

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
APRIL 17, 2012**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

Recognition of Chief Deputy Auditor Cheryl Ruud's retirement and presentation of a plaque in appreciation for her twenty seven years of service to the McLeod County Auditor's Department from June 7, 1984 through April 30, 2012.

2 9:03 CONSIDERATION OF AGENDA ITEMS *

3 9:08 CONSENT AGENDA *

- A. April 3, 2012 County Board Meeting Minutes and Synopsis.
- B. March 30, 2012 Auditor's Warrants.
- C. April 6, 2012 Auditor's Warrants.
- D. Approve of Conditional Use Permit 12-09 for Mikel Brash in order to operate a feedlot under direct ownership on an existing site with less than 40 acres. This property is located on 8.44 acres in Section 21 of Township 114-029 (Penn).

The McLeod County Water Plan Task Force on Feedlots Committee recommended approval at their meeting March 14, 2012. The Penn Township Board recommended approval at their meeting March 22, 2012. The Planning Commission unanimously recommended approval at their meeting on March 28, 2012 with the following condition:

- 1. Applicant shall apply for and be granted a feedlot permit.
- 2. Applicant shall provide McLeod County Environmental Services with a McLeod County Land Application Agreement for Manure Disposal signed by himself and the land owner and provide aerial photo of all areas on which manure will be spread.
- 3. Applicant shall maintain current agreements to spread manure on for at least .5 acre per animal unit that the feedlot is permitted for.
- 4. Any future expansion of the feedlot shall meet the necessary setbacks.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST *

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS *

6 9:15 ROAD AND BRIDGE – Engineer John Brunkhorst

- A. Consider approval of a cooperative construction agreement with Wright County for reconstruction and concrete surfacing of County State Aid Highway 2.*

The following projects are included in this agreement:

- 1. SAP 43-602-28 which reconstructs the northern 700' of CSAH 2

2. SAP 43-602-27 which is a concrete overlay on the last 2 miles (less 700')

This agreement has been reviewed by the County Attorney, Mike Junge.

- B. Consider approval to authorize the project and award of SAP 43-602-27, concrete overlay on CSAH 2.*

Wright County has set a bid opening for 9:30am at their May 15, 2012 Board Meeting. Wright County intends to award the contract at the same board meeting. They need direction from McLeod County regarding the alternate bid for the above mentioned project. Our engineers estimate for this project is approximately \$750,000 with funding coming from State Aid.

Would like board authority to authorize the project, providing the bids are favorable and in order. The Highway Department will come to the 5/22/12 McLeod Board Meeting for official award.

The Wright County project is under a tight timeline and this would allow them to proceed without delays.

7 9:25 ATTORNEY'S OFFICE – Attorney Mike Junge

- A. Consider approval to purchase 2 laptops from Compar (Minnetonka, MN) for a total cost of \$2,498.49 which is in the 2012 Attorney's budget. This is a state contract quote.*

These 2 laptops will be replacing 2 desktop computers. With an upcoming murder case it will be beneficial to have laptops in the courtroom during the trial to utilize the wireless internet now installed in the courthouse.

8 9:30 MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST – Loss Control Consultant Mark Casey

- A. 2012 Minnesota Counties Intergovernmental Trust Update.

9 9:50 INFORMATION SYSTEMS – Central Support Manager Tom Keefe

- A. Consider approval to purchase components needed in the LEC data room for Dispatch relocation from Compar (Minnetonka, MN) for a total of \$2,002.84. Funding will come from LEC Projects Fund. This is a state contract quote.*

10 9:55 SHERIFF'S DEPARTMENT – Sheriff Scott Rehmann

- A. Consider approval to enter into a grant agreement with the State of Minnesota to provide needed equipment for the eventual migration to Next Generation 911. State of Minnesota will reimburse McLeod County up to \$10,000.00 for equipment and related expenses.*

State of Minnesota is moving towards the implementation of Next Generation 911 which will allow callers to text message, email and even send video to 911 centers for emergencies.

- B. Approval to purchase 50 ESRI ARCGIS Engine Runtime Single Use Licenses for Mapping on CAD & Mobile Computers from Environmental System Research Institute, Inc., of Redlands California. CAD Mapping Mobile cost is \$300.00 per license plus tax for a total of \$16,031.25. Funding will be through the ARMER Funds.*

These licenses are needed for the current LETG project. We were unable to transfer the current licenses from New World to be used with LETG.

- C. Consider approval to purchase a DL320 Server from HP for \$2,260.69 plus tax along with a three year Server OS license from SHI for \$820.00 plus tax. Total cost is \$3,080.69 plus tax. Funding will be through the ARMER Funds. This is a state contract quote.*

This equipment and licensing is needed to due to an unforeseen issue with the connectivity between McLeod County in Glencoe and the Hutchinson Police Department. This will allow HPD to pull 911 information to their CAD.

11 10:00 PLANNING AND ZONNING- Administrator Larry Gasow

- A. Consider the request of the Holy Trinity, Mr. Tom Ollig, Committee Member of Winstock Country Music Festival, for review and approval of their application for "Licenses to Permit Large Assemblies in McLeod County" for the upcoming Winstock Country Music Festival 2012. The event is scheduled June 9 through June 11.*

The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades Preschool through 12th grade of some 240 students. This is a major fundraiser in their annual budget.

The assembly will being on the 9th day of June, 2012 between the hours of 5:00 P.M. and 11:59 P.M. and end on the 11th day of June, 2012. The maximum number of persons anticipated to attend is 16,000. The maximum number of tickets to be issued, sold or distributed is 16,000.

This property is located in the Northwest Quarter of the Northeast Quarter of Section (15) in the Township (117) North of Range (27) West.

- B. Consider approval of Conditional Use Permit 12-03 for Randy Peterson and Joan Harren are requesting approval of a conditional use permit on property owned by Lowell and Daniel Baumetz to extend and expand excavation and mining of gravel with stockpiling within the two surveyed areas of the existing 13.8 acres and new 21.94 acres site. Restoration will be for farmland purposes. This property is located in Section 22 of Hassan Valley Township.*

The Hassan Valley Township Board recommended approval at their meeting on February 14, 2012.

The Planning Commission unanimously recommended approval at their meeting on March 23, 2012, with the following conditions:

1. The hours of operation shall be 6:00AM to 8:00 PM.

2. All MPCA permits shall be maintained.
3. Applicant shall apply for a DNR Dewatering Permit.
4. No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
5. There shall be no stockpiling within floodplain areas.
6. A letter of credit or bond in the amount of \$21,000 shall be submitted to the Zoning Office prior to the County Board meeting scheduled on April 17, 2012.
7. Applicant shall follow restoration plan with a backsloping at a 8:1 grade.
8. Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.
9. Once the permit or the lease expires applicant must remove identification sign.

12 10:10 US FISH & WILDLIFE SERVICE – Senior Realty Specialist Wanda Urdahl

- A. Consider approval of a Habitat Protection Easement of approximately 98.7 acres in McLeod County, Acoma Township, Section 12.*

13 10:15 PUBLIC HEALTH - Agency Coordinator Kathy Nowak

- A. Consider approval of the McLeod County Public Health Nursing Services 2012 recommended charges with no changes from last year.*
- B. Consider approval to purchase 4 laptops from Compar (Minnetonka, MN) for a total cost of \$4,933.08 which is in the 2012 budget. This is a state contract quote.*
- C. 2011 Public Health Nursing Service Annual Report

14 10:30 COURT SERVICES – Lead Agent Andy Ypma

- A. Consider approval of contract services of Judy Platz as Community Service Work Coordinator which will commence on June 1, 2012 and shall continue until May 31, 2013.

15 10:40 FAIRGROUNDS – Manager Randy Starke

- A. Consider approval to purchase 4 commercial grade ceiling fans and electrical installation (if separate) for the Agribition & Commercial Buildings not to exceed a total cost of \$36,000. Funding will come through the Dairy & Ag Association.*

Currently there are 8 ceiling fans in each facility, which are approaching 20 years old. The Fairgrounds would be replacing these fans (2 in each facility) with more energy efficient fans, serving a dual purpose of cooling in the summer months and reducing heating costs in the winter. Their engineering design and structure allow them to serve this purpose. This will also complete a third phase of capital improvement to these facilities, preceded by new light fixtures and sheet metal in the last few years.

16 11:00 PUBLIC HEARING – Redistricting

- A. Consider adoption of Resolution 12-CB-12, Adoption of County Commissioner Districts.*

16 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since April 3, 2012.
- A. Consider April 10, 2012 Staffing Request Committee Recommendations.*
- B. Consider setting the Board directive for 2013 budgets.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting May 1, 2012 at 6:00 p.m. in the City of Biscay Office.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – April 3, 2012**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Board Chair Beverly Wangerin in the County Board Room. Commissioners Terlinden, Nies and Bayerl were present. Commissioner Paul Wright had an excused absence. County Administrator Patrick Melvin, Administrative Assistant, Donna Rickeman, County Auditor-Treasurer Cindy Schultz and County Attorney Michael Junge were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

The following items were added to the agenda:

- A) Add County Public Health Rankings.
- B) Add under Administration item D; Adopt Resolution 12-CB-11 National County Government Month – April 2012.

Bayerl/Terlinden motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A) March 20, 2012 County Board Meeting Minutes and Synopsis.
- B) March 16, 2012 Auditor's Warrants.
- C) March 23, 2012 Auditor's Warrants.
- D) Approve an agreement between McLeod County and Hildi Incorporated (Minneapolis, MN) for \$4,500 for actuarial services for 2012 and 2013 projected Other Post-Employment Benefits (OPEB) liability in accordance with General Accounting Standards Board (GASB) statements 43 and 45.

Terlinden/Nies motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue	\$35,548.65
Road & Bridge	\$43,763.94
Solid Waste	\$28,122.07

Nies/Bayerl motion carried unanimously to approve payment of bills totaling \$107,434.66 from the aforementioned funds.

ROAD AND BRIDGE – Maintenance Superintendent Elvis Voigt

- A) Elvis Voigt requested approval to purchase map printing and laminating services from Crow River Press (Hutchinson, MN) for a cost not to exceed \$2,500.

Anticipate printing 5,000 maps at \$.41 each for \$2,072.90 plus additional costs for laminating.

Second quote was from Franklin Printing (Glencoe, MN) for \$.45 each for \$2,241 plus additional costs for laminating.

Nies/Terlinden motion carried unanimously to approve the purchase map printing and laminating services from Crow River Press (Hutchinson, MN) for a cost not to exceed \$2,500.

- B) Elvis Voigt requested approval of joint powers agreement with Lester Prairie for construction on County Road 78 and County.

The Lester Prairie City Council approved this on March 20, 2012. This agreement includes provisions for the turnback on CR 78.

Bayerl/Terlinden motion carried unanimously to approve the joint powers agreement with Lester Prairie for construction on County Road 78 and County.

- C) Elvis Voigt requested approval of the dust control program for 2012 from Tri City Paving (Little Falls, MN) for \$1.063 per gallon.

Second quote was from Envirotech (Savage, MN) for \$1.08 per gallon.

Nies/Terlinden motion carried unanimously to approve the dust control program for 2012 from Tri City Paving (Little Falls, MN) for \$1.063 per gallon.

- D) Elvis Voigt requested approval to set the dust control fee of \$95 per 100 foot segment which is the same fee as 2011.

Bayerl/Nies motion carried unanimously to approve setting dust control fee of \$95 per 100 foot segment.

- E) Elvis Voigt updated the Board that spring load restrictions will remain in place through 4/6 and be re-evaluated at that time. At the time of the board meeting, blacktop roads were in good condition but gravel roads were not.

COMMON CUP – Director Bev Bonte

A) Bev Bonte gave an update on Hunger Free McLeod and Backpack Program.

McLeod County is the 2nd highest of all out-state counties with a gap between who may need food assistance help and who access help that is available.

The mission of Hunger Free McLeod is to close the missing meals gap between available food assistance programs and the unmet food needs of people in McLeod County. This program consists of promoting free meals throughout each month as listed below:

- 1st Sunday of each month – 10:30am-12:30pm McLeod County Fairgrounds
- 2nd Saturday of each month – 8:30am-10:30am Bethlehem United Methodist Church
- 3rd Saturday of each month - 8:30am-10:30am Christ the King Lutheran Church
- 3rd Friday of each month – 5:00pm-6:30pm Peace Lutheran Church
- 4th Friday of each month – 5:30pm-7:00pm Bethlehem United Methodist Church

The mission of the Backpack Program is to make sure students who already qualify for free and reduced lunches have nutritious food during weekends and school breaks. McLeod County Solid Waste Department provided a room for collection and distribution of food items beginning March 1, 2012 per Commissioner Terlinden's inquiry

SHERIFF'S DEPARTMENT – Chief Deputy Tim Langenfeld

A) Tim Langenfeld requested adoption of Resolution 12-CB-10 Recognition of National Telecommunications Week – April 8th through April 14th.

Nies/Bayerl motion carried unanimously to adopt Resolution 12-CB-10 Recognition of National Telecommunications Week – April 8th through April 14th.

JAIL – Administrator Kate Jones

A) Kate Jones requested approval of an amendment to the Contract for Agreement with Aviands Food Service for a total of approximately \$124,213.84 with funding coming from the 2012 Jail budget.

Aviands is requesting an increase in services for the 2012 contract year. This would be a flat rate increase to \$233.74 from \$227.15 per day and a per inmate meal increase to \$1.10 from \$1.07. The increase breakdown is as follows; Base flat rate \$233.74/day X 366 days = \$85,909.75 (\$2,639.75 increase), Per Meal rate \$1.10/meal X 35,150 ave inm = \$38,665 (\$1,054.50 increase).

Nies/Terlinden motion carried unanimously to approve an amendment to the Contract for Agreement with Aviands Food Service for a total of approximately \$124,213.84 with funding coming from the 2012 Jail budget.

BUILDING SERVICES – Building Maintenance Supervisor Wayne Rosenfeld

- A) Wayne Rosenfeld requested approval to purchase a storage shed to replace the current storage shed at the North Complex from Glencoe Silver Lake High School for a total cost of \$1,200 with funding coming from Capital Funds.

Present shed is rotting and falling apart. Sentence to Serve will tear old shed down to make room for new shed to be put on the current cement slab which will add no extra cost. This will be a secure place to store lawn mowers, snow blower & misc. other equipment needed for the North Complex & Annex buildings.

Cost of new shed is \$1,100 cost of moving shed is \$100 from Fullerton Lumber (Glencoe, MN).

Bayerl/Terlinden motion carried unanimously to approve the purchase of a storage shed to replace the current storage shed at the North Complex from Glencoe Silver Lake High School for a total cost of \$1,200.

INFORMATION SYSTEMS – Central Support Manager Tom Keefe

- A) Tom Keefe requested approval of the Electronic Document Submission Authorization, the Microsoft Volume Licensing Program Signature Form and Microsoft Volume Licensing Select Plus Affiliate Registration Form from SHI (Somerset, NJ).

The SHI and Microsoft documents are for the Select Plus agreement This will allow McLeod County to purchase selected Microsoft products when needed at government pricing.

Nies/Terlinden motion carried unanimously to approve the Electronic Document Submission Authorization, the Microsoft Volume Licensing Program Signature Form and Microsoft Volume Licensing Select Plus Affiliate Registration Form from SHI.

- B) Tom Keefe requested approval of the Policy and Procedure for Vendor Remote Access for Software Installation and Support and the Vendor/Contractor Information Technology Usage Agreement of the Law Enforcement Technology Group (LETG) system.

The documents for accessibility will allow LETG staff to remotely access to implement and support the LETG system. This is deemed necessary by the Criminal Justice Information Services (CJIS).

Nies/Bayerl motion carried unanimously to approve the Policy and Procedure for Vendor Remote Access for Software Installation and Support and the Vendor/Contractor Information Technology Usage Agreement of the Law Enforcement Technology Group (LETG) system.

- C) Tom Keefe requested approval of a VMware product needed for the expansion of VMware in the HATS network operations center from SHI for \$4,387 plus applicable tax. Funding will come from 2012 IS Budget. This is a state contract quote.

Nies/Bayerl motion carried unanimously to approve a VMware product needed for the expansion of VMware in the HATS network operations center from SHI for \$4,387 plus applicable tax.

- D) Tom Keefe requested approval for technical services needed for the Law Enforcement Technology Group (LETG) system being implemented for the Sheriff's Office for a total of \$1,850. Funding will come from LEC Projects Fund. This is a state contract quote.

Nies/Terlinden motion carried unanimously to approve technical services needed for the Law Enforcement Technology Group (LETG) system being implemented for the Sheriff's Office for a total of \$1,850.

PUBLIC HEALTH – Coordinator Kathy Nowak

- A) Kathy Nowak informed the Board that McLeod County was ranked third behind Scott and Carver counties as the healthiest county in MN. This is based on the following health outcomes: mortality, premature death and morbidity; health factors: health behaviors, clinical care, social & economic factors and physical environment.

SOLID WASTE – Recycling Manager Don Hopp

- A) Don Hopp requested approval to purchase a replacement paper shredder for public use at the Recycling/Redemption Center from Innovative for a total of \$2,109.70.

This paper shredder will be used to continue the promotion of paper recycling by providing a secure method to destroy personal information.

Nies/Terlinden motion carried unanimously to approve the purchase of a replacement paper shredder for public use at the Recycling/Redemption Center from Innovative for a total of \$2,109.70.

- B) Don Hopp requested approval to purchase 4 enclosed 6'x12' trailers for the three satellite collection sites, with one to rotate from Renville Sales Inc. (Renville, MN) for \$3,461.60 per trailer for a total of \$13,846.40.

Second quote was from Brinkman's Inc. (Delano, MN) for \$3,736.88 per trailer for a total of \$14,947.52.

In the past Solid Waste has rented 4 containers for a cost of \$250 per month per container which equates to \$8,000 spent between April and November of 2011.

These trailers will help McLeod County comply with state requirements to keep electronic waste covered and secure from any potential accidental release to the environment.

Nies/Bayerl motion carried unanimously to approve the purchase of 4 enclosed 6'x12' trailers for the three satellite collection sites, with one to rotate from Renville Sales Inc. (Renville, MN) for \$3,461.60 per trailer for a total of \$13,846.40.

FORMATION OF A DITCH COMMITTEE - Commissioner Ray Bayerl

- A) Continuation of discussion from the March 6 Board Meeting regarding Commissioner Bayerl's suggestion that a Ditch Committee be established. Commissioner Bayerl suggested that each Commissioner appoint one individual from his/her district who is paying ditch assessments to be on a committee to assist Roger Berggren. He envisioned this group meeting twice a year, in spring and summer. These individuals would receive a per diem from the ditch fund and mileage. Due to Commissioner Wright's absence this issue is to be held over until the May 1st meeting.

COUNTY ADMINISTRATION

- A) Pat Melvin requested approval of the Approved the Administrative Services Agreement for Sibley / McLeod Counties and Medica which is effective January 1, 2012.

Nies/Terlinden motion carried unanimously to approve the Approved the Administrative Services Agreement for Sibley / McLeod Counties and Medica which is effective January 1, 2012.

- B) Pat Melvin requested approval of the Approved the Stop Loss Contract for Sibley / McLeod Counties and Medica which is effective January 1, 2012.

Bayerl/Nies motion carried unanimously to approve the Stop Loss Contract for Sibley / McLeod Counties and Medica which is effective January 1, 2012.

- C) Pat Melvin discussed the upcoming 41st Annual Transportation Alliance Washington Fly-In, June 5-7, Tuesday-Thursday. Commissioner Terlinden and Nies are interested and have to look further at their schedules and what might be achieved by attending this year's Fly-In based on the Highway projects pending.
- D) Pat Melvin requested adoption of Resolution 12-CB-11, National County Government Month- April 2012 with the theme Healthy Counties and Healthy Families.

Donna Rickeman updated the Board on April 17 student day and the events being conducted in coordination with Public Health.

Bayerl/Terlinden motion carried unanimously to adopt Resolution 12-CB-11, National County Government Month- April 2012 with the theme Healthy Counties, and Healthy Families.

Nies/Bayerl motion carried unanimously to adjourn at 10:52 a.m. until 9:00 a.m. April 17, 2012 in the County Boardroom.

ATTEST:

Beverly Wangerin, Board Chair

Patrick Melvin, County Administrator

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – April 3, 2012

1. Commissioners Wangerin, Bayerl, Terlinden and Nies were present.
2. Bayerl/Terlinden motion approved the agenda with the following additions: County Public Health Rankings; under Administration item D; Adopt Resolution 12-CB-11 National County Government Month – April 2012.
3. Terlinden/Nies motion approved the consent agenda including March 20, 2012 County Board Meeting Minutes and Synopsis; March 16, 2012 Auditor's Warrants; March 23, 2012 Auditor's Warrants; Approve an agreement between McLeod County and Hildi Incorporated (Minneapolis, MN) for \$4,500 for actuarial services for 2012 and 2013 projected Other Post-Employment Benefits (OPEB) liability in accordance with General Accounting Standards Board (GASB) statements 43 and 45.
4. Nies/Bayerl motion approved payment of bills totaling \$107,434.66 from the following funds: General Revenue \$35,548.94; Road & Bridge \$43,763.94 and Solid Waste \$28,122.07.
5. Nies/Terlinden motion carried unanimously to approve the purchase map printing and laminating services from Crow River Press (Hutchinson, MN) for a cost not to exceed \$2,500.
6. Bayerl/Terlinden motion carried unanimously to approve the joint powers agreement with Lester Prairie for construction on County Road 78 and County.
7. Nies/Terlinden motion carried unanimously to approve the dust control program for 2012 from Tri City Paving (Little Falls, MN) for \$1.063 per gallon.
8. Bayerl/Nies motion carried unanimously to approve setting dust control fee of \$95 per 100 foot segment.
9. Nies/Bayerl motion carried unanimously to adopt Resolution 12-CB-10 Recognition of National Telecommunications Week – April 8th through April 14th.
10. Nies/Terlinden motion carried unanimously to approve an amendment to the Contract for Agreement with Aviands Food Service for a total of approximately \$124,213.84 with funding coming from the 2012 Jail budget.
11. Bayerl/Terlinden motion carried unanimously to approve the purchase of a storage shed to replace the current storage shed at the North Complex from Glencoe Silver Lake High School for a total cost of \$1,200.
12. Nies/Terlinden motion carried unanimously to approve the Electronic Document Submission Authorization, the Microsoft Volume Licensing Program Signature Form and Microsoft Volume Licensing Select Plus Affiliate Registration Form from SHI.
13. Nies/Bayerl motion carried unanimously to approve the Policy and Procedure for Vendor Remote Access for Software Installation and Support and the Vendor/Contractor Information Technology Usage Agreement of the Law Enforcement Technology Group (LETG) system.
14. Nies/Bayerl motion carried unanimously to approve a VMware product needed for the expansion of VMware in the HATS network operations center from SHI for \$4,387 plus applicable tax.

15. Nies/Terlinden motion carried unanimously to approve technical services needed for the Law Enforcement Technology Group (LETG) system being implemented for the Sheriff's Office for a total of \$1,850.
16. Nies/Terlinden motion carried unanimously to approve the purchase of a replacement paper shredder for public use at the Recycling/Redemption Center from Innovative for a total of \$2,109.70.
17. Nies/Bayerl motion carried unanimously to approve the purchase of 4 enclosed 6'x12' trailers for the three satellite collection sites, with one to rotate from Renville Sales Inc. (Renville, MN) for \$3,461.60 per trailer for a total of \$13,846.40.
18. Nies/Terlinden motion carried unanimously to approve the Approved the Administrative Services Agreement for Sibley / McLeod Counties and Medica which is effective January 1, 2012.
19. Bayerl/Nies motion carried unanimously to approve the Stop Loss Contract for Sibley / McLeod Counties and Medica which is effective January 1, 2012.
20. Bayerl/Terlinden motion carried unanimously to adopt Resolution 12-CB-11, National County Government Month- April 2012 with the theme Healthy Counties, and Healthy Families.

Complete minutes are on file in the County Administrator's Office. The meeting adjourned at 10:52 a.m. until April 17, 2012.

Attest:

Beverly Wangerin, Board Chair

Patrick Melvin, County Administrator

SCHWENDEMA
3/30/12 11:49AM
1 General Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...		
8714	UNION SECURITY INSURANCE COMPANY				
	01-000-000-0000-2041		1,004.65	STD PREMIUM GENERAL FD	Short Term Disability Payable
				04/01/2012 04/30/2012	
	01-000-000-0000-2050		1,938.27	LTD PREMIUM GENERAL FD	Long Term Disability Payable
				04/01/2012 04/30/2012	
8714	UNION SECURITY INSURANCE COMPANY		2,942.92	2 Transactions	
0	DEPT Total:		2,942.92	1 Vendors	2 Transactions
13	DEPT		Court Administrator's Office		
9555	CONKEL/JEANNE M V				
	01-013-000-0000-6273		22.50	CT APPT K LAABS	Court Appt Atty- Other
	01-013-000-0000-6272		183.75	CT APPT CR MR	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272		15.00	CT APPT BJ	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272		7.50	CT APPT JM	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6273		7.50	CT APPT C TORMANEN	Court Appt Atty- Other
	01-013-000-0000-6273		15.00	CT APPT R BRAUN	Court Appt Atty- Other
	01-013-000-0000-6273		108.75	CT APPT C JUAREZ	Court Appt Atty- Other
	01-013-000-0000-6273		7.50	CT APPT C MAYNARD	Court Appt Atty- Other
	01-013-000-0000-6273		157.50	CT APPT H SIMPSON	Court Appt Atty- Other
	01-013-000-0000-6273		7.50	CT APPT L KOBZAR	Court Appt Atty- Other
	01-013-000-0000-6273		7.50	CT APPT C BOOGAARD	Court Appt Atty- Other
	01-013-000-0000-6272		157.50	CT APPT T STULL	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6273		859.43	CT APPT K MKULECKY	Court Appt Atty- Other
	01-013-000-0000-6273		416.25	CT APPT M MORENO	Court Appt Atty- Other
	01-013-000-0000-6273		37.50	CT APPT M DROEGE	Court Appt Atty- Other
9555	CONKEL/JEANNE M V		2,010.68	15 Transactions	
812	GAVIN OLSON WINTERS TWISS THIEMAN				
	01-013-000-0000-6273		93.75	CT APPT EP F1-04-50293	Court Appt Atty- Other
	01-013-000-0000-6273		97.50	CT APPT BW FA-08-1558	Court Appt Atty- Other
	01-013-000-0000-6273		45.00	CT APPT KD FA-11-983	Court Appt Atty- Other
	01-013-000-0000-6272		15.00	CT APPT TR JV-11-244	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272		78.75	CT APPT VK JV-12-10	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6273		153.75	CT APPT SL FA-12-59	Court Appt Atty- Other
812	GAVIN OLSON WINTERS TWISS THIEMAN		483.75	6 Transactions	
283	GLENCOE LAW OFFICE				

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
	01-013-000-0000-6272	116.25	CT APPT JM	JV-11-228	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	468.75	CT APPT HW JW	JV-11-31	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	161.25	CT APPT JT	JV-12-49	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6273	292.50	CT APPT D MARKGRAAF	PR-12-216	Court Appt Atty- Other
283	GLENCOE LAW OFFICE	1,038.75		4 Transactions	
6440	MELCHERT HUBERT SJODIN PLLP				
	01-013-000-0000-6272	420.00	CT APPT NA JV-11-105	100844	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	210.00	CT APPT KT JV-10-79	100850	Court Appt Atty- Dep/Neg/Ter
6440	MELCHERT HUBERT SJODIN PLLP	630.00		2 Transactions	
6241	RISTINE/MITCHELL G				
	01-013-000-0000-6272	187.50	CT APPT AS	JV-11-218	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	210.00	CT APPT AM JP	JV-11-228	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	90.00	CT APPT KU JU	JV-12-26	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	90.00	CT APPT RM DM PF	JV-12-27	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	127.50	CT APPT JT DM	JV-12-49	Court Appt Atty- Dep/Neg/Ter
6241	RISTINE/MITCHELL G	705.00		5 Transactions	
377	THE LAW OFFICE OF TROY A SCOTTING				
	01-013-000-0000-6272	15.00	CT APPT LL	JV-11-194	Court Appt Atty- Dep/Neg/Ter
	01-013-000-0000-6272	292.50	CT APPT WD	JV-12-6	Court Appt Atty- Dep/Neg/Ter
377	THE LAW OFFICE OF TROY A SCOTTING	307.50		2 Transactions	
13	DEPT Total:	5,175.68	Court Administrator's Office	6 Vendors	34 Transactions
75	DEPT		Central Services - Charge Backs		
1440	VISA				
	01-075-000-0000-6402	38.27	MENARDS		Office Supplies
	01-075-000-0000-6402	70.48	PAMIDA		Office Supplies
	01-075-000-0000-6402	8.55	COBORNS		Office Supplies
	01-075-000-0000-6402	14.24	ALL BIBLES		Office Supplies
	01-075-000-0000-6402	32.41	CREDIT		Office Supplies
1440	VISA	99.13		5 Transactions	
75	DEPT Total:	99.13	Central Services - Charge Backs	1 Vendors	5 Transactions
111	DEPT		Courthouse Building		

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
539	CENTER POINT ENERGY 01-111-000-0000-6255		2,468.90	GAS 01/31/2012 02/29/2012	5969231-9	Natural Gas
539	CENTER POINT ENERGY		2,468.90	1 Transactions		
111	DEPT Total:		2,468.90	Courthouse Building	1 Vendors	1 Transactions
112	DEPT			North Complex Building		
539	CENTER POINT ENERGY 01-112-000-0000-6255		300.00	GAS 01/31/2012 02/29/2012	5987110-3	Natural Gas
539	CENTER POINT ENERGY		300.00	1 Transactions		
112	DEPT Total:		300.00	North Complex Building	1 Vendors	1 Transactions
116	DEPT			Health And Human Services Building		
539	CENTER POINT ENERGY 01-116-000-0000-6255		794.26	GAS 01/31/2012 02/29/2012	6008184-1	Natural Gas
	01-116-000-0000-6255		106.40	GAS 01/31/2012 02/29/2012	7484082-8	Natural Gas
539	CENTER POINT ENERGY		900.66	2 Transactions		
116	DEPT Total:		900.66	Health And Human Services Building	1 Vendors	2 Transactions
117	DEPT			Fairgrounds		
5771	NU- TELECOM 01-117-000-0000-6203		127.46	TELEPHONE SERVICES	80635813	Communications
5771	NU- TELECOM		127.46	1 Transactions		
117	DEPT Total:		127.46	Fairgrounds	1 Vendors	1 Transactions
485	DEPT			County Public Health Nursing		
83	AT&T MOBILITY 01-485-472-0000-6203		31.07	WIRELESS USAGE	287235590046	Communications
	01-485-474-0000-6203		31.07	WIRELESS USAGE	287235590046	Communications
83	AT&T MOBILITY		62.14	2 Transactions		

SCHWENDEMA
 3/30/12 11:49AM
 1 General Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
3133	SNOM				
	01-485-000-0000-6245		REG STRATEGIES & SKILLS JB		Dues And Registration Fees
3133	SNOM				
		65.00			
		65.00	1 Transactions		
485	DEPT Total:		County Public Health Nursing	2 Vendors	3 Transactions
		127.14			
603	DEPT		County Extension		
1160	MCLEOD COUNTY AUDITOR TREASURER				
	01-603-000-0000-6351		WALMART	PETTY CASH	After School Program
	01-603-000-0000-6351	70.11	CASH WISE	PETTY CASH	After School Program
	01-603-000-0000-6351	5.63	CASH WISE	PETTY CASH	After School Program
		45.21			
1160	MCLEOD COUNTY AUDITOR TREASURER				
		120.95	3 Transactions		
603	DEPT Total:		County Extension	1 Vendors	3 Transactions
		120.95			
1	Fund Total:		General Revenue Fund		52 Transactions
		12,262.84			

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...			
8714	UNION SECURITY INSURANCE COMPANY					
	03-000-000-0000-2041		21.35	STD PREMIUM HWY FD		Short Term Disability Payable
				04/01/2012 04/30/2012		
	03-000-000-0000-2050		163.20	LTD PREMIUM HWY FD.		Long Term Disability Payable
				04/01/2012 04/30/2012		
8714	UNION SECURITY INSURANCE COMPANY		184.55		2 Transactions	
0	DEPT Total:		184.55	...	1 Vendors	2 Transactions
310	DEPT			Highway Maintenance		
1440	VISA					
	03-310-000-0000-6568		705.15	FIRSTAIDCPR		Safety Code Regulations
1440	VISA		705.15		1 Transactions	
310	DEPT Total:		705.15	Highway Maintenance	1 Vendors	1 Transactions
340	DEPT			Highway Equipment Maintenance		
32	CITY OF BROWNTON					
	03-340-000-0000-6253		90.03	ELECTRIC	1AVS000208	Electricity
	03-340-000-0000-6257		53.92	WATER SEWER	1AVS000208	Sewer, Water And Garbage Removal
32	CITY OF BROWNTON		143.95		2 Transactions	
340	DEPT Total:		143.95	Highway Equipment Maintenance	1 Vendors	2 Transactions
3	Fund Total:		1,033.65	Road & Bridge Fund		5 Transactions

SCHWENDEMA
 3/30/12 11:49AM
 5 Solid Waste Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Acer	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			Solid Waste Tip Fee		
2038	WASTE MANAGEMENT OF WI MN 05-391-000-0000-6258		62.40	GSL SCHOOL RECYCLING 03/01/2012 03/31/2012	6173193-1593-4	School Recycling
	05-391-000-0000-6258		76.90	LP SCHOOL RECYCLE 03/01/2012 03/31/2012	6173194-1593-2	School Recycling
	05-391-000-0000-6257		16.11	ORGANICS DISPOSAL 04/01/2012 04/30/2012	6173195-1593-9	Sewer, Water And Garbage Removal
	05-391-000-0000-6258		19.15	HOLY TRINITY CHURCH/SCHOOL 04/01/2012 04/30/2012	6173197-1593-5	School Recycling
	05-391-000-0000-6258		19.15	ST PUIS X SCHOOL 04/01/2012 04/30/2012	6173198-1593-3	School Recycling
	05-391-000-0000-6258		33.18	OUR SAVIORS LUTHERAN SCHOOL 04/01/2012 04/30/2012	6173199-1593-1	School Recycling
2038	WASTE MANAGEMENT OF WI MN		226.89	6 Transactions		
391	DEPT Total:		226.89	Solid Waste Tip Fee	1 Vendors	6 Transactions
393	DEPT			Materials Recovery Facility		
664	LENTSCH TRUCKING 05-393-000-0000-6269		4,425.00	RECYCLE MATL SHIPPING 02/15/2012 03/20/2012		Contracts
664	LENTSCH TRUCKING		4,425.00	1 Transactions		
4370	MCLEOD COUNTY ALUMINUM REDEMPTI 05-393-000-0000-6411		1,688.72	REPLENISH CKS 28217-28304 02/27/2012 03/19/2012		Aluminum Recovery
4370	MCLEOD COUNTY ALUMINUM REDEMPTI		1,688.72	1 Transactions		
8714	UNION SECURITY INSURANCE COMPANY 05-393-000-0000-2041		18.30	STD PREMIUM MRF FD 04/01/2012 04/30/2012		Short Term Disability Payable
	05-393-000-0000-2050		13.08	LTD PREMIUM SW FD 04/01/2012 04/30/2012		Long Term Disability Payable
8714	UNION SECURITY INSURANCE COMPANY		31.38	2 Transactions		
393	DEPT Total:		6,145.10	Materials Recovery Facility	3 Vendors	4 Transactions

SCHWENDEMA
 3/30/12 11:49AM
 5 Solid Waste Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Acer</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
397	DEPT			Household Hazardous Waste		
	8714 UNION SECURITY INSURANCE COMPANY		9.15	LTD PREMIUM HHW FD		Long Term Disability Payable
	05-397-000-0000-2050			04/01/2012 04/30/2012		
	8714 UNION SECURITY INSURANCE COMPANY		9.15	1 Transactions		
397	DEPT Total:		9.15	Household Hazardous Waste	1 Vendors	1 Transactions
5	Fund Total:		6,381.14	Solid Waste Fund		11 Transactions

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 3/30/12 11:49AM
 11 Human Service Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

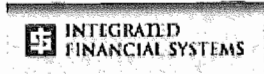
Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
420	DEPT		Income Maintenance		
8714	UNION SECURITY INSURANCE COMPANY				
	11- 420- 000- 0000- 2041		81.30		STD PREMIUM INC MAINT FD
					04/01/2012 04/30/2012
	11- 420- 000- 0000- 2050		159.03		LTD PREMIUM INC MAINT FD
					04/01/2012 04/30/2012
8714	UNION SECURITY INSURANCE COMPANY		240.33		2 Transactions
420	DEPT Total:		240.33	Income Maintenance	1 Vendors 2 Transactions
430	DEPT		Individual and Family Social Services		
8714	UNION SECURITY INSURANCE COMPANY				
	11- 430- 000- 0000- 2041		528.20		STD PREMIUM WELFARE FD
					04/01/2012 04/30/2012
	11- 430- 000- 0000- 2050		446.55		LTD PREMIUM WELFARE FD
					04/01/2012 04/30/2012
8714	UNION SECURITY INSURANCE COMPANY		974.75		2 Transactions
430	DEPT Total:		974.75	Individual and Family Social Services	1 Vendors 2 Transactions
11	Fund Total:		1,215.08	Human Service Fund	4 Transactions

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3/30/12 11:49AM

25 Special Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Acer</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
15	DEPT			Law Library	
	358 WEST PAYMENT CENTER				
	25- 015- 000- 0000- 6451		2,540.57	LAW BOOKS	824610660 Books
	358 WEST PAYMENT CENTER		2,540.57	1 Transactions	
15	DEPT Total:		2,540.57	Law Library	1 Vendors 1 Transactions
25	Fund Total:		2,540.57	Special Revenue Fund	1 Transactions

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3/30/12 11:49AM
82 Community Health Service

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Acer</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
853	DEPT			Local Public Health Grant		
4013	ECHO MINNESOTA					
	82- 853- 000- 0000- 6350		284.00	MEEKER CO 2012 ECHO CONTRIBUTE		Other Services & Charges
	82- 853- 000- 0000- 6350		284.00	MCLEOD CO 2012 ECHO CONTRIBUTE		Other Services & Charges
	82- 853- 000- 0000- 6350		284.00	SIBLEY CO 2012 ECHO CONTRIBUTE		Other Services & Charges
4013	ECHO MINNESOTA		852.00		3 Transactions	
222	MEEKER COUNTY TREASURER					
	82- 853- 000- 0000- 6859		1,664.55	MARCH 2012 MCH		Mch
222	MEEKER COUNTY TREASURER		1,664.55		1 Transactions	
56113	RIDGEWATER COLLEGE					
	82- 853- 000- 0000- 6360		750.00	BUILDING A DYNAMIC TEAM		Training
56113	RIDGEWATER COLLEGE		750.00		1 Transactions	
314	SIBLEY COUNTY TREASURER					
	82- 853- 000- 0000- 6859		1,098.32	MAR 2012 MCH		Mch
314	SIBLEY COUNTY TREASURER		1,098.32		1 Transactions	
519	UNIVERSITY OF MINNESOTA/CPHEO					
	82- 853- 000- 0000- 6360		595.00	U OF M 2012 PH PERFORMANCE		Training
519	UNIVERSITY OF MINNESOTA/CPHEO		595.00		1 Transactions	
853	DEPT Total:		4,959.87	Local Public Health Grant	5 Vendors	7 Transactions
854	DEPT			WIC		
222	MEEKER COUNTY TREASURER					
	82- 854- 000- 0000- 6856		210.91	FEB WIC 2012		Wic
222	MEEKER COUNTY TREASURER		210.91		1 Transactions	
314	SIBLEY COUNTY TREASURER					
	82- 854- 000- 0000- 6856		167.19	FEB WIC 2012		Wic
314	SIBLEY COUNTY TREASURER		167.19		1 Transactions	
854	DEPT Total:		378.10	WIC	2 Vendors	2 Transactions
856	DEPT			FPSP		
222	MEEKER COUNTY TREASURER					

