for operators to run than our current rear mounted setup. This tractor will be more versatile because we will also use it for mowing, shoulder floating, and other maintenance activities. We currently have all John Deere tractors, which streamlines parts and filters.
This tractor is in the 2022 equipment budget. If we don't receive the tractor before Nov 1, 2022 we will have to purchase a 2023 model that would come with a likely price increase.

Recommended Action/Motion:

Purchase tractor, authorize trade or sale

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 340 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents: 1

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print



Quote Id: 25688327

Prepared For:
MCLEOD COUNTY HIGHWAY DEP

Prepared By: **Lance Bussler**

Midwest Machinery Co.
4561 Hwy 212
Glencoe, MN 55336

Tel: 320-864-5571
Mobile Phone: 320-510-0872
Fax: 320-864-4555
Email: lbussler@mmcj.com

Date: 30 November 2021

Offer Expires: 07 December 2021

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Quote Summary

Prepared For:
 MCLEOD COUNTY HIGHWAY DEP
 2397 HENNEPIN AVE N
 GLENCOE, MN 55336

Prepared By:
 Lance Bussler
 Midwest Machinery Co.
 4561 Hwy 212
 Glencoe, MN 55336
 Phone: 320-864-5571
 Mobile: 320-510-0872
 lbussler@mmcj.com

Quote Id: 25688327
Created On: 30 November 2021
Last Modified On: 03 December 2021
Expiration Date: 07 December 2021

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5115M PowrQuad™ PLUS/Powr8™ Utility Tractor PowerGard Protection Plan	\$ 93,500.00 X	1 =	\$ 93,500.00
New Units - Still within basic warranty, 5115M, Comprehensive - Full Machine, 2500 Total Hours or 72 Total Months, \$250 Deductible	\$ 4,425.00 X	1 =	\$ 4,425.00
Sub Total			\$ 97,925.00

Equipment Total \$ 97,925.00

Trade In Summary	Qty	Each	Extended
2005 JOHN DEERE 5425 - LV5425T142080	1	\$ 32,000.00	\$ 32,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 32,000.00
Trade In Total			\$ 32,000.00

Quote Summary	
Equipment Total	\$ 97,925.00
Trade In	\$ (32,000.00)
SubTotal	\$ 65,925.00
Total	\$ 65,925.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 65,925.00

Salesperson : X _____

Accepted By : X _____

Quote Id: 25688327

Customer: MCLEOD COUNTY HIGHWAY DEP

JOHN DEERE 5115M PowrQuad™ PLUS/Powr8™ Utility Tractor

Hours:
Stock Number:

				Selling Price
				\$ 93,500.00
Code	Description	Qty	Unit	Extended
254FLV	5115M PowrQuad™ PLUS/Powr8™ Utility Tractor	1	\$ 96,948.00	\$ 96,948.00
Standard Options - Per Unit				
182A	Less AutoTrac/Less ISOBUS	1	\$ 0.00	\$ 0.00
183A	JDLINK™ Capable	1	\$ 0.00	\$ 0.00
185A	JDLINK™ Connectivity	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operators Manual	1	\$ 0.00	\$ 0.00
1397	Powr8™ 32F/16R 40 km/h Transmission, Two Speed PTO (540/540E)	1	\$ 1,928.00	\$ 1,928.00
1799	Less Loader Prep Package	1	\$ 0.00	\$ 0.00
1950	Less Application	1	\$ 0.00	\$ 0.00
2055	Standard Cab	1	\$ 0.00	\$ 0.00
2121	Premium Air Suspension Seat	1	\$ 1,538.00	\$ 1,538.00
2400	Less Instructional Seat	1	\$ 0.00	\$ 0.00
2511	Mirror Telescopic LH & RH	1	\$ 347.00	\$ 347.00
3025	Corner Post Deluxe Exhaust	1	\$ 0.00	\$ 0.00
3325	2 Mechanical Stackable Rear SCV	1	\$ 0.00	\$ 0.00
3430	3 Stackable Mid SCVs with Mechanical Joystick Control	1	\$ 880.00	\$ 880.00
3820	Two Speed PTO - 540/540E	1	\$ 0.00	\$ 0.00
4030	Electronic Hitch Control with Remote Control on LH Fender	1	\$ 0.00	\$ 0.00
4110	Telescoping Draft Links with Ball End - Category 2	1	\$ 0.00	\$ 0.00
4160	LH Only Adjustment Lift Link	1	\$ 0.00	\$ 0.00
4210	Mechanical Center Link with Ball Ends - Category 2	1	\$ 0.00	\$ 0.00
4420	LH & RH Stabilizer Bar	1	\$ 0.00	\$ 0.00
5133	460/85R30 (18.4R30) R1W Radial	1	\$ 0.00	\$ 0.00
6040	MFWD Front Axle	1	\$ 0.00	\$ 0.00
6203	320/85R24 (12.4R24) R1W Radial	1	\$ 0.00	\$ 0.00
8015	Front Fenders - Turnable	1	\$ 966.00	\$ 966.00
8020	Rear Fender Extensions	1	\$ 274.00	\$ 274.00
8280	Rear Window Wiper	1	\$ 323.00	\$ 323.00
8381	Front Power Take Off Counter Clockwise Rotating	1	\$ 6,090.00	\$ 6,090.00