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
	82-856-000-0000-6858	DTG 6	4TH QTR FPSP 2011		Fpsp
222	MEEKER COUNTY TREASURER		6,660.00	1 Transactions	
314	SIBLEY COUNTY TREASURER				
	82-856-000-0000-6858	DTG 6	4TH QTR FPSP 2011		Fpsp
314	SIBLEY COUNTY TREASURER		1,057.79	1 Transactions	
			1,057.79		
856	DEPT Total:		7,717.79	2 Vendors	2 Transactions
858	DEPT		Early Hearing Detection & Intervention		
	222 MEEKER COUNTY TREASURER		150.00		Collections For Other Agencies
	82-858-000-0000-6850		150.00	1 Transactions	
	222 MEEKER COUNTY TREASURER				
858	DEPT Total:		150.00	1 Vendors	1 Transactions
862	DEPT		SHIP		
	222 MEEKER COUNTY TREASURER		6,331.62		Collections For Other Agencies
	82-862-000-0000-6850		6,331.62	1 Transactions	
	222 MEEKER COUNTY TREASURER				
	314 SIBLEY COUNTY TREASURER				
	82-862-000-0000-6850		4,346.86		Collections For Other Agencies
	314 SIBLEY COUNTY TREASURER		4,346.86	1 Transactions	
862	DEPT Total:		10,678.48	2 Vendors	2 Transactions
866	DEPT		Emergency Preparedness to Bioterrorism		
	222 MEEKER COUNTY TREASURER		4,070.00		Collections For Other Agencies
	82-866-000-0000-6850	DTG 6	4,070.00	1 Transactions	
	222 MEEKER COUNTY TREASURER				
	314 SIBLEY COUNTY TREASURER				
	82-866-000-0000-6850		3,576.82		Collections For Other Agencies
	314 SIBLEY COUNTY TREASURER		3,576.82	1 Transactions	

SCHWENDEMA
 3/30/12 11:49AM
 82 Community Health Service

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Acer	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
866 DEPT Total:		7,646.82	Emergency Preparedness to Bioterroris	2 Vendors 2 Transactions
872 DEPT			Child & Teen Checkups (C&TC)	
222 MEEKER COUNTY TREASURER				
82- 872- 000- 0000- 6850	DTG 6	19,403.00	4TH OTR C & TC 2011	Collections For Other Agencies
222 MEEKER COUNTY TREASURER		19,403.00		1 Transactions
314 SIBLEY COUNTY TREASURER				
82- 872- 000- 0000- 6850	DTG 6	9,282.32	4TH QTR C&TC 2011	Collections For Other Agencies
314 SIBLEY COUNTY TREASURER		9,282.32		1 Transactions
872 DEPT Total:		28,685.32	Child & Teen Checkups (C&TC)	2 Vendors 2 Transactions
82 Fund Total:		60,216.38	Community Health Service Fun	18 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
490	DEPT		Supporting Hands Nurse Family Partner:		
4635	EMPLOYEE RELATIONS INC				
	84- 490- 000- 0000- 6350	45.75	BACKGROUND CHECK	59111	Other Services & Charges
4635	EMPLOYEE RELATIONS INC	45.75		1 Transactions	
4781	MARCH OF DIMES				
	84- 490- 000- 0000- 6402	88.90	TAKE ACTION DVD	25252210	Office Supplies
4781	MARCH OF DIMES	88.90		1 Transactions	
5069	MORRIS ELECTRONICS INC				
	84- 490- 000- 0000- 6265	65.00	TECH SUPPORT	20116120	Professional Services
			03/02/2012 03/02/2012		
	84- 490- 000- 0000- 6402	532.65	SYMANTIC & MS OFFICE PRO SFW	20116149&20116	Office Supplies
	84- 490- 000- 0000- 6265	48.75	TECH SUPPORT	20116172	Professional Services
			03/07/2012 03/07/2012		
	84- 490- 000- 0000- 6265	146.25	TECH SUPPORT	20116332	Professional Services
			03/19/2012 03/19/2012		
	84- 490- 000- 0000- 6612	821.87	LENOVO THINKPAD ASSET 6868	20116347	Capital - \$100- \$5,000 (Inventory)
	84- 490- 000- 0000- 6265	97.50	TECH SUPPORT	20116359	Professional Services
			03/21/2012 03/21/2012		
5069	MORRIS ELECTRONICS INC	1,712.02		6 Transactions	
8714	UNION SECURITY INSURANCE COMPANY				
	84- 490- 000- 0000- 2041	143.50	STD PREMIUM SHNFP FD		Short Term Disability Payable
			04/01/2012 04/30/2012		
	84- 490- 000- 0000- 2050	100.15	LTD PREMIUM SHNFP FD		Long Term Disability Payable
			04/01/2012 04/30/2012		
8714	UNION SECURITY INSURANCE COMPANY	243.65		2 Transactions	
8526	WRS GROUP LTD				
	84- 490- 000- 0000- 6402	1,026.39	SUPPLIES	960241	Office Supplies
8526	WRS GROUP LTD	1,026.39		1 Transactions	
490	DEPT Total:	3,116.71	Supporting Hands Nurse Family Partne	5 Vendors	11 Transactions
84	Fund Total:	3,116.71	Supporting Hands N F P Fund		11 Transactions

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3/30/12 11:49AM
86 Trust and Agency Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Acer</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
				<u>On Behalf of Name</u>
975 DEPT			DNR Clearing Account	
509 MINNESOTA DNR 86-975-000-0000-6850		1,049.50	DNR 03/20/2012 03/26/2012	Collections For Other Agencies
509 MINNESOTA DNR		1,049.50	1 Transactions	
975 DEPT Total:		1,049.50	DNR Clearing Account	1 Vendors 1 Transactions
976 DEPT			Game & Fish Clearing Account	
509 MINNESOTA DNR 86-976-000-0000-6850		75.00	G & F 03/20/2012 03/26/2012	Collections For Other Agencies
509 MINNESOTA DNR		75.00	1 Transactions	
976 DEPT Total:		75.00	Game & Fish Clearing Account	1 Vendors 1 Transactions
86 Fund Total:		1,124.50	Trust and Agency Fund	2 Transactions
Final Total:		87,890.87	49 Vendors	104 Transactions

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	12,262.84	General Revenue Fund	
	3	1,033.65	Road & Bridge Fund	
	5	6,381.14	Solid Waste Fund	
	11	1,215.08	Human Service Fund	
	25	2,540.57	Special Revenue Fund	
	82	60,216.38	Community Health Service Fund	
	84	3,116.71	Supporting Hands N F P Fund	
	86	1,124.50	Trust and Agency Fund	
All Funds		87,890.87	Total	Approved by,
			
			

SCHWENDEMA
4/6/12 1:30PM
1 General Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		...			
4547	FIDELITY SECURITY LIFE INSURANCE CO 01-000-000-0000-2044		310.03	VISION PREMIUM GENERAL FD 04/01/2012 04/30/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		310.03	1 Transactions		
3455	FIMON/BONNIE 01-000-000-0000-2028		439.32	OVERPAID 2007 TAXES		Refunds Payable
3455	FIMON/BONNIE		439.32	1 Transactions		
3028	MINNESOTA CHILD SUPPORT PAYMENT 01-000-000-0000-2056		94.13	CHILD SUPPORT 04/04/2012 04/04/2012	001436294701	Child Support Garnishment Payable
	01-000-000-0000-2056		106.13	CHILD SUPPORT 04/04/2012 04/04/2012	001439921102	Child Support Garnishment Payable
	01-000-000-0000-2056		233.50	CHILD SUPPORT 04/04/2012 04/04/2012	001447664801	Child Support Garnishment Payable
	01-000-000-0000-2056		170.74	CHILD SUPPORT 04/04/2012 04/04/2012	001499730601	Child Support Garnishment Payable
	01-000-000-0000-2056		287.49	CHILD SUPPORT 04/04/2012 04/04/2012	01124208702	Child Support Garnishment Payable
3028	MINNESOTA CHILD SUPPORT PAYMENT		891.99	5 Transactions		
1360	MINNESOTA MUTUAL 01-000-000-0000-2049		1,685.62	LIFE PREMIUM GENERAL FD 04/01/2012 04/30/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		1,685.62	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI 01-000-000-0000-2045		85,308.76	MEDICAL PREMIUM GENERAL FD 04/01/2012 04/30/2012		Health Insurance Payable
	01-000-000-0000-2052		3,038.00	MEDICAL PREMIUM SELF PAY FD 04/01/2012 04/30/2012		Cobra Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		88,346.76	2 Transactions		
0	DEPT Total:		91,673.72	...	5 Vendors	10 Transactions
13	DEPT 9555 CONKEL/JEANNE M V			Court Administrator's Office		

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-013-000-0000-6273		82.50	CT APPT MC	FA- 12- 44	Court Appt Atty- Other
	01-013-000-0000-6273		215.82	CT APPT J HERMODSON- OLSEN	PR- 12- 72	Court Appt Atty- Other
9555	CONKEL/JEANNE M V		298.32	2 Transactions		
5485	DOHERTY SCHOOLER/TIFFANY					
	01-013-000-0000-6273		150.00	CT APPT FA- 11- 1212	INV- 25	Court Appt Atty- Other
5485	DOHERTY SCHOOLER/TIFFANY		150.00	1 Transactions		
812	GAVIN OLSON WINTERS TWISS THIEMAN					
	01-013-000-0000-6272		101.25	CT APPT TR JV- 11- 227	20110520- 000M	Court Appt Atty- Dep/Neg/Ter
812	GAVIN OLSON WINTERS TWISS THIEMAN		101.25	1 Transactions		
524	INTERPRETATIONS					
	01-013-000-0000-6350		225.00	ST VS BUSTOS CR- 12- 305	12- 419	Other Services & Charges
524	INTERPRETATIONS		225.00	1 Transactions		
377	THE LAW OFFICE OF TROY A SCOTTING					
	01-013-000-0000-6273		15.00	CT APPT E GUGGISBERG	FA- 08- 1770	Court Appt Atty- Other
377	THE LAW OFFICE OF TROY A SCOTTING		15.00	1 Transactions		
13	DEPT Total:		789.57	Court Administrator's Office	5 Vendors	6 Transactions
76	DEPT			Central Services - County Wide		
5906	CENTURYLINK					
	01-076-000-0000-6203		31.50	LOCAL SERVICE	313623769	Communications
				03/18/2012 04/17/2012		
	01-076-000-0000-6203		3,479.97	LOCAL SERVICE	314019358	Communications
				02/18/2012 03/17/2012		
5906	CENTURYLINK		3,511.47	2 Transactions		
11580	CENTURYLINK					
	01-076-000-0000-6203		925.65	LONG DISTANCE	320439462	Communications
11580	CENTURYLINK		4,437.12	1 Transactions		
5771	NU- TELECOM					
	01-076-000-0000-6203		1,237.00	PRI	80656032	Communications
	01-076-000-0000-6203		153.96	SW B1'S	80656132	Communications
	01-076-000-0000-6203		82.27	EXTENSION	80656133	Communications
	01-076-000-0000-6203		622.03	TI	80661959	Communications

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4/6/12 1:30PM

1 General Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
5771	NU- TELECOM				
		2,095.26		4 Transactions	
76	DEPT Total:	6,532.38	Central Services - County Wide	3 Vendors	7 Transactions
117	DEPT		Fairgrounds		
532	JOHNSON/ALICIA				
	01- 117- 000- 0000- 6810	28.07	REIMBURSE 4H CAFE RENT		Refunds And Reimbursements
532	JOHNSON/ALICIA	28.07		1 Transactions	
5771	NU- TELECOM				
	01- 117- 000- 0000- 6203	127.31	TELEPHONE	80656410	Communications
5771	NU- TELECOM	127.31		1 Transactions	
2038	WASTE MANAGEMENT OF WI MN				
	01- 117- 000- 0000- 6257	487.07	MARCH	6173131- 1593- 4	Sewer, Water And Garbage Removal
2038	WASTE MANAGEMENT OF WI MN	487.07		1 Transactions	
117	DEPT Total:	642.45	Fairgrounds	3 Vendors	3 Transactions
201	DEPT		County Sheriff's Office		
5913	AMSTERDAM				
	01- 201- 000- 0000- 6402	982.98	MOOD PENCILS KID DAYS	3134024	Office Supplies
5913	AMSTERDAM	982.98		1 Transactions	
83	AT&T MOBILITY				
	01- 201- 000- 0000- 6203	525.88	MCSO AIR SOURCE CDS	287235616915	Communications
			02/16/2012 03/15/2012		
	01- 201- 000- 9003- 6350	154.51	GLENCOE PD AIR SOURCE CDS	287235616915	Other Services & Charges- Glencoe Compu
			02/16/2012 03/15/2012		
	01- 201- 000- 9004- 6350	62.36	LP PD AIR SOURCE CDS	287235616915	Other Services & Charges- Lp Computer
			02/16/2012 03/15/2012		
	01- 201- 000- 9005- 6350	61.93	WINSTED PD AIR SOURCE CDS	287235616915	Other Services & Charges- Winsted Compu
			02/16/2012 03/15/2012		
	01- 201- 000- 9006- 6350	30.86	SL PD AIR SOURCE CDS	287235616915	Other Services & Charges- Silver Lake
			02/16/2012 03/15/2012		
83	AT&T MOBILITY	835.54		5 Transactions	
5906	CENTURYLINK				

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4/6/12 1:30PM

1 General Revenue Fund

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
	01-201-000-0000-6203		PHONE CHARGES	313138411	Communications
		45.78	02/18/2012 03/17/2012		
5906	CENTURYLINK			1 Transactions	
42	HITE HARDWARE AND PAINT				
	01-201-204-0000-6402	12.31	TENT STAKES NAILS	148/474565	Investigations Office Supplies
42	HITE HARDWARE AND PAINT	12.31		1 Transactions	
5771	NU- TELECOM				
	01-201-000-0000-6203	145.56	111-2290 SPEC ACC VOICE	80655831	Communications
			04/01/2012 04/30/2012		
5771	NU- TELECOM	145.56		1 Transactions	
201	DEPT Total:	2,022.17	County Sheriff's Office	5 Vendors	9 Transactions
251	DEPT		County Jail		
651	COMMISSIONER OF REVENUE				
	01-251-000-0000-6460	16.00	MARCH 2012 USE TAX		Jail Supplies
651	COMMISSIONER OF REVENUE	16.00		1 Transactions	
42	HITE HARDWARE AND PAINT				
	01-251-000-0000-6402	1.71	JAIL ITEMS	148/473886	Office Supplies
42	HITE HARDWARE AND PAINT	1.71		1 Transactions	
251	DEPT Total:	17.71	County Jail	2 Vendors	2 Transactions
485	DEPT		County Public Health Nursing		
5246	MORROW/CARMEN				
	01-485-000-0000-6350	696.00	29 HOURS		Other Services & Charges
			03/19/2012 03/30/2012		
5246	MORROW/CARMEN	696.00		1 Transactions	
295	STATE OF MN TREASURER				
	01-485-000-0000-6359	2,300.34	1ST QTR 2012 MN CARE TAX		Miscellaneous Charges
295	STATE OF MN TREASURER	2,300.34		1 Transactions	
485	DEPT Total:	2,996.34	County Public Health Nursing	2 Vendors	2 Transactions

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4/6/12 1:30PM

1 General Revenue Fund

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
520	DEPT		County Park's		
5906	CENTURYLINK				
	01-520-000-0000-6203		525 CARETAKER OFFICE PHONE	313540758	Communications
	01-520-000-0000-6203		525 SHOP	314102204	Communications
	01-520-000-0000-6203		PHONE CHARGE	320371926	Communications
5906	CENTURYLINK				
		121.30		3 Transactions	
5771	NU- TELECOM				
	01-520-000-0000-6203		PIEBENBURG 587- 2082	80656448	Communications
5771	NU- TELECOM				
		37.45		1 Transactions	
520	DEPT Total:		County Park's	2 Vendors	4 Transactions
		158.75			
604	DEPT		Agricultural Inspection		
651	COMMISSIONER OF REVENUE				
	01-604-000-0000-6350		MARCH 2012 USE TAX		Other Services & Charges
651	COMMISSIONER OF REVENUE				
		7.00		1 Transactions	
604	DEPT Total:		Agricultural Inspection	1 Vendors	1 Transactions
		7.00			
1	Fund Total:		General Revenue Fund		44 Transactions
		104,840.09			

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Acer</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0 DEPT		...		
4547 FIDELITY SECURITY LIFE INSURANCE CO 03-000-000-0000-2044		VISION PREMIUM HWY FD 04/01/2012 04/30/2012		Vision Insurance Payable
4547 FIDELITY SECURITY LIFE INSURANCE CO	18.26	1 Transactions		
3028 MINNESOTA CHILD SUPPORT PAYMENT 03-000-000-0000-2056		CHILD SUPPORT 04/04/2012 04/04/2012	001253574102	Child Support Garnishment Payable
3028 MINNESOTA CHILD SUPPORT PAYMENT	244.00	1 Transactions		
1360 MINNESOTA MUTUAL 03-000-000-0000-2049		LIFE PREMIUM HWY FD 04/01/2012 04/30/2012		Life Insurance Payable
1360 MINNESOTA MUTUAL	150.70	1 Transactions		
1874 MN COUNTIES INTERGOVERNMENTAL TI 03-000-000-0000-2045		MEDICAL PREMIUM HWY FD 04/01/2012 04/30/2012		Health Insurance Payable
1874 MN COUNTIES INTERGOVERNMENTAL TI	15,246.00	1 Transactions		
0 DEPT Total:	15,658.96	...	4 Vendors	4 Transactions
310 DEPT		Highway Maintenance		
42 HITE HARDWARE AND PAINT 03-310-000-0000-6507		PROPANE TORCH KIT/CRACKFILLING	147/473639	Crackfiller
03-310-000-0000-6532	41.66	BAGS FOR SALT SAMPLES	147/474661	Traffic Marking
42 HITE HARDWARE AND PAINT	3.52	2 Transactions		
310 DEPT Total:	45.18	Highway Maintenance	1 Vendors	2 Transactions
340 DEPT		Highway Equipment Maintenance		
5906 CENTURYLINK 03-340-000-0000-6203		TELEPHONE SL	3203272214110	Communications
03-340-000-0000-6203	75.89	TELEPHONE SL	3203272214110	Communications
03-340-000-0000-6203	0.52	TELEPHONE BROWNTON	3203285317183	Communications
03-340-000-0000-6203	75.71	TELEPHONE BROWNTON	3203285317183	Communications
03-340-000-0000-6203	0.02	TELEPHONE LP	3203952071067	Communications
03-340-000-0000-6203	76.64			

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4/6/12 1:30PM

3 Road & Bridge Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name		Rpt		Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer		Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	03-340-000-0000-6203			0.18	TELEPHONE LP	3203952071067	Communications
5906	CENTURYLINK			228.96			6 Transactions
42	HITE HARDWARE AND PAINT						
	03-340-000-0000-6425			7.87	147/475023		Repair And Maintenance Supplies
42	HITE HARDWARE AND PAINT			7.87			1 Transactions
5527	TOWMASTER INC						
	03-340-000-0000-6610	AP	4	88,923.21	TRUCK SNOW PLOW EQUIP 6793	337156	Capital - Over \$5,000 (Fixed Assets)
5527	TOWMASTER INC			88,923.21			1 Transactions
2038	WASTE MANAGEMENT OF WI MN						
	03-340-000-0000-6257			14.59	GARBAGE REMOVAL SL	6173185-1702-1	Sewer, Water And Garbage Removal
	03-340-000-0000-6257			27.37	GARBAGE REMOVAL GLENCOE	6173186-1593-8	Sewer, Water And Garbage Removal
	03-340-000-0000-6257			42.32	GARBAGE REMOVAL LP	6173189-1593-2	Sewer, Water And Garbage Removal
2038	WASTE MANAGEMENT OF WI MN			84.28			3 Transactions
495	ZIEGLER INC						
	03-340-000-0000-6425			113.37	PARTS	PC001360445	Repair And Maintenance Supplies
	03-340-000-0000-6425			40.09	PARTS	PC001362107	Repair And Maintenance Supplies
495	ZIEGLER INC			153.46			2 Transactions
340	DEPT Total:			89,397.78	Highway Equipment Maintenance	5 Vendors	13 Transactions
3	Fund Total:			105,101.92	Road & Bridge Fund		19 Transactions

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4/6/12 1:30PM

5 Solid Waste Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
391	DEPT		Solid Waste Tip Fee			
651	COMMISSIONER OF REVENUE					
	05-391-000-0000-6612		25.00	MARCH 2012 USE TAX		Capital - \$100- \$5,000 (Inventory)
651	COMMISSIONER OF REVENUE		25.00		1 Transactions	
4547	FIDELITY SECURITY LIFE INSURANCE CO					
	05-391-000-0000-2044		12.29	VISION PREMIUM SW FD		Vision Insurance Payable
				04/01/2012 04/30/2012		
4547	FIDELITY SECURITY LIFE INSURANCE CO		12.29		1 Transactions	
1360	MINNESOTA MUTUAL					
	05-391-000-0000-2049		77.69	LIFE PREMIUM SW FD		Life Insurance Payable
				04/01/2012 04/30/2012		
1360	MINNESOTA MUTUAL		77.69		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL T					
	05-391-000-0000-2045		1,645.00	MEDICLA PREMIUM SW FD		Health Insurance Payable
				04/01/2012 04/30/2012		
1874	MN COUNTIES INTERGOVERNMENTAL T		1,645.00		1 Transactions	
391	DEPT Total:		1,759.98	Solid Waste Tip Fee	4 Vendors	4 Transactions
393	DEPT			Materials Recovery Facility		
651	COMMISSIONER OF REVENUE					
	05-393-000-0000-6612		43.00	MARCH 2012 USE TAX		Capital - \$100- \$5,000 (Inventory)
651	COMMISSIONER OF REVENUE		43.00		1 Transactions	
4547	FIDELITY SECURITY LIFE INSURANCE CO					
	05-393-000-0000-2044		18.26	VISION PREMIUM MRF FD		Vision Insurance Payable
				04/01/2012 04/30/2012		
4547	FIDELITY SECURITY LIFE INSURANCE CO		18.26		1 Transactions	
4370	MCLEOD COUNTY ALUMINUM REDEMPT)					
	05-393-000-0000-6411		2,293.50	REPLENISH CKS 28305- 28364		Aluminum Recovery
				03/20/2012 03/30/2012		
4370	MCLEOD COUNTY ALUMINUM REDEMPT)		2,293.50		1 Transactions	
1360	MINNESOTA MUTUAL					
	05-393-000-0000-2049		15.31	LIFE PREMIUM MRF FD		Life Insurance Payable

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4/6/12 1:30PM

5 Solid Waste Fund

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formular Description
No. Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
1360 MINNESOTA MUTUAL	15.31	04/01/2012 04/30/2012	1 Transactions	
1874 MN COUNTIES INTERGOVERNMENTAL T) 05-393-000-0000-2045	1,393.00	MEDICAL PREMIUM MRF FD 04/01/2012 04/30/2012		Health Insurance Payable
1874 MN COUNTIES INTERGOVERNMENTAL T)	1,393.00		1 Transactions	
1727 WASTE MANAGEMENT OF WI MN 05-393-000-0000-6259	1,076.40	LP CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176060-1593-2	Recycling
05-393-000-0000-6259	81.00	BISCAY CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176136-1593-0	Recycling
05-393-000-0000-6259	5,104.04	GLENCOE CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176137-1593-8	Recycling
05-393-000-0000-6259	631.80	SL CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176138-1593-6	Recycling
05-393-000-0000-6259	466.20	STEWART CURBSIDE RECYCLE	6176139-1593-4	Recycling
05-393-000-0000-6259	532.80	BROWNTON CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176140-1593-2	Recycling
05-393-000-0000-6259	13,477.38	HUTCHINSON CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176141-1593-0	Recycling
05-393-000-0000-6259	1,503.00	WINSTED CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176142-1593-8	Recycling
05-393-000-0000-6259	266.40	PLATO CURBSIDE RECYCLE 03/01/2012 03/31/2012	6176143-1593-6	Recycling
1727 WASTE MANAGEMENT OF WI MN	23,139.02		9 Transactions	
393 DEPT Total:	26,902.09	Materials Recovery Facility	6 Vendors	14 Transactions
397 DEPT		Household Hazardous Waste		
651 COMMISSIONER OF REVENUE 05-397-000-0000-6410	4.00	MARCH 2012 USE TAX		Building And Safety Supplies
651 COMMISSIONER OF REVENUE	4.00		1 Transactions	
1360 MINNESOTA MUTUAL 05-397-000-0000-2049	10.55	LIFE PREMIUM HHW FD 04/01/2012 04/30/2012		Life Insurance Payable

SCHWENDEMA

4/6/12 1:30PM

5 Solid Waste Fund

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer		Service Dates	Paid On Bhf #	On Behalf of Name
1360	MINNESOTA MUTUAL		10.55		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL T1 05-397-000-0000-2045		913.00	MEDICAL PREMIUM HHW FD 04/01/2012 04/30/2012		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL T1		913.00		1 Transactions	
397	DEPT Total:		927.55	Household Hazardous Waste	3 Vendors	3 Transactions
5	Fund Total:		29,589.62	Solid Waste Fund		21 Transactions

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4/6/12 1:30PM

11 Human Service Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
420	DEPT		Income Maintenance		
4547	FIDELITY SECURITY LIFE INSURANCE CO 11-420-000-0000-2044		VISION PREMIUM INC MAINT FD 04/01/2012 04/30/2012		Vision Insurance Payable
		37.57	1 Transactions		
4547	FIDELITY SECURITY LIFE INSURANCE CO				
		37.57			
1360	MINNESOTA MUTUAL 11-420-000-0000-2049		LIFE PREMIUM INC MAINT FD 04/01/2012 04/30/2012		Life Insurance Payable
		198.81	1 Transactions		
1360	MINNESOTA MUTUAL				
		198.81			
1874	MN COUNTIES INTERGOVERNMENTAL TI 11-420-000-0000-2045		MEDICAL PREMIUM INC MAINT FD 04/01/2012 04/30/2012		Health Insurance Payable
		19,433.00	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI				
		19,433.00			
420	DEPT Total:	19,669.38	Income Maintenance	3 Vendors	3 Transactions
430	DEPT		Individual and Family Social Services		
4547	FIDELITY SECURITY LIFE INSURANCE CO 11-430-000-0000-2044		VISION PREMIUM WELFARE FD 04/01/2012 04/30/2012		Vision Insurance Payable
		73.72	1 Transactions		
4547	FIDELITY SECURITY LIFE INSURANCE CO				
		73.72			
3028	MINNESOTA CHILD SUPPORT PAYMENT 11-430-000-0000-2056		CHILD SUPPORT 04/04/2012 04/04/2012	001486828601	Child Support Garnishment Payable
		277.80	1 Transactions		
3028	MINNESOTA CHILD SUPPORT PAYMENT				
		277.80			
1360	MINNESOTA MUTUAL 11-430-000-0000-2049		LIFE PREMIUM WELFARE FD 04/01/2012 04/30/2012		Life Insurance Payable
		637.45	1 Transactions		
1360	MINNESOTA MUTUAL				
		637.45			
1874	MN COUNTIES INTERGOVERNMENTAL TI 11-430-000-0000-2045		MEDICAL PREMIUM WELFARE FD 04/01/2012 04/30/2012		Health Insurance Payable
		27,578.00	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI				
		27,578.00			

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4/6/12 1:30PM

11 Human Service Fund

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Acer</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430 DEPT Total:		28,566.97	Individual and Family Social Services	4 Vendors	4 Transactions
11 Fund Total:		48,236.35	Human Service Fund		7 Transactions

SCHWENDEMA
 4/6/12 1:30PM
 25 Special Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Acer	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
15	DEPT		Law Library			
6	MATTHEW BENDER & CO INC 25- 015- 000- 0000- 6451		306.84	LAW BOOKS USCS	30172039	Books
6	MATTHEW BENDER & CO INC		306.84	1 Transactions		
15	DEPT Total:		306.84	Law Library	1 Vendors	1 Transactions
101	DEPT		County Recorder's Office			
5251	INFORMATION SYSTEMS CORP 25- 101- 000- 0000- 6350		3,056.63	KOFAX ASCENT ANNUAL MAINT	22498	Other Services & Charges
5251	INFORMATION SYSTEMS CORP		3,056.63	1 Transactions		
101	DEPT Total:		3,056.63	County Recorder's Office	1 Vendors	1 Transactions
252	DEPT		Jail Canteen Account			
5771	NU- TELECOM 25- 252- 000- 0000- 6460		83.05	CABLE	80654827	Jail Supplies
5771	NU- TELECOM		83.05	04/01/2012 04/30/2012 1 Transactions		
252	DEPT Total:		83.05	Jail Canteen Account	1 Vendors	1 Transactions
285	DEPT		E- 911 System Maintenance - Grant			
5771	NU- TELECOM 25- 285- 000- 0000- 6203		628.79	587- 0405 E- 911	80656400	Communications - Telephone Equipment
5771	NU- TELECOM		628.79	04/01/2012 04/30/2012 1 Transactions		
285	DEPT Total:		628.79	E- 911 System Maintenance - Grant	1 Vendors	1 Transactions
612	DEPT		Shoreland - Grant			
1360	MINNESOTA MUTUAL 25- 612- 000- 0000- 2049		0.46	LIFE PREMIUM SHORELAND FD		Life Insurance Payable
1360	MINNESOTA MUTUAL		0.46	04/01/2012 04/30/2012 1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL T					

SCHWENDEMA

4/6/12 1:30PM

25 Special Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Acer	Amount	Service Dates	On Behalf of Name
			Paid On Bnf #	
25-612-000-0000-2045		49.70	MEDICAL PREMIUM SHORELAND FD	Health Insurance Payable
			04/01/2012 04/30/2012	
1874 MN COUNTIES INTERGOVERNMENTAL T		49.70	1 Transactions	
612 DEPT Total:		50.16	Shoreland - Grant	2 Vendors 2 Transactions
613 DEPT			Water Resource Management - Grant	
1360 MINNESOTA MUTUAL			LIFE PREMIUM WATER RESOURCE	Life Insurance Payable
25-613-000-0000-2049		0.95	04/01/2012 04/30/2012	
1360 MINNESOTA MUTUAL		0.95	1 Transactions	
1874 MN COUNTIES INTERGOVERNMENTAL T				
25-613-000-0000-2045		94.59	MEDICAL PREMIUM WATER RESOURCE	Health Insurance Payable
			04/01/2012 04/30/2012	
1874 MN COUNTIES INTERGOVERNMENTAL T		94.59	1 Transactions	
613 DEPT Total:		95.54	Water Resource Management - Grant	2 Vendors 2 Transactions
614 DEPT			Wetlands Administration - Grant	
1360 MINNESOTA MUTUAL			LIFE PREMIUM WETLANDS FD	Life Insurance Payable
25-614-000-0000-2049		4.25	04/01/2012 04/30/2012	
1360 MINNESOTA MUTUAL		4.25	1 Transactions	
1874 MN COUNTIES INTERGOVERNMENTAL T				
25-614-000-0000-2045		200.79	MEDICAL PREMIUM WETLANDS FD	Health Insurance Payable
			04/01/2012 04/30/2012	
1874 MN COUNTIES INTERGOVERNMENTAL T		200.79	1 Transactions	
614 DEPT Total:		205.04	Wetlands Administration - Grant	2 Vendors 2 Transactions
807 DEPT			Designated for Capital Assets	
2748 CDW GOVERNMENT INC			CISCO DIRECT SFW/ ARMOR	Capital - Over \$5,000 (Fixed Assets)
25-807-000-0000-6610		1,837.46	H004862	
2748 CDW GOVERNMENT INC		1,837.46	1 Transactions	
2654 COMPAR INC				

SCHWENDEMA

4/6/12 1:30PM

25 Special Revenue Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Acer</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	
<u>On Behalf of Name</u>					
25- 807- 000- 0000- 6610		593.16	TRIPPLITE USB FM KIT/ ARMOR	197631	Capital - Over \$5,000 (Fixed Assets)
25- 807- 000- 0000- 6610		118.63	TRIPPLITE USB FM KIT/ ARMOR	197746	Capital - Over \$5,000 (Fixed Assets)
25- 807- 000- 0000- 6610		2,143.91	POWER STRIPS CABLES USB/AMOUR	197762	Capital - Over \$5,000 (Fixed Assets)
25- 807- 000- 0000- 6610		375.13	SPLITTERS USB PORTS / ARMOR	197769	Capital - Over \$5,000 (Fixed Assets)
25- 807- 000- 0000- 6610		2,430.01	N COMPASS SOFTWARE /ARMOR	197779	Capital - Over \$5,000 (Fixed Assets)
25- 807- 000- 0000- 6610		2,491.26	TRIPPLITE USB FM KIT/ ARMOR	197798	Capital - Over \$5,000 (Fixed Assets)
2654 COMPAR INC		8,152.10	6 Transactions		
268 QUADE ELECTRIC INC					
25- 807- 000- 0000- 6610		21,650.00	ELECTRICAL RM UPGRADE/AMOUR	7225	Capital - Over \$5,000 (Fixed Assets)
268 QUADE ELECTRIC INC		21,650.00	1 Transactions		
2589 SHI INTERNATIONAL CORP					
25- 807- 000- 0000- 6610		10,650.44	ESD SOFTWARE/TECH SUPT/ARMOR	B00566204	Capital - Over \$5,000 (Fixed Assets)
2589 SHI INTERNATIONAL CORP		10,650.44	1 Transactions		
807 DEPT Total:		42,290.00	Designated for Capital Assets	4 Vendors	9 Transactions
886 DEPT			County Feedlot Program		
1360 MINNESOTA MUTUAL					
25- 886- 000- 0000- 2049		19.96	LIFE PREMIUM FEEDLOT FD		Life Insurance Payable
			04/01/2012 04/30/2012		
1360 MINNESOTA MUTUAL		19.96	1 Transactions		
1874 MN COUNTIES INTERGOVERNMENTAL TI					
25- 886- 000- 0000- 2045		379.16	MEDICAL PREMIUM FEEDLOT FD		Health Insurance Payable
			04/01/2012 04/30/2012		
1874 MN COUNTIES INTERGOVERNMENTAL TI		379.16	1 Transactions		
886 DEPT Total:		399.12	County Feedlot Program	2 Vendors	2 Transactions
25 Fund Total:		47,115.17	Special Revenue Fund		21 Transactions

SCHWENDEMA

4/6/12 1:30PM

84 Supporting Hands N.F.P. Ft

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name <u>Account/Formola</u>	Rpt <u>Acer</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formola Description <u>On Behalf of Name</u>
490	DEPT			Supporting Hands Nurse Family Partner		
4547	FIDELITY SECURITY LIFE INSURANCE CO 84- 490- 000- 0000- 2044		12.29	VISION PREMIUM SHNFP FD 04/01/2012 04/30/2012		Vision Insurance Payable
4547	FIDELITY SECURITY LIFE INSURANCE CO		12.29		1 Transactions	
525	GILB/CRIS 84- 490- 000- 0000- 6336		152.50	TRAVEL EXPENSES 03/11/2012 03/13/2012		Meals, Lodging, Parking & Miscellaneous
525	GILB/CRIS		152.50		1 Transactions	
1360	MINNESOTA MUTUAL 84- 490- 000- 0000- 2049		49.55	LIFE PREMIUM NFP FD 04/01/2012 04/30/2012		Life Insurance Payable
1360	MINNESOTA MUTUAL		49.55		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI 84- 490- 000- 0000- 2045		4,920.00	MEDICAL PREMIUM NFP FD 04/01/2012 04/30/2012		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		4,920.00		1 Transactions	
6075	POPE COUNTY PUBLIC HEALTH 84- 490- 000- 0000- 6269		3,485.98	SALARY/FRINGE 03/01/2012 03/31/2012		Contracts
	84- 490- 000- 0000- 6335		360.20	649 MLG MAR		Mileage Expense
	84- 490- 000- 0000- 6336		14.15	MTG EXPENSE		Meals, Lodging, Parking & Miscellaneous
	84- 490- 000- 0000- 6402		32.40	OFFICE SUPPLIES		Office Supplies
6075	POPE COUNTY PUBLIC HEALTH		3,892.73		4 Transactions	
66205	TANFARE TRAVEL 84- 490- 000- 0000- 6336		481.28	2 TICKETS CONF # GVNULM	WD & KJ	Meals, Lodging, Parking & Miscellaneous
66205	TANFARE TRAVEL		481.28		1 Transactions	
6412	VERIZON WIRELESS 84- 490- 000- 0000- 6203		489.61	CALL CHARGES	2720865767	Communications
6412	VERIZON WIRELESS		489.61		1 Transactions	
5882	WESTIN DENVER DOWNTOWN 84- 490- 000- 0000- 6336		1,095.66	CONF # 235290689	WD & KJ	Meals, Lodging, Parking & Miscellaneous

SCHWENDEMA

4/6/12 1:30PM

84 Supporting Hands N F P Fr

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Acer	Amount	Service Dates	Paid On Bhf # On Behalf of Name
5882 WESTIN DENVER DOWNTOWN		1,095.66	05/14/2012 05/17/2012 1 Transactions	
490 DEPT Total:		11,093.62	Supporting Hands Nurse Family Partne	8 Vendors 11 Transactions
84 Fund Total:		11,093.62	Supporting Hands N F P Fund	11 Transactions

SCHWENDEMA

4/6/12 1:30PM

86 Trust and Agency Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
833 DEPT		Mortgage Registry Tax		
1004 MINNESOTA DEPARTMENT OF REVENUE 86- 833- 000- 0000- 6850		MARCH 2012 MTG REG		Collections For Other Agencies
1004 MINNESOTA DEPARTMENT OF REVENUE	33,817.78	1 Transactions		
833 DEPT Total:	33,817.78	Mortgage Registry Tax	1 Vendors	1 Transactions
834 DEPT		Deed Tax		
1004 MINNESOTA DEPARTMENT OF REVENUE 86- 834- 000- 0000- 6850		MARCH 2012 DEED TAX		Collections For Other Agencies
1004 MINNESOTA DEPARTMENT OF REVENUE	21,805.59	1 Transactions		
834 DEPT Total:	21,805.59	Deed Tax	1 Vendors	1 Transactions
938 DEPT		Well Certificates		
3442 MINNESOTA DEPARTMENT OF HEALTH 86- 938- 000- 0000- 6850		1ST QTR WELL DISCLOSURES		Collections For Other Agencies
3442 MINNESOTA DEPARTMENT OF HEALTH	765.00	1 Transactions		
938 DEPT Total:	765.00	Well Certificates	1 Vendors	1 Transactions
956 DEPT		Sales Tax		
651 COMMISSIONER OF REVENUE 86- 956- 000- 0000- 6850		SALES TAX 6.875% MARCH 2012		Collections For Other Agencies
651 COMMISSIONER OF REVENUE	545.00	1 Transactions		
532 JOHNSON/ALICIA 86- 956- 000- 0000- 6810		REIMBURSE 4H CAFE RENT		Refunds And Reimbursements
532 JOHNSON/ALICIA	1.93	1 Transactions		
956 DEPT Total:	546.93	Sales Tax	2 Vendors	2 Transactions
966 DEPT		HUTCHINSON CITY SALES TAX		
651 COMMISSIONER OF REVENUE 86- 966- 000- 0000- 6850		MARCH HUTCHINSON TAX		Collections For Other Agencies
651 COMMISSIONER OF REVENUE	39.00	1 Transactions		

SCHWENDEMA
 4/6/12 1:30PM
 86 Trust and Agency Fund

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Acer	Service Dates	Paid On Bhf #	On Behalf of Name
966 DEPT Total:		HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975 DEPT		DNR Clearing Account		
509 MINNESOTA DNR 86-975-000-0000-6850		DNR		Collections For Other Agencies
	1,100.50	03/27/2012 04/02/2012		
509 MINNESOTA DNR	1,100.50		1 Transactions	
975 DEPT Total:	1,100.50	DNR Clearing Account	1 Vendors	1 Transactions
976 DEPT		Game & Fish Clearing Account		
509 MINNESOTA DNR 86-976-000-0000-6850		G & F		Collections For Other Agencies
	134.50	03/27/2012 04/02/2012		
509 MINNESOTA DNR	134.50		1 Transactions	
976 DEPT Total:	134.50	Game & Fish Clearing Account	1 Vendors	1 Transactions
86 Fund Total:	58,209.30	Trust and Agency Fund		8 Transactions
Final Total:	404,186.07	90 Vendors	131 Transactions	

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4/6/12 1:30PM

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	104,840.09	General Revenue Fund
3	105,101.92	Road & Bridge Fund
5	29,589.62	Solid Waste Fund
11	48,236.35	Human Service Fund
25	47,115.17	Special Revenue Fund
84	11,093.62	Supporting Hands N F P Fund
86	58,209.30	Trust and Agency Fund
All Funds	404,186.07	Total

Approved by,
.....
.....

McLeod County Planning Commission

To: McLeod County Planning Commission
Prepared By: Larry Gasow
Date: March 15, 2012
Permit: CUP #12-02 **Meeting Date: March 28, 2012**

GENERAL INFORMATION

Applicant: Mikel Brasch
16554 30th St
Brownton, MN 55350

PID #10.021.0600

Status of Applicant: New Feedlot on an existing site with less than 40 acres.

Requested Action: Conditional Use Permit to operate a new feedlot on less than 40 acres. The proposed dairy operation will have approximately 100 animal units and will be located on 8.44 acres.

Existing Zoning: "A-1" Agricultural

Location: 4.88 acres within the SE ¼ of SW ¼ within Section 21, Penn Township.

Existing Land Use: Agricultural, Building Site.

Adjacent Land Use And Zoning: Agricultural

Zoning History: Building site was split off from what was once an Agricultural farm.

Applicable Ordinance Regulations: McLeod County Feedlot Ordinance
Section 7.001 (h) (4)

SPECIAL INFORMATION

Public Utilities: McLeod Coop

Public Services: N/A

Transportation: N/A

Brasch CUP 12-02
March 28, 2012
Page 2

Physical Characteristics: Agricultural farmstead.

Analysis: Penn Township has not yet given a recommendation at the time of this staff report. The McLeod County Feedlot Committee has recommended approval for the new feedlot. McLeod County Environmental Services has found everything in compliance and will issue the McLeod County Feedlot Permit after the County Board grants the CUP. The approximate size of the feedlot will be 100 animal units which would require 50 tillable acres for spreading manure. Existing buildings will be used from the previous dairy operation at this site.

Recommendations: Staff has no objections to this request as existing buildings and sites should be used for this purpose.

MCLEOD COUNTY ENVIRONMENTAL SERVICES STAFF REPORT

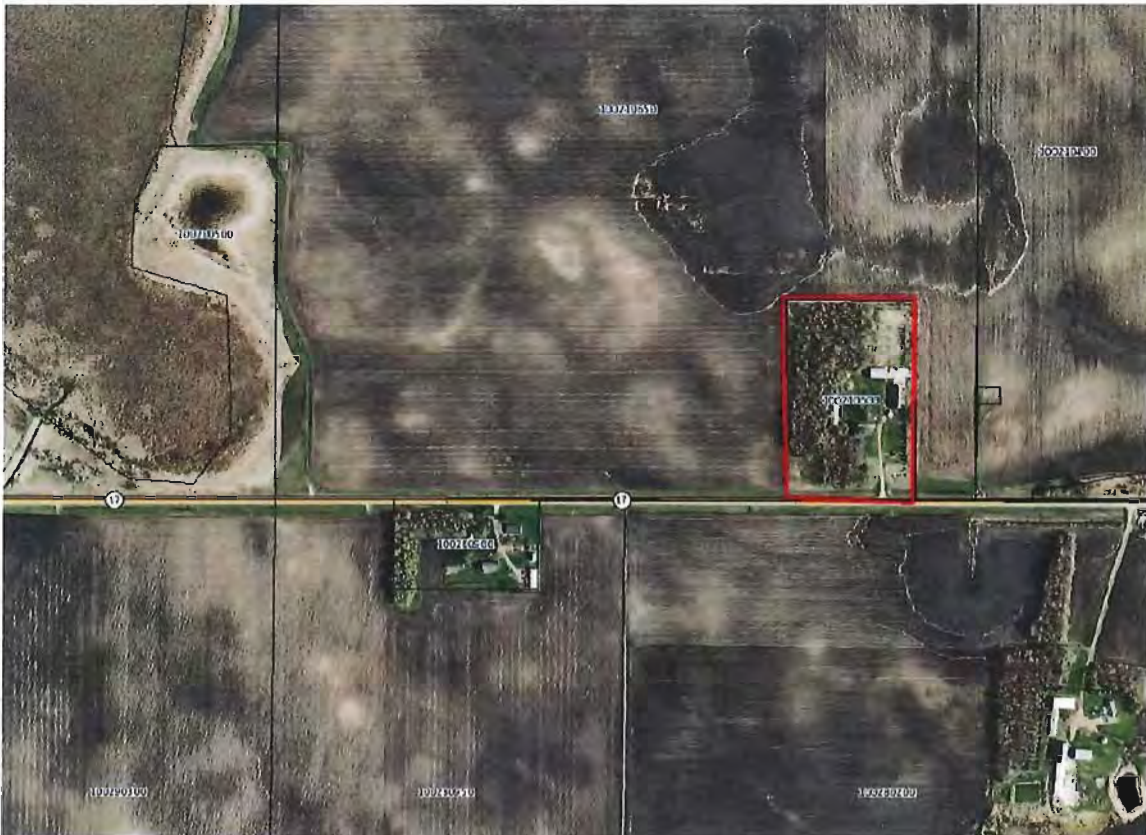
Prepared by: Roger Berggren

Date: March 16, 2012

Applicant: Mikel Brasch

Issue: CUP for a Feedlot on Less Than 40 Acres

Location: Section 21 of Penn Twp.



Information:

The McLeod County Feedlot Ordinance requires that a new feedlot being registered or permitted have at least 40 acres under direct ownership at the site where the feedlot is being permitted. Otherwise a CUP must be issued before the feedlot can be permitted. This is found in Section 7.001(h)(4). The proposed site is outlined in red on the above map and the parcel is 8.44 acres in size. The McLeod County Feedlot Committee met on March 14, 2012 and voted unanimously to recommend approval of this CUP.

Recommendations:

I would recommend to approve with the following conditions:

- 1) The applicant apply for and be granted a feedlot permit.
- 2) The applicant maintain current agreements to spread manure on for at least .5 acre per animal unit that the feedlot is permitted for.
- 3) Any future expansion of the feedlot will meet the necessary setbacks.

March 14, 2012



To Larry Basow
and McLeod Co. Planning Commission

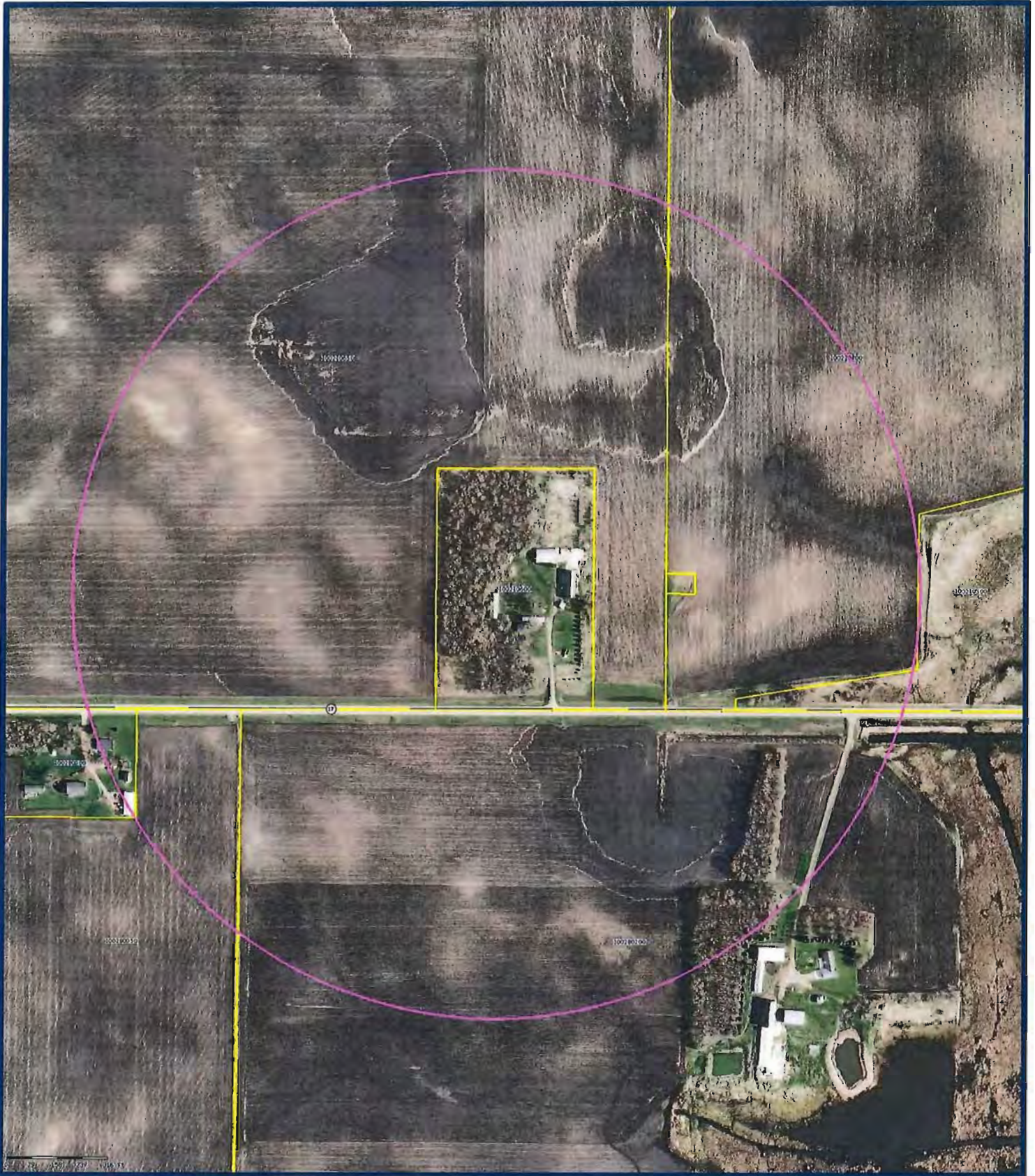
We are in favor of letting
Mikel Brasch operate a feedlot
in Penn Twp on area as
designated in Notification letter.
This area has been mainly beef
and dairy in past years.

Thanks for your consideration

Louise vander Brugg
Carol vander Brugg

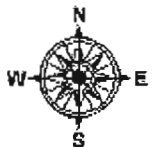
Mikel Brasch - Rqst. for Feedlot

16654 30th Street
Brownton
PID 10.021.0600



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.
The data is meant for reference purposes only and should not be used for official decisions.
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.
This information is to be used for reference purposes only.

CUP 12-02



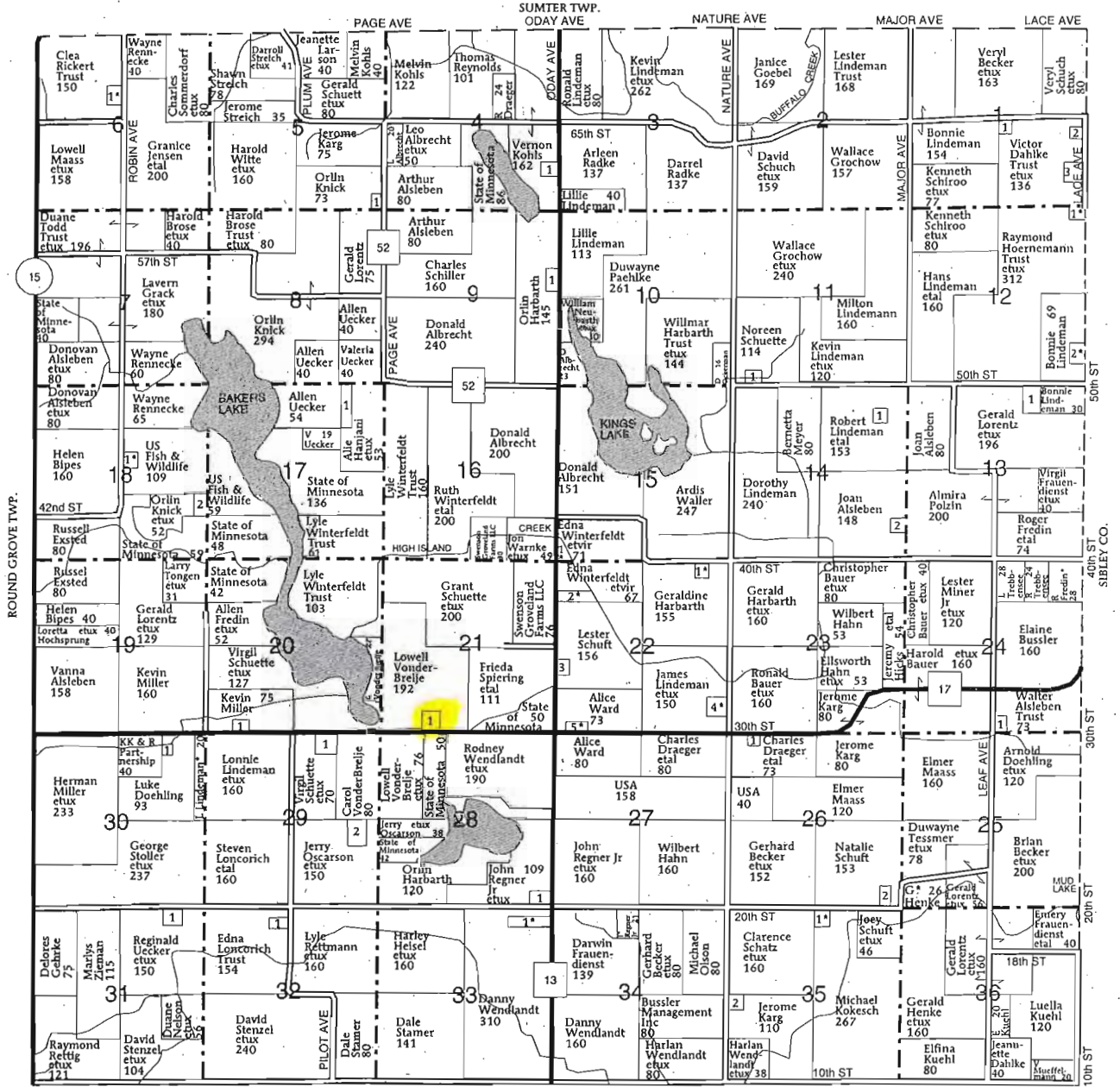
MIKEL BRASCH - CUP Request for Feedlot

PID 10.021.0600

T-114-N

PENN PLAT

R-29-W



SIBLEY CO.

PENN TOWNSHIP

SECTION 1

- 1. Dahlke, Keith 5
- 2. Dahlke, Kurt 7
- 3. Dahlke, Brian 13

SECTION 4

- 1. Lindeman, Anthony 7

SECTION 5

- 1. Bussler, Clifford 7

SECTION 6

- 1. Twitte, Steven 8

SECTION 9

- 1. Wisch, Justin 11

SECTION 11

- 1. Lindeman, Kevin 6

SECTION 12

- 1. Hoernemann, Raymond 6

SECTION 13

- 2. French, James 11

SECTION 14

- 1. Macho, Kurtis 14

SECTION 14

- 1. Willer, Martin 8

SECTION 15

- 2. Alsleben, Nell 10

SECTION 17

- 1. Mjones, Keith 9

SECTION 17

- 1. State of Minnesota 8

SECTION 18

- 1. Suhomel Jr, James 5

SECTION 20

- 2. French, Scott 11

SECTION 21

- 1. White, Darwin 5

SECTION 21

- 1. Benira, Mark 8

SECTION 22

- 1. Broscoff, Keith 5

SECTION 22

- 2. Warnke, Jon 13

SECTION 24

- 3. Zellmann, Nathan 5

SECTION 24

- 4. Lindeman, Robert 10

SECTION 24

- 5. Stark, Thomas 7

SECTION 26

- 1. Brust, John 7

SECTION 26

- 1. Bauer, Christopher 7
- 2. Hartman, Michael 7

SECTION 28

- 1. St Mathews Evan Lutheran Church 8

SECTION 29

- 1. Pikal, David 10

SECTION 29

- 2. Priest, Carson 10

SECTION 30

- 1. Frick, David 6

SECTION 31

- 1. Uecker, Cory 10

SECTION 32

- 1. Schweiss Jr, Raymond 6

SECTION 33

- 1. Bussler, Byron 9

SECTION 35

- 1. Barnes, Steven 7

SECTION 35

- 2. Karg, Michael 10

X Mikel Brasch



**Agreement No. 52-12
McLeod County Project No. SAP 043-602-028
McLeod County State Aid Highway No. 2
Wright County State Aid Highway No. 3
Wright County Project No. SAP 086-603-017
County of Wright**

CONSTRUCTION COOPERATIVE AGREEMENT

THIS AGREEMENT, Made and entered into this _____ day of _____, 20____ by and between the **County of McLeod**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as "McLeod County", and the **County of Wright**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as "Wright County".

WITNESSETH:

WHEREAS, Wright County has prepared construction plans to bring about the improvement of Wright County State Aid Highway (CSAH) 3, which includes improvements extending beyond the south Wright County line onto a segment of highway known as McLeod County State Aid Highway No. (CSAH) 2, shown on the Wright County Engineer's plans for McLeod County State Aid Highway Project SAP 043-602-028, which improvements contemplate and include grading, and concrete pavement which shall hereinafter be referred to as the "Project". It is anticipated that the project work will be completed within the 2012 and 2013 construction seasons; and

WHEREAS, the Wright County Engineer has heretofore prepared an Engineer's Estimate of quantities and unit prices for the above described Project in the sum of **One Hundred Forty Two Thousand Nine Hundred Thirty Two and no/100 Dollars (\$142,932.00)**. A copy of said estimate, marked Exhibit "A", is attached hereto and by this reference made a part hereof; and

WHEREAS, the construction costs for the Project shall be comprised of county state aid funds, and

WHEREAS, McLeod County has indicated its willingness to participate in the construction and engineering costs of the Project as detailed herein; and

WHEREAS, McLeod County has prepared plans for a concrete overlay project on McLeod CSAH 2 (SAP 043-602-027) that begins at the south end of the Wright County CSAH 3 grading project (SAP 086-603-017/SAP 043-602-028) and extends 1.867 miles to the south. McLeod County has indicated a desire to include this project as an alternate bid to the Wright County CSAH 3 project to benefit from economy of scale for concrete paving and Wright County is agreeable to this. The McLeod alternate bid work is anticipated to be completed in 2013; and

WHEREAS, it is contemplated that said work be carried out by the parties hereto under the provisions of Minnesota Statutes Section 471.59.

NOW THEREFORE, IT IS HEREBY AGREED:

I

Wright County will advertise for bids for the work and construction of the Project, receive and open bids pursuant to said advertisement and will enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder. The contract will include the plans and specifications prepared by Wright County, which said plans and specifications are referenced and identified as State Aid Project No.s 086-603-017 / 043-602-028, meeting State Aid Standards and approved by Wright County and McLeod County. McLeod County shall prepare the plans & specifications for the alternate bid plan, SAP 043-602-027 – which will be included in the contract.

II

Wright County will administer the contract and inspect the construction of all the project work contemplated herewith for SAP 086-603-017/043-602-028. However, the McLeod County Engineer shall have the right, as the work progresses, to enter upon the job site to make any inspections deemed necessary and shall cooperate with the Wright County Engineer and staff at their request to the extent necessary, but will have no responsibility for the supervision of the work.

McLeod County agrees that Wright County may make changes in the plans or in the character of said contract construction, which is reasonably necessary, to cause said construction to be in all things performed and completed in a satisfactory manner. It is further agreed by McLeod County that Wright County may enter into any change orders or supplemental agreements with Wright County's contractor for the performance of any additional construction or construction occasioned by any necessary, advantageous or desirable changes in plans, within the original scope of the Project. Said changes may result in an increase or decrease to McLeod County's cost participation estimated herein.

McLeod County shall have the right to review any proposed changes to the plans and specifications as they relate to McLeod County's cost participation prior to the work being performed. The McLeod County Engineer or designated representatives shall have the right to approve any change orders or supplemental agreements prepared by Wright County that affect McLeod County's share of the construction cost.

McLeod County further agrees that it will participate in the settlement of any claims from Wright County's contractor that involve delays attributable to unreasonable delays in approval by McLeod County for plan or specification changes deemed necessary by the Wright County Engineer or staff. The amount of McLeod County's participation in any such claims shall be commensurate with the percentage of delay directly attributable to McLeod County's actions.

McLeod County will inspect the construction of all the project work contemplated herewith for the alternate bid project SAP 043-602-027, if awarded. McLeod County staff will convey the items for payment to Wright County staff to include for payment in the contract progress payments to the contractor.

III

McLeod County shall participate in the costs of the contracted construction work for the Project as set forth in the Division of Cost Summary in said Exhibit "A". The respective proportionate shares of the pro-rata pay items included in Exhibit "A" shall remain unchanged throughout the life of this Agreement. It is understood that the estimated amount on Page 1 of this Agreement and as shown in Exhibit "A" is an estimate of the costs for the contracted construction work on said Project and that the unit prices set forth in the contract with the successful bidder and the final quantities as measured by Wright County Engineer's designated representatives shall govern in computing the total final contract construction cost for apportioning the cost of said Project according to the provisions herein. It is further understood and agreed that the final quantities as measured by Wright County Engineer's designated representatives for contract pay items in which McLeod County are participating shall be subject to the review and approval by the McLeod County Engineer.

IV

In addition to the aforesaid McLeod County's proportionate share of the contracted construction costs for the Project, McLeod County agrees to pay to Wright County six (6) percent of McLeod County's share of the contracted construction costs as their share of the engineering design costs and four (4) percent for construction engineering costs for the Project, as set forth in Exhibit "A". The amount of McLeod County's share in the engineering costs is estimated in Exhibit "A". It is understood that McLeod County's proportionate share

shown in Exhibit "A" is an estimate and that the actual McLeod County proportionate share of the costs will be computed using the total final amount of the McLeod County share of the contract construction costs for the Project.

V

After an award by Wright County to the successful bidder on the Project, Wright County shall invoice McLeod County for ninety five (95) percent of the estimated McLeod County share in the contract construction and engineering costs for the Project. Payments shall be made to Wright County, in the name of the Wright County Highway Department, by McLeod County for the full amount due stated on the invoices within forty five (45) days of the invoice date. Said estimated McLeod County share shall be based on actual contract unit prices applied to the estimated quantities shown in the plans, plus the actual right of way acquisition expenses. The above also applies the alternate bid project, SAP 043-602-027, if awarded.

In the event the Wright County Engineer or Wright County's staff determines the need to amend the construction contract with a supplemental agreement or change order which results in an increase in the contract amount for the Project, McLeod County hereby agrees to remit within forty five (45) days of notification by Wright County of said change an amount equal to ninety five (95) percent of the estimated McLeod County share as documented in the supplemental agreement or change order.

The remainder of McLeod County's respective share in the engineering and contract construction costs of the Project, including additional costs resulting from supplemental agreements and change orders, will be due Wright County upon the completion of the Project and submittal of the Wright County Engineer's final estimate for the Project to Wright County.

Upon final payment to the Project contractor by Wright County, any amount remaining as a balance in the deposit account will be returned to McLeod County, within 45 days, on a proportionate basis based on McLeod County's initial deposit amount and McLeod County's final proportionate share of the Project costs. Likewise, any amount due Wright County from McLeod County upon final payment by Wright County shall be paid by McLeod County as its final payment for the construction and engineering costs of the Project within forty five (45) days of receipt of an invoice from Wright County.

VI

It is understood by the parties hereto that McLeod County and Wright County will each be responsible for the acquisition of right of way for the Project. It is not anticipated that there will be any right-of-way acquisition cost for McLeod County.

VII

All payments to Wright County must be postmarked by the date due or a late penalty of one (1) percent per month, or fraction thereof, on the unpaid balance will be charged to McLeod County. McLeod County shall pay the amount due as stated on the statement,

notwithstanding any dispute of such amount. Should a disputed amount be resolved in favor of McLeod County, Wright County shall reimburse the disputed amount plus daily interest thereon calculated from the date such disputed amount was received by Wright County. Daily interest shall be at the rate of one (1%) percent per month on the disputed amount.

VIII

All records kept by the parties with respect to the Project shall be subject to examination by the representatives of each party hereto.

IX

It is understood and agreed that upon completion of any and all improvements proposed herein, all improvements constructed within Wright County shall be the property of Wright County, and all improvements proposed herein constructed within McLeod County shall be the property of McLeod County.

X

Each party agrees that it will be responsible for its own acts and the results thereof, to the extent authorized by the law, and shall not be responsible for the acts of the other party and the results thereof. McLeod County's and Wright County's liability is governed by the provisions of Minnesota Statutes, Chapter 466.

McLeod County and Wright County each warrant that they are able to comply with the aforementioned indemnity requirements through an insurance or self-insurance program.

XI

It is further agreed that any and all employees of Wright County and all other persons engaged by Wright County in the performance of any work or services required or provided for herein to be performed by Wright County shall not be considered employees of McLeod County, and that any and all claims that may or might arise under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of McLeod County.

Also, any and all employees of McLeod County and all other persons engaged by McLeod County in the performance of any work or services required or provided for herein to be performed by McLeod County shall not be considered employees of Wright County, and that

any and all claims that may or might arise under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of Wright County.

XII

In order to coordinate the services of Wright County with the activities of McLeod County so as to accomplish the purposes of this Agreement, the Wright County Engineer or designated representative shall manage this Agreement on behalf of Wright County and serve as liaison between the parties hereto.

In order to coordinate the services of McLeod County with the activities of Wright County so as to accomplish the purposes of this Agreement, the McLeod County Engineer or designated representative shall manage this Agreement on behalf of McLeod County and serve as liaison between the parties hereto.

XIII

The Wright County Engineer or designated representative will hold weekly or bi-weekly progress meetings for the Project as provided in the specifications. The McLeod County Engineer or designated representative is invited to attend these meetings to keep up to date on the progress of the project.

XIV

It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

Agreement No. 52-12
SAP 043-602-028; CSAH 2 - McLeod
SAP 086-603-017; CSAH 3 - Wright

IN TESTIMONY WHEREOF, The parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

COUNTY OF WRIGHT

Recommended For Approval:

By: _____
Wright County Engineer

Date: _____

Approved:

By: _____
Chairperson, Wright County Board

Date: _____

By: _____
Wright County Attorney

Date: _____

By: _____
Wright County Coordinator

Date: _____

COUNTY OF MCLEOD

Recommended For Approval:

By: _____
McLeod County Engineer

Date: _____

Approved:

By: _____
Chairperson, McLeod County Board

Date: _____

By: _____
McLeod County Attorney

Date: _____

By: _____
McLeod County Coordinator

Date: _____

EXHIBIT A

DIVISION OF COST SUMMARY
WRIGHT COUNTY CSAH 3 IMPROVEMENTS

Wright County Project No. SAP 086-603-017 & McLeod County Project No. SAP 043-602-028

	<u>TOTAL ESTIMATED COST</u>	<u>WRIGHT COUNTY HIGHWAY</u>	<u>MCLEOD COUNTY HIGHWAY</u>
<u>CONTRACT CONSTRUCTION</u>			
HIGHWAY CONSTRUCTION	\$8,526,481.80	\$8,383,549.80	\$142,932.00
SUBTOTAL	\$8,526,481.80	\$8,383,549.80	\$142,932.00
<u>ENGINEERING</u>			
DESIGN	\$511,588.91 *	\$503,012.99 *	\$8,575.92
CONSTRUCTION	\$341,059.27 *	\$335,341.99 *	\$5,717.28
<u>RIGHT-OF-WAY</u>	\$535,000.00	\$535,000.00	\$0.00
PROJECT TOTAL	\$9,914,129.98	\$9,756,904.78	\$157,225.20

*Includes consultant fees (soils, hydraulics, cultural resources, etc.), and estimated value of County staff work on project.

John Brunkhorst

From: Virgil Hawkins <Virgil.Hawkins@co.wright.mn.us>
Sent: Tuesday, April 10, 2012 12:41 PM
To: John Brunkhorst
Cc: Chad Hausmann; Wayne Fingalson
Subject: CSAH 3 / McLeod CSAH 2 Improvements

Good afternoon John,

Wayne received permission from the Board for a bid opening on at 9:30am at the May 15, 2012 Board meeting. We will check numbers and award contract at the same Board meeting - about a half hour after the bids are opened. We'll need McLeod County direction on awarding the Alternate Bid. Thanks, Virgil.

This message was secured by ZixCorp(R).



Compar, Inc.
 10301 Yellow Circle Drive
 Minnetonka, Minnesota 55343-9101
 United States
<http://www.comparinc.com>

Quotation

Date 04/02/2012	Quote # 2521
MacPherson, Kyle (P) 952-945-2284 Bonsante, Tawnya (P) 952-945-2274 Opitz, Mike (P) 952-945-2276 Phyle, John (P) 651-755-0609	
McLeod County - quote only	

Office of Enterprise Technology
 McLeod County - quote only

Bill To:
 Office of Enterprise Technology

Ship To:
 Office of Enterprise Technology

Customer PO/Funding:	Location:	Division:
Comments/Special Instructions:		

Item Description	Part #	Qty	Unit Price	Total
1 Ultra-Lite Corporate Traveler Targus Carrying Case for laptops up to 15.6" screen	CUCT02UA152		\$68.00	\$136.00
2 Lenovo ThinkPad Port Replicator Series 3 ThinkPad Port Replicator Series 3, for ThinkPad T510	433610W	2	\$110.00	\$220.00
3 Lenovo Thinkpad T520 Lenovo Thinkpad T520 Desktop Replacement Laptop. Win 7 Pro 32 bit, Core i5 2520M 2.50 GHz, 4GB, 250GB, 5.54lbs, 15.6" HD LED, 3-year next working day depot warranty.	4242WB1	2	\$995.00	\$1,990.00
			Subtotal	\$2,346.00
			Tax(6.5%)	\$152.49
			Total	\$2,498.49

Please e-mail orders to tawnyab@comparinc.com or fax to 952-945-2286

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.



AUBURN CROW WING DODGE DOUGLAS FARIBAULT
 HENNEPIN KANDIYOHI KITTSON KOOCHICHING LAC QUI PARLE LAKE LAKE OF THE WOODS LE SUEUR LINCOLN LYON
 MANKATO MARSHALL McLeod County 2012
 NOBLES NORMAN OTTER TAIL PENNINGTON PINE PIPESTONE FOLK POPE RED LAKE REDWOOD RENVILLE
 ST. LOUIS WABASHA WADENA WASECA WASHINGTON WATONWAN WILKIN WINONA WRIGHT YELLOW MEDICINE

Mission

MCIT MISSION STATEMENT

Providing Minnesota counties and associated members cost-effective coverage with comprehensive and quality risk management services.

MCIT Is of the Counties and for the Counties



Minnesota Counties Intergovernmental Trust is a self-funded joint powers entity made up of counties and related organizations that pool resources to provide property, casualty and workers' compensation coverage and claims handling to members. In addition, MCIT offers risk management and loss control services.

MCIT does not tout itself as being the cheapest coverage, rather it provides cost-effective coverage, and its continuum of services addresses specific exposures members face.

MCIT enjoys the support of county boards and their committed staff. Since its inception, no county has opted to leave the Trust. Members have learned the value of sharing the risks and rewards of pooling losses.

- MCIT was created by county commissioners in 1979 to provide members an alternative to insurance.
- The Trust is formed pursuant to Minnesota Statutes 471.59 and 471.981.
- AMC continues to sponsor MCIT, although the Trust separated from the association in the 1980s. A strong partnership has developed over the years, and the two organizations form a powerful team to serve the needs of Minnesota counties.
- Of Minnesota's 87 counties, 81 are members of MCIT. Approximately 386 other public entities also participate in the pool.
- A nine-member board of directors governs MCIT. Eight directors are elected at-large by the membership, and one is recommended for appointment by the Minnesota Association of County Administrators (MACA).
- McLeod County has been a member of MCIT since 1981.

Benefits of Pooling

COST-EFFECTIVE The administrative expense ratio for risk-sharing pools ranges from 20 percent to 30 percent; whereas for insurance companies, it is 30 percent to 40 percent. MCIT's 2012 administrative expense ratio is projected to be just 22 percent. As a public entity, MCIT has no profit load, charges no premium taxes and pays no sales commissions, all of which are intended to control the costs of coverage.

TAILORED COVERAGE MCIT provides broad coverage developed to meet the unique exposures of public entities. Specifically, MCIT covers:

- property (e.g., courthouses, jails, contents, park shelters, equipment, law enforcement canines).
- automobiles (e.g., snowplows, squad cars, maintenance vehicles).
- inland marine (e.g., road graders, voting equipment, E911 systems, rescue dive equipment).
- liability (e.g., premises operations; and exposures arising from Open Meeting Law, the Minnesota Government Data Practices Act and land use).
- employee dishonesty and faithful performance of duty bond.
- workers' compensation.

Growing and Emerging Risks for Counties

When laws take effect, case law evolves, initiatives launch and funding alters, counties must adapt. Part of the adjustment process should be a review of how property, casualty and workers' compensation coverage will apply to the changes to ensure that the county is adequately protected.

Some of the issues MCIT is currently monitoring:

- new legislation—in particular, changes to caps and the statute of limitations on state tort claims, the MAGIC Act and resulting activities of members
- growth of joint powers entities and joint powers agreements as a way for counties to deliver services
- claims involving law enforcement
- reinsurance costs

Nationally, 85 percent of public entities participate in some type of pooling arrangement.

LONG-TERM RATE STABILITY Pooling allows members to spread the cost of risk among many and benefit from an economy of scale, thus stabilizing costs of coverage. In addition, loss control and risk management consultants assist members with identifying potential risks and working with them to develop strategies to mitigate costs. This translates to rate stability.

DIVIDENDS Fund balance may be returned to members as dividends rather than as profits to shareholders. The MCIT Board of Directors annually reviews the actuary's analysis to determine if a dividend is fiscally sound and actuarially prudent.

MEMBER-FOCUSED AND -RESPONSIVE

- The board of directors consists of county representatives who understand how their decisions will affect members.
- The MCIT staff is dedicated to assisting members with their questions and concerns.
- MCIT monitors emerging risks to offer advice, education and potential solutions to the membership.

Our Values

**EXCELLENCE
AND QUALITY IN
THE DELIVERY OF
SERVICES**

We believe that service to our members is our reason for being and strive to deliver quality services in a highly professional and cost-effective manner.

Our Values

FISCAL RESPONSIBILITY

We believe that fiscal responsibility and the prudent stewardship of member funds is essential for member confidence in our organization.

Rates and Contribution Review

Generally, MCIT's rates, coverage and services for a particular county are not solely based on the performance, characteristics and desires of that individual member, rather they are also determined by the combined losses and needs of all pool participants. MCIT focuses on trends within the pool and emerging risks that have the potential to affect the Trust unfavorably. MCIT's goal is to remain fully funded, which requires maintaining sufficient reserves to cover reported claims, those that have been incurred but have not yet been reported and future adverse developments related to covered claims.

MCIT DETERMINES CONTRIBUTION

Contributions must be adequate to pay losses according to expected frequency and severity. In 1983, the Trust had to assess members in the Workers' Compensation division additional contribution to meet its obligations to fund larger-than-expected losses. Since then, MCIT's methodology for establishing contribution has resulted in a stable, fully funded program.

More factors that influence rates:

- cost of reinsurance (see below)
- inflation
- cost of claims administration
- tort caps

CLAIMS INFLUENCE REINSURANCE RATES

Reinsurance serves as a financial safety net for MCIT against catastrophic losses that the Trust would otherwise be solely obligated to pay. A reinsurer agrees that in return for payment of premium, it will compensate MCIT for part or all of the obligation assumed by MCIT under the coverage document.

Each year, MCIT markets its property and casualty program for reinsurance. As part of the process, reinsurers review MCIT claims and use that information to calculate the rates it charges the Trust for reinsurance. Pursuant to state law, reinsurance for workers' compensation is mandatory through the Workers' Compensation Reinsurance Association.

MEMBER-SPECIFIC FACTORS INFLUENCE RATES



- types of property and their characteristics (PC)*
- amount of property to be covered (PC)
- number and types of employees (PC, WC)
- pay scale (WC)
- types of services the member provides (PC)
- frequency and severity of workers' compensation claims (WC)

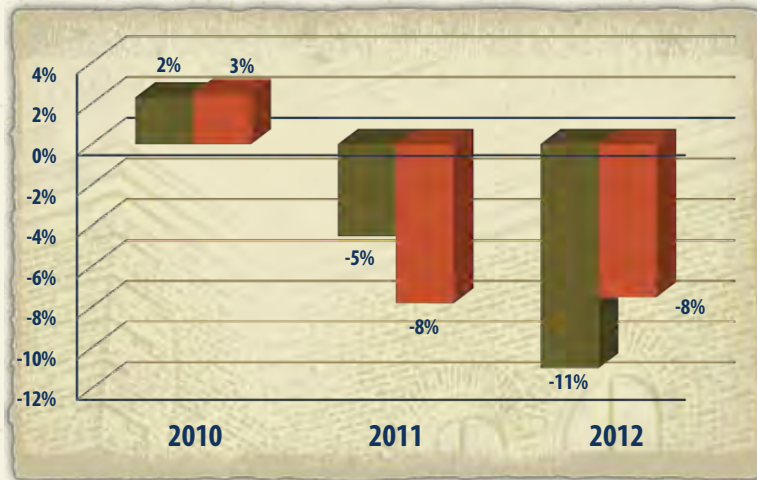
*PC indicates Property and Casualty division; WC indicates Workers' Compensation division

Only workers' compensation is experience rated. A member's experience modification (MOD) factor is used to calculate workers' compensation rates. The MOD factor takes into account the amount of payroll in each of the member's class codes and the member's claims experience. The higher the MOD factor, the more a member pays for workers' compensation coverage. A MOD factor of 1.0 does not change a member's contribution and reflects expected claim development. Levels greater than 1.0 increase the contribution, and levels less than 1.0 decrease contribution.

In years when MCIT's aggregate rate(s) drops, an individual member's contribution may be larger than the previous year's as a result of increases in the member's exposure base. For example, this can include growth in payroll, number of covered vehicles, the annual budget or workers' compensation claims experienced.

MCIT Aggregate Rate Change

-  MCIT Aggregate Property/Casualty Rate Change
-  MCIT Aggregate Workers' Compensation Rate Change



Our Values

ETHICS AND INTEGRITY

We believe that ethics and integrity are the foundation blocks of trust and confidence and that all meaningful relationships are built on these values.

Dividends Discussion

Sometimes the expected yield on investments can be higher, and/or claims frequency and severity can be lower than trends predicted when rates were set. In such a situation, MCIT has three options:

1. It can return funds to members as a dividend.
2. It can enhance coverage at no additional cost to members.
3. It can increase services to members at no extra cost.

MCIT only issues a dividend when it is actuarially prudent and fiscally sound; therefore, future dividends are not guaranteed. Since 1996, the MCIT Board of Directors has annually returned varying amounts of fund balance to its members.

IMPORTANT DISTINCTION

- Dividends are retrospective; they are based on MCIT's actual financial experience over a set period.
- Rates are prospective; they estimate future costs.

Total Dividends: MCIT Aggregate and McLeod County

	2007	2008	2009	2010	2011
MCIT Total Dividend	\$12,500,000	\$12,500,000	\$13,000,000	\$20,000,000	\$30,700,000
McLeod County Total Dividend	\$156,921	\$150,544	\$157,489	\$241,522	\$336,389

Our Values

OPEN AND HONEST COMMUNICATION

We believe that open and honest communication is essential for an informed and involved membership and to foster a positive working environment for employees.