Selling Equipment


Quote Id: 25688327

Customer: MCLEOD COUNTY HIGHWAY DEP

8410	Front Hitch Category 2	1	\$ 4,272.00	\$ 4,272.00
8727	LED Beacon Light	1	\$ 309.00	\$ 309.00
Standard Options Total				\$ 16,927.00
Technology Options				
1900	Less Display	1	\$ 0.00	\$ 0.00
1880	Less Receiver	1	\$ 0.00	\$ 0.00
Technology Options Total				\$ 0.00
Dealer Attachments				
R213907	Weight, rear wheel - 43.09 kg (95 lb)	3	\$ 154.77	\$ 464.31
Dealer Attachments Total				\$ 464.31
Value Added Services				
	PowerGard Protection Plan	1	\$ 4,425.00	\$ 4,425.00
Value Added Services Total				\$ 4,425.00
Other Charges				
	Freight	1	\$ 1,000.00	\$ 1,000.00
	Setup	1	\$ 1,200.00	\$ 1,200.00
Other Charges Total				\$ 2,200.00
Suggested Price				\$ 120,964.31
Customer Discounts				
Customer Discounts Total			\$ -23,039.31	\$ -23,039.31
Total Selling Price				\$ 97,925.00



Trade In



Quote Id: 25688327

Customer: MCLEOD COUNTY HIGHWAY DEP

2005 JOHN DEERE 5425
SN# LV5425T142080

Machine Details

Description	Net Trade Value
2005 JOHN DEERE 5425 SN# LV5425T142080 Your Trade In Description	\$ 32,000.00

Total	\$ 32,000.00
--------------	---------------------

Extended Warranty Proposal
PowerGard™ Protection Plan
TRACTORS
Date : December 3, 2021

Machine/Use Information		Plan Description		Price	
Manufacturer	JOHN DEERE	Plan Type:	New	Deductible:	\$ 250
Equipment Type	TRACTORS	Coverage:	Comprehensive	Quoted Price	\$ 4,425.00
Model	5115M	Total Months:	72		
Country	US	Total Hours:	2500	Date Quoted	December 3, 2021
MFWD/Tracks	N				

Scraper Use

THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE ISSUED. GRACE pricing is only good during the first 95 days or 100 hours of ownership for new Gator Utility Vehicles and Golf and Turf equipment during the John Deere basic warranty period. After this period, DELAYED pricing can be purchased up to the first 12 months or 300 hours with an applied surcharge. The Total Months and Hours listed above include the John Deere Basic Warranty of 24 months or unlimited hours for Golf and Turf products. Most Gator Utility Vehicles have a John Deere basic warranty of 12 months or 1000 hours. Limited Plan coverage = Engine and Powertrain only. Comprehensive Plan coverage = Full Machine.

PowerGard Protection Proposal Prepared for: *I have been offered this extended warranty and*

 Customer Name - Please Print

 I ACCEPT the PowerGard Protection

 I DECLINE the PowerGard Protection

 Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is **not** a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

What PowerGard Protection is :

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

What PowerGard Protection is not :

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: John Brunkhorst
Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider award of State Project 43-601-011 & State Aid Project 043-601-012, concrete overlays on CSAH 1 from the South County Line to 1,300' east of CSAH 22 to Croell, Inc. (New Hampton, IA) with a low bid of \$7,447,744.74.
Other bids include:
Shafer Contracting Co., Inc. Shafer, MN \$7,453,926.03
Michels Road and Stone, Inc Brownsville, WI \$7,473,953.85
PCiRoads, LLC St. Michael, MN \$7,485,543.08
Duininck, Inc. Prinsburg, MN \$8,087,898.96
These projects are funded with Federal and State Aid funds.

Recommended Action/Motion:
Award the construction project.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 320 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents: 1

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz Save Print

State Project 43-601-011 & State Aid Project 043-601-012, CSAH 1 concrete overlays

Contract 01011 - Bid Abstract Summary

Contractor	Location	Total Amount	Percent Over/Under Estimate
Engineer's Estimate		\$7,595,217.56	
Croell, Inc.	New Hampton, IA	\$7,447,744.74	1.94% UNDER
Shafer Contracting Co., Inc.	Shafer, MN	\$7,453,926.03	1.86% UNDER
Michels Road and Stone, Inc	Brownsville, WI	\$7,473,953.85	1.60% UNDER
PCiRoads, LLC	St. Michael, MN	\$7,485,543.08	1.44% UNDER
Duininck, Inc.	Prinsburg, MN	\$8,087,898.96	6.49% OVER



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: John
Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider additional design engineering services of \$8,200 from Erickson Engineering (Eden Prairie, MN) due to changes outside the original scope of work on SAP 43-599-044, Bridge L9240 replacement in Acoma Township.
The changes are as follows:
1. After MnDOT review the bridge width was reduced to 28', initially it was planned for 32'.
2. An unanticipated sheet pile retaining wall was determined to be needed to avoid filling the river and undermining the wingwall.
The costs of these changes are covered by the State Town Bridge fund and not Acoma Township or McLeod County.