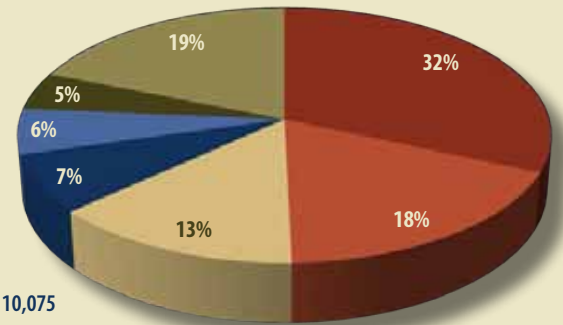
Covering Costs **WORKERS' COMPENSATION**

	2009	2010	2011
Gross Paid	\$9,368,301	\$10,840,000	\$13,267,000
Recoveries	\$1,201,314	\$2,234,000	\$2,578,000
Net Paid	\$8,166,987	\$8,606,000	\$10,689,000

Workers' Compensation Paid Losses

Claims by Department for MCIT as a Whole

- Sheriff/Jail Operations
- Social Services
- Highway
- Facilities
- Nursing Home
- Other
- Public Health



Total: 10,075

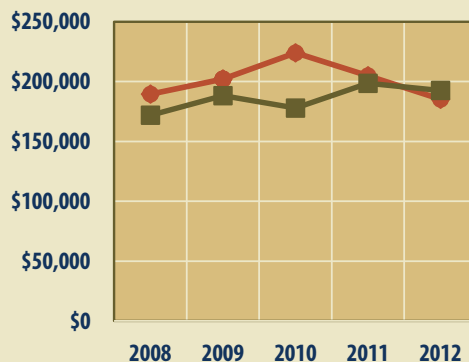


McLeod County Workers' Compensation Contributions and Dividends

2011 MCIT Aggregate Workers' Compensation Dividend: \$14.5 million

- Contribution
- Dividend

McLeod County Workers' Compensation Contribution Analysis



Year	Base	Exp. Mod.	Your Cost	Cost Difference
2012	\$185,227	1.04	\$192,636	\$7,409
2011	\$204,896	0.969	\$198,544	(\$6,352)
2010	\$224,019	0.794	\$177,871	(\$46,148)
2009	\$202,188	0.931	\$188,237	(\$13,951)
2008	\$189,560	0.907	\$171,931	(\$17,629)

- County Contribution
- Base Contribution

Covering Costs **PROPERTY/CASUALTY**

McLeod County Property/Casualty Contributions and Dividends



2011 MCIT Aggregate Property/Casualty Dividend: \$16.2 million

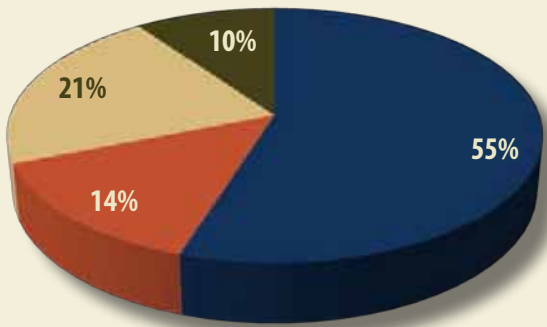
■ Contribution ■ Dividend

Our Values

POSITIVE RELATIONS WITH MEMBERS

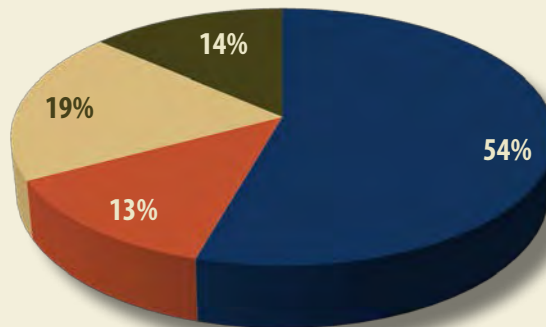
We believe that members are best served when there is trust, respect, and positive relations between our staff and our members.

McLeod County Property/Casualty Claim Frequency 5 Year Total (2007-2011)



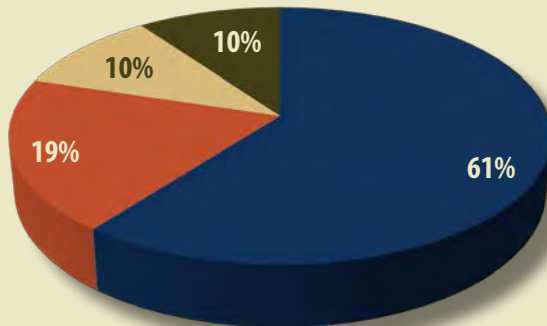
Total: 71

MCIT Property/Casualty Claim Frequency 5 Year Total (2007-2011)

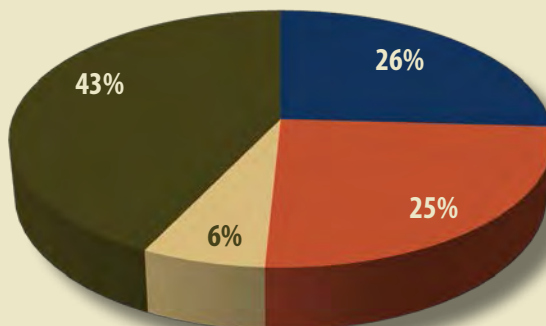


Total: 5,939

McLeod County Property/Casualty Claim Severity 5 Year Total (2007-2011)



MCIT Property/Casualty Claim Severity 5 Year Total (2007-2011)



■ Auto ■ Property/Inland Marine ■ General Liability ■ Public Employee Liability & Law Enforcement Liability

Our Values

VISIONARY LEADERSHIP AND PLANNING

We believe that the very essence of leadership is to be visionary and to plan for the future.

WAYS MCIT CONTROLS COSTS

- pursues subrogation and restitution opportunities (PC, WC)
- conducts training tailored to public entities (PC, WC)
- provides risk management and loss control advice and services (PC, WC)
- develops and makes articles and research available on topics that expose members to loss (PC, WC)
- uses only experienced public-sector defense attorneys (PC)
- purchases reinsurance for catastrophic losses (PC, WC)
- self-administers claims and employs a nurse case manager (WC)
- contracts with a doctor to consult on treatment parameters (WC)
- assigns claim representatives to specific members (WC) and uses regional claim adjusting network for property losses (PC)
- manages vendors (PC, WC)
- uses pharmacy benefit manager program (WC)
- conducts bill review and accesses network discounts (WC)

HOW MEMBERS REDUCE COSTS

- develop a positive safety and risk management culture
- encourage active safety committees
- maintain covered property and vehicle schedules
- equip staff with proper materials and equipment
- conduct building inspections and maintenance
- review contracts from a risk management perspective
- provide and encourage training and education
- promote accountability for safety at all levels
- conduct accident investigations
- implement return-to-work programs
- ensure timely reporting to MCIT of losses and injuries
- participate in MCIT-sponsored and -endorsed training
- use MCIT resources (see "Resources Available as Part of Membership" section)
- promote the Employee Assistance Program
- take advantage of Minnesota Safety Council services and materials

Resources Available as Part of Membership

REGIONAL RISK MANAGEMENT WORKSHOPS

During September MCIT dedicates Wednesdays and Thursdays to risk management training across the state. Sessions are appropriate for commissioners, elected and appointed department heads, supervisors, human resources professionals, and risk managers/safety coordinators. Visit MCIT.org/Training.aspx to learn more and register.

2012 locations and dates: **Marshall**, Sept. 6; **Rochester**, Sept. 12; **Mankato**, Sept. 13; **Thief River Falls** (*NEW LOCATION*), Sept. 19; **Grand Rapids**, Sept. 20; **Fergus Falls**, Sept. 26; **St. Cloud**, Sept. 27.

2011 participation by county:

Becker	Dodge	Kittson	Meeker	Roseau	Wabasha
Blue Earth	Fillmore	Koochiching	Morrison	Scott	Waseca
Brown	Goodhue	Lake	Mower	Sherburne	Washington
Cass	Houston	Lake of the Woods	Nicollet	Sibley	Wilkin
Chisago	Itasca	Le Sueur	Nobles	Stearns	Winona
Clay	Jackson	Lyon	Otter Tail	Steele	Wright
Clearwater	Kanabec	Martin	Polk	Stevens	Yellow Medicine
Crow Wing	Kandiyohi	McLeod	Renville	Todd	

STATEWIDE TRAINING SEMINARS

MCIT has three sessions planned for 2012, covering land use, personnel issues and workers' compensation. MCIT.org/Training.aspx lists the training schedule for 2012 and includes links to descriptions and registration pages for each session as they become available.

2011 participation by county (sessions attended**):

Beltrami (LC)	Houston (LU)	Lyon (LU)	Otter Tail (LU,EB)	Sherburne (HR,LU,EB)	Waseca (LU,LC)
Blue Earth (LC)	Hubbard (LC)	Mahnomen (LC)	Pennington (HR)	Sibley (HR,EB)	Washington (LU)
Brown (LC)	Isanti (LU)	Martin (LU,LC)	Pine (EB)	Stearns (LU,EB)	Watsonwan (LU,EB,LC)
Carver (LC)	Itasca (LU,LC)	Meeker (LU)	Pipestone (HR,EB)	Steele (HR,LU,LC)	Winona (LU)
Clearwater (LC)	Jackson (LU)	Mille Lacs (LU)	Polk (LC)	Stevens (LU)	Wright (HR,LU,EB,LC)
Dodge (LU,LC)	Kanabec (LU)	Mower (LU,LC)	Pope (HR,EB)	Swift (LU)	Yellow Medicine (LU,EB)
Faribault (LU)	Kandiyohi (LU)	Murray (LU,EB)	Renville (LU,EB)	Todd (LU,EB)	
Fillmore (LU,LC)	Kittson (LC)	Nicollet (LU)	Rice (LU)	Traverse (HR,EB)	
Freeborn (LU)	Lake of the Woods (LU)	Nobles (HR,LU,EB)	Roseau (EB,LC)	Wabasha (HR, LU)	
Goodhue (LU,LC)	Le Sueur (LC)	Norman (HR)	Scott (LU,LC)	Wadena (HR)	

**Sessions attended key: HR=human resources; LU=land use; EB=employee benefits; LC=loss control

WEBINARS

This year, MCIT plans to provide members no-cost training on targeted issues related to loss control, risk management, governance and workers' compensation via live and prerecorded webinars. Check MCIT.org throughout the year for announcements.

2011 participation by county (sessions attended***):

Becker (WC)	Cook (RM,WC)	Kanabec (RM)	Martin (RM,WC)	Polk (RM,WC)	Swift (RM)
Beltrami (RM)	Crow Wing (RM,WC)	Kandiyohi (RM)	McLeod (RM,WC)	Pope (WC)	Todd (RM)
Benton (RM,WC)	Dodge (RM)	Kittson (RM,WC)	Meeker (RM,WC)	Redwood (RM)	Traverse (WC)
Big Stone (RM)	Douglas (RM)	Koochiching (RM,WC)	Morrison (RM,WC)	Renville (RM)	Wabasha (WC)
Blue Earth (RM,WC)	Fillmore (WC)	Lake (RM)	Mower (RM,WC)	Rock (RM)	Wadena (RM)
Brown (RM,WC)	Freeborn (RM)	Lake of the Woods (RM)	Murray (RM)	Roseau (RM)	Waseca (WC)
Carlton (RM)	Goodhue (RM,WC)	Lac qui Parle (WC)	Nicollet (RM,WC)	Scott (RM,WC)	Washington (RM,WC)
Carver (RM,WC)	Houston (WC)	Le Sueur (RM,WC)	Nobles (RM,WC)	Sherburne (RM,WC)	Wilkin (WC)
Chisago (RM,WC)	Isanti (RM)	Lincoln (RM)	Otter Tail (RM,WC)	Sibley (RM,WC)	Winona (RM)
Clay (WC)	Itasca (RM,WC)	Lyon (RM,WC)	Pennington (RM)	Stearns (RM,WC)	Wright (WC)
Clearwater (RM,WC)	Jackson (RM,WC)	Mahnomen (RM)	Pine (RM)	Stevens (WC)	Yellow Medicine (RM,WC)

***Sessions attended key: RM=risk management; WC=workers' compensation

DEFENSIVE DRIVER TRAINING

Available at no cost to members through MCIT's partnership with the Minnesota Safety Council and/or through MCIT's 40-minute online program. Contact MCIT Risk Control Manager Kevin Balfanz at 651.209.6446 for more information.

2010-2011 participation by county (type of training[†]):

Big Stone (OL)	Cass (OS,OL)	Douglas (OS,OL)	Koochiching (OL)	Redwood (OS)	Washington (OS, OL)
Brown (OL)	Chisago (OS,OL)	Goodhue (OS)	Pine (OS)	Scott (OS, OL)	
Carver (OS)	Dodge (OL)	Itasca (OL)	Polk (OS,OL)	Sherburne (OS,OL)	

[†]Type of training key: OS=on site; OL=online

Our Values

PROFESSIONALISM

We believe that continuous improvement is the mark of professionalism and are committed to applying this principle to the service we offer and the development of our employees.

Our Goals

PROVIDE
QUALITY
SERVICES THAT
FULFILL MCIT'S
MISSION

CONTINUE TO
ENSURE THE
FINANCIAL
STABILITY OF
MCIT

PATROL (POLICE ACCREDITED TRAINING ONLINE)

Web-based training designed specifically for law enforcement that includes 12 new POST-accredited and seven OSHA standards and POST mandate courses for an annual subscription fee of \$85 per participant (\$4.47 per course per person). The program is offered in partnership with the Minnesota Sheriffs Association, Minnesota Chiefs of Police Association and League of Minnesota Cities Insurance Trust. Contact Laura Honeck from LMCIT at the 651.281.1280 for details.

2012 participation by county:

Beltrami	Carlton	Isanti	Nobles	Sherburne	Wabasha
Benton	Chisago	Lyon	Norman	Stearns	Wright
Big Stone	Clearwater	Martin	Redwood	Steele	
Brown	Goodhue	Mille Lacs	Scott	Traverse	

EMPLOYEE ASSISTANCE PROGRAM

Voluntary, confidential, no-cost counseling service delivered in a clinical setting provided to the employees of MCIT members and their families. The program offers support on personal issues that may affect an employee's work performance and provides confidential coaching for supervisors. Access services by calling 1.800.550.MCIT (6248).

McLeod County's 2011 participation level: 2.42%

MCIT'S VIDEO LIBRARY

An extensive collection of training videos on safety, wellness and risk management. Members can borrow materials for three weeks as part of membership. Visit MCIT.org/Video_Library.aspx for the catalog and to request titles.

BOILER INSPECTIONS

Performed by Hartford Steam Boiler (HSB) as part of MCIT's equipment breakdown coverage (a.k.a., boiler and machinery coverage). Inspections are automatically scheduled and meet the requirements for registration certificate renewal with the State of Minnesota Department of Labor and Industry. Contact HSB Inspection Hotline with questions at 1.800.333.4677.

MINNESOTA SAFETY COUNCIL MEMBERSHIP

Included with MCIT membership. The Members Only section of the website (MinnesotaSafetyCouncil.org) is packed with up-to-date information and tools to ensure that employees stay safe at work, play and home. Other resources of the Safety Council include access to more than 500 industry-specific videos on safety (at no charge), discounts on training and educational opportunities and subscription to its electronic newsletter.

MCIT'S WEBSITE (MCIT.ORG)

A gateway to information and resources to assist and educate members. After logging in, access MCIT coverage forms; publications; research; model agreements, contracts and policies; video catalog; and more. E-mail webmaster@mcit.org to request log-in information.

Personalized Assistance

MCIT LOSS CONTROL CONSULTANTS

All members have an assigned consultant who can assist them with written safety programs; hazard identification, such as workplace safety surveys and reports; ergonomic assessments; OSHA standards interpretation; and employee injury data analysis. Consultants also can participate in safety committee meetings, conduct employee safety training and provide written loss prevention educational resources.



McLeod County's Loss Control Consultant

Marck Casey

Phone: 651.209.6414

E-mail: mcasey@mcit.org

RISK MANAGEMENT CONSULTANTS

Each member has an assigned consultant who can respond to coverage, liability and risk management concerns. They review contracts and joint powers agreements, providing a risk management perspective. They assist members in identifying potential risks and offer advice about how members could manage them.



McLeod County's Risk Management Consultant

Bob Goede

Phone: 651.209.6428

E-mail: rgoede@mcit.org



MCIT Risk Control Manager

Kevin Balfanz

Phone: 651.209.6446

E-mail: kbalfanz@mcit.org

WORKERS' COMPENSATION TEAM

A seasoned team of claims professionals are available to assist with questions related to workplace illnesses and injuries. Contact MCIT Staff Attorney for Program Management Karen Clayton Ebert for general program questions. For inquiries about existing claims, contact Workers' Compensation Claims Supervisor Lorna Leatherdale.



MCIT Staff Attorney for Program Management

Karen Clayton Ebert

Phone: 651.209.6456

E-mail: kebert@mcit.org



MCIT Workers' Compensation Claims Supervisor

Lorna Leatherdale

Phone: 651.209.6413

E-mail: lleatherdale@mcit.org


PROPERTY/CASUALTY CLAIMS TEAM

MCIT partners with Meadowbrook Insurance Group to provide administration and customer service for property and casualty claims. Representatives are located in the same office suite as MCIT staff in St. Paul. This arrangement provides seamless collaboration among the entities and members. To reach Meadowbrook representatives, members can call 651.209.6400.

Our Goals

ADAPT TO CUSTOMER EXPECTATIONS, POLITICAL CHANGES AND MCIT'S GROWTH

CONTINUE TO ENSURE A POSITIVE WORKING RELATIONSHIP WITH THE ASSOCIATION OF MINNESOTA COUNTIES AND OTHER ORGANIZATIONS AND ASSOCIATIONS



AITKIN BECKER BELTRAMI BENTON BIG STONE BLUE EARTH BROWN CARLTON CARVER CASS CHIPP
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 10301 Yellow Circle Drive
 Minnetonka, Minnesota 55343-9101
 United States
<http://www.comparinc.com>



Quote

Date	Apr 4, 2012 12:34 PM CDT
Doc #	23993 - rev 1 of 1
Description	Startech RACKCONV1701,SV1631DUSBU,SVECONUS10
SalesRep	Bonsante, Tawnya (P) 952-945-0300 ext. 2222
Customer Contact	Troska, Matt Matt.Troska@Co.McLeod.MN.US

Customer
 Mcleod County
 830 11th Street East #111
 Glencoe, Minnesota 55336

Bill To
 Mcleod County
 Keefe, Tom
 830 11th Street East #111
 Glencoe, Minnesota 55336

Ship To
 Mcleod County
 Keefe, Tom
 830 11th Street East #111
 Glencoe, Minnesota 55336

Customer PO: None	Terms: Net 30 Days	Ship Via: FedEx Ground
Special Instructions: None		Carrier Account #: None

Item	Description	Part #	Qty	Tax	Unit Price	Total
1	StarTech.com 1U 17" Rack Mount LCD Console æ" USB æ" Value Series KVM console - 17" - rack-mountable - 1280 x 1024 - 450:1 - 11 ms - black - 1U	RACKCONV1701	1	Yes	\$609.00	\$609.00
2	StarTech.com 16 Port 1U RackMount USB KVM Switch with OSD KVM switch - USB - 16 x KVM port(s) - 1 local user - desktop	SV1631DUSBU	2	Yes	\$445.00	\$890.00
3	StarTech.com 2-in-1 Video / USB cable - 4 pin USB Type A, HD-15 (M) - HD-15 (M) - 10 ft - black - for StarTech.com 16, 1U 17, 4, 8, Enhanced KVM Switch Over IP SV841, USB PS/2, USB PS2	SVECONUS10	25	Yes	\$15.00	\$375.00

Subtotal: \$1,874.00
 Tax (6.875%): \$128.84
 Shipping: \$0.00
Total: \$2,002.84

Please fax all orders to 952-945-2286

Compar Contract Information
 State Contract: 436390
 Vendor Number: 060824013-00

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

**STATE OF MINNESOTA
GRANT CONTRACT**

This grant contract is between the State of Minnesota, acting through its Commissioner of Public Safety, Emergency Communication Networks, 445 Minnesota Street, Suite 137, St. Paul, MN 55101 ("State") and McLeod County, 830 E 11th Street, Glencoe, MN 55336 ("Grantee").

Recitals

- 1 Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract.
- 2 State funds for this grant contract were provided under Laws of Minnesota Stat. 403.113 Subdivision 3.
- 3 All Public Safety Answering Points (PSAPs) in Minnesota are converting to the Next Generation 911 (NG911) high speed voice and data network for routing and delivering emergency calls.
- 4 The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.

Grant Contract

- 1 **Term of Grant Contract**
 - L1 **Effective date:** April 1, 2012, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later. Once this grant contract is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to Clause 4.2 of this grant contract. Reimbursements will only be made for those expenditures made according to the terms of this grant contract.
 - L2 **Expiration date:** October 1, 2012, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
 - L3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

- 2 **Grantee's Duties**
The Grantee, who is not a state employee, will

2.1 Purchase and install necessary equipment and/or network requirements for conversion from the Legacy 911 Network to the NG911 Network to meet PSAP readiness specifications as identified within the Enterprise Visions PSAP Site Survey document.

2.2 Ensure that all expenditures incurred meet PSAP NG911 readiness specifications. Expenses are limited to being explicitly related to minimum requirements for NG911 PSAP readiness and may not be extended for purchases that relate to PSAP needs outside the scope of NG 911 PSAP readiness.

2.3 Submit estimated expenses and/or quotes for expected work to Dana Wahlberg, 911 Program Manager, MN Department of Public Safety, Division of Emergency Communication Networks (DECN), prior to commencing the work.

2.4 Complete all specified acquisitions of equipment, network installation, or other identified ancillary improvements according to the DECEN approved, PSAP specified project timeline to meet installation, pre-migration and migration scheduled deadlines.

2.5 Administer the grant according to the following budget:

Budget Category	Budget Amount
Equipment (including installation)	\$10,000.00

2.6 Expend and request for reimbursement for only the amount required for the necessary installation costs, up to the grant amount. When project is complete, unused funds will revert to the state and may not be used for other purposes

by the grantee.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant contract as follows:
Compensation. The Grantee will be reimbursed an amount not to exceed \$10,000.00 according to the breakdown of costs in Section 2.5.

- (1) **Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will be paid in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations which is incorporated into this grant contract by reference. The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- (2) **Matching Requirements.** (If Applicable.) Grantee certifies that the following matching requirement, for the grant contract, will be met by the Grantee: \$0,000.00.
- (3) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$10,000.00

4.2 Payment

- (1) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:

After migration to NG911, and not later than 30 days after the end of this contract, the Grantee will submit a single, detailed invoice and supporting documentation for reimbursement of costs associated with this contract.

Final invoice pertaining to the first state fiscal year of this grant contract must be received by July 31, 2012. Reimbursements from the second state fiscal year may commence on or after July 1, 2012. The final invoice pertaining to the second state fiscal year of this grant contract must be received within 30 days after the Expiration date of this grant contract.

Expenditures for each state fiscal year of this grant contract must be for services performed within applicable state fiscal years. Every state fiscal year begins on July 1 and ends on June 30.

- (2) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant contract will be made from federal funds obtained by the State through Title _____ CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Dana Wahlberg, 911 Program Manager, Division of Emergency

Communication Networks, Minnesota Department of Public Safety, 445 Minnesota Street, Suite 137, St. Paul, MN 55101-5137, phone: 651-201-7546, email: dana.wahlberg@state.mn.us or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Sgt. Jennifer L. Otto, 801 E 10th Street, Glencoe, MN 55336, phone: 320-864-1345, email: jennifer.otto@co.mcleod.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

7.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this grant contract without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 Amendments. Any amendment to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver. If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or its right to enforce it.

7.4 Grant Contract Complete. This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this grant contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract.

10 Government Data Practices

Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 *Publicity.* Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 *Endorsement.* The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 *Termination by the State.* The State may cancel this grant contract at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 *Termination for Insufficient Funding.* The State may immediately terminate this grant contract if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

Remainder of page intentionally left blank.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Contract No. 43799/3-9788

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____

(with delegated authority)

Title: _____

Date: _____

Distribution:
DPS/FAS
Grantee
State's Authorized Representative



ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.
 380 New York St
 Redlands, CA 92373-8100
 Phone: (800) 447-9778 Fax: 909-307-3049
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Quote is valid from: 03/14/2012 To: 06/12/2012

Quotation # 20402136

Date: March 14, 2012

Customer # 122965 Contract #

COUNTY OF MCLEOD
 INFORMATION SYSTEMS
 830 11TH ST E STE 111
 GLENCOE, MN 55336

ATTENTION: Matt Troska
 PHONE: (320) 864-1340
 FAX: (320) 864-3410

Material	Qty	Description	Unit Price	Total
97189	50	ArcGIS Engine Runtime Single Use License*	300.00	15,000.00
			Item Total:	15,000.00
			Subtotal:	15,000.00
			Sales Tax:	1,031.25
			Estimated Shipping & Handling(2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total:	\$16,031.25

*A volume discount has been applied. Quantity discounts apply on a per-order, per-item basis. If you wish to purchase a different number of licenses, please contact me for a revised quotation with adjusted per-unit pricing.

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For questions contact: Tanya Emershy **Email:** temershy@esri.com **Phone:** (800) 447-9778 x2717

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FOB Redlands, CA, USA

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(E300 02/27/2012)**

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Software

- ArcExplorer—Java and Windows Editions (20 and 25)
- ArcGIS API for iOS, Windows Phone, or Android (1, 16, 25, and 33)
- ArcGIS Desktop
 - ArcInfo (either 1 or 2 and 25, 26, 33, 44, and 45)
 - ArcEditor (either 1 or 2 and 25, 26, 33, 44, and 45)
 - ArcView (either 1 or 2 and 25, 33, 44, and 45)
- ArcGIS Desktop Extensions (7)
- ArcGIS Engine Developer Kit and Extensions (1, 14, 15, 22, 25, 26, and 43)
- ArcGIS Engine Runtime and Extensions (either 1 or 2 and 15, 22, 25, 26, and 33)
- ArcGIS Explorer (20, 25, and 33)
- ArcGIS for AutoCAD (1, 20, and 25)
- ArcGIS for iOS (1, 25, and 33)
- ArcGIS Mobile Deployments (1, 15, 16, 25, 33, and 54)
- ArcGIS Runtime (1, 15, 18, 33, 35, and 59)
- ArcGIS Runtime SDK (1, 15, 18, 33, 35, and 60)
- ArcGIS Server
 - Workgroup (either 3 or 5 and 8, 9, 25, 28, 29, 30, 32, 33, 38, 39, 40, and 45; if licensed as a Term License, 6 will also apply)
 - Enterprise (either 3, 4, or 5 and 8, 9, 25, 27, 31, 33, 38, 39, 40, and 45; if licensed as a Term License, 6 will also apply)
 - > Cloud Bundle (6 and 33)
- ArcGIS Server Extensions
 - ArcGIS for INSPIRE (7, 8, 33, and 35)
 - ArcGIS Server Geoportal Extension (either 3, 4, or 5 and 7 and 52)
 - ArcGIS Server Image Extension (7, 8, and 42)
 - ArcGIS Server Image Extension Service Editor (1)
 - Other Extensions (7)
- ArcGIS Web Mapping (including SharePoint, JavaScript, Adobe Flex, Microsoft Silverlight/WPF, SOAP, and REST) (6, 33, and 35)
- ArcIMS
 - ArcIMS and Extensions (either 3, 4, or 5 and 8, 10, 31, and 45)
- ArcLogistics
 - Desktop (1 and 25)
 - Using ArcGIS Online (6, 20, 25, 34, 35, and 46)
 - Using ArcGIS Server (6, 20, 25, 34, 35, and 46)
 - Navigator (1 and 46)
- ArcPad (1, 12, 13, 25, and 33)
- ArcReader (20, 25, 33, and 45)
- ArcView 3.x and Extensions (1, 7, and 17)
- Esri Aeronautical Solution (either 1 or 2)
- Esri Business Analyst (Canadian Edition) (either 1 or 2 and 6, 25, 33, 36, and 45)
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- Esri Business Analyst Online API for Adobe Flex, Microsoft Silverlight, SOAP, and REST (6, 16, 25, 33, 35, 55, and 56)

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- Esri Business Analyst Server Developer (Canadian Edition) (3, 6, 25, 33, 35, 36, and 51)
- Esri CityEngine (either 1 or 2 and 44)
- Esri Defense Mapping (either 1 or 2)
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- Esri Maps for IBM Cognos (5 and either 49 or 53)
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- Esri Production Mapping (either 1 or 2)
- Geoportal Clients for ArcGIS (7, 20, and 52)
- MapObjects—Java Edition (1, 5, 8, 15, 18, and 19)
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- MapObjects—Windows Edition (1, 14, 15, 16, and 18)
- MOLE (1)
- NetEngine Internet (5)
- Portal for ArcGIS (5, 6, 31, 33, 61, 62, and 63)
- Tracking Server (either 4 or 5 and 31)

Web Services

- ArcGIS Online Services (6, 25, 33, 34, and 35)
- Esri Business Analyst Online (6, 25, 33, 48, 56, 57, and 58)
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Data

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33. Licensee's access to and use of Cloud Bundle, ArcGIS Web Mapping, ArcGIS Online Services, Business Analyst Online, Business Analyst Online API, or Microsoft Bing Maps is conditioned upon Licensee's acceptance of the [Esri Web Services and API Terms of Use](http://www.esri.com/legal/), the [Business Analyst Online Web Subscription Terms and Conditions](http://www.esri.com/legal/), the [Terms of Use for Bing Maps Services](http://www.esri.com/legal/), and any other terms and conditions applicable thereto or to any third-party data being accessed through them, found at <http://www.esri.com/legal/>.
34. Licensee's organization is limited to the number of specified credits, transactions, geography, or number of users as described in the online product description.
35. Licensed end users shall not share the client-side data cache derived from ArcGIS Online Services with other licensed end users or third parties.
36. Licensee's use of Esri Business Analyst (Canadian Edition) Data is subject to the Use of Data Restrictions specific to [Esri Business Analyst \(Canadian Edition\) Data](http://www.esri.com/legal/).
37. Data provided with StreetMap USA may be used for mapping, geocoding, and routing purposes but is not licensed for dynamic routing purposes. For instance, StreetMap USA may not be used to alert a user about upcoming maneuvers (such as warning of an upcoming turn) or to calculate an alternate route if a turn is missed.
38. The ArcGIS Server 3D extension included with ArcGIS Server Standard (Workgroup or Enterprise) may only be used for generating globe data cache(s) or publishing a globe document as an ArcGIS Globe Service. No other use of the ArcGIS Server 3D extension Software is permitted with ArcGIS Server Standard.
39. Any editing functionality included with ArcGIS Server is not permitted for use with ArcGIS Server Basic (Workgroup or Enterprise).
40. Geospatial Enterprise JavaBeans (EJB) provided with ArcGIS Server (Workgroup or Enterprise) is permitted for use only with ArcGIS Server Advanced.
41. Licensee may only use Data from a single state with the Single State version of ArcGIS Data Appliance. This restriction applies to a large-scale (i.e., scale levels below 1:100,000) street map, transportation layer, boundaries and places layer, and one (1)-meter or better resolution imagery included in the USA Collection. This restriction does not apply to the small-scale (i.e., scale levels above 1:100,000) maps provided in the World Collection, which are intended for display at global and regional scales.
42. Licensee has the right to one (1) desktop deployment of the ArcGIS Server Image extension Service Definition Editor for every four (4) cores of ArcGIS Server Image extension that are licensed.
43. Licensee may develop an unlimited number of applications on a single computer and deliver the applications to end users with or without the ArcGIS Engine Runtime Software.

44. For any operating system environment in which Licensee runs instances of the Concurrent Use License management software, Licensee may run up to the same number of passive failover instances of the Concurrent Use License management software in a separate operating system environment for temporary failover support.
45. Data licensed with Esri Business Analyst and Esri Business Analyst Server is restricted for use only in conjunction with the respective Business Analyst extension. If Licensee orders a license for Esri Business Analyst or Business Analyst (Canadian Edition) with a subset of the national dataset (i.e., Region, State, Local), Licensee may use only the licensed subset, not any other portion of the national dataset.
46. Licensee should not follow any route suggestions that appear to be hazardous, unsafe, or illegal. Licensee assumes all risk of using this navigation Software.
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49. A user quantity restriction applies. This authorizes installation and use of a sufficient quantity of instances of ArcGIS Server Enterprise Standard solely for the purposes of integrated communication between Esri ArcGIS Server Map Services and IBM Cognos data packages and is subject to the per user restriction.
50. Reserved
51. Esri Business Analyst Server Developer and Data may only be installed on one (1) server per license solely for the purposes of research, development, testing, and demonstration of a prototype application.
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54. ArcGIS Mobile is licensed for use with ArcGIS Server Advanced (Enterprise or Workgroup) and ArcGIS Desktop (ArcInfo, ArcEditor, ArcView, and ArcGIS Engine applications).
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59. Licensee may develop an unlimited number of applications on a single computer and deliver the applications to end users with or without the ArcGIS Runtime Software up to the number of deployment licenses that have been purchased.
60. (a) ArcGIS Runtime licenses shall not be used for Internet and server development and deployment; (b) an end user must purchase a software application that includes an ArcGIS Runtime license to obtain the right to run an ArcGIS Runtime application on one (1) computer. A single user may have multiple ArcGIS Runtime licensed applications installed on one (1) computer that utilize a single ArcGIS Runtime.

61. Oracle is a third-party beneficiary of Esri's rights under the Esri License Agreement with respect to the Software but is not a party hereto and assumes no obligations hereunder.
62. Esri and its Licensors reserve the right to conduct an audit of Licensee's use of the Software. Licensee will provide reasonable assistance and access to information regarding Licensee's use of the Software. Audit results may be reported to Esri's Licensors. Fees for over-deployment or excess usage are payable within thirty (30) days of the invoice date.
63. Licensee may not publish the results of benchmark tests run on the Software without the prior written permission of Esri and its Licensors.

SHOPPING CART

Today's Date : 3/29/2012 1:53:15 PM

Contract: MN - STATE OF MINNESOTA (WSCA/NASPO) (441940)

Product availability and product discontinuation are subject to change without notice. The prices in this shopping cart are valid for 30 days from the date above. If you do not wish to place this order electronically, please include this form when submitting your purchase order.

Show address and comment fields. Use the File - Print option to print this form for your future reference.

Items/description	Part no	Unit price	Qty	Ext price
HP ProLiant DL320 G6 SAS/SATA Server	Base	\$2,260.69	1	\$2,260.69
		\$2,260.69		
HP ProLiant DL320 G6 Server	505768-B21			
Quad-Core Intel® Xeon® Processor E5606 (2.13GHz, 4M L3 Cache, 80 Watts)	638645-L21			
HP 8GB PC3-10600R 1x8GB 2Rank Memory	500662-B21			
Storage controller				
HP Embedded SATA Controller				
HP 8-bay Hot Plug Small Form Factor Backplane	515938-B21			
HP 300GB 6G Hot Plug 2.5 SAS Dual Port 10,000 rpm Enterprise Hard Drive	507127-B21			
HP 300GB 6G Hot Plug 2.5 SAS Dual Port 10,000 rpm Enterprise Hard Drive	507127-B21			
HP P410/256 Smart Array Controller with battery	491195-B21			
Network card				
Embedded NC326i Dual Port Gigabit Server Adapter				
HP 9.5mm SATA DVD ROM Drive	481045-B21			
HP 460W Common Slot Gold Hot Plug Power Supply	503296-B21			
HP 460W NHP Power Supply Unit Enablement Kit	515740-B21			
HP iLO Port Option Kit	514206-B21			
HP 1.83m 10A C13-UL US Power Cord	AF556A			
Server management				
Integrated Lights Out 2 (iLO 2) Standard Management				
Warranty				
HP Standard Limited Warranty - 3 year parts; 1 year labor; 1 year on-site support with next business day response				

Subtotal: \$2,260.69

The terms and conditions of the MN - STATE OF MINNESOTA (WSCA/NASPO) will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

To access the HP Public Sector Online Store where this form was created, go to:
<http://gem.compaq.com/gemstore/entry.asp?SiteID=13158>

* HP is not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

* Please contact HP Public Sector Sales with any questions or for additional information:

K12 Education:	800-888-3224	Higher Education:	877-480-4433
State Local Govt:	888-202-4682	Federal Govt:	800-727-5472
Fax:	800-825-2329	Returns:	800-888-3224

* For detailed warranty information, please go to www.hp.com/go/specificwarrantyinfo.

Below is the quote you requested. Please let me know if you have any questions.
Thank you,
Garrett



Pricing Proposal

Quotation #: 5329925
Description: Microsoft
Reference #: 9156841
Created On: Mar-22-2012
Valid Until: Mar-31-2012

MN CITY OF HUTCHINSON

Tom Kloss
Phone: (320) 234-4245
Fax:
Email: Tkloss@ci.hutchinson.mn.us

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Windows Server 2008 R2 Standard - License - 1 server - Select, Select Plus - Single Language Microsoft - Part#: P73-05005 Note: Without SA	1	\$469.00	\$469.00
2 Microsoft Windows Server Standard Edition - License & software assurance - 1 server - Select, Select Plus - Single Language Microsoft - Part#: P73-00205 Note: With SA	1	\$820.00	\$820.00
Total:			\$1,289.00

Additional Comments

Please note that the above requires a valid Select Plus contract
All SA will cover 3 years
MN State Contract#24099
Please email all quote requests to QuotesMN@SHI.com
Please email all order requests to OrdersMN@SHI.com OR fax 732-564-8280

Retrieve your quote:

<https://www.shidirect.com/Quotes/QuoteInfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.

Winstock Country Music Festival

01/26/2012

Mr. Larry Gasow
McLeod County Zoning Administrator
830 11th Street East, Suite 110
Glencoe, MN 55336

Dear Larry;

The annual Winstock Country Music Festival is again just around the corner, enclosed are documents for your review for the 2012 event.

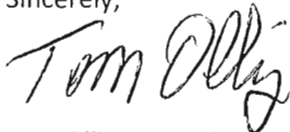
Enclosed is the "Application for Licenses to Permit Large Assemblies in McLeod County". With regard to this document I have obtained all pertinent signatures as well as supplied the information requested. What is required now is the review and approval from your office, the McLeod County Sheriff and the McLeod County Board of Commissioners.

As in years past the "Application to Conduct Annual Off-Site Gambling" and the "Application and Permit for the 1 to 4 Day Temporary on-Sales Liquor License" are obtained from the City of Winsted and the State of Minnesota. Both the pull tab booth and the beer tent are located on property within the City of Winsted. Because of their location it is not necessary for us to secure approval for these licenses from either Winsted Township or McLeod County.

Please inform me of the day the Board of Commissioners will review this request as either myself or another member of our event would like to be present to answer any questions that the Commissioners may have. In the event you have any questions prior to the Commission meeting please give me a call. My work phone number is (763) 271-6007 and my home number is (320) 485-3987.

As always, thank you very much for your help.

Sincerely,



Tom Ollig, Committee Member
Winstock Country Music Festival

**Application for License to Permit
Large Assemblies McLeod County, MN**

Name of Applicant: **The Church of The Holy Trinity**

Address: **111 W. Winsted Avenue – P.O. Box 9 Winsted, MN 55395**

Phone Number: **(320) 485-4421**

Hereby make application on behalf of:

() a corporation, () a partnership, () a Society Group or Association, or (X) other – **a Church**

To the County of McLeod for a license to permit the lawful assembly of over 5,000 persons, on the following described property: (Legal Description)

The Northwest Quarter of the NE Quarter of Section (15) in the Township (117) North of Range (27) West

The nature and purpose of the assembly will be as follows.

The assembly “Winstock Country Music Festival”. The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades preschool through 12th grade of some 240 students. This event is the major fund raiser in their annual budget.

The assembly will begin on the 7th day of **June 2012** between the hours of **5:00 p.m.** and **11:59 p.m.** and end of the 9th day of **June 2012** at **11:59 p.m.**. The MAXIMUM number of persons anticipated attending is **16,000** each day. The MAXIMUM number of tickets to be issued, sold or distributed is **16,000**


(applicant)

1-25-12
(date)

Fr. Tony Stubeda, Pastor
The Church of The Holy Trinity

PROPERTY OWNER APPROVAL:

I am the owner/caretaker of the described property and hereby grant permission to the **Church of The Holy Trinity, Winsted, MN** to hold an assembly according to the resolution regulating Large Assemblies In McLeod County on file in the office of the County Auditor.



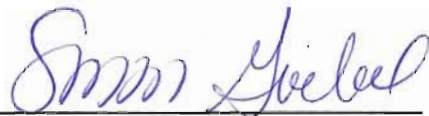
Fr. Tony Stubeda, Pastor
The Church of The Holy Trinity

1-25-12
Date

TOWNSHIP APPROVAL:

The application of **The Church of The Holy Trinity** is hereby recommended to the McLeod County Board of Commissioners for approval subject to the following special conditions.

- a. **Winsted Township assumes no liability.**

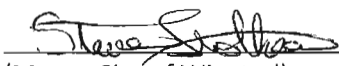


(Township Clerk)

2-9-12
Date

CITY OF WINSTED APPROVAL:

The application of **The Church of The Holy Trinity** is hereby recommended to the McLeod County Board of Commissioners for approval subject to the following special conditions.



(Mayor City of Winsted)

2-6-12
Date

ZONING ADMINSTRATOR APPROVAL:

The application of **The Church of The Holy Trinity** is hereby recommended to the McLeod County Board of Commissioners for approval subject to the following special conditions.

Signed lease for Campground "B" shall be submitted prior to the event or other arrangements shall be made.

[Signature]

(Zoning Administrator) 4-10-12
Date

MCLEOD COUNTY SHERIFF APPROVAL:

The application of **The Church of The Holy Trinity** is hereby recommended to the McLeod County Board of Commissioners for approval subject to the following special conditions.

[Signature]

(McLeod County Sheriff) 04-09-12
Date

MCLEOD COUNTY BOARD APPROVAL:

A license to hold a large assembly in McLeod County is hereby granted to **The Church of The Holy Trinity Winsted, MN** at the above mentioned location and for the stated duration on the application subject to All rules and regulations of the resolution and to the following special conditions.

(County Board Chairperson) Date

APPLICATION

Section C

Question 1

The name, age residence and mailing address of all persons required to sign the application by Part B above and in the case of the corporation, a certificate copy of the articles of incorporation together with the name, age, residence and mailing address of each person holding 10% or more of the stock of said corporation.

Fr. Tony Stubeda, Pastor
The Church of The Holy Trinity
111 West Winsted Avenue
P.O. Box 9
Winsted, MN 55395

The Church of The Holy Trinity is a non-profit religious organization. A copy of the original Articles of incorporation are attached.

and for the purpose hereinafter stated, pursuant to the provisions of
 Title 4, of Chapter 34 of the General Statutes of this State and do
 now adopt and give in duplicate the following Articles of Incorporation
 viz. Article 1. The name of this Corporation shall be The Church of the Holy
 Trinity of Waverlet, Missouri, and the place of its location shall be the afore-
 said Town of Waverlet in the County of St. Louis, and State of Missouri.
 Article 2. The General purpose of this Corporation is to take charge of
 said parsonage, all the temporal affairs of the Roman Catholic Church
 in the said Parish, to provide for spiritual, educational and other
 interests of the said Roman Catholic Church in said parish, and to
 all the charitable, benevolent and other any work of said Church
 in said Parish, to take charge of, hold, lease, manage, sell, convey, im-
 mortal, and real, that may at any time or in any manner, come to vest
 in this Corporation for any purpose, whether by purchase, gift,
 grant, deed or otherwise, and to mortgage the same, and any other
 use, despite of the provisions of the said Statute hereinafter.
 Article 3. The members of said Corporation, viz. The said Bishop,
 Vicar General, Rector and the two Laymen selected, and chosen as
 before, and their respective successors shall constitute the Board
 of Trustees, and as such shall have power to transact all the business
 of said Corporation.

Article 4. The officers of said Corporation shall be a President, Vice President,
 Chairman, and Secretary, The Bishop, or person appointed in his place
 or Vicar shall be an officer President, and the Secretary shall be

consent of all the deacons to that effect being to the effect
shall be sold, conveyed, purchased, or disposed of in any way under
the consent of all the Deacons

Article 6. The said Deacons may, by a unanimous vote, adopt and
By-Laws, not contrary to the Law of the State, the Statute of said State of
St. Paul and the discipline of the Roman Catholic Church, and the
Articles may be used in any way for the proper government of the
parish and the management of the property and funds of the same
may by a vote of the majority of the same, and where proper
such By-Laws and all amendments thereof, shall, before they can be
be signed, by each of said Deacons and be recorded by the Secretary in
a book to be provided and kept for that purpose

In testimony whereof we have hereunto set our hands and seals the
9th day of October A. D. 1882.

Thomas L. Grace
Augustine Ravon
Honoratus Poling
Thomas Otto
John Henry Day

State of Minnesota }
County of Ramsey }

Personally appeared before me the above named
Thomas L. Grace, and Augustine Ravon to me known to be the
Roman Catholic Bishop and Vice-Governor of the State of Minnesota
in said State and that each of them agree that they do hereby
the foregoing Articles for the purpose and purposes therein referred
to have been read and approved by the

shall be given of course in the
office of the Secretary and a process and the duties of each ought to be
as the same are given by the articles may be prescribed by the By Law
The Board of Directors may at any time remove any Secretary or
Clerk, if they shall deem that the best interests of the Corporation
require such removal. In all cases the Directors shall be required
to give bond with surety, to the Corporation, conditioned that he will
faithfully account for and pay over all moneys that may come
into his hands in such process, and otherwise faithfully dis-
charge the duties of his office which bond shall be filed before he enters upon
the duties of his office, to approve by the President, Vice President
and Secretary of the Corporation by endorsement in writing to that
effect made thereon.

Article 5 The Directors of said Corporation may by a majority
vote, contract with any individual or corporation for the purchase or sale
of real estate in any part of that premises to be contracted by the vote and

1
tenth day of October A.D. 1892
State of Missouri }
County of St. Louis }

of the year 1892
Notary Public
Rising Collins

Personally appeared before me the undersigned
Residing Pastor of the Holy Trinity Church in St. Louis
and Henry O. Lee, pastor of the Holy Trinity Church in St. Louis
above named who signed the foregoing Article of Incorporation and who
signed and adopted the same for the purpose and purposes here
expressed.

Witness my hand and seal of my office this
tenth day of October A.D. 1892

Notary Public
Rising Collins

Filed 9th Jan'y 1893 10 A.M.

WINSTOCK COUNTRY MUSIC FESTIVAL 2012

I, Fr. Tony Stubeda the overseer of said property described below here by grant WINSTOCK (The Church of The Holy Trinity) permission to use described property for an assembly of 500 or more people or 250 or more people should alcoholic beverages be served or allowed on the premises. The property is to be used for general camping and or parking as well as the music venue area. The event itself will also be held on this property and I am the overseer of record of such property described below.

Fr. Tony Stubeda, Pastor


(signed) _____
1-25-12
(Date)

Property Description:

"The NW quarter of the NE quarter of Section fifteen (15) in the Township One hundred Seventeen (117) of range Twenty Seven (27) West, City of Winsted"

Notary: 
Nancy My commission expires 1-31-14



(Notary Signature) 1-25-12
(Date)



APPLICATION
Section C
Question 2

The address and legal description of all property upon which the assembly is to be held together with the name, residence and mailing address of the record owner(s) of all such property.

The legal description of the area where the main venue of Winstock County Music Festival is being held On June 7th, 8th and 9th, 2012 land owned by The Church of The Holy Trinity.

The Northwest Quarter of the Northeast Quarter of Section Fifteen (15) in the Township One Hundred Seventeen (117) North of Range Twenty Seven (27) West.

Fr. Tony Stubeda, Pastor
The Church of The Holy Trinity
111 West Winsted Avenue
P.O. Box 9
Winsted, MN 55395

The legal description of the area where camping and general parking will be placed.

The East half of the West half of the Northwest One Quarter of Section Fifteen (15) in Township One Hundred Seventeen (117) North of Range Twenty Seven (27) North, consisting of 40 acres.

Ms. Kim Barone
14250 County Road #122
Watertown, MN 55388

The legal description of the area where camping and general parking will be placed.

Commencing at a point 50 feet North of the Southeast corner of the Southeast Quarter of the Northeast Quarter of said section (15), thence running West 225 feet, thence running North 375 feet, and thence running South on the quarter Section line 375 feet to the point of commencement.

Beginning at a point on the East line of the Southeast Quarter of the Northeast Quarter of section (15), 132 feet Southerly of the Northeast corner thereof; thence Southerly parallel with the line 125 feet: thence Easterly parallel with the North line 175 feet; thence Northerly along the Easterly line 125 feet to the point of beginning.

Paul S. & Marilyn Gatz
22711 County Road #1
Winsted, MN 55395

APPLICATION

Section C

Question 2 cont.

The legal description of the area where camping will be placed.

The Northwest Quarter of the Northwest Quarter of Section Fourteen (14)
in Township One Hundred Seventeen (117) range Twenty Seven (27)
consisting of 40 acres.

Ms. Dorothy Entinger
23455 Babcock Avenue
Winsted, MN 55395

APPLICATION
Section C
Question 3

Proof of ownership of all property upon which the assembly including camping and parking is to be held or a statement made upon oath of affirmation by the record owner(s) of all such property that the applicant has permission to use such property for an assembly of 500 or more people or 250 or more people should alcoholic beverages be served or allowed on the premises.

LEASE AGREEMENT

THIS AGREEMENT, made this 24 day of April, 2011 by and between DOROTHY ENTINGER, Winsted, MN 55395, LANDLORD and CHURCH OF THE HOLY TRINITY, Winsted, MN 55395, TENANT.

WITNESSETH, that the said LANDLORD, in consideration of the rents and covenants hereinafter mentioned, does hereby Demise, Lease and Let unto the TENANT, and the said TENANT does hereby hire and take from said LANDLORD, the following described premises situated in the County of McLeod, and State of Minnesota, viz:

Northwest Quarter of Section Fourteen (14) in Township One Hundred Seventeen (117) range Twenty Seven (27) consisting of 40 acres.

1. **TERM.** The term of this Lease which is binding upon the parties, heirs, successors and assigns, (subject to non-assignment clause hereinbelow) for five (5) successive spring/summer seasons from and since April 19, 2011, until 1st day of September, 2015.
2. **RENT.** The TENANT shall pay as rent to LANDLORD for the above mentioned premises as follows: The rent is \$6000.00 per season, payable as follows: \$3000.00 due on April 1st 2011; \$3000.00 due on July 1st 2011; \$3000.00 due on April 1st 2012; \$3000.00 due on July 1st 2012; \$3000.00 due on April 1st 2013; \$3000.00 due on July 1st 2013; \$3000.00 due on April 1st 2014; \$3000.00 due on July 1st 2014; \$3000.00 due on April 1st 2015; \$3000.00 due on July 1st 2015.
3. **FORFEITURE.** It is further agreed, by and between the parties as follows: That should the said TENANT fail to make the above mentioned payments as herein specified, or to pay any of the rent aforesaid when due, or fail to fulfill any of the covenants herein contained, then and in that case said LANDLORD may re-enter and take possession of the above rented premises, and hold and enjoy the same without such re-entering working a forfeiture of the rents to be paid by the TENANT for the full term of this lease.
4. **NON-ASSIGNMENT.** The said TENANT also covenants and agrees to and with the said LANDLORD, not to assign this Lease or underlet the above rented premises or any part thereof, without first obtaining the written consent of the said LANDLORD and that is will, at the expiration of the time as herein recited, quietly yield and surrender the aforementioned premises to the said LANDLORD, its heirs or assigns, in as good condition and repair as when taken, reasonable wear and tear and damage by the elements alone excepted.

5. **DAMAGE TO PREMISES.** If TENANT causes excessive damage to the premises due to rain or wet conditions, TENANT shall be responsible for returning the premises in the same condition as they were prior to the use of the premises, normal wear and tear accepted. Damages under this section shall be limited to local and reasonable rates for ground preparation and seeding of crop.

6. **TERMINATION.** Either party may terminate this Lease as long as said party gives the other 12 months prior notification in writing. No matter when such notification, if any, is given, said Lease shall not terminate during the crop growing season (April 1 through October 1) of any year.

7. **PLOW BACK.** TENANT shall plow back the 40 tillable acres which were plowed at the time of the inception of this Lease.

8. **WEEDS.** TENANT shall also destroy all Russian thistles and other noxious weeds growing on said land, declared by statute to be common nuisances within the times prescribed by Law, and shall keep all roadways and other parts of the land, not in crop, mowed and free from growing weeds. It is agreed between the parties that if LANDLORD wishes to maintain the ditches or take hay from the same, that said LANDLORD can do so.

9. **RENEWAL.** After expiration of the original five (5) year term, TENANT may renew this Lease for successive one year periods, if on or before January 30th of each year, he gives notice in writing of his intention to do so, and advises LANDLORD of the amount of rent and manner and method of paying same. LANDLORD shall have thirty days within which to accept or reject TENANT'S proposed rent and the method and manner of paying same. If in any year, LANDLORD desires to not rent the premises, said LANDLORD shall not be obligated to lease the premises herein for said year or any years thereafter to TENANT. This clause merely gives TENTANT the "first chance" to rent the subject premises—but does not, in any manner, create a perpetual right in the premises.

10. **USE.** TENANT agrees to use the premises for its annual festivals. The premises may be used for camping, parking or such other use that is not inconsistent with the festivals. The TENANT is also entitled to use the premises during the balance of the year for growing crops.

11. **INSURANCE.** TENANT shall insure all operations on the demised premises against liability for personal injury and property damage, whether as a result of negligence or otherwise, with limits of not less than \$1,000,000.00 per person or \$1,000,000.00 per accident, naming thereon LANDLORD as an additional insured.

12. **BINDING.** This Agreement is binding upon the heirs, successors and assigns of the parties hereto. This Agreement shall be governed by the Laws of the State of Minnesota.

IN WITNESS WHEREOF, Both parties have hereunto set their hands the day and year hereinbefore written.

By Dorothy Entinger
Dorothy Entinger, Landlord

CHURCH OF HOLY TRINITY, TENANT

By Rev. Anthony R. Hesse
Reverend Anthony R. Hesse

LEASE AGREEMENT

THIS AGREEMENT, made this 27 day of April, 2011 by and between PAUL S. GATZ and MARILYN GATZ, husband and wife, 22711 Hwy. 261, Winsted, MN 55395, LANDLORD, and CHURCH OF THE HOLY TRINITY, of the County of McLeod and State of Minnesota, TENANT.

WITNESSETH, that the said LANDLORD, in consideration of the rents and covenants hereinafter mentioned, does hereby Demise, Lease and Let unto the TENANT, and the said TENANT does hereby hire and take from said LANDLORD, the following described premises situated in the County of McLeod, and State of Minnesota, viz:

As per Exhibits "A" & "B" which is attached hereto and incorporated herein by reference as though fully set forth in full.

1. **TERM.** The term of this Lease which is binding upon the parties, heirs, successors and assigns, (subject to non-assignment clause hereinbelow) for five (5) successive spring/summer seasons from and since April 1, 2011, until 1st day of September, 2015.

2. **RENT.** The TENANT shall pay as rent to LANDLORD for the above mentioned premises as follows: The rent is \$250.00 per usable acre. The number of usable acres is: 38 acres. The rent due is \$9,500.00 per season, payable as follows: \$4,750.00 due on April 1, 2011; \$4,750.00 due on July 1, 2011; \$4,750.00 due on April 1, 2012; \$4,750.00 due on July 1, 2012; \$4,750.00 due on April 1, 2013; \$4,750.00 due on July 1, 2013; \$4,750.00 due on April 1, 2014; \$4,750.00 due on July 1, 2014; \$4,750.00 due on April 1, 2015; \$4,750.00 due on July 1, 2015.

3. **FORFEITURE.** It is further agreed, by and between the parties as follows: That should the said TENANT fail to make the above mentioned payments as herein specified, or to pay any of the rent aforesaid when due, or fail to fulfill any of the covenants herein contained, then and in that case said LANDLORD may re-enter and take possession of the above rented premises, and hold and enjoy the same without such re-entering working a forfeiture of the rents to be paid by the TENANT for the full term of this lease.

4. **NON-ASSIGNMENT.** The said TENANT also covenants and agrees to and with the said LANDLORD, not to assign this Lease or underlet the above rented premises or any part thereof, without first obtaining the written consent of the said LANDLORD and that it will, at the expiration of the time as herein recited, quietly yield and surrender the aforementioned premises to the said LANDLORD, its heirs or assigns, in as good condition and repair as when taken, reasonable wear and tear and damage by the elements alone excepted.

5. **DAMAGE TO PREMISES.** If TENANT causes excessive damage to the premises due to rain or wet conditions, TENANT shall be responsible for returning the premises in the same condition as they were prior to the use of the premises, normal wear and tear excepted. Damages under this section shall be limited to local and reasonable rates for ground preparation and seeding of crop.

6. **TERMINATION.** Either party may terminate this Lease as long as said party gives the other 12 months prior notification in writing. No matter when such notification, if any, is given, said Lease shall not terminate during the crop growing season (April 1 through October 1) of any year.

7. **PLOW BACK.** TENANT shall plow back the 38 tillable acres which were plowed at the time of the inception of this Lease.

8. **WEEDS.** TENANT shall also destroy all Russian thistles and other noxious weeds growing on said land, declared by statute to be common nuisances within the times prescribed by Law, and shall keep all roadways and other parts of the land, not in crop, mowed and free from growing weeds. It is agreed between the parties that if LANDLORD wishes to maintain the ditches or take hay from same, that said LANDLORD can do so.

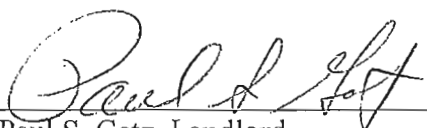
9. **RENEWAL.** After expiration of the original five (5) year term, TENANT may renew this Lease for successive one year periods, if on or before January 30 of each year, he gives notice in writing of his intention to do so, and advises LANDLORD of the amount of rent and manner and method of paying same. LANDLORD shall have thirty days within which to accept or reject TENANT'S proposed rent and the method and manner of paying same. If in any year, LANDLORD desires to not rent the premises, said LANDLORD shall not be obligated to lease the premises herein for said year or any years thereafter to TENANT. This clause merely gives TENANT the "first chance" to rent the subject premises--but does not, in any manner, create a perpetual right in the premises.

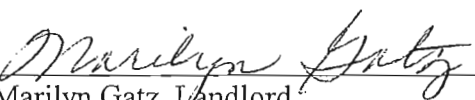
10. **USE.** TENANT agrees to use the premises for its annual "FESTIVALS". The premises may be used for campers, parking or such other use that is not inconsistent with the "FESTIVALS". The TENANT is also entitled to use the premises during the balance of the year for growing crops.

11. **INSURANCE.** TENANT shall insure all operations on the demised premises against liability for personal injury and property damage, whether as a result of negligence or otherwise, with limits of not less than \$1,000,000.00 per person or \$1,000,000.00 per accident, naming thereon LANDLORD as an additional insured.

12. **BINDING.** This Agreement is binding upon the heirs, successors and assigns of the parties hereto. This Agreement shall be governed by the Laws of the State of Minnesota.

IN WITNESS WHEREOF, Both parties have hereunto set their hands the day and year hereinbefore written.

By  _____
Paul S. Gatz, Landlord

By  _____
Marilyn Gatz, Landlord

The South Half of the Northeast Quarter of Section 15, Township 117 North of Range 27 West excepting therefrom the following described parcels:

1. Commencing at a point 50 feet North of the Southeast corner of the Southeast Quarter of the Northeast Quarter of said Section 15; thence running West 225; thence running North 375 feet; thence running East 225 feet; and thence running South on the Quarter Section line 375 to the point of commencement.
2. Beginning at a point on the East line of the Southeast Quarter of the Northeast Quarter of said Section 15, 132 feet Southerly of the Northeast corner thereof; thence Westerly parallel with the Northerly line thereof 175 feet; thence Southerly parallel with the line 125 feet; thence Easterly parallel with the North line 175 feet; thence Northerly along the Easterly line 125 feet to the point of beginning.
3. Historic building site of Glenard Gatz and Dorothy Gatz located in the Northeast Corner of the above described property.
4. Commencing at a point which is 175 feet North of the Southeast corner of the Southeast Quarter of the Northeast Quarter of Section 15, Township 117 North of Range 27 West; thence West parallel with the South line thereof a distance of 225 feet to the point of beginning of the tract to be described; thence continuing West parallel with the South line of said Southeast Quarter of the Northeast Quarter of Section 15; a distance of 100 feet; thence North, parallel with the East line of said Southeast Quarter of the Northeast Quarter of Section 15, a distance of 125 feet; thence East, parallel with the South line of said Southeast Quarter of the Northeast Quarter of Section 15 a distance of 100 feet; thence South parallel with the East line of said Southeast Quarter of the Northeast Quarter of Section 15 a distance of 125 feet to the actual point of beginning.
5. Commencing at a point which 300 feet North of the Southeast corner of the Southeast Quarter of the Northeast Quarter of Section 15, Township 117 North of Range 27 West; thence West parallel with the South line thereof a distance of 325 feet; thence North, parallel with the East line thereof a distance of 175 feet; thence East, parallel with the South line thereof 325 feet; thence South, along the East line thereof a distance of 175 feet to the actual point of beginning, except road, and further excepting the following tract: Commencing at a point which is 300 feet North of the Southeast Quarter of the Southeast Quarter of the Northeast Quarter of Section 15, Township 117 North of Range 27 West; thence West, parallel with the South line thereof, a distance of 225 feet; thence North, parallel with the East line thereof a distance of 125 feet; thence East, parallel with the South line thereof, 225 feet; thence South, along the East line thereof, a distance of 125 feet to the actual point of beginning, except road.
6. Approximately 15.5 acres of wetland which is indicated on the attached Exhibit "A" with a "W" as indicated on Exhibit "A" attached hereto and incorporated herein by reference as though fully set forth in full.
7. The woods located on the Westerly portion of the above described premises.

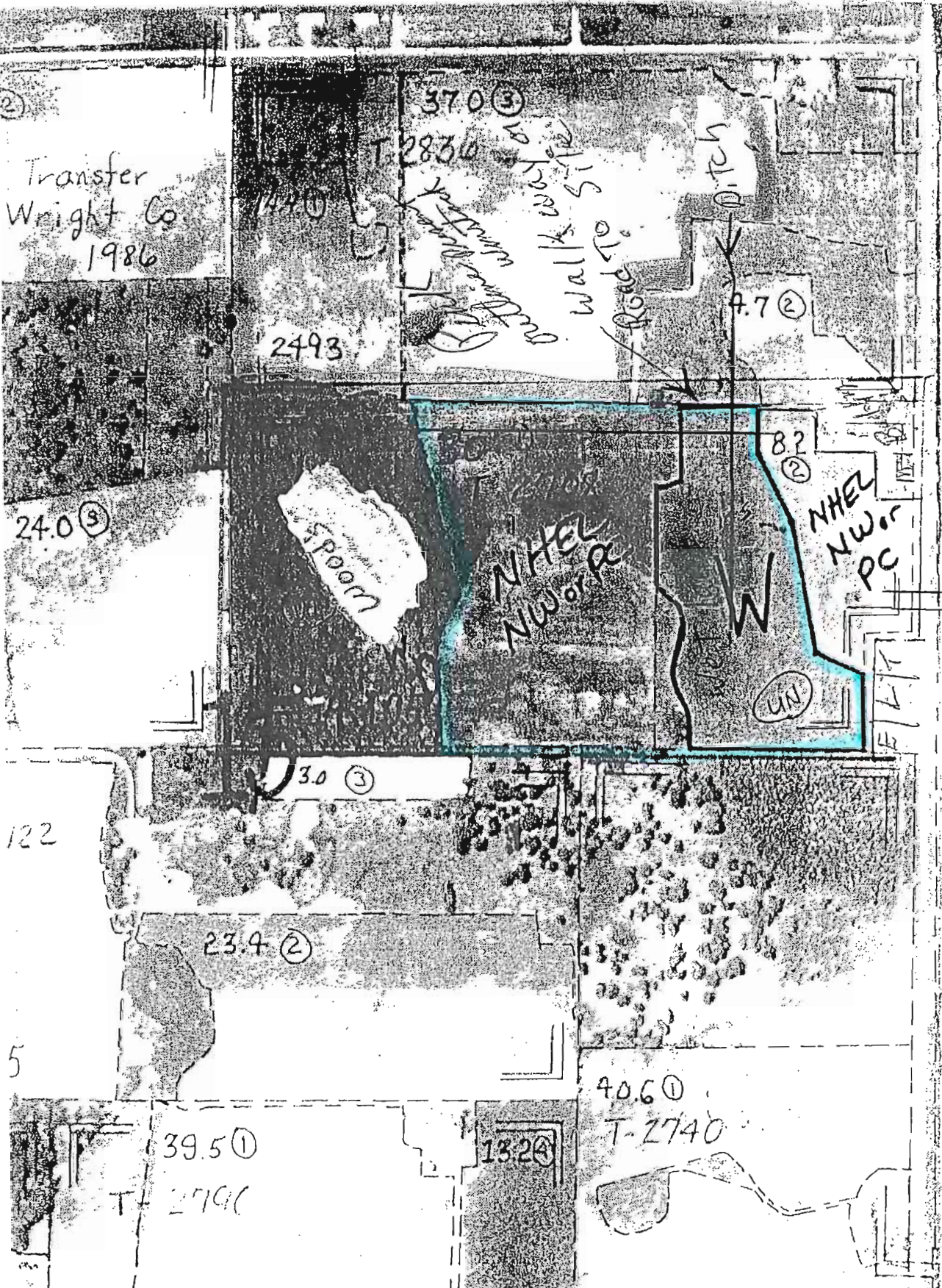
EXHIBIT "A"

Winsted

North ↑

NOT TO SCALE

B-12



County Rd 1 Babcock at 261

Proposed rental agreement in yellow highlighted

AMENDMENT TO LEASE

This Agreement entered into this 30th day of NOVEMBER, 2004, by and between CHARLES MILLERBERND and BARBARA MILLERBERND, husband and wife, 410 6th Street South, P. O. Box 147, Winsted, MN 55395, LANDLORD, and CHURCH OF THE HOLY TRINITY, of the County of McLeod and State of Minnesota, TENANT;

WITNESSETH:

WHEREAS, the parties hereto entered into a Lease Agreement dated December 19, 2003; and

WHEREAS, one of the provisions of the Lease allows for the amendment of same in the event LANDLORD sells a portion of the premises that the rent be reduced accordingly.

NOW THEREFORE, in consideration of the terms and conditions of said original Lease and the terms and conditions contained herein, it is agreed by and between the parties as follows:

That since LANDLORD has sold five (5) acres of the lands previously rented under the Lease (and said five (5) acres will no longer be available to TENANT), the rental payments shall be reduced by the sum of \$750.00 per year. The rental for the remaining years of the Lease will be \$2,700.00 payable annually in such manner and at such times as indicated in the Lease.

All other terms and conditions in said Lease remain unchanged.

IN WITNESS WHEREOF, both parties have hereunto set their hands the day and year hereinbefore written.

By Charles Millerbernd
Charles Millerbernd, Landlord

EXTENSION OF LEASE

This Agreement entered into this 15 day of September, 2009, by and between Charles Millerbernd and Barbara Millerbernd, husband and wife, 410 6th Street South, PO Box 147, Winsted, MN 55395, LANDLORD, and CHURCH OF THE HOLY TRINITY, of the County of McLeod and State of Minnesota, TENANT.

WITNESSETH:

WHEREAS, the parties hereto entered into a Lease Agreement dated December 19, 2003 which was amended by an "Amendment to Lease" date November 30, 2004; and

WHEREAS, the parties are desirous of extending the term of said lease (as amended);

NOW THEREFORE, in consideration of the terms and conditions of said original Lease, the Amendment to Lease, and the terms and conditions contained herein, it is agreed by and between the parties as follows:

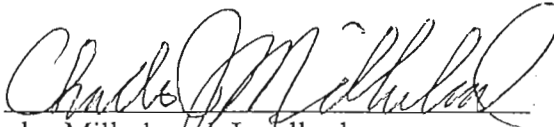
1. **TERM.** The term of said Lease is hereby extended together with all original terms and conditions therein previously contained including the Amendment to Lease, for five (5) successive spring/summer seasons from and since the date first hereinabove mentioned until the 1st day of September 2014.

2. **RENT.** The TENANT shall pay as rent to LANDLORD for the premises mentioned in the Lease the sum of \$150 per usable acre annually for the 18 acres being leased herein. Said annual rental therefore equals \$2,700 which is due each season on June 1st of each year, commencing June 1, 2010. *May 1st 3000⁰⁰ starting 2012*

3. **RESERVED TICKETS.** As additional compensation TENANT shall provide LANDLORD with three (3) reserved tickets for attendance at the Winstock Festival, annually, as long as this Lease remains in force.

4. All other terms and conditions previously contained in said Lease and the Amendment to Lease remain unchanged and in full force and effect.

IN WITNESS WHEREOF, both parties have hereunto set their hands the day and year hereinbefore written.

By 
Charles Millerbernd, Landlord

APPLICATION
Section C
Question 4

The nature or purpose of the assembly.

The sponsor of the assembly is The Church of The Holy Trinity located in Winsted, MN. The purpose of the assembly is to raise funds to help support Holy Trinity Schools in Winsted. Holy Trinity has an enrollment in grades pre-school through 12th grade of approximately 240 students. This event is the major fund raiser in their annual budget.

APPLICATION
Section C
Question 5

The total number of days and or hours during which the assembly is to last.

Thursday June 7 th	3:00 p.m. to dark...Camping open for admission 4:00 p.m. - Spaghetti Dinner served by the Winsted Fire Department 7:00 p.m. - Music to perform until 11:00 p.m.
Friday June 8 th	9:30 a.m. Campground open for admission 2:00 p.m. – Gates open to the public, main venue area 4:30 p.m. to 11:59 p.m. – various entertainers perform
Saturday June 9 th	9:30 a.m. – Gates open to the public, main venue area 10:30 a.m. to 11:59 p.m. – various entertainers perform

All times and entertainers order are subject to change – this list may not contain a complete listing of entertainers who will perform at the event.

Tim Sigler Band
Sunny Sweeney
Willie Nelson
Martina McBride
WYLEE
Wade Bowen
Rocket Club
JaneDear Girls
Nitty Gritty Dirt Band
Uncle Kracker
Gary Allen
Blake Shelton
Brett Eldredge

SCHEDULE

SCHEDULE

Thursday, June 7

3 to 9 p.m. – Campgrounds open for admission
7 to 11 p.m. – Beer tent party with music by The Unleaded Band

Friday, June 8

9:30 a.m. – Campgrounds open for admission
2 p.m. – Gates open for admission
4:30 p.m. – Tim Sigler Band
6:35 p.m. – Sunny Sweeney
8:40 p.m. – Willie Nelson
10:45 p.m. – Martina McBride

Emerging Artist Stage

5:45 p.m. – WYLEE
7:50 & 9:55 p.m. – Wade Bowen

Saturday, June 9

9:30 a.m. – Gates open for admission
10:30 a.m. – Pre-show beer tent party, prizes included, with live music by WYLEE
12:30 p.m. – Rocket Club
2:35 p.m. – the JaneDear girls
4:40 p.m. – Nitty Gritty Dirt Band
6:45 p.m. – Uncle Kracker
8:50 p.m. – Gary Allan
10:30 p.m. – Blake Shelton

Emerging Artist Stage

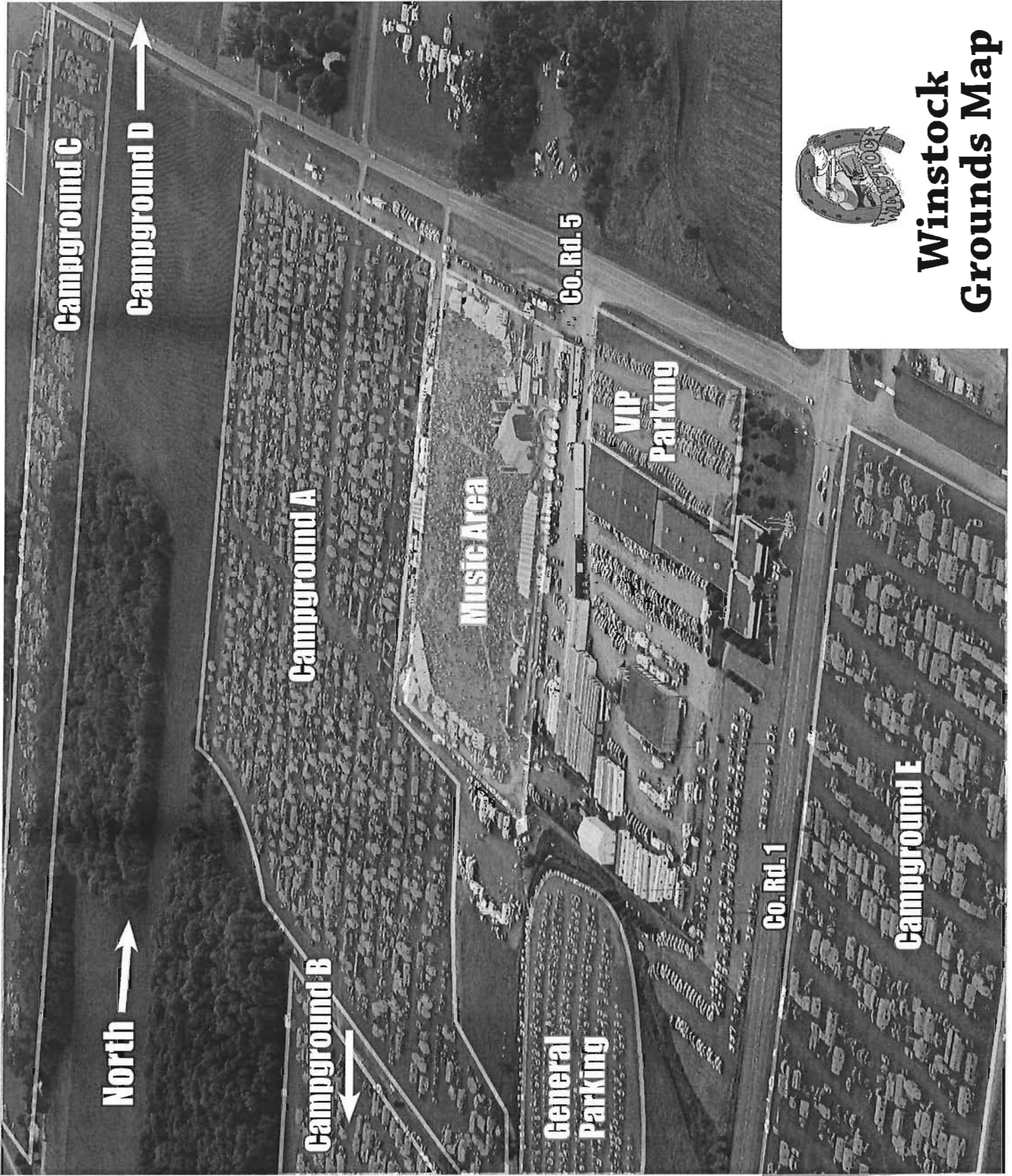
Times TBA
Brett Eldredge
TBA

Artists and times subject to change without notice

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Winstock Grounds Map

APPLICATION
Section C
Question 6

The maximum number of persons which the applicant shall permit to assemble at any time, not to exceed the maximum number which can reasonably assemble at the location of the assembly, in consideration of the nature of the assembly, or the maximum number of person allowed to sleep within the boundaries of the location of the assembly by the Zoning Ordinance of McLeod County if the assembly is to continue overnight.

The maximum number of persons allowed at any one time within the venue area will be 16,000

Primitive overnight camping will be allowed on the 7th, 8th and 9th of June 2012. A limited amount of space will be available for mobile and tent camping. Only open fires in designated areas will be allowed. The maximum number of person allowed to sleep reasonably within the boundaries of the camping area will be 12,000

APPLICATION
Section C
Question 7

The maximum number of tickets to be sold or distributed, if any.

The maximum number of tickets to be sold and distributed for this event will be 16,000

APPLICATION

Section C

Question 8

The plans of the applicant to limit the maximum number of people permitted to assemble such as documents providing proof of the number of tickets sold or distributed.

Only 16,999 tickets will be printed, proof is available via the invoice from the printing company. Once 16,000 tickets have been sold or distributed no additional tickets will be. On the days of the event if sales of tickets reaches 16,000 persons those persons without tickets will not be allowed into the parking area, camping area or main venue area.

APPLICATION

Section C

Question 9

The plans for fencing the location of the assembly (venue) and the gates contained in such fence.

The viewing area (see attached) for the event will be fenced with permanent fencing. Only persons with a ticket will be allowed access as well as volunteers and vendors working in concession stands. There will be several entry and exit points (see attached) around the main viewing area. The parking and camping area (see attached) will also be fenced in order to keep event goers and vehicles away from private residential areas.

APPLICATION
Section C
Question 10

The plans for supplying water including the sources, amount available and location of sources.

Drinking water will be available to all persons within the viewing area and outside of the viewing areas. This will be accomplished by;

Winstock installed its own fresh water well in the summer of 2012. This well is annually approved by and the water tested by the State of Minnesota Department of Health. This water will be available to anyone inside the venue area. In the campgrounds there is a public faucet located and marked for anyone in camping to access fresh drinking water.

On site bottled water is also available at the First Aid Station. If person wish bottled water will also be available for purchase at a minimal price.

APPLICATION
Section C
Question 11

The plans for providing toilet facilities including sources, number and location, type and means of disposing waste deposited and number of times the portable toilets will be cleaned.

There will be enclosed portable toilets for males and females meeting all State and Local specification. Per specifications of McLeod County using an assembly of 16,000 people as our criteria Winstock plans to have site more units than specifications call for. Specifications call for one portable toilet per 150 persons. This would equate to 107 toilets for 16,000 persons. Winstock will have on site the following distributed throughout the event site and campgrounds.

- 265 Regular portable toilets
- 11 ADA Accessible units for the disabled
- 22 Portable hand wash stations
- 1 Royal Hauser restroom for men equal to 10 portable units

Each portable toilet will be supplied with toilet tissue and within the venue area have close-by a portable hand wash unit for disinfecting person's hands. All units will be serviced in the in the late afternoon on Friday. All units will again be serviced in the early a.m. on Saturday morning and again in the late afternoon on Saturday. No waste discharge will be left on site all waste is pumped into a tanker unit and removed by the vender "Mini Biff, LLC" and disposed of in a lawful manner in the Hutchinson wastewater treatment facility.



Mini Biff, LLC



21404 Lake Hook Road
Hutchinson, MN 55350
320-587-0244 – Phone
800-243-6464 – Toll Free
320-234-6107 – Fax

www.minibiff.com

*** The Seat of Approval ***

–A Better Business Bureau Member–

Woman Owned and Family Run Company

November 3, 2011

Tom Ollig
PO Box 544
Winsted, MN 55395
763/271-6007 = Phone
320/485-4644 = Fax

RE: Winstock 2012

To follow is a quote for your Winstock 2012 to be held June 8th & 9th, 2012.

- 2011 Qu's
- 265 - Regulars @ \$58.00/each
 - 14 – Regulars w/Hand Sanitizers @ \$63.00/each
 - 8 – Regulars FREE - (For K102)
 - 11 - Handicaps @ \$85.50/each
 - 2 - Royal Hauser @ \$210.00/each
 - 8 - Waterless Wash Stations @ \$50.00/each – (Bd w/4 Hand Sanitizers)
 - 1 –Stand Alone Waterless Wash Station @ \$50.00/each – (w/4 Hand Sanitizers)
 - 45 - Friday morning Extra Services @ \$20.00/unit -
(Thursday night entertainment & Camp Grounds)
 - 23 - Pump Entertainment Campers @ \$10.00/Camper
 - Mileage, Fuel & Dumping Fees @ \$1400.00
 - 85 - Camp Site Regulars @ \$63.00/each (w/a Deadline of May 15)
 - 0 - Camp Site Handicaps @ \$95.50/each (w/a Deadline of May 15th)
 - 22 - Camp Site Services @ \$20.00/unit
 - Includes Cleaning Services Friday PM & Saturday PM
 - Event will be setup & ready to go Wed June 6th, 2012
 - All items will be removed in 2 weeks weather permitting

We have a signed Standard Lease Agreement on file. The agreement states that when the equipment is in your possession the (Lessee meaning Winstock) is responsible for what happens to the rental equipment.

If you have any other questions or concerns please call.

Thank you,

LuAnn Rusch
Owner

*** An Active member of the Hutchinson Area Chamber of Commerce ***





Mini Biff, LLC

21404 Lake Hook Road
Hutchinson, MN 55350
320-587-0244 – Phone
800-243-6464 – Toll Free
320-234-6107 – Fax
www.minibiff.com



*** The Seat of Approval ***
—A Better Business Bureau Member—

Standard Lease Agreement

Mini Biff LLC (known as **Lessor**), hereby leases to the party (parties) known as Lessee) listed in the Bill To Address on the Invoice: **Portable Toilet(s)/Equipment** listed and service at the rate and terms shown. **Terms:** All Invoices over 30 Days late incur a finance charge of 18.00%/year or a minimum charge of .50 per invoice. An **additional \$25.00** fee will incur on any Deliveries, Services or Tip over's when done on a **Non-Route Day** and **\$35.00** fee on **Weekends**

Mini Biff LLC, has delivered to the Lessee's control at the location(s) indicated, and will furnish all necessary supplies and service of once a week unless agreed otherwise. Lessee agrees to pay or reimburse Mini Biff LLC, for all damages or breakage incurred while Portable Toilet(s)/Equipment are in Lessee's possession (other than normal wear) and any other loss while in Lessee's control. Lessee agrees not to remove the leased property from any location and shall not sublease the same to others. Rental service charge continues until Lessee has properly notified Mini Biff LLC, to stop service. Charges will stop at the end of day notified. However, the responsibility for any equipment from Mini Biff LLC continues for a reasonable time (5 days) after pickup, until it is acknowledged that the Portable Toilet(s) /Equipment are in good order.

In the event the Lessee is in default of any of the terms and conditions, Lessor, in addition to all other rights and remedies, may terminate this lease and repossess the Portable Toilet(s)/Equipment, the subject thereof notwithstanding where said Portable Toilet(s)/Equipment is located; and in the event the Lessee fails to deliver the same for any reason, Lessor shall be entitled to any and all damages incurred by such failure together with all reasonable costs incurred by Lessor, including attorney's fees in connection herewith. If it becomes necessary for the Lessor to employ an attorney-at-law to enforce any one or more of the foregoing provisions, the Lessee agrees to pay all costs incurred therefore, including reasonable attorney's fees. Lessee acknowledges that the Portable Toilet(s)/Equipment has been received in good condition and accepted as is. The Lessee agrees and holds harmless the Lessor for any damages sustained by the use of said Portable Toilet(s)/Equipment.