Recommended Action/Motion:
approve changes

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 320 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents: 0

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print



January 14, 2022

John Brunkhorst, P.E.
McLeod County Public Works
1400 Adams St SE
Hutchinson, MN 55350

RE: Agreement Amendment for Design of Bridge 43562 on 200th St

Dear John:

Erickson Engineering Company, LLC is requesting additional compensation to complete the final design/plans for proposed Bridge 43562. Additional time was spent on design and plan preparation due to the following issues:

Design Issues

1. The preliminary bridge design and plan were prepared for a 32 ft clear width at the request of McLeod County. After MnDOT reviewed the preliminary bridge plan, they determined funding would only be available for a bridge clear width no greater than 28 ft. Therefore, the preliminary bridge design and plan were revised to show the narrower 28 ft width.
2. A steel sheet pile retaining wall was designed to extend along the riverbank from the NW wingwall of the new bridge. The retaining wall is needed to avoid filling into the river and also to help prevent river flow from undermining behind the NW wingwall.

Compensation

The additional fee to complete the final design and plan preparation to account for the above issues is \$8200.00. Therefore, Erickson Engineering proposes to complete the work described above on an hourly basis for a not-to-exceed fee of \$8200.00. This will raise the total not-to-exceed project design fee to \$49,038.00. If you agree to the terms of this agreement amendment, please sign below and return one copy to us for our file.

Authorization

Please contact me if you have any questions.

Sincerely,

ERICKSON ENGINEERING COMPANY

Thomas J. Wilson, P.E.
Vice President



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: minutes
Approve/Deny Motion
Discussion/Presentation
Hold Public Hearing*
Direction Requested
Requested Agenda Time: Flexible

Submitted By: John Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):

Consider out of state travel for County Engineer/Public Works Director to attend the National Association of County Engineers (NACE) annual meeting/technical conference April 24-27, 2022 in Buffalo, NY.
Approximate costs including early bird registration, hotel, and travel are ~\$2,100 total.

Recommended Action/Motion:

Empty box for Recommended Action/Motion

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: 330 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz Save Print



McLeod County Board of Commissioners

520 Chandler Avenue North, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER NATHAN SCHMALZ

1st District
Phone (320) 282-9647
19906 Cable Avenue
Lester Prairie, MN 55354
Nathan.Schmalz@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 583-8584
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER DARYL LUTHENS

4th District
Phone (612) 281-4840
18964 Nickel Avenue
Hutchinson, MN 55350
Daryl.Luthens@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
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COUNTY ADMINISTRATOR

Sheila Murphy
Phone (320) 864-1320
520 Chandler Avenue North
Glencoe, MN 55336
Sheila.Murphy@co.mcleod.mn.us

February 01, 2022

Mr. Darrel Sudheimer
1050 Waconia Parkway South
Waconia, MN 55387

Dear Mr. Sudheimer,

McLeod County supports the US Highway 212 Safe and Efficient Travel Project, which advocates for the expansion of Highway 212 from a two-lane, undivided highway to a four-lane, divided highway for the full length east of Glencoe. Highway 212 has grown from the original Yellowstone Trail to a major connecting highway, bringing goods and services, along with commuter travel, from McLeod County and other communities along the corridor into the Twin Cities daily. Increased truck and freight traffic have been significant over the past decade.

McLeod County's economy is abundant with manufacturing and agriculture; its industries are reliant on these corridors to move products and services between our county and the metro area. Expansion of the four-lane configuration of Highway 212 will significantly increase capacity, remove barriers to efficient freight movement, provide economic development opportunities, preserve existing infrastructure and improve the corridor's mobility and safety for all users.

McLeod County strongly supports the proposed and necessary lane expansion project on Highway 212 to provide a continuous four-lane, divided highway and requests that every effort be made to provide the policy and funding to make these very necessary upgrades to Highway 212 a reality as soon as possible.

Sincerely,

Commissioner Doug Krueger
Board Chair, McLeod County

Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 02/01/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed:
Approve Motion
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Liz Danielson
Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Sheila Murphy

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
The 2022 Site Selectors Guild Annual Conference will be held in San Diego, California March 02-04, 2022.
McLeod County has applied for the Robert M. Ady Professional Development Scholarship, which if received would cover the registration costs for the conference totaling \$2,000.00. Estimated costs to attend the conference including registration fees, lodging and transportation are approximately \$3,600.00.

Recommended Action/Motion:
Consider approval for out-of-state travel for the McLeod County Economic Development Coordinator to attend the Site Selectors Guild Annual Conference in San Diego, California on March 02-04, 2022 with funds from the County Administration budget (01-031).

Financial Impact:
Is there a cost associated with this request?
What is the total cost, with tax and shipping?
Is this budgeted?
Fund & Department Number: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office:
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied: Tabled: No Action:
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