Lessee is responsible for **Fire, Theft or Vandalism** to these Portable Toilet(s)/Equipment. This Standard Lease Agreement applies to all **present and future** leasing of Portable Toilet(s)/Equipment with Mini Biff LLC.

Lessee/

Date Mini Biff LLC (Lessor)

Date

Please sign and return to Mini Biff LLC. You need to make a copy for your records.

*** An Active member of the Hutchinson Area Chamber of Commerce ***

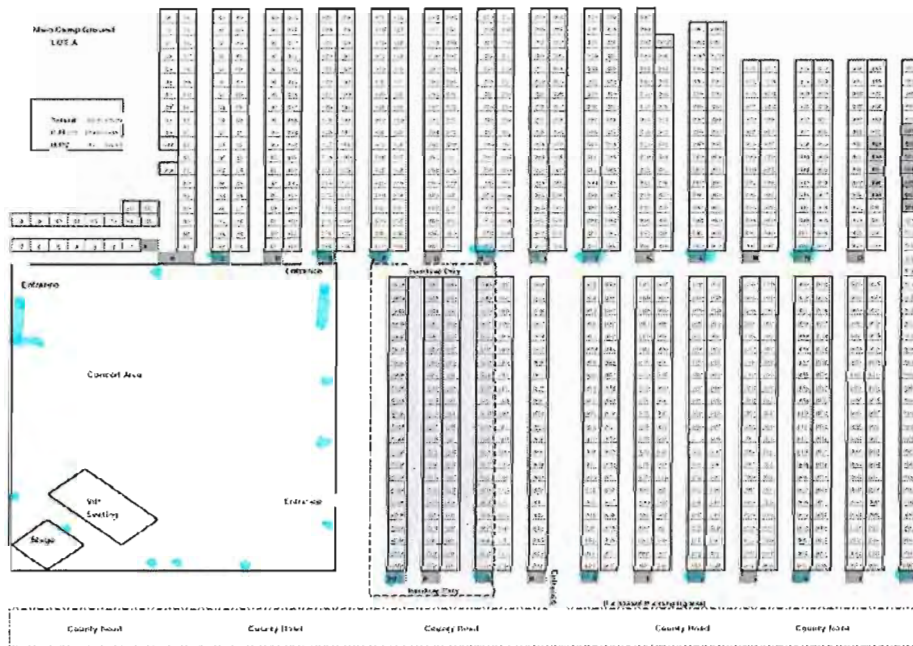
Service a 50-60 mile Radius of Hutchinson

CAMPING

CAMPGROUND A

Row	Site	Row	Site
A	1-13	N	442-471
B	14-42	O	472-501
C	43-80	P*	502-547
D	81-118	Q*	548-593
E	119-156	R	594-616
F	157-194	S	617-662
G	195-232	T	663-708
H	233-270	U	709-754
I	271-308	V	755-800
J	309-346	W	801-846
K	347-381	X	847-892
L	382-411	Y	893-932
M	412-441		

*P & Q are handicapped rows



[Campground A - Closer View \(PDF\)](#)
[Campground B](#) | [Campground C](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

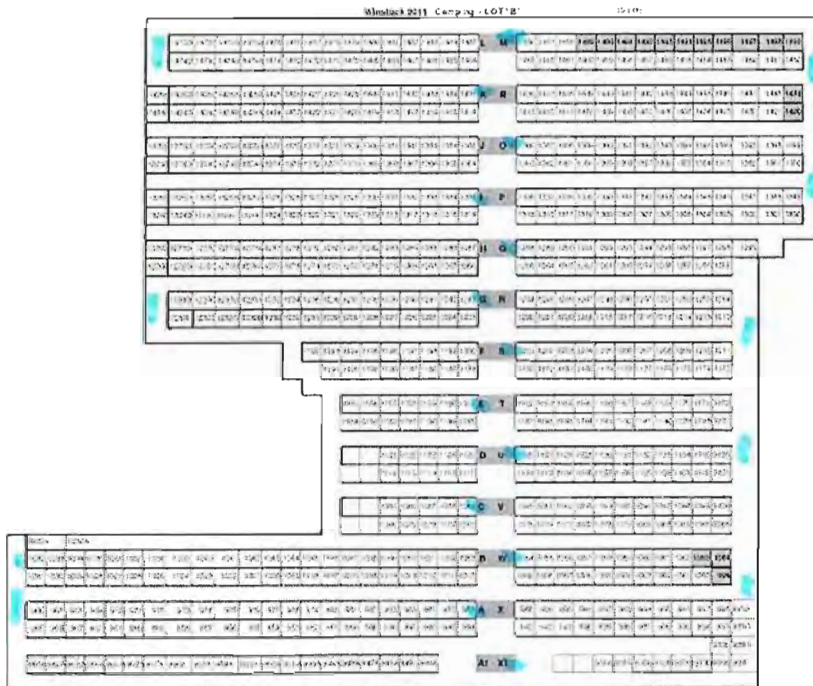
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Mini Biffts

CAMPING

CAMPGROUND B

Row	Site	Row	Site
A/X	933-998	G/R	1212-1254
B/W	999-1064	H/Q	1255-1299
C/V	1065-1100	I/P	1300-1349
D/U	1101-1136	J/O	1350-1399
E/T	1137-1172	K/N	1400-1449
F/S	1173-1211	L/M	1450-1499



Campground B - Closer View (PDF)

[Campground A](#) | [Campground C](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

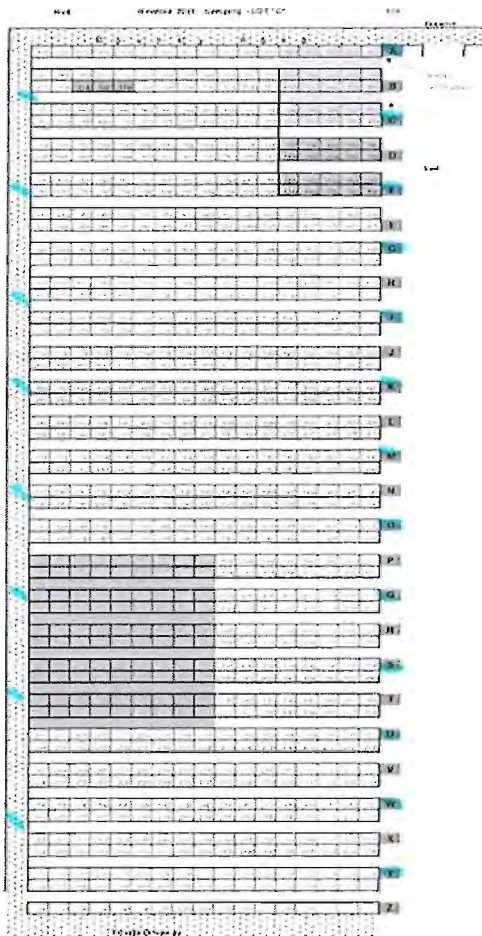
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CAMPING

CAMPGROUND C

Row	Site	Row	Site
A	1500-1516	N	1925-1958
B	1517-1550	O	1959-1992
C	1551-1584	P	1993-2008
D	1585-1618	Q	2009-2024
E	1619-1652	R	2025-2040
F	1653-1686	S	2041-2056
G	1687-1720	T	2057-2072
H	1721-1754	U	2073-2106
I	1755-1788	V	2107-2140
J	1789-1822	W	2141-2174
K	1823-1856	X	2175-2208
L	1857-1890	Y	2209-2242
M	1891-1924	Z	2243-2259



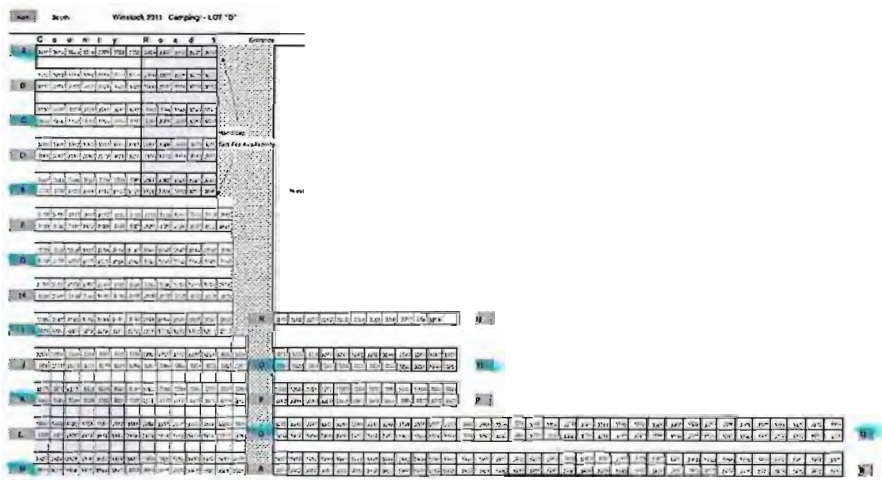
Campground C - Closer View (PDF)

[Campground A](#) | [Campground B](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

CAMPING

CAMPGROUND D

Row	Site	Row	Site
A	3000-3011	H	3160-3185
B	3012-3035	I/N	3186-3222
C	3036-3059	J/O	3223-3274
D	3060-3083	K/P	3275-3326
E	3084-3107	L/Q	3327-3422
F	3108-3133	M/R	3423-3518
G	3134-3159		



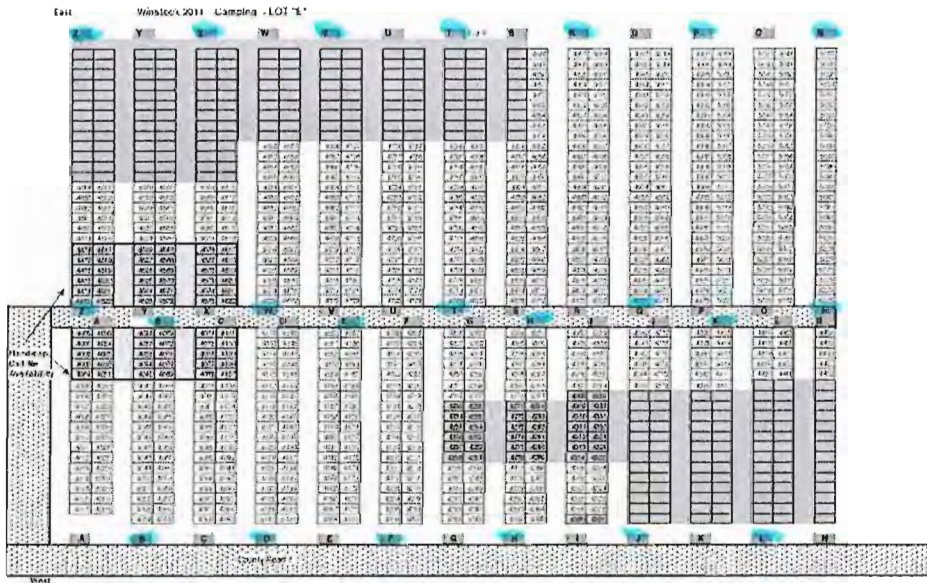
[Campground D - Closer View \(PDF\)](#)
[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground E](#) | [Camping Page](#)

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CAMPING

CAMPGROUND E

Row	Site	Row	Site
A	4000-4035	N	5073-5097
B	4036-4073	O	5023-5072
C	4074-4111	P	4973-5022
D	4112-4149	Q	4923-4972
E	4150-4187	R	4873-4922
F	4288-4225	S	4823-4872
G	4226-4263	T	4773-4822
H	4264-4301	U	4723-4772
I	4302-4339	V	4673-4722
J	4340-4377	W	4623-4672
K	4478-4415	X	4573-4622
L	4416-4453	Y	4523-4572
M	4454-4472	Z	4473-4522



Campground E - Closer View (PDF)
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APPLICATION
Section C
Question 12

The plans for holding, collection and disposing of solid waste material.

Waste Management of Winsted, MN will handle all plans for holding, collection and disposing of all solid waste material.

Dumpsters in sizes 1 1/4th cubic yard, 2 cubic yard, 4 cubic yard and 6 cubic yards will be placed throughout the event and camping and parking areas. Waste Management will empty dumpsters at 6:00 a.m. on Saturday and again at 6:00 a.m. on Sunday and again on the afternoon of Monday/Tuesday after all cleanup is completed and as needed.

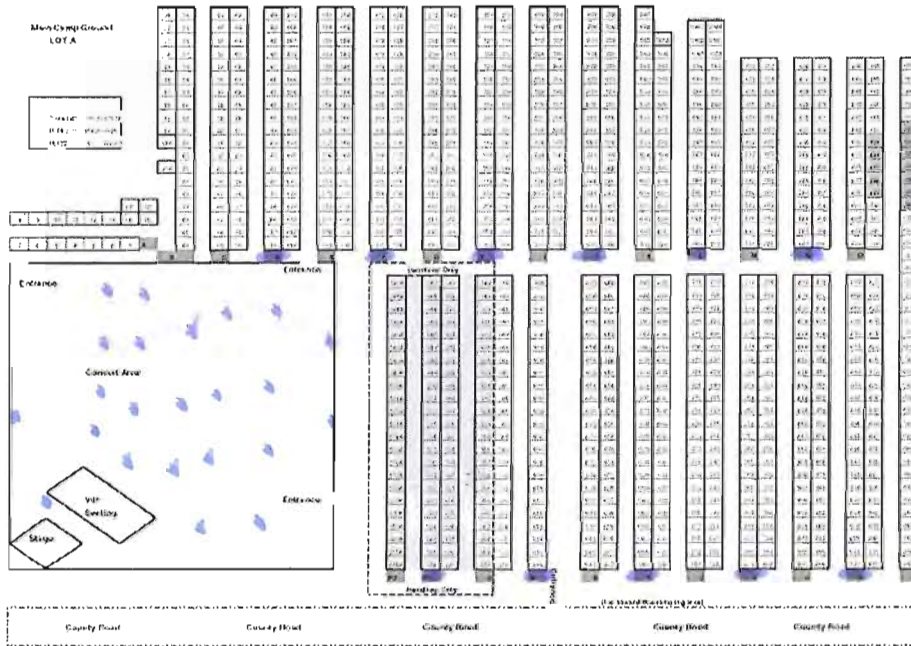
See attached map for dumpster locations throughout the event area and campgrounds.

CAMPING

CAMPGROUND A

Row	Site	Row	Site
A	1-13	N	442-471
B	14-42	O	472-501
C	43-80	P*	502-547
D	81-118	Q*	548-593
E	119-156	R	594-616
F	157-194	S	617-662
G	195-232	T	663-708
H	233-270	U	709-754
I	271-308	V	755-800
J	309-346	W	801-846
K	347-381	X	847-892
L	382-411	Y	893-932
M	412-441		

*P & Q are handicapped rows



[Campground A - Closer View \(PDF\)](#)
[Campground B](#) | [Campground C](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

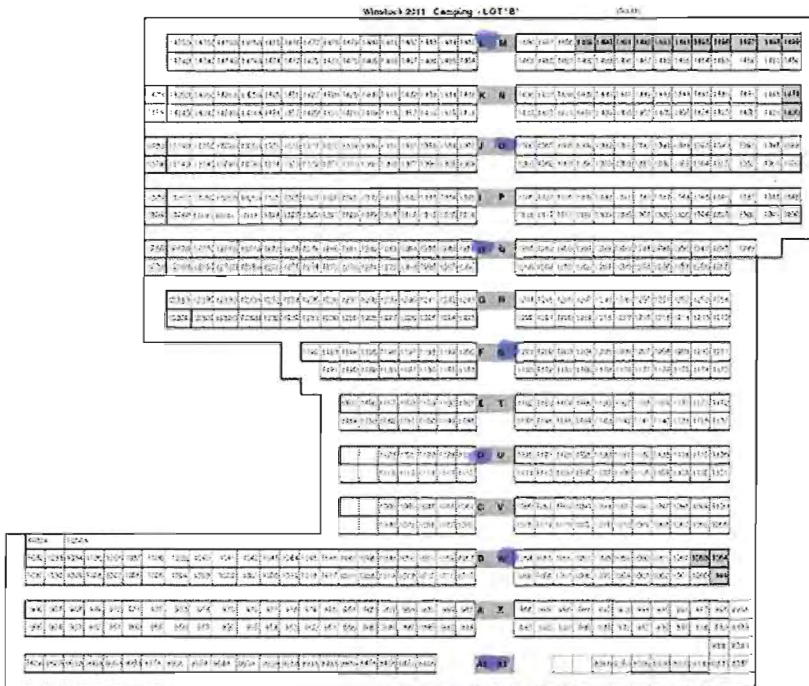
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Dumpsters - [blue box]

CAMPING

CAMPGROUND B

Row	Site	Row	Site
A/X	933-998	G/R	1212-1254
B/W	999-1064	H/Q	1255-1299
C/V	1065-1100	I/P	1300-1349
D/U	1101-1136	J/O	1350-1399
E/T	1137-1172	K/N	1400-1449
F/S	1173-1211	L/M	1450-1499



Campground B - Closer View (PDF)

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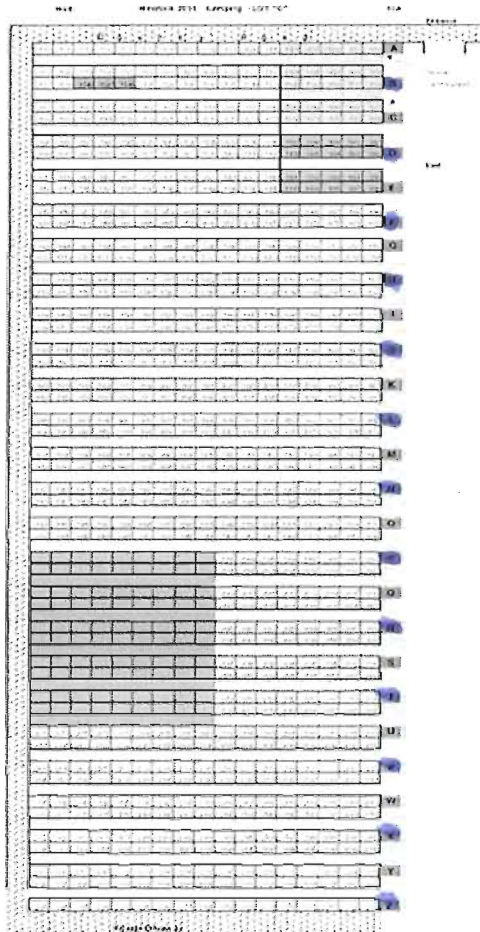
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CAMPING

CAMPGROUND C

Row	Site	Row	Site
A	1500-1516	N	1925-1958
B	1517-1550	O	1959-1992
C	1551-1584	P	1993-2008
D	1585-1618	Q	2009-2024
E	1619-1652	R	2025-2040
F	1653-1686	S	2041-2056
G	1687-1720	T	2057-2072
H	1721-1754	U	2073-2106
I	1755-1788	V	2107-2140
J	1789-1822	W	2141-2174
K	1823-1856	X	2175-2208
L	1857-1890	Y	2209-2242
M	1891-1924	Z	2243-2259

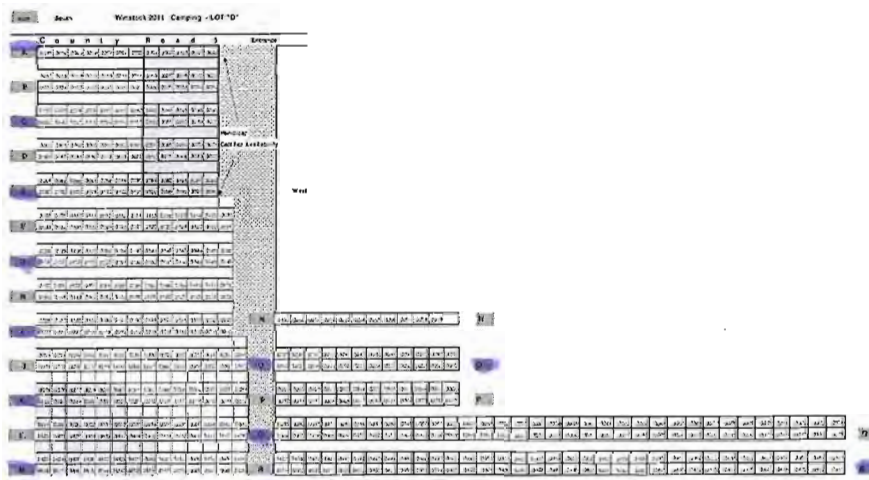


Campground C - Closer View (PDF)
[Campground A](#) | [Campground B](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

CAMPING

CAMPGROUND D

Row	Site	Row	Site
A	3000-3011	H	3160-3185
B	3012-3035	I/N	3186-3222
C	3036-3059	J/O	3223-3274
D	3060-3083	K/P	3275-3326
E	3084-3107	L/Q	3327-3422
F	3108-3133	M/R	3423-3518
G	3134-3159		



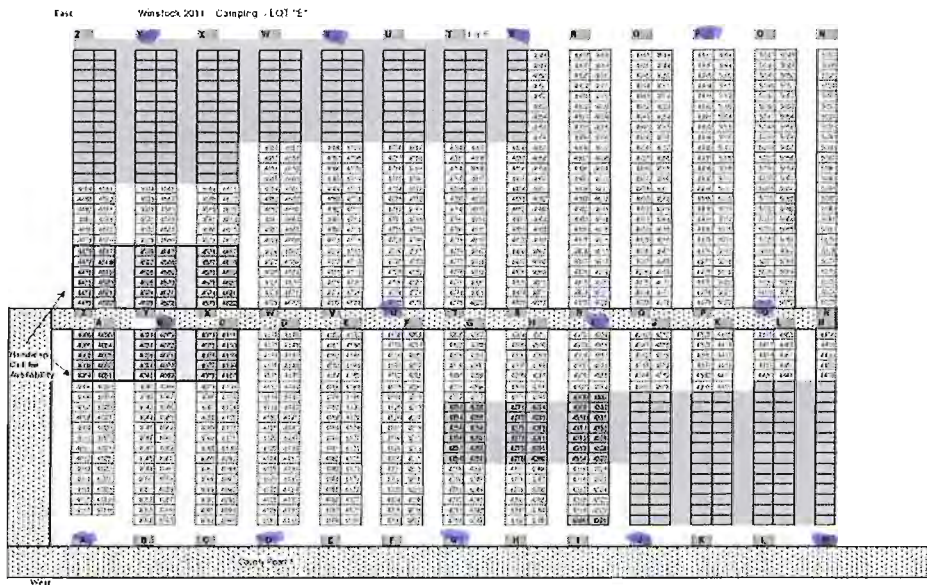
[Campground D - Closer View \(PDF\)](#)
[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground E](#) | [Camping Page](#)

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CAMPING

CAMPGROUND E

Row	Site	Row	Site
A	4000-4035	N	5073-5097
B	4036-4073	O	5023-5072
C	4074-4111	P	4973-5022
D	4112-4149	Q	4923-4972
E	4150-4187	R	4873-4922
F	4288-4225	S	4823-4872
G	4226-4263	T	4773-4822
H	4264-4301	U	4723-4772
I	4302-4339	V	4673-4722
J	4340-4377	W	4623-4672
K	4478-4415	X	4573-4622
L	4416-4453	Y	4523-4572
M	4454-4472	Z	4473-4522

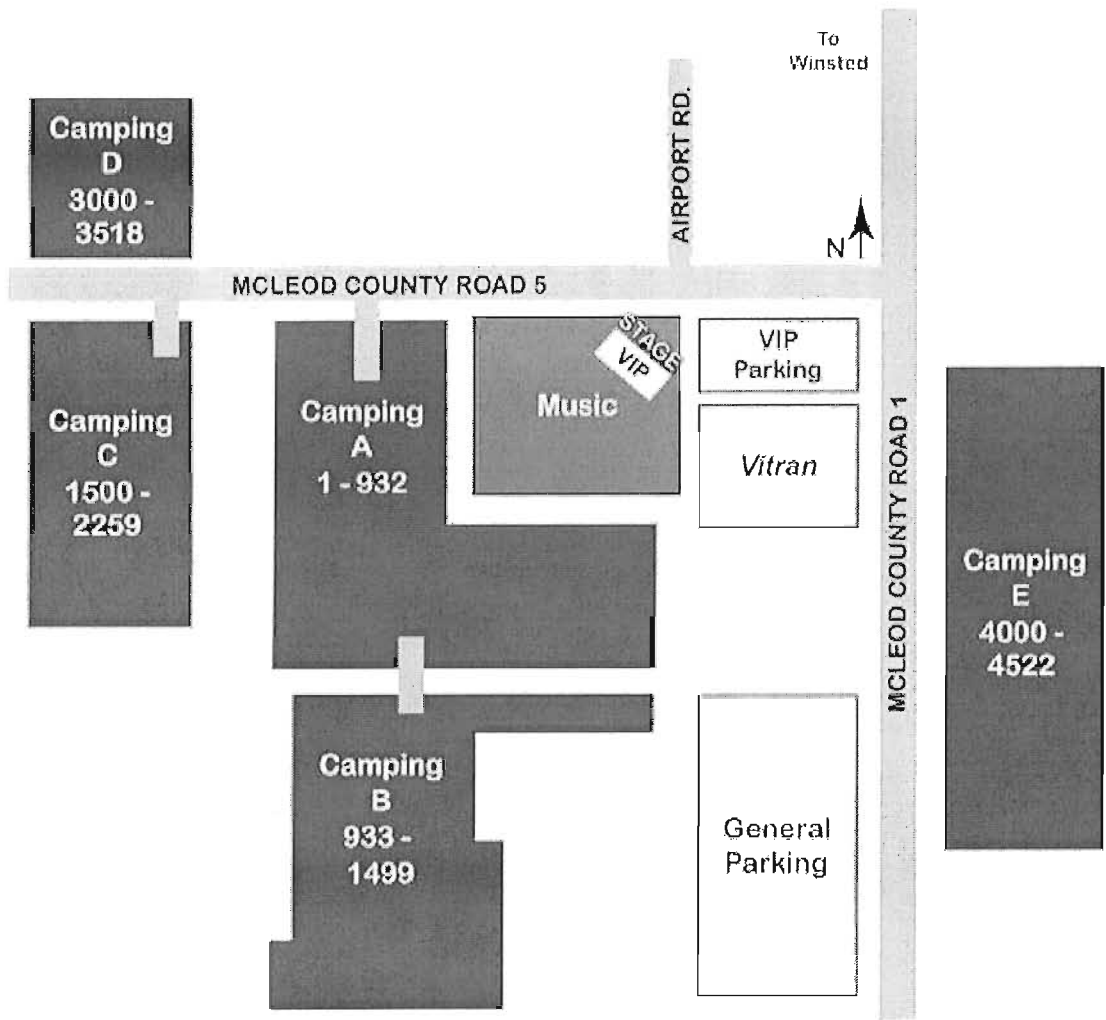


Campground E - Closer View (PDF)

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APPLICATION
Section C
Question 13

The plan to provide for medical facilities at the First Aid Station, emergency vehicles and personnel available and list of hospital facilities contacted.

Winstock will have a separate structure (trailer) located at the event site serving as a Security and First Aid Station.

The First Aid Station will be staffed from Thursday evening until Sunday morning with either medical personal or law enforcement persons with first aid training.

On site during the event hours will be a Winsted ambulance staffed with one EMT and one Paramedic as well as a standby unit to replace in case there would have to be a medical run made. These arrangements have been made with the Director of the Waconia Ridgeview Ambulance department. During the night hours after the event there will be on site 6 to 8 uniformed police officers with first aid training and the ambulance unit with EMT's will be on-call located within minutes of the event grounds.

The Hospitals of Waconia, Glencoe, Hutchinson and Buffalo will be notified weeks in advance of the event so that they can have additional staff "on-call" if needed and provide additional back up ambulances if needed.

Also on site will be the Winsted Fire Department rescue vehicle staffed with at least one Winsted Volunteer Fire Fighter who is also trained in first aid.

In summary, during all hours that the event gates are open we will have on site on ambulance with one EMT and one Paramedic as well as the Winsted Fire Department rescue vehicle with at least one volunteer fire fighter trained in first aid. We will also have on site 8 to 10 uniformed police officers from various local and county police units trained in first aid. On call will be one additional ambulance located within minutes of the event as well as additional ambulance units from area Hospitals if needed.

In the hours when event gates are not open, there will be on site a minimum of 6 to 8 uniformed law enforcement officers trained in first aid and "on-call" will be two Winsted ambulances with EMT's and Paramedics. No matter the hour the First Aid Station will be accessible to any event goer.

Winstock is working closely with the McLeod County Sheriff's office and the Winsted Police Department to make sure sufficient safety personnel are on site and available at all times should they be needed.

05/01/2012

Buffalo Hospital
Attn: Administrator
303 Carlin St., Hwy. 25 N
Buffalo, MN 55313

Dear Buffalo Hospital;

This letter is to inform you of a major event to be held in your area that if needed may require your assistance. This summer the Winstock Country Music Festival will be held in Winsted, MN on June 7th, 8th and 9th, there will be some 16,000 persons attending and some 12,000 persons camping during each day of the festival.

In the event of a natural disaster such as a tornado or severe thunderstorm your facility may be called upon to help care for any injured persons. Other Hospitals that will also be contacted include Waconia, Hutchinson and Glencoe. This letter is only to inform you of the event and the fact that your assistance may be needed if an emergency arises.

Should you have any questions please contact me at any time, my work number is (763) 271-6007 and my home number is (320) 485-3987.

Sincerely,

Tom Ollig, Committee Member
Winstock Country Music Festival

05/01/2012

Waconia Ridgeview Hospital
Attn: Administrator
500 South Maple Street
Waconia, MN 55387

Dear Waconia Hospital;

This letter is to inform you of a major event to be held in your area that if needed may require your assistance. This summer the Winstock Country Music Festival will be held in Winsted, MN on June 7th, 8th and 9th, there will be some 16,000 persons attending and some 12,000 person camping during each day of the festival.

In the event of a natural disaster such as a tornado or severe thunderstorm you may be called upon to help care for any injured persons. Other Hospitals that will also be contacted include Buffalo, Hutchinson and Glencoe. This letter in only to inform you of the event and the fact that your assistance may be needed if an emergency arises.

Should you have any questions please contact me at any time, my work number is (763) 271-6007 and my home number is (320) 485-3987.

Sincerely,

Tom Ollig, Committee Member
Winstock Country Music Festival

05/01/2012

Glencoe Hospital
Attn: Administrator
705 East 18th Street
Glencoe, MN 55336

Dear Glencoe Hospital;

This letter is to inform you of a major event to be held in your area that if needed may require your assistance. This summer the Winstock Country Music Festival will be held in Winsted, MN on June 7th, 8th and 9th, there will be some 16,000 person attending and some 12,000 persons camping during each day of the festival.

In the event of a natural disaster such as a tornado or severe thunderstorm you may be called upon to help care for any injured persons. Other Hospitals that will also be contacted include Buffalo, Hutchinson and Waconia. This letter is only to inform you of the event and the fact that your assistance may be needed if an emergency arises.

Should you have any questions please contact me at any time, my work number is (763) 271-6007 and my home number is (320) 485-3987.

Sincerely,

Tom Ollig, Committee Member
Winstock Country Music Festival

05/01/2012

Hutchinson Hospital
Attn: Administrator
1095 Hwy. 15 South
Hutchinson, MN 55350

Dear Hutchinson Hospital;

This letter is to inform you of a major event to be held in your area that if needed may require your assistance. This summer the Winstock Country Music Festival will be held in Winsted, MN on June 7th, 8th and 9th, there will be some 16,000 persons attending and some 12,000 persons camping during each day of the festival.

In the event of a natural disaster such as a tornado or severe thunderstorm you may be called upon to help care for any injured persons. Other Hospitals that will also be contacted include Buffalo, Glencoe and Waconia. This letter is only to inform you of the event and the fact that your assistance may be needed if an emergency arises.

Should you have any questions please contact me at any time, my work number is (763) 271-6007 and my home number is (320) 485-3987.

Sincerely,

Tom Ollig, Committee Member
Winstock Country Music Festival

APPLICATION

Section C

Question 14

The plans if any, to illuminate the location of the assembly including the sources and amount of power and the location of lamps.

The parking, camping and venue areas will be lit with a combination of in place fixed electrical flood lighting and rented portable flood lighting unites powered by gas generators.

In the event area and most of Campgrounds A & B fixed flood lighting powered by electrical service from Excel Energy is in place. Also in the event area will be additional lighting that can be directed from the stage. At the end of each night's events the stage will have several large floodlights mounted on it and they will be turned onto the event areas so that all persons can safely leave the event.

In campgrounds C, D & E portable flood lighting powered by gas generators will be installed during the days of the festival.

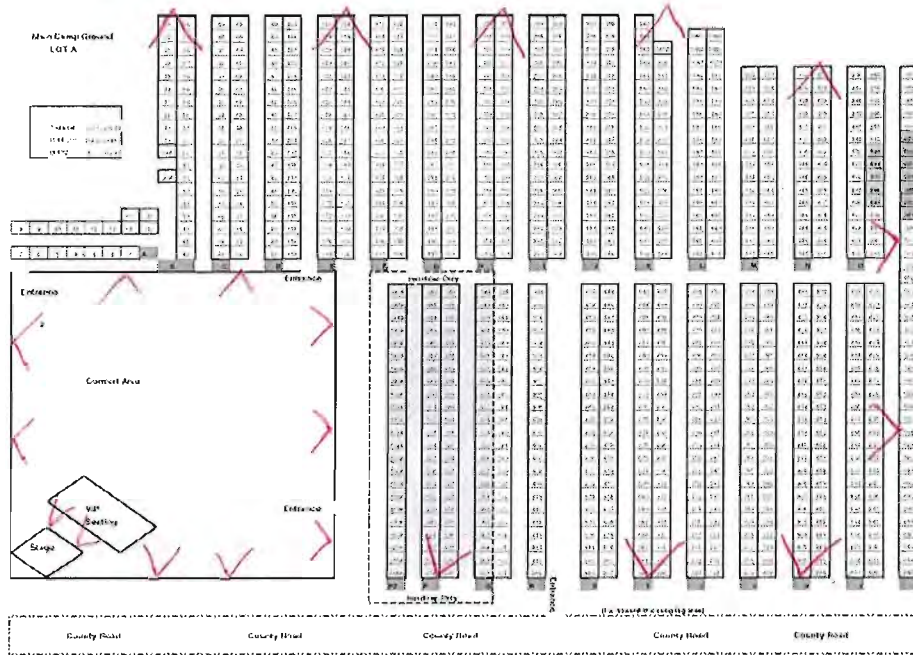
The attached map shows portable floodlighting and fixed lighting locations for general parking, all campgrounds and the event area.

CAMPING

CAMPGROUND A

Row	Site	Row	Site
A	1-13	N	442-471
B	14-42	O	472-501
C	43-80	P*	502-547
D	81-118	Q*	548-593
E	119-156	R	594-616
F	157-194	S	617-662
G	195-232	T	663-708
H	233-270	U	709-754
I	271-308	V	755-800
J	309-346	W	801-846
K	347-381	X	847-892
L	382-411	Y	893-932
M	412-441		

*P & Q are handicapped rows



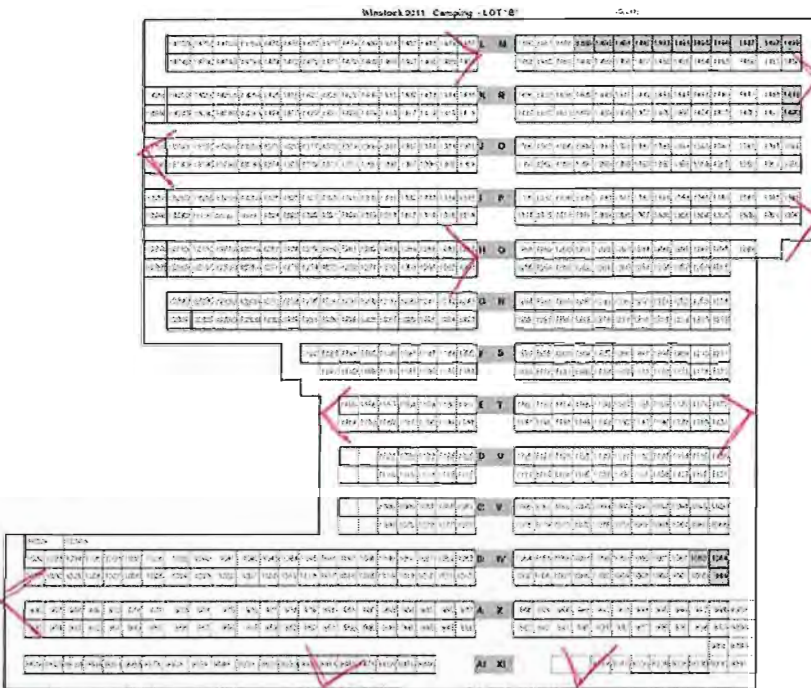
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CAMPING

CAMPGROUND B

Row	Site	Row	Site
A/X	933-998	G/R	1212-1254
B/W	999-1064	H/Q	1255-1299
C/V	1065-1100	I/P	1300-1349
D/U	1101-1136	J/O	1350-1399
E/T	1137-1172	K/N	1400-1449
F/S	1173-1211	L/M	1450-1499



[Campground B - Closer View \(PDF\)](#)

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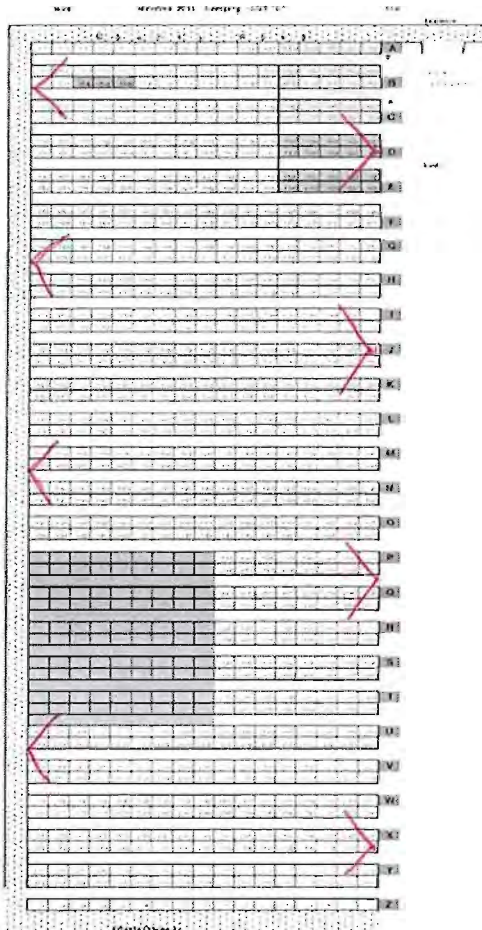
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CAMPING

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CAMPGROUND C

Row	Site	Row	Site
A	1500-1516	N	1925-1958
B	1517-1550	O	1959-1992
C	1551-1584	P	1993-2008
D	1585-1618	Q	2009-2024
E	1619-1652	R	2025-2040
F	1653-1686	S	2041-2056
G	1687-1720	T	2057-2072
H	1721-1754	U	2073-2106
I	1755-1788	V	2107-2140
J	1789-1822	W	2141-2174
K	1823-1856	X	2175-2208
L	1857-1890	Y	2209-2242
M	1891-1924	Z	2243-2259

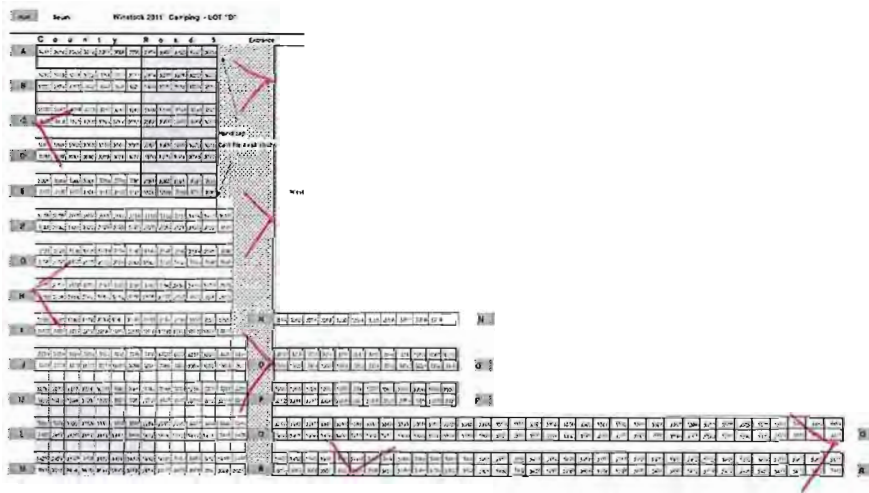


[Campground C - Closer View \(PDF\)](#)
[Campground A](#) | [Campground B](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

CAMPING

CAMPGROUND D

Row	Site	Row	Site
A	3000-3011	H	3160-3185
B	3012-3035	I/N	3186-3222
C	3036-3059	J/O	3223-3274
D	3060-3083	K/P	3275-3326
E	3084-3107	L/Q	3327-3422
F	3108-3133	M/R	3423-3518
G	3134-3159		



[Campground D - Closer View \(PDF\)](#)

[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground E](#) | [Camping Page](#)

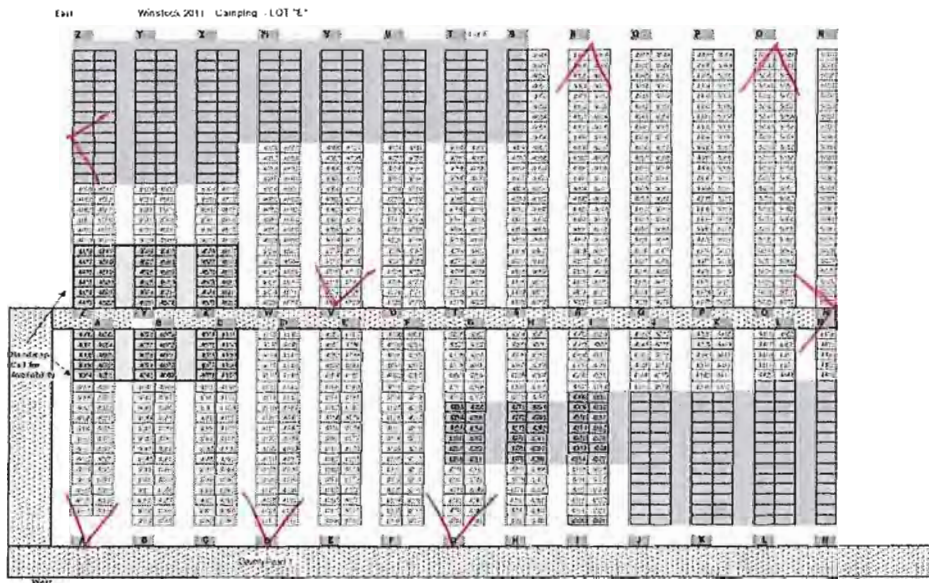
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CAMPING

CAMPGROUND E

Row	Site	Row	Site
A	4000-4035	N	5073-5097
B	4036-4073	O	5023-5072
C	4074-4111	P	4973-5022
D	4112-4149	Q	4923-4972
E	4150-4187	R	4873-4922
F	4288-4225	S	4823-4872
G	4226-4263	T	4773-4822
H	4264-4301	U	4723-4772
I	4302-4339	V	4673-4722
J	4340-4377	W	4623-4672
K	4478-4415	X	4573-4622
L	4416-4453	Y	4523-4572
M	4454-4472	Z	4473-4522



Campground E - Closer View (PDF)
[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground D](#) | [Camping Page](#)

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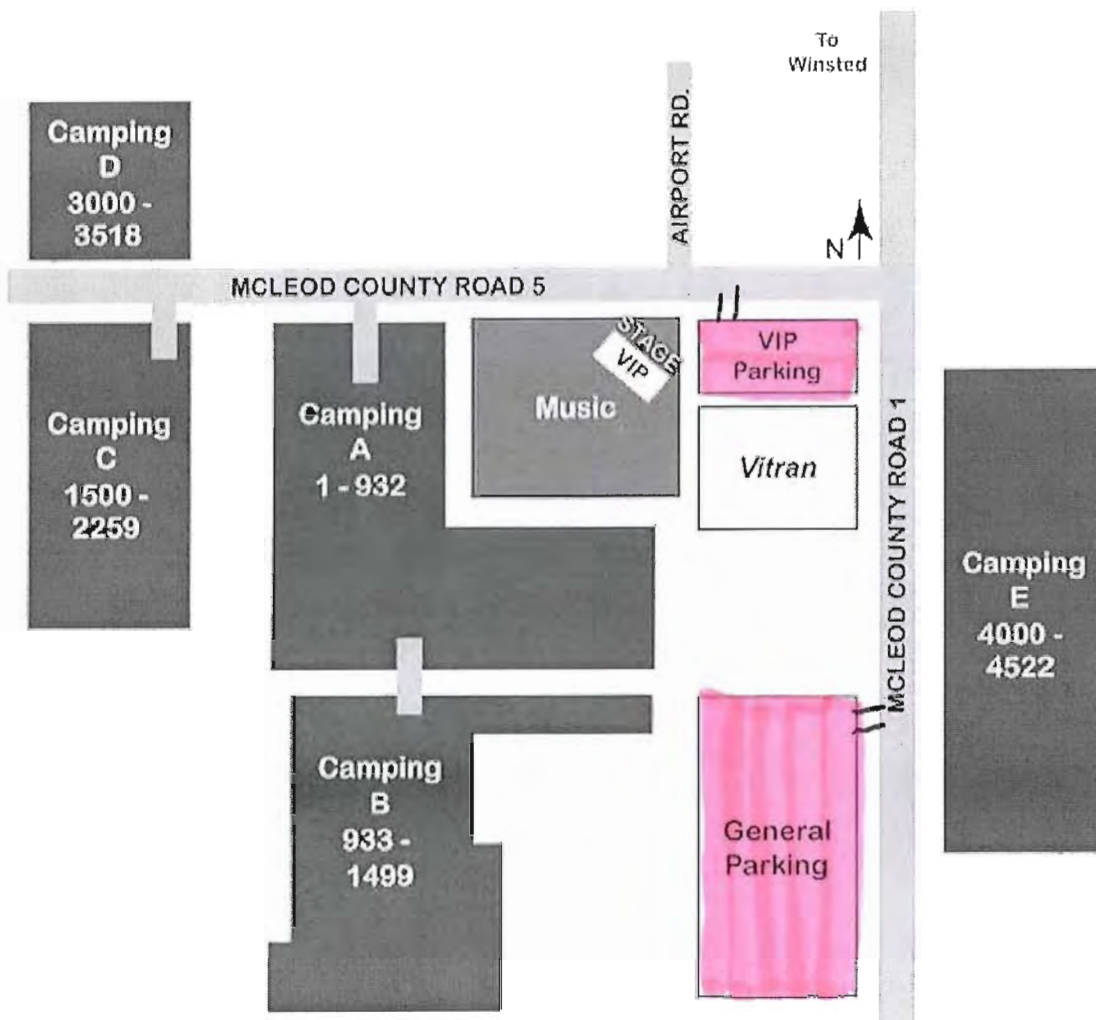
APPLICATION

Section C

Question 15

The plans for parking vehicles including size and location of lots. Points of highway access and interior roads including routs between highway access and parking lots.

Parking will be handled by a separate committee and this committee will coordinate their efforts with local law enforcement authorities and the McLeod County Sheriff's Department. The areas indicated on the attached map will be used for parking. These areas cover about 24 acres. Points of entry and exit as well as the interior roads are also indicated on the map. All parking areas will be manned by event parking personnel at least 2 hours before and 1 hour after each day's events. All parking lots will be patrolled by law enforcement personal during and after the daily event. Event personnel will have two way radio communication with security at all times should security be needed. All parking areas will be illuminated with portable flood lighting and several portable toilets will also be available in the parking areas.

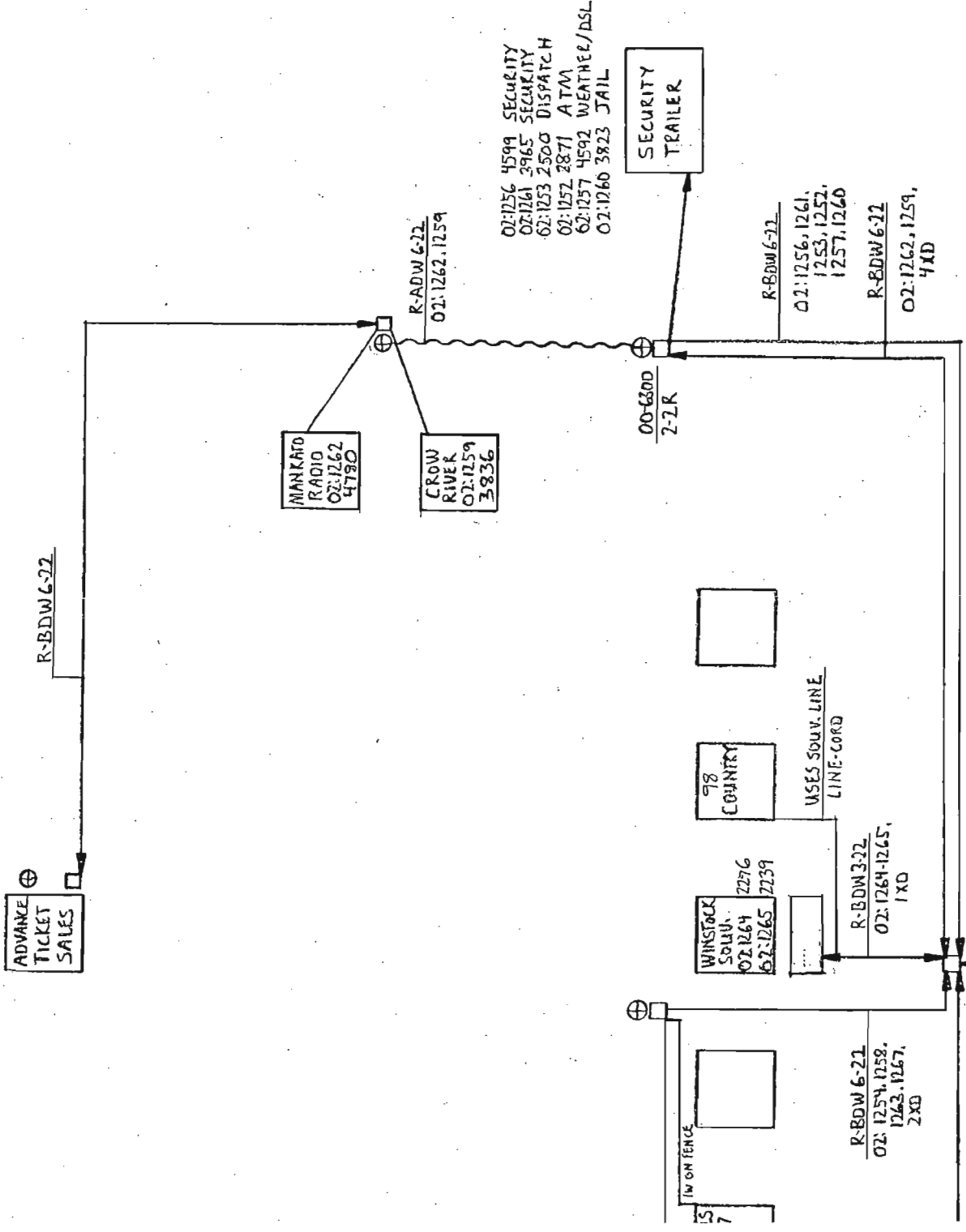


APPLICATON
Section C
Question 16

The plans for telephone service including the source, number and locations of telephones.

Even though today most event goers have access to personal wireless phones for those that do not there will be available to the public at least two public phones or courtesy phones. These phones will be located in the First Aid Station. There will also be available for public use at least six (6) wireless phones provided by Winstock committee members.

All phones on site will be installed and maintained 24 hours by TDS Telecom (Winsted Telephone Company) and they will have technicians on call 24 hours a day should repair of any phones be required.



02:1256 4599 SECURITY
 02:1261 3965 SECURITY
 62:1253 2500 DISPATCH
 02:1257 2871 ATM
 02:1260 3823 JAIL

SECURITY TRAILER

R-BDW 6-22
 02:1256, 1261,
 1253, 1252,
 1257, 1260
 R-BDW 6-21
 02:1262, 1259,
 4X0

MANKATO
 RADIO
 02:1262
 4730

CROW
 RIVER
 02:1259
 3836

00-6300
 2-2K

98
 COUNTRY

USES SOUV. LINE
 LINE-CORD

WINSTOCK
 SOUV.
 02:1264 2276
 62:1265 2239

R-BDW 3-22
 02:1264-1265,
 1X0

IN ON FENCE

R-BDW 6-21
 02:1254, 1252,
 1263, 1267,
 2X0

00-6300
 Z-1
 R-BF 25-24
 02:1251-1267

APPLICATION

Section C

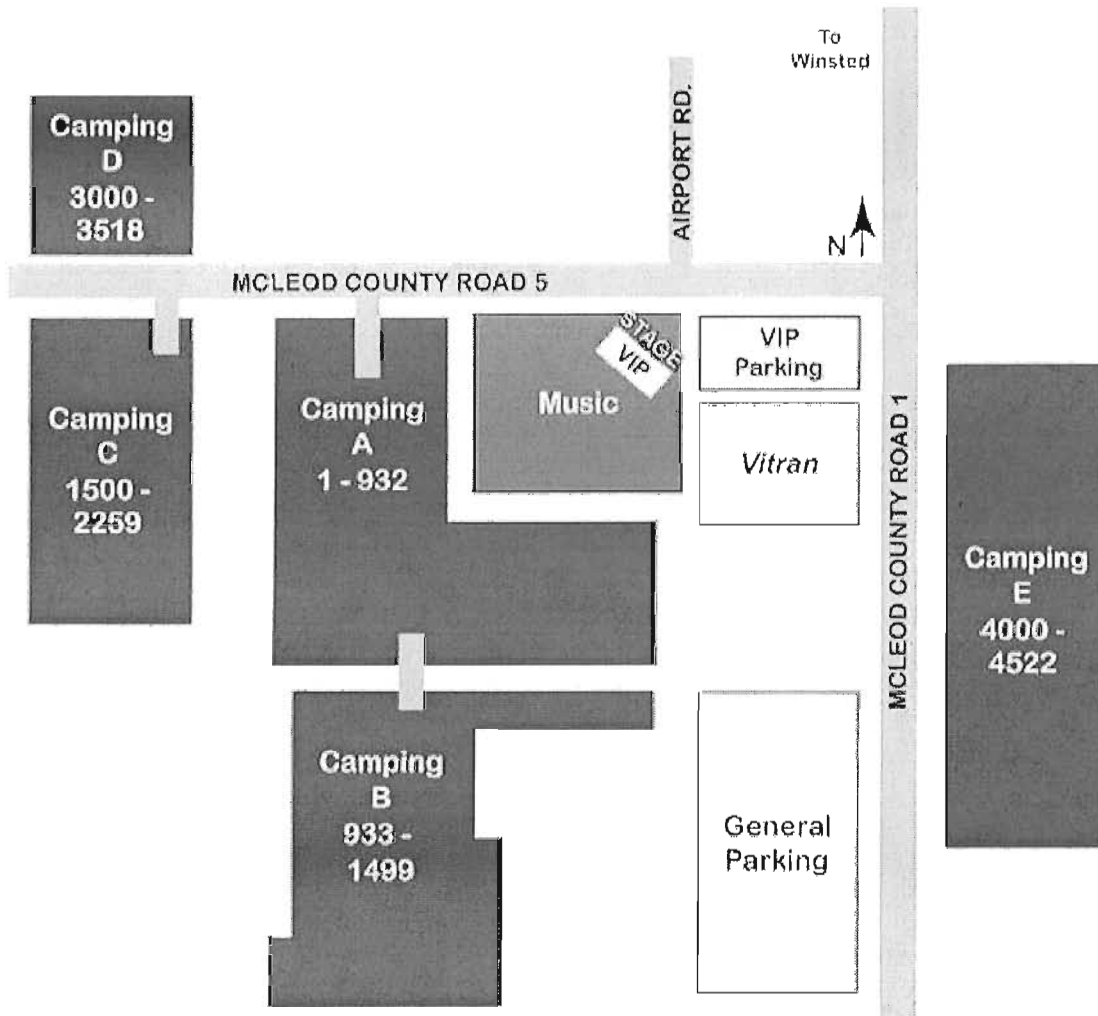
Question 17

The plans for camping facilities, if any, including facilities available and their locations.

The type of camping offered at this event will be "primitive" only. All that is provided is a parking spot for a mobile camper or tent. Campsite sizes will comply with specifications called for by the Minnesota Department of Health.

The areas where mobile and tent camping is allowed will require a permit for access and will have basic security, flood lighting, access to portable toilets, access to public drinking water and solid waste disposal dumpsters. There will be no unconfined fires allowed except in designated areas. There will be 24 hours security on site from Thursday evening until Sunday afternoon. Each camper will be given a set of rules and a garbage bag. No dumping of waste material will be allowed, no electrical hook-ups are provided.

See attached map for camping locations.

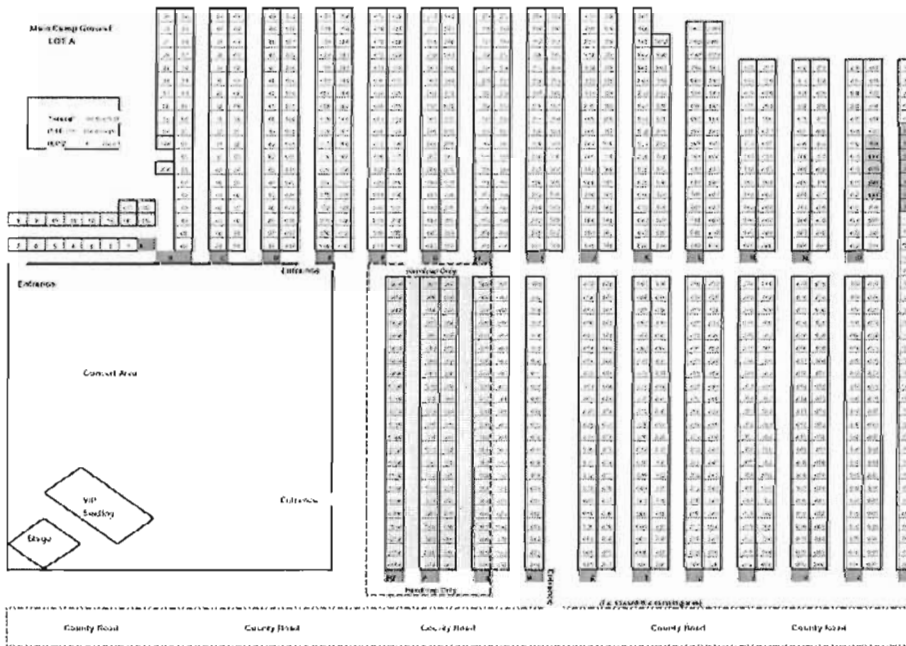


CAMPING

CAMPGROUND A

Row	Site	Row	Site
A	1-13	N	442-471
B	14-42	O	472-501
C	43-80	P*	502-547
D	81-118	Q*	548-593
E	119-156	R	594-616
F	157-194	S	617-662
G	195-232	T	663-708
H	233-270	U	709-754
I	271-308	V	755-800
J	309-346	W	801-846
K	347-381	X	847-892
L	382-411	Y	893-932
M	412-441		

*P & Q are
handicapped rows



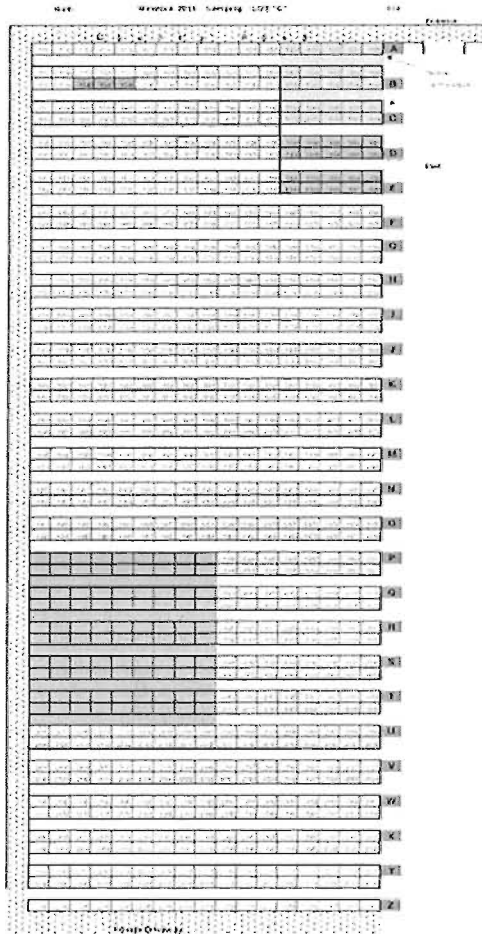
[Campground A - Closer View \(PDF\)](#)
[Campground B](#) | [Campground C](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

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CAMPING

CAMPGROUND C

Row	Site	Row	Site
A	1500-1516	N	1925-1958
B	1517-1550	O	1959-1992
C	1551-1584	P	1993-2008
D	1585-1618	Q	2009-2024
E	1619-1652	R	2025-2040
F	1653-1686	S	2041-2056
G	1687-1720	T	2057-2072
H	1721-1754	U	2073-2106
I	1755-1788	V	2107-2140
J	1789-1822	W	2141-2174
K	1823-1856	X	2175-2208
L	1857-1890	Y	2209-2242
M	1891-1924	Z	2243-2259

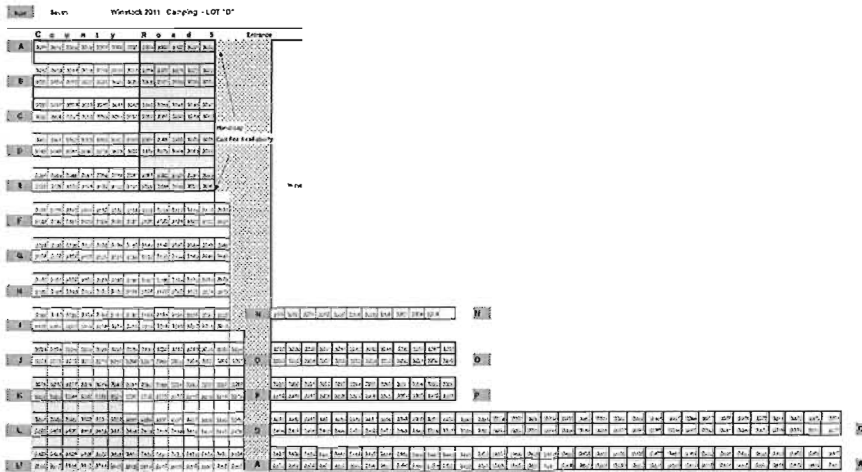


Campground C - Closer View (PDF)
[Campground A](#) | [Campground B](#) | [Campground D](#) | [Campground E](#) | [Camping Page](#)

CAMPING

CAMPGROUND D

Row	Site	Row	Site
A	3000-3011	H	3160-3185
B	3012-3035	I/N	3186-3222
C	3036-3059	J/O	3223-3274
D	3060-3083	K/P	3275-3326
E	3084-3107	L/Q	3327-3422
F	3108-3133	M/R	3423-3518
G	3134-3159		



[Campground D - Closer View \(PDF\)](#)
[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground E](#) | [Camping Page](#)

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CAMPING

CAMPGROUND E

Row	Site	Row	Site
A	4000-4035	N	5073-5097
B	4036-4073	O	5023-5072
C	4074-4111	P	4973-5022
D	4112-4149	Q	4923-4972
E	4150-4187	R	4873-4922
F	4288-4225	S	4823-4872
G	4226-4263	T	4773-4822
H	4264-4301	U	4723-4772
I	4302-4339	V	4673-4722
J	4340-4377	W	4623-4672
K	4478-4415	X	4573-4622
L	4416-4453	Y	4523-4572
M	4454-4472	Z	4473-4522

Winstock 2011 Camping - LOT E

The map shows a grid of sites labeled with letters A through Z and numbers 0000 through 5097. The sites are arranged in rows and columns, with some sites shaded in grey. The map includes a legend for 'Hatched Area' and 'Boulder'.

Campground E - Closer View (PDF)
[Campground A](#) | [Campground B](#) | [Campground C](#) | [Campground D](#) | [Camping Page](#)

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APPLICATION

Section C

Question 18

The plans for security including the number of guards, their deployment, their names, affiliations and hours of availability.

The coordinator for all security is Mike Henrich, Chief of Police in Winsted. The assistant coordinator will be a designated representative from the McLeod County Sheriff's Department.

Attached is a list of responsibilities and a detail of manpower required and security locations throughout the event.

The names of security persons and their affiliation cannot be provided until a few weeks prior to the event as officers will be assigned at that time by Chief Henrich and the representative from the McLeod County Sheriff's Department.

Winsted Police Department
P.O. Box 126
Winsted, MN 55395
(320) 485-2600

TO: Chairman
AGENCY: Winstock Country Music Festival
LOCATION: Winsted, Minnesota
FAX# (320) 485-4644

FROM: Winsted Police Department
421 6th Street South
Winsted, Minnesota 55395
FAX# (320) 485-2858
Officer Michael J. Henrich, Chief of Police

PRIVILEGED & CONFIDENTIAL

This report may contain CONFIDENTIAL and LEGALLY PRIVILEGED information and is intended ONLY for the use of the individual or entity named above. Any dissemination or distribution of this material is prohibited.

Winsted Police Department
P.O. Box 126
Winsted, MN 55395
(320) 485-2600

Thursday

Thursday paid security, time frame & locations.:

Camper Security:

1400 – 2300 hours	(9 hours)	1. Officer to be determined	
1400 – 2300 hours	(9 hours)	2. “	“
2200 – 0800 hours	(10 hours)	3. “	“
2200 – 0800 hours	(10 hours)	4. “	“

Stage & Venue Security:

1400 – 2300 hours	(9 hours)	1. Officer to be determined	
1400 – 2300 hours	(9 hours)	2. “	“
2200 – 0800 hours	(10 hours)	3. “	“
2200 – 0800 hours	(10 hours)	4. “	“

Winsted Police Department

Friday

Friday paid security time frame & location:

Camper Security Personnel Needed:

Main Campgrounds:

0700 – 1700 hours	(10 hours)	1. Officer to be determined
0800 – 1600 hours	(8 hours)	2. “ “
1600 – 0200 hours	(8 hours)	3. “ “
1600 – 0200 hours	(8 hours)	4. “ “
2200 – 0800 hours	(10 hours)	5. “ “
2200 – 0800 hours	(10 hours)	6. “ “
2200 – 0800 hours	(10 hours)	7. “ “

VIP Camping:

0800 – 1600 hours	(8 hours)	1. Officer to be determined
0800 – 1600 hours	(8 hours)	2. “ “
1600 – 0200 hours	(8 hours)	3. “ “
1600 – 0200 hours	(8 hours)	4. “ “
2200 – 0800 hours	(8 hours)	5. “ “
2200 – 0800 hours	(8 hours)	6. “ “

Admissions Areas:

Main Gate:

0800 – 1600 hours	(8 hours)	1. Officer to be determined
1600 – 0200 hours	(8 hours)	2. “ “

Camper Gate:

0800 – 1600 hours	(8 hours)	1. Officer to be determined
1600 – 0200 hours	(8 hours)	2. “ “

Road Gate & Camping:

1200 – 0200 hours	(12 hours)	1. Officer to be determined
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Beer Tent Area:

1700 – 0100 hours	(8 hours)	1. Officer to be determined
-------------------	------------	-----------------------------

General Area:

1800 – 0200 hours	(8 hours)	1. Officer to be determined
1800 – 0200 hours	(8 hours)	2. “ “

Stage & Performers:

0800 – 1500 hours	(7 hours)	1. Officer to be determined
1300 – 0000 hours	(11 hours)	2. “ “
1300 – 0000 hours	(11 hours)	3. “ “
1300 – 0000 hours	(11 hours)	4. “ “
1300 – 0000 hours	(11 hours)	5. “ “
1700 – 0100 hours	(8 hours)	6. “ “
1700 – 0100 hours	(8 hours)	7. “ “
1700 – 0100 hours	(8 hours)	8. “ “
1700 – 0100 hours	(8 hours)	9. “ “
1700 – 0100 hours	(8 hours)	10. “ “

Winsted Police Department

Saturday

Camper Security Personnel Needed:

Main Campgrounds:

0700 – 1700 hours	(10 hours)	1. Officer to be determined	
0800 – 1600 hours	(8 hours)	2. “	“
1600 – 0000 hours	(8 hours)	3. “	“
1600 – 0000 hours	(8 hours)	4. “	“
2200 – 0800 hours	(10 hours)	5. “	“
2200 – 0800 hours	(10 hours)	6. “	“
2200 – 0800 hours	(10 hours)	7. “	“

VIP Camping:

0800 – 1600 hours	(8 hours)	1. Officer to be determined	
0800 – 1600 hours	(8 hours)	2. “	“
1600 – 0000 hours	(8 hours)	3. “	“
1600 – 0000 hours	(8 hours)	4. “	“
2200 – 0800 hours	(10 hours)	5. “	“
2200 – 0800 hours	(10 hours)	6. “	“

Admissions Area:

Main Gate:

0800 – 1600 hours	(8 hours)	1. Officer to be determined	
1600 – 0000 hours	(8 hours)	2. “	“

Camper Gate:

0800 – 1600 hours	(8 hours)	1. Officer to be determined	
1600 – 0000 hours	(8 hours)	2. “	“

Road Gate & Camping:

1200 – 0000 hours	(12 hours)	1. Officer to be determined	
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Beer Tent Area:

1600 – 0100 hours	(9 hours)	1. Officer to be determined	
-------------------	------------	-----------------------------	--

General Area:

1400 – 0000 hours	(10 hours)	1. Officer to be determined	
1600 – 0200 hours	(10 hours)	2. “	“

Stage & Performers:

0800 – 1600 hours	(8 hours)	1. Officer to be determined	
1200 – 0000 hours	(12 hours)	2. “	“
1200 – 0000 hours	(12 hours)	3. “	“
1200 – 0000 hours	(12 hours)	4. “	“
1200 – 0000 hours	(12 hours)	5. “	“
1200 – 0000 hours	(12 hours)	6. “	“
1200 – 0000 hours	(12 hours)	7. “	“
1800 – 0200 hours	(8 hours)	8. “	“
1800 – 0200 hours	(8 hours)	9. “	“
1800 – 0200 hours	(8 hours)	10. “	“
2200 – 0800 hours	(10 hours)	11. “	“
2200 – 0800 hours	(10 hours)	12. “	“

Winsted Police Department

Sunday

Camper Security:

Main Camping:

0800 – 1300 hours	(5 hours)	1. Officer to be determined
0800 – 1300 hours	(5 hours)	2. " "
0800 – 1300 hours	(5 hours)	3. " "

Winsted Police Department
Winstock Horse Patrol

Friday:

1400 – 1900 hours

1. Officer to be determined
2. " "
3. " "
4. " "
5. " "
6. " "
7. " "
8. " "

1900 – 0000 hours

1. Officer to be determined
2. " "
3. " "
4. " "
5. " "
6. " "
7. " "
8. " "

Saturday:

1300 – 1800 hours

1. Officer to be determined
2. " "
3. " "
4. " "
5. " "
6. " "
7. " "
8. " "

1800 – 0000 hours

1. Officer to be determined
2. " "
3. " "
4. " "
5. " "
6. " "
7. " "
8. " "

Winsted Police Department

Friday & Saturday Asian Security time Frame & Locations:
(hours may vary slightly between Friday & Saturday)

Admissions Gate 1:

1300 – 1900 hours	(6 hours)	1.
1300 – 1900 hours	(6 hours)	2.
1300 – 1900 hours	(6 hours)	3.
1900 – 0000 hours	(5 hours)	1.
1900 – 0000 hours	(5 hours)	2.
1900 – 0000 hours	(5 hours)	3.

Admissions Gate 2:

1300 – 1900 hours	(6 hours)	1.
1300 – 1900 hours	(6 hours)	2.
1300 – 1900 hours	(6 hours)	3.
1900 – 0000 hours	(5 hours)	1.
1900 – 0000 hours	(5 hours)	2.
1900 – 0000 hours	(5 hours)	3.

First Aid Area:

1200 – 1800 hours	(6 hours)	1.
1800 – 0000 hours	(6 hours)	1.

General Area:

1700 – 0100 hours	(8 hours)	1.
1700 – 0100 hours	(8 hours)	2.

Stage Area:

1300 – 2100 hours	(8 hours)	1.
1300 – 2100 hours	(8 hours)	2.
1300 – 0000 hours	(11 hours)	3.
1600 – 0000 hours	(8 hours)	4.
1600 – 0000 hours	(8 hours)	5.
1800 – 0100 hours	(7 hours)	6.
1800 – 0100 hours	(7 hours)	7.
1800 – 0100 hours	(7 hours)	8.
1800 – 0100 hours	(7 hours)	9.
1800 – 0100 hours	(7 hours)	10.
1800 – 0100 hours	(7 hours)	11.
1800 – 0100 hours	(7 hours)	12.
1800 – 0100 hours	(7 hours)	13.
1800 – 0100 hours	(7 hours)	14.
1800 – 0100 hours	(7 hours)	15. (VIP)
1800 – 0100 hours	(7 hours)	16. (VIP)

APPLICATON
Section C
Question 19

The Winsted Volunteer Fire Department and the city of Winsted has been in contact with representatives of Winstock regarding fire protection for this year's event. See attached agreement approved by the Winsted City Council.

attached to question 20

APPLICATION

Section C

Question 20

The plans for fire protection, including documentation that the fire chief within the area has been contacted.

Fire protection will also be handled by Mike Henrich, Chief of Police in Winsted and Mr. Chad Engel the Winsted Fire Chief.

On site during all hours that the venue gates are open will be at least one Winsted Fire unit full of water and manned by not less than two Winsted Volunteer Fire fighters. The balance of the Winsted Fire Department will be on standby. The Winsted fire hall is located less than one half mile from the event site.

See attached agreement between the City of Winsted and the Winstock Country Music Festival approved by the Winsted City Council.

AGREEMENT

This Agreement made and entered into by and between the City of Winsted, a municipal corporation organized and existing under the laws of the State of Minnesota, hereinafter WINSTED, and the Church of the Holy Trinity, a religious corporation organized and existing under the laws of the State of Minnesota, hereinafter HOLY TRINITY;

WHEREAS, HOLY TRINITY sponsors and promotes a music festival known as “Winstock” on June 7th, 8th, and 9th, 2012 on premises partially within the City of Winsted; and

WHEREAS, HOLY TRINITY is required to obtain numerous permits and licenses in order to conduct said music festival that is attended by thousands of persons; and one of the requirements of obtaining a permit for large assemblies, from the County of McLeod, Minnesota is to provide a plan for fire protection, including documentation that the fire chief within the area has been contacted;

NOW THEREFORE, in order to comply with the requirements of McLeod County’s permit for large assemblies, WINSTED hereby agrees to have its Police Chief, Michael Henrich, and its Fire Chief, Chad Engel, coordinate appropriate fire protection for said large assembly (i.e. Winstock).

1. WINSTED agrees that during all hours that the gates are open the Winsted Fire Department will provide at least one fire unit full of water and manned by not less than two Winsted Volunteer Fire Fighters. The balance of the Winsted Fire Department will be on standby. The Winsted Fire Hall is located within one-half mile of the event site. The Fire Department generator shall also be made available to Winstock if not in use by the Fire Department.
2. HOLY TRINITY will hold harmless and indemnify the City of Winsted, its elected officials, appointed officials, employees and voluntary fire fighters from any and all damages and/or injuries to persons or property resulting from WINSTED’S performing fire fighting duties pursuant to this Agreement.
3. HOLY TRINITY shall pay to the City of Winsted Fire Department the sum of \$500 as and for the services it provides pursuant to this agreement.
4. HOLY TRINITY shall pay to the City of Winsted any overtime pay accrued by WINSTED’s Police Chief directly related to the Winstock event dates.

FURTHERMORE, this agreement approves the following:

1. HOLY TRINITY shall allow the Winsted Fire Department to hold a dinner at the Winstock grounds and waive the food vendor fee.

APPLICATION

Section C

Question 21

The plans for sound control and sound amplification, if any, including number, location and power of amplifiers and speakers.

Attached is a list of sound equipment to be used during the event. In order to reduce sound amplification away from any residences in the area the stage will face to the South/West away from homes in the area and will have sound wings on each side to direct the sound.

With the sound wings and the direction the stage is pointing this will direct much of the music towards the viewing area and away from any residences in the area. To date no complaints from area residences have been received as it relates to sound.

SLAMHAMMER AUDIO, INC
CONTRACT ADDENDUM A

Sound system for Winstock Country Music Festival 2011, 2012 & 2013:

MAIN STAGE:

32 Martin W8LC line array cabinets flown, amps & processing
32 Martin WSX folded subs, amps & processing
4 Martin WT3 front fill, amps & processing
2 W8LC fly frames
4 CM 1-ton chain motor hoists with control, rigging package
200A 208V motion labs power distribution

Midas H3000 44/4 ch Foh package

AVID SC48 Monitor console
12 Martin LE12J stage monitors w/ 12 biamped mixes
2 Martin WS2A drum sub, amps & processing
4 Martin W8C/ 4 Martin WS218X, amps & processing for stereo side fills
52ch 300' split snake
Mic & stand package

EMERGING ARTISTS STAGE:

6 Martin W8C mid-hi cabinets, amps & processing
6 Martin W8CS mid-bass cabinets, amps & processing
4 SAI L4 manifold subs, amps & processing
100A 208V motion labs power distribution

AVID SC48 Foh package
40ch 8 mix stage monitor system, 52 ch 300' split snake, mic & stand package

DELAY SPEAKER SYSTEM FOR BEER GARDEN:

2 Martin W8C mid/ hi cabinet, amps & processing
1 Martin W8CS compact sub cabinet, amps & processing
Sennheiser G3 delay feed system

Initials: _____

1106101988

SLAMHAMMER AUDIO, INC
CONTRACT ADDENDUM B

Lighting system for Winstock Country Music Festival 2011, 2012 & 2013:

MAIN STAGE:

10 sections 8' Tomcat pre rigged truss (2 @ 40' truss flow)
120 ETC S4 750W pars, dimming & multi
12 ETC S4 ellipsoidal, dimming & multi
2 Thomas 9-lites, dimming & multi
4 ACL 4-bars, dimming & multi
4 CM 1-ton chain motor hoists w/ control, rigging package
2 CM 1/2-ton chain motor hoists w/ control
Avolites Pearl 2004 lighting console, DMX snake
4 Lycian 1267 followspots, clearcom package

EMERGING ARTISTS STAGE:

24 par lighting system hung from roof

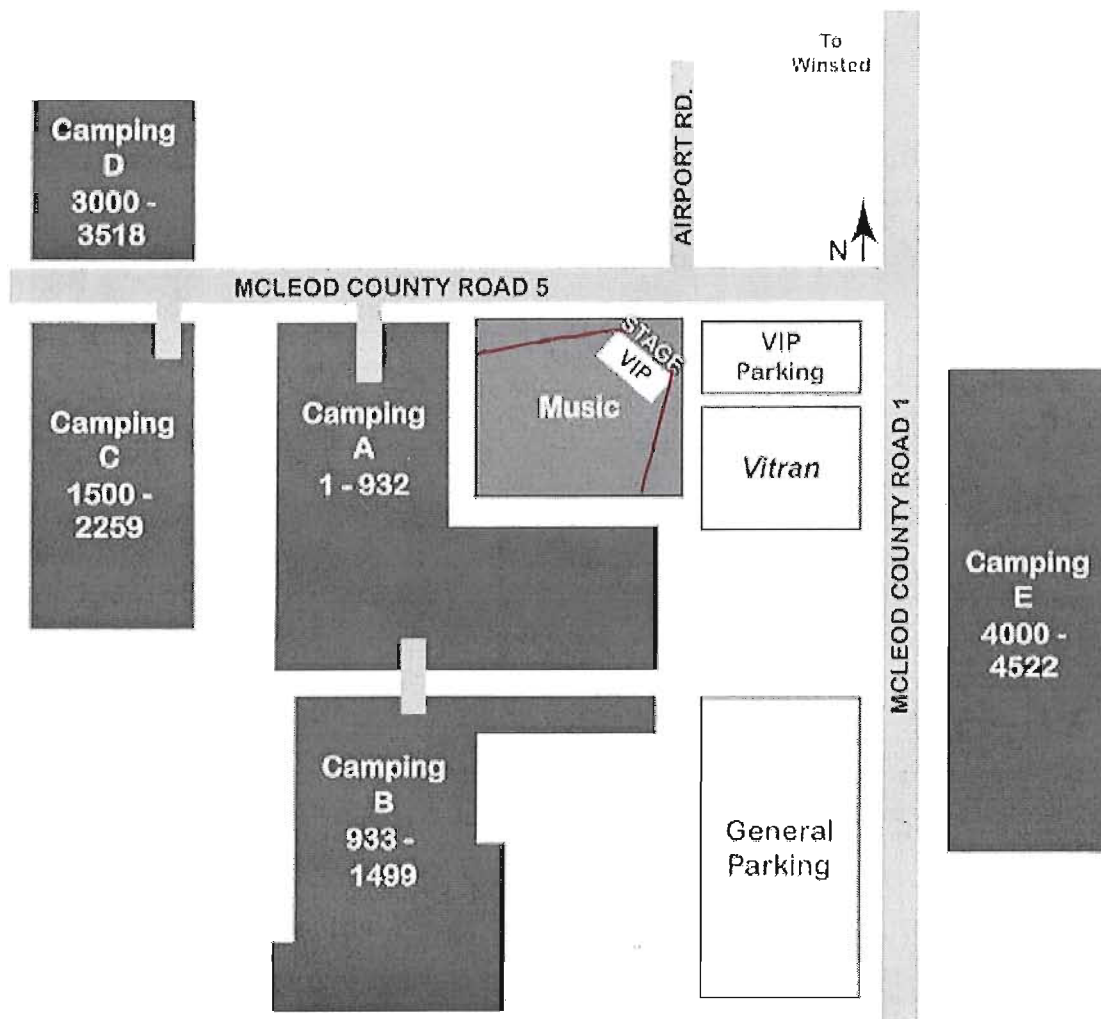
Stage & roof system for Winstock Country Music Festival 2011, 2012 & 2013:


EMERGING ARTISTS STAGE:

28'x24'x3' stage, black skirting
2 @ 8'x8'x4' sound wings
8'x8'x18" drum riser
2 @ 3' stairs
28'x24' truss roof
4 Genie ST25 super towers with guy wires & ground stakes
Black blow through backdrop & side walls

Initials: _____

1106101988



Sound Direction - 

APPLICATION
Section C
Question 22

The plans for food concessions and concessionaires who will be allowed to operate on the grounds including the names and addresses of all concessionaires and their license or permit numbers.

Some concessions will be manned by volunteers from the Church of The Holy Trinity. An application for these concessions is filed with the Minnesota Department of Health and an on-site inspection is also conducted by the Minnesota Department of Health. The type of license is called a "Special Events Food Stand License". All concession stands are located within the fenced in event venue area. All concession stands are inspected by the Minnesota Electrical Inspector and the Minnesota Department of Health.

The following are names, addresses and license or permit numbers of concessionaires that will be in attendance at the event or vendors from which food supplies are purchased.

VIP Food Catering	Crow River Inn & Catering Delano, MN 55328 FBL-000 1983-01316
Beer	Locher Brothers Distributing Green Isle, MN 55338 License #12-P701
Food Supplies	Glenns Super Valu Winsted, MN 55395 License #2965981
Food Supplies	Appert Meats St. Cloud, MN 55070 License #41-0915254
Soft Drink Beverages	Berneke's Pepsi St. Cloud, MN 55070 License #41-0149440
Winstock Food License	Church of The Holy Trinity Winsted, MN 55395 FBL-0010078-07886
Westrums Quality Foods	Marvin Westrum Lester Prairie, MN 55354 License #20004674

APPLICATION

Section C

Question 22

Continued page 2

Gobbler Concessions
Bob Mlynar
Aitkin, MN
FBL-0014212-16086

Jerry's Lemonade
Jerry Martin
Eden Prairie, MN
FBL-0010362-10536

Cookies And More
Roger Ficker
Watertown, MN
FBL-0009190-16424

Doug's Kettle Korn
Doug Hasz
Alexandria, MN
License #20049783

Quality Foods
Doug Bobick
Delano, MN
FBL-0016984-19312

Westrum Quality Foods
Dave Westrum
Delano, MN
License #2004675

APPLICATION

Section C

Question 23

The plan for distributing arm bands to minors and or adults if alcohol is served or allowed on the premises.

No armbands are available to event goers prior to actually entering the event area on the first day of the festival, by doing this it will limit the possibility of event goers tampering with armbands.

At all entry gates will be volunteer security, hired security and uniformed law enforcement officers. These security persons will check the ID's of all event goers banding minors with a special minors write band. Security personnel and Law enforcement officers will also be located in the tents where alcoholic beverages are being served in order to again check ID's.

The armbands will consist of two different distinct colors. One color will denote an adult and the other color a minor. If an event goer is found to not be wearing an approved armband or no armband at all they will be escorted from the premises. In the event a minor is found to have alcoholic beverages in his/her possession while in the event area or in the campgrounds their armband will be removed and they will be escorted/removed from the event grounds and their parents will be notified to come and pick them up.

APPLICATION
Section D

The application shall include the bond required in III, B-13 and the license fee.

See bond attached

STAFF REPORT

TO: McLeod County Planning Commission
Date: March 16, 2012
Prepared By: Larry Gasow
CUP #12-02 Meeting Date: March 28, 2012

.....

GENERAL INFORMATION

Applicant: Randy Peterson & Joan Harren
16860 160th St
Hutchinson, MN 55350
320/582-5055

Owner: Lowell & Daniel Baumetz
Hutchinson, MN 55350
320/587-9071 & 320/234-6419

Requested Action: Extend and expand excavation and mining of gravel with stock piling at an existing site. The mining will take place within the two surveyed areas of the existing 13.8 acres and new 21.94 acres site. Restoration will be for wildlife habitat purposes.

Purpose: To mine and stock pile gravel. After mining operation has been completed the restoration will be used for wildlife purposes.

Existing Zoning: Agricultural, Shoreland of a Tributary and Floodplain

Location: A 21.94 acre tract within the N ½ of NW ¼ and SW ¼ of NW ¼ within Section 22, Hassan Valley Township.
PID #06.022.1500

Size: 21.24 acres.

Existing Land Use: Agricultural.

Surrounding Land Use & Zoning: Gravel Mining, Agricultural, Shoreland area of the Crow River and potential wetlands and floodplain.

Applicable Regulations: Section 15, General Development Regulations, Subdivision 6

Transportation: Private Haul Route to St Hwy #22

ANALYSIS

The Hassan Valley Town Board has not made a recommendation at the time of this staff report. Environmental Services has made his staff report comments regarding the wetland issues. MnDOT's recommendation is that the existing shared access from St Hwy #22 be used. A performance bond or letter of credit will need to be submitted in the amount of \$21,000.00. If dewatering is done, the application will need to contact the DNR. There are potential wetlands within the pit area which will need to be resolved with Environmental Services. The operation is within the 300' Crow River Shoreland area but shall meet the setback to the OHW of the Crow River. The restoration will be made into a wildlife area with backsloping at a 4:1 grade which has been requested by the land owner, the restoration Letter of Credit will be held until the satisfaction of the land owner has been expressed. Floodplain elevation is at 1021', therefore any storage of material or equipment will need to be readily removed during flooding periods. The private haul route will be a shared easement to St. Hwy. #22.

RECOMMENDATIONS

Staff recommends approval with the condition that the applicant meets the conditions of the DNR, wetland rules and all other local, state and federal permits. Stockpiling shall be kept out of the floodplain area. The same conditions as attached to last year's CUP #11.05 shall apply. These conditions are listed on this report as an attachment.

- The hours of operation shall be 6:00 A.M to 8:00 P.M.
- A letter of credit or bond in the amount of \$14,000.00 shall be submitted to the Zoning Office prior to the County Board meeting on May 17, 2011.
- No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
- Applicant shall apply for a DNR Dewatering Permit, if needed.
- Applicant shall follow restoration plan with backsloping at a 4:1 grade.
- Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.
- All MPCA Permits shall be maintained.

3/28/12 = Restoration back to Farmland

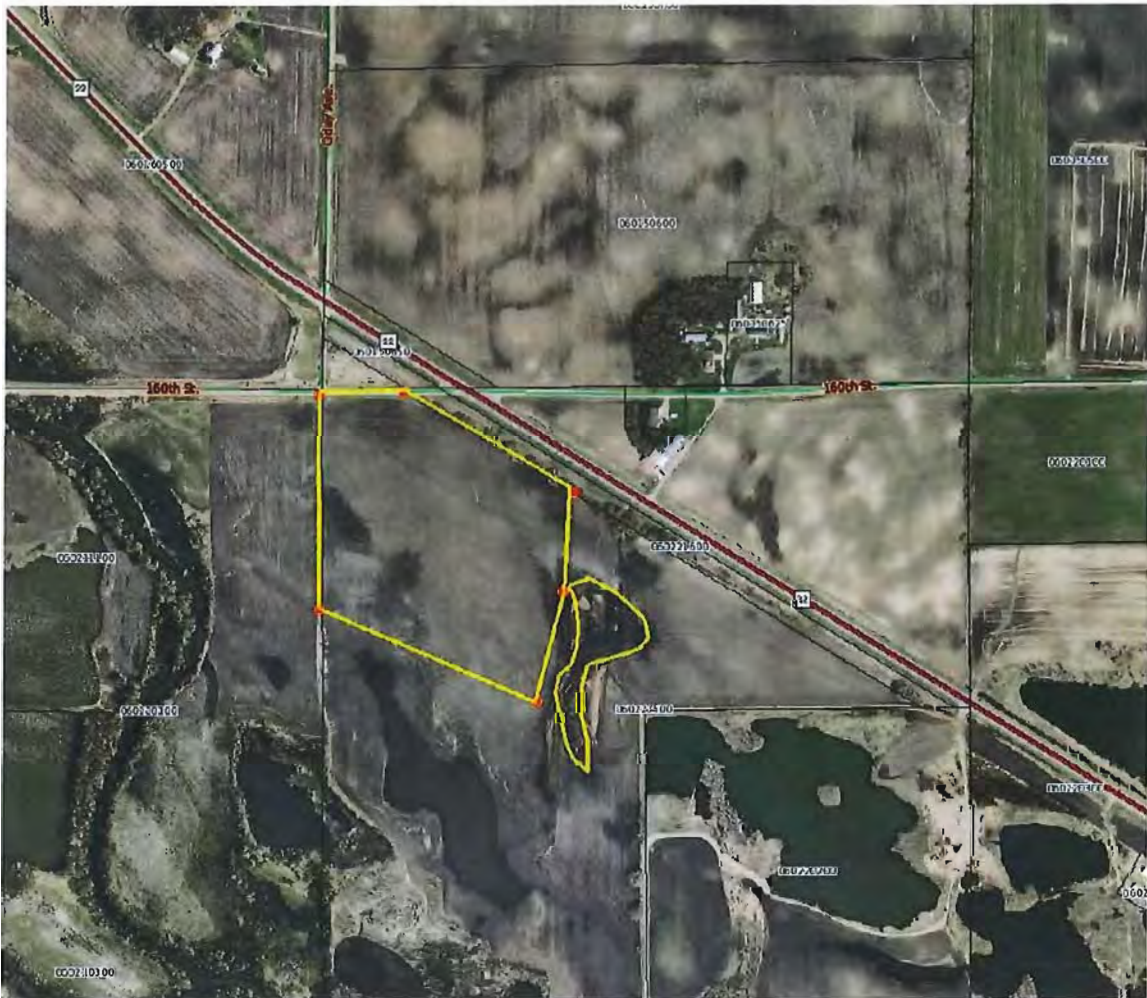
MCLEOD COUNTY ENVIRONMENTAL SERVICES STAFF REPORT

Prepared by: Roger Berggren

Date: March 16, 2012

Applicant: Randy Peterson

Issue: CUP for Gravel Mining in Sec. 22 of Hassan Valley Twp.



Information:

Applicant is applying for a CUP to continue gravel mining. The squared off yellow area on the map above is the approximate mining location and the yellow area to the right is the approximate wetland area. The wetland area is protected under the Minnesota Wetland Conservation Act which does not allow for any filling or draining of a wetland without an exemption or approved replacement

plan. The survey dated March 9, 2012 has adjusted the gravel mining boundary to avoid the wetland area.

Recommendations:

I would recommend the following if approved:

- 1) Meet all NPDES Permit requirements.
- 2) The wetland area be avoided from any impacts as diagramed on the survey date March 9, 2012.

File Copy

MCLEOD COUNTY

Offices of

Planning & Zoning Environmental Services

Courthouse-830 11th Street E Suite 113

Glencoe, MN 55336

Phone (320) 864-1259

Fax (320) 864-3410

Randy Peterson
16860 160th St.
Hutchinson, MN 55350

Dear Mr. Peterson:

This letter is in regards to your request to gravel mine in Section 22 of Hassan Valley Twp. Before I can further review this request I will need to have your surveyor include on the gravel pit survey the location of the wetland in this area. I have GPS points that he can use to draw in the wetland boundary. This will enable the surveyor to place the wetland boundary on the survey in relation to the gravel pit areas. He will not need to go in the field to take any readings, it all can be done in the office.

Please contact me at (320) 864-1214 and let me know how to proceed with getting the GPS points to your surveyor.

Sincerely,



Roger Berggren
McLeod County Environmental Services Director



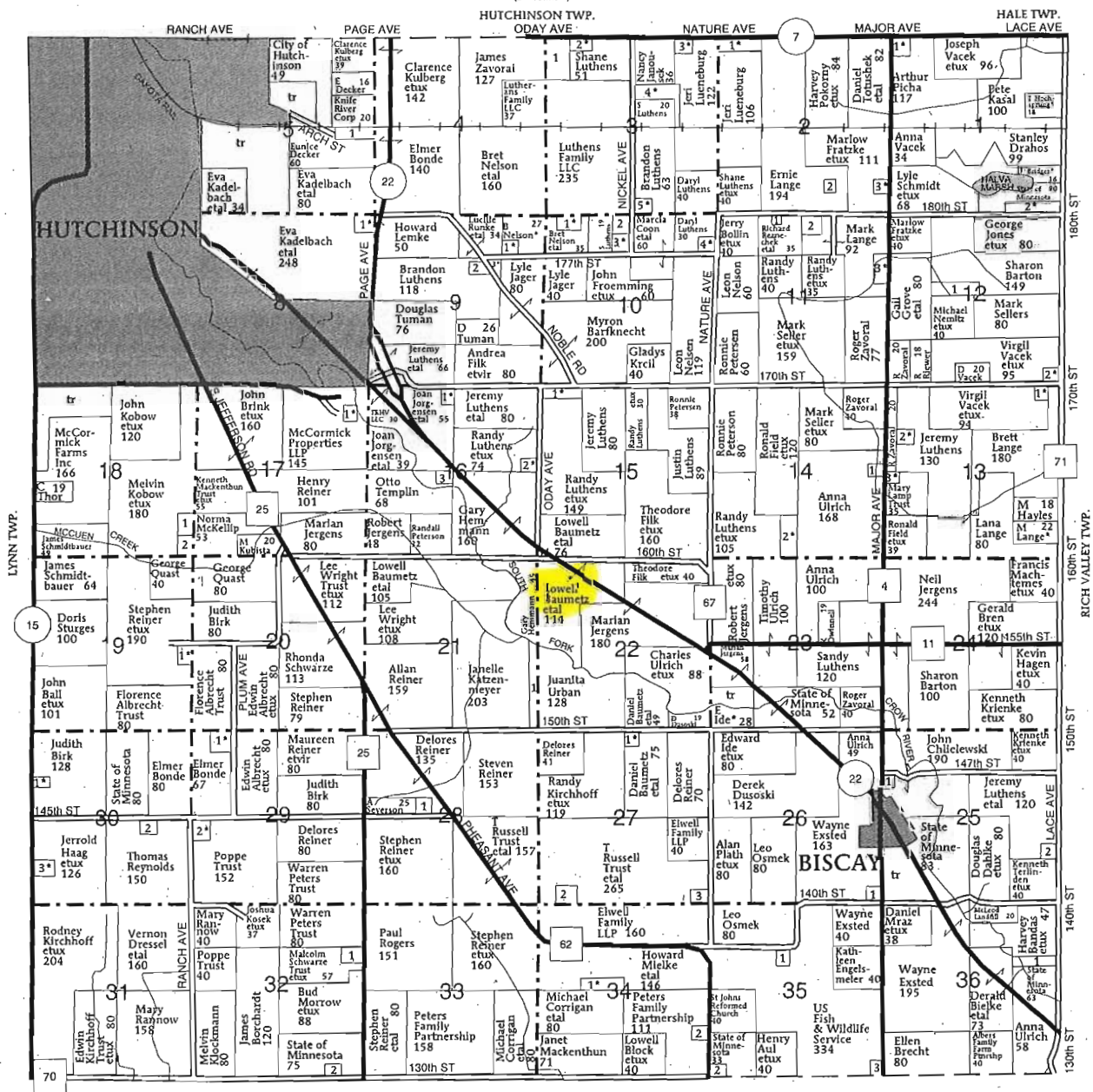
STATUE OF LIBERTY HISTORY

THE PEOPLE OF FRANCE GAVE THE STATUE OF LIBERTY TO THE PEOPLE OF THE UNITED STATES MORE THAN 100 YEARS AGO IN RECOGNITION OF THE FRIENDSHIP ESTABLISHED DURING THE AMERICAN REVOLUTION. THE SCULPTOR WAS FREDERIC AUGUSTE BARTHOLDI. FRANCE WAS TO BUILD THE STATUE AND THE UNITED STATES WAS RESPONSIBLE FOR BUILDING THE PEDESTAL.

T-116-N

HASSAN VALLEY PLAT

R-29-W



HASSAN VALLEY TOWNSHIP

SECTION 1

- 1. Shuffelt, Fred 8
- 2. Smestad, Kevin 7

SECTION 2

- 1. Fratzke, Kenneth 12
- 2. Konz, Lyle 6
- 3. Voss, Marilyn 5

SECTION 3

- 1. Heikes, James 15
- 2. Kulberg, Clarence 10
- 3. Helmbrecht, Scott 5
- 4. Huber, Dean 13
- 5. Wilen, Thor 5

SECTION 5

- 1. Mackedanz, Darrel 15

SECTION 8

- 1. White, Wayne 6

SECTION 9

- 1. Staples, Scott 13
- 2. Maus, Larry 5
- 3. Jones, Paul 6

SECTION 10

- 1. Staples, Scott 13
- 2. Luthens, Daryl 10
- 3. Kraemer, Gregory 9
- 4. Polzin, Robert 5

SECTION 11

- 1. Lange, Ernie 10
- 2. Lange, Ernie 10

SECTION 12

- 1. Buboltz, James 11
- 2. Roepke, Jeffrey 5

SECTION 13

- 1. Dennison, Stephen 6
- 2. Riewer, Rodney 10
- 3. Huebner, Stephen 5

SECTION 14

- 1. Yurek, Amy 5
- 2. Reiner, Brent 15

SECTION 15

- 1. Jarman, Franklin 9

SECTION 16

- 1. Westmiller Trust, Bonnie 7

SECTION 17

- 2. Henning, Steven 6
- 3. Bentley, Mary 12

SECTION 18

- 1. Anderson, Douglas 7

SECTION 19

- 1. Young, Joyce 10
- 2. McKellip, Norma 10

SECTION 20

- 1. Kruse, Todd 10

SECTION 21

- 1. Urban, Juanita 15

SECTION 25

- 1. Thran, Craig 5
- 2. Dahlke, Douglas 5

SECTION 26

- 1. Postusta, James 5

SECTION 27

- 1. Meyer, Kim 5
- 2. Fratzke Trust, Ellen 10
- 3. Havemeier, Bradley 5

SECTION 28

- 1. Severson Trust, Myrtle 11

SECTION 29

- 1. Jacobsen, Michael 13
- 2. Brecht, Kevin 8

SECTION 30

- 1. Swanson, Bruce 5
- 2. Rannow, Charles 5
- 3. Blackbird, Joseph 9

SECTION 32

- 1. City of Hutchinson 13

SECTION 34

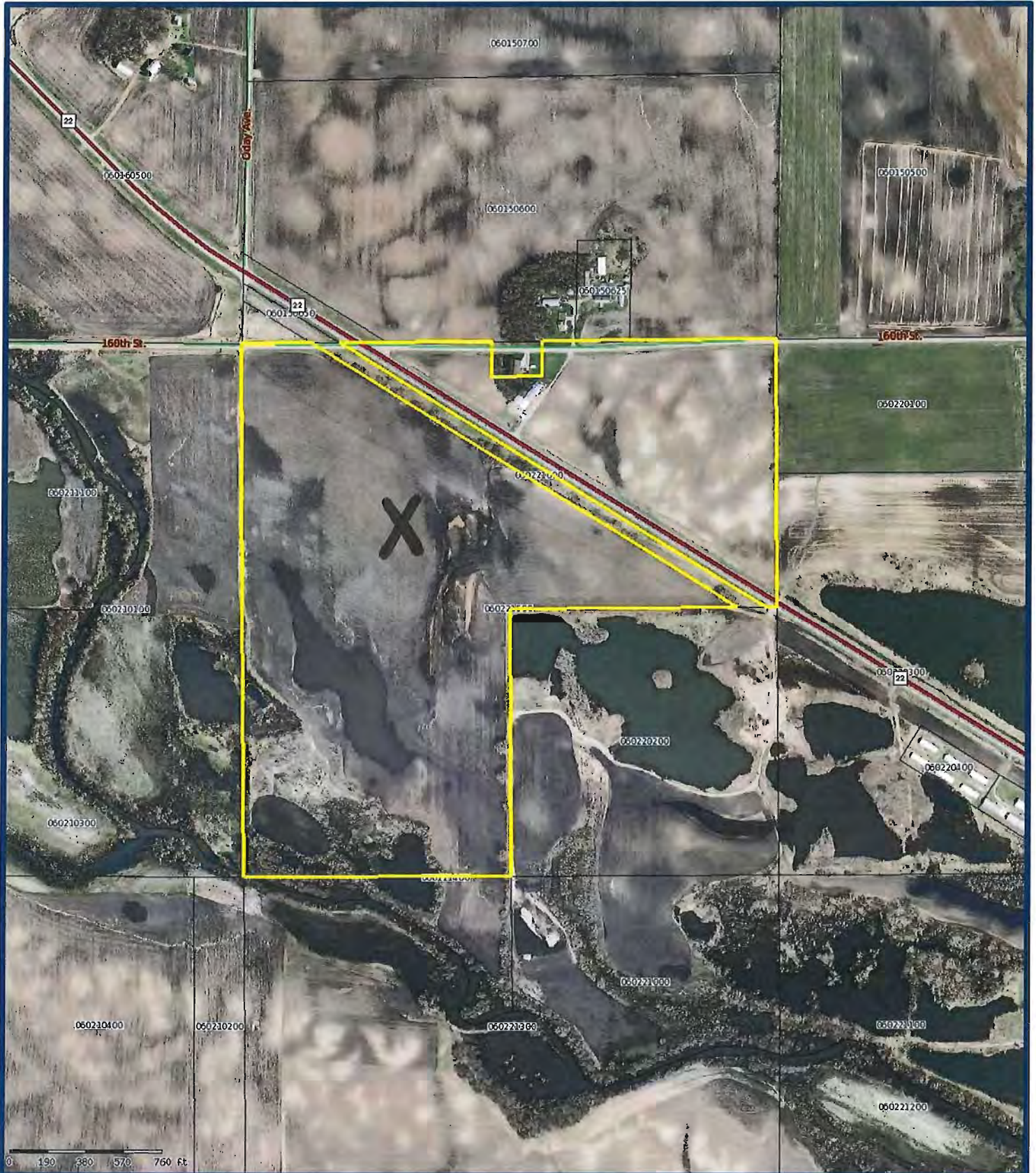
- 1. Anderson, Scott 12
- 2. Troska, Shirley 10

SECTION 35

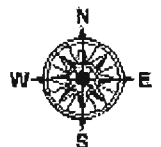
- 1. Feltman, William 5
- 2. USA 7
- 3. Lindberg, Linda 8

SECTION 36

- 1. Abraham, William 9



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.
The data is meant for reference purposes only and should not be used for official decisions.
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.
This information is to be used for reference purposes only.





United States Department of the Interior



FISH AND WILDLIFE SERVICE

Wetland Acquisition Office
971 East Frontage Road
Litchfield, Minnesota 55355
(320) 593-4617

IN REPLY REFER TO:

April 9, 2012

RE - Minnesota W.A.
McLeod
Zetah Revocable Living Trust, Dennis A.

McLeod County Administrator
Attention: Patrick Melvin
830 – 11th Street East, Suite 110
Glencoe, Minnesota 55336

Dear Mr. Melvin:

This letter confirms our meeting with the McLeod County Commissioners scheduled for April 17, 2012, between 9:00 a.m. and 11:00 a.m. with the time to be determined by the county by April 12th.

On April 3, 2012, Dennis A. Zetah and Elaine A. Zetah, Trustees of the Dennis A, Zetah and Elaine A. Zetah Revocable Living Trust, Dated March 31, 2010, signed a Habitat Protection Easement with the U.S. Fish and Wildlife. This area consists of approximately 98.7 acres in McLeod County, Acoma Township, Section 12. The correct acres and legal description will be determined by a survey.

Under our easement agreement, the landowner retains ownership rights to the property and is left with the rights to trespass, the obligation to pay taxes, and to control the weeds on the property. The landowners agree not to drain, burn, level or fill the wetlands but will be allowed to cut the hay after July 15 in any calendar year.

In accordance with our Procedural Agreement between the Minnesota Department of Natural Resources and the U.S. Fish and Wildlife Service, dated May 23, 1962, I would like to present this easement for certification to the McLeod County Commissioners on April 17, 2012, with the exact time to be determined by April 12.

Page 2

Enclosed are maps to indicate the location of this tract. If you have any questions that need to be addressed before the meeting, I can be reached at the toll free number of 1-888-239-4133 or my direct number of (320) 593-4617.

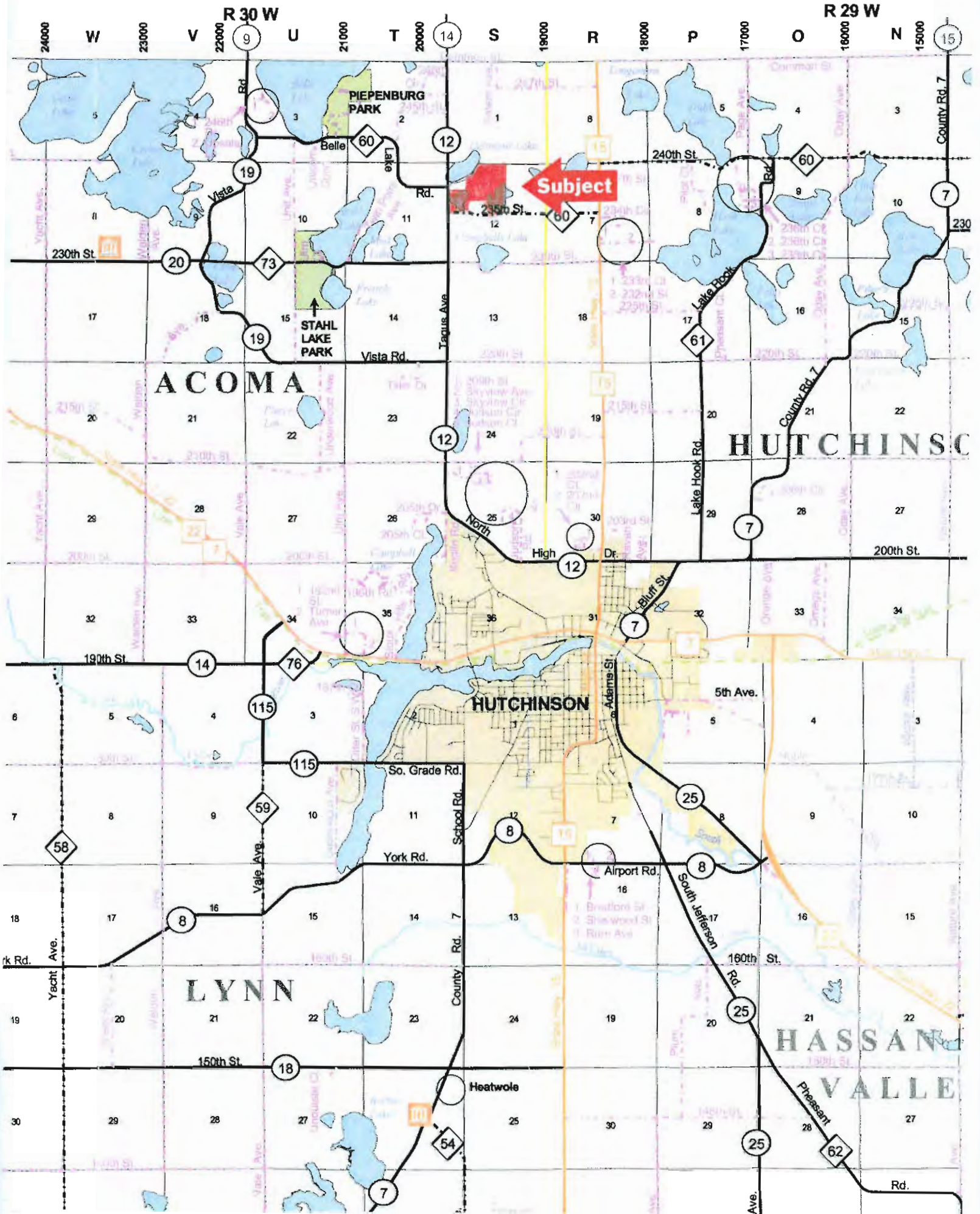
Sincerely

Wanda Urdahl
Senior Realty Specialist

Enclosures

cc: Scott Glup, Litchfield Wetland Manager
Corrinne Schlueter, Acoma Township Clerk
Mr. and Mrs. Dennis A. Zetah

MEEKER COUNTY



Fee/Easement Field Form Legal Description of Property

County:

Acoma Twp. (T117N, R30W)
Section 12 NW1/4
Wetlands 34 acres (+ 25 meandered)
Total 98.7 acres

Date:

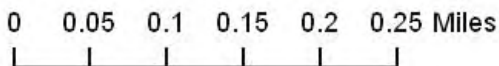
Owner's Name:



Submitted by _____ Date _____

US Fish and Wildlife Service
Litchfield WMD
mapped by Craig W. Lee

8" = 1 Mile



**McLeod County Public Health Nursing Service
2011 Actual Costs - Current Charges - 2012 Recommended Charges**

Activity	Total Cost	Direct Cost	Current Charge	Comments	Recommended Charge	% Change
FH Visits	\$ 451.83 /visit	\$ 241.77 /visit	\$ 140.00 /visit		\$ /visit	0.00%
Healthy Teeth	\$ 42.36 /application	\$ 20.66 /application	\$ 20.00 /application		\$ /application	0.00%
ECS Clinics	\$ 198.56 /child	\$ 102.78 /child	\$ 48.00 /child		\$ /child	0.00%
School Health	\$ 77.16 /hour	\$ 40.61 /hour	\$ 38.00 /hour		\$ /hour	0.00%
Shelter	\$ 85.41 /hour	\$ 49.50 /hour	\$ 44.00 /hour		\$ /hour	0.00%
ARMHS Visits	\$ 178.86 /visit	\$ 101.80 /visit	\$ 140.00 /visit			
Case Management	\$ 74.50 /hour	\$ 40.25 /hour	\$ 115.92 /hour		\$ maximum amount allowed	
Case Management Non-Billable		\$ 36.16 /hour				
Foot Care	\$ 57.51 /application	\$ 26.49 /application	\$ 20.00 /application		\$ /application	0.00%
Jail Health	\$ 84.76 /hour	\$ 49.10 /hour	\$ 47.00 /hour		\$ /hour	0.00%
LTCC Screening	\$ 54.72 /screen	\$ 29.23 /screen	\$ 150.00 /screen		\$ /screen	0.00%
PCA	\$ 477.48 /screen	\$ 268.54 /screen	\$ 267.82 /screen		\$ maximum amount allowed	
Immunizations	\$ 24.27 /vac.	\$ 15.56 /vac.	\$ 10.00 /vac.	For MN Vaccine	\$ /vac.	0.00%
			\$ 20.00 /vac.	For Private Vaccine	\$ /vac.	0.00%
			\$ 40.00 /vac.	For Adult Hep B	/vac.	For Adult Hep B
			\$ 60.00 /vac.	For Twinrix	/vac.	For Twinrix
			\$ 45.00 /vac.	MMR	/vac.	MMR
			\$ 35.00 /vac.	For Tdap	/vac.	For Tdap
Roster Interpreter	\$27.39/hour					

March 19, 2012

Approved



Compar, Inc.
 10301 Yellow Circle Drive
 Minnetonka, Minnesota 55343-9101
 United States
<http://www.comparinc.com>

Quotation	
Date 04/02/2012	Quote # 2520
Bonsante, Tawnya (P) 952-945-2274	
MacPherson, Kyle (P) (952) 945-2284	
Phyle, John (P) 651-755-0609	
McLeod County - quote only	

Office of Enterprise Technology
 McLeod County - quote only

Bill To:
 Office of Enterprise Technology

Shp To:
 Office of Enterprise Technology

Customer PO/Funding:	Location:	Division:
Comments/Special Instructions:		

Item Description	Part #	Qty	Unit Price	Total
1 Lenovo ThinkPad Port Replicator Series 3 ThinkPad Port Replicator Series 3, for ThinkPad T510	433610W	4	\$110.00	\$440.00
2 Lenovo Power Adapter 40Y7659 Lenovo ThinkPad 90W AC Adapter Power adapter - 90 Watt	40Y7659	4	\$53.00	\$212.00
3 Lenovo Thinkpad T520 Lenovo Thinkpad T520 Desktop Replacement Laptop. Win 7 Pro 32 bit, Core i5 2520M 2.50 GHz, 4GB, 250GB, 5.54lbs, 15.6" HD LED, 3-year next working day depot warranty.	4242WB1	4	\$995.00	\$3,980.00
			Subtotal	\$4,632.00
			Tax(6.5%)	\$301.08
			Total	\$4,933.08

Please e-mail orders to tawnyab@comparinc.com or fax to 952-945-2286

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.



Public Health Nursing Service

**Annual Report
2011**

HEALTHY COMMUNITIES

Family Health Clients by Race, Sex, Ethnicity

	2007	2008	2009	2010	2011
White	589	314	259	199	186
Black	2	1	0	0	0
Eskimo/Amer. Ind.	3	0	2	0	1
Asian/Pac. Is.	11	4	3	8	1
Unknown	28	40	75	88	101
TOTAL	633	359	339	295	289
Male	122	87	53	69	68
Female	581	546	306	226	221
TOTAL	703	633	359	295	289
Hispanics	119	112	47	30	29

Family Health Clients by Age

Age	2007	2008	2009	2010	2011
0-11. months	147	94	118	98	74
1-4 yr	8	3	6	25	31
5-14 yr	6	2	3	10	4
15-19 yr	72	31	26	16	8
20-34 yr	349	198	154	125	148
35+ yr	51	31	32	21	24

Family Health Activities

	2009		2010		2011	
	# in Groups	Visits	# in Groups	Visits	# in Groups	Visits
Improved Preg.	0	313	0	91	0	177
Family Planning	0	0	0	2	0	4
Handicapped Kids	0	10	0	9	0	4
SIDS	0	0	0	0	0	1
Parenting/Family	17	437	20	506	0	604
Growth & Develop	79	159	64	252	20	215
Postpartum	0	176	0	103	0	101
Shelter	0	2	0	0	6	0
Paternity	0	0	0	0	0	1
TOTAL	96	1097	84	963	26	1107

	2007	2008	2009	2010	2011
Family Health Visits	1706	832	809	855	890
Family Planning Clients	29	4	10	9	7
Infant Follow-Along	573	413	421	419	447
Home Visitor Families	29	23	21	24	23
HHA Mentor Visits	101	130	130	99	233

Early Childhood Screening

	2007	2008	2009	2010	2011
Screened	69	89	96	56	36
Identified	57	80	81	48	25
Referred	52	66	71	48	25

School Health

	2007	2008	2009	2010	2011
Vision Screens	1158	980	808	641	239
Referrals	58	81	53	39	4
Hearing Screens	1064	825	604	320	233
Referrals	18	25	22	23	0
Scoliosis Screens	247	200	117	35	0
Referrals	1	0	0	3	0
Student Services	2183	4323	833	722	1116
Parent/Staff Conf.	1108	1572	650	748	631
Health Education	1418	1507	285	426	408
Billable Hours	1392	1144	1276	699	549

Child Passenger Safety Clinics

	2007	2008	2009	2010	2011
Number of Classes	23	16	29	35	30
Number of Participants	345	210	220	377	277
Convertible Seats Given	92	79	53	22	29
High Back Boosters Given	43	45	23	12	13
TOTAL	135	124	76	34	42

WIC

	2007	2008	2009	2010	2011
# of Clients Certified/Recert.	2,202	2,223	2,191	1,959	1,621
Voucher Pickup	12,905	13,231	12,591	12,037	10,632
WIC Unduplicated Count					
Women		508	487	448	unavailable
Infants		521	492	462	d/t HuBeRT
Children		998	979	930	conversion
TOTAL		2,027	1,958	1,840	0

Floride Varnish

	2007	2008	2009	2010	2011
# of Clients	95	118	74	80	141
# of Applications	105	138	80	81	155

Health Promotion Activities

Updating agency/public resources, displays at health events, Coordination of activities related to parent education, Improved nutrition activities, heart health activities, Participation with American Cancer Society, Non-smoking activities wellness activities, Injury/poisoning prevention

	2007	2008	2009	2010	2011
Number of Visits	169	128	182	211	209
Number of Groups	127	100	81	76	47
Number of Participants*	3,480	1,796	922	1,540	1,356

*includes AIDS presentations

Blood Pressure Screens

	2007	2008	2009	2010	2011
Number Screened	192	102	19	2	13
Number Referred	2	1	1	1	1

FINANCIAL DATA

Healthy Communities Program Costs:

	2007	2008	2009	2010	2011
	\$1,126,856	\$1,396,307	\$1,153,386	\$1,160,085	\$1,333,140
Revenues					
County Tax	\$487,363	\$561,841	\$484,422	\$541,919	\$789,001
LPH Grant	\$46,444	\$68,904	\$64,311	\$64,856	\$49,611
BDHI					\$1,000
Breastfeeding Grant					\$1,000
Buccal Tests	\$40	\$30	\$40	\$60	\$0
Buckle Up Teens	\$753	\$0	\$0	\$0	\$0
Car Seat	\$5,733	\$4,099	\$3,088	\$2,140	\$2,761
Collaborative	\$25,221	\$53,474	\$179	\$0	\$0
CRETA-Asthma Grant	\$0	\$0	\$7,351	\$0	\$0
Cribs	\$500	\$0	\$0	\$0	\$0
Drug Free Communities	\$42,204	\$40,485	\$75,254	\$73,445	\$67,575
ECS Contracts	\$3,847	\$2,769	\$3,411	\$2,844	\$1,530
EDHI				\$300	\$600
FAP	\$0	\$2,650	\$3,650	\$3,650	\$3,650
FAS	\$33,236	\$30,978	\$33,179	\$7,652	\$0
FPSPG	\$5,550	\$6,592	\$15,097	\$11,095	\$19,143
Healthy Teeth	\$1,703	\$2,656	\$1,588	\$1,568	\$2,851
Home Visitor Gift	\$2,000	\$0	\$0	\$0	\$0
Insurance	\$31,286	\$36,058	\$13,175	\$10,345	\$6,645
M.A.	\$7,937	\$3,317	\$60,331	\$60,378	\$58,372
MBCCCP Grant	\$3,208	\$292	\$0	\$0	\$0
MCH Grant	\$29,372	\$35,578	\$32,055	\$24,258	\$35,277
MOFAS					\$2,660
MWARPP	\$7,000	\$5,000	\$0	\$0	\$0
Other Local	\$3	\$500	\$0	\$0	\$0
PW Commun Hlth Reinvest (School)		\$141,268	\$3,756	\$0	\$0
PW Hlth Reinvest (Incentives)		\$30,500	\$49	\$0	\$0
Resource Fair	\$300	\$2,750	\$500	\$735	\$0
School Contracts	\$44,162	\$44,906	\$43,549	\$34,641	\$16,083
Shelter	\$4,925	\$12,029	\$9,690	\$9,280	\$9,274
SHIP			\$12,697	\$43,231	\$62,324
Smoking Cessation	\$4,303	\$0	\$0	\$0	\$0
TANF Grant	\$20,658	\$27,495	\$28,700	\$34,271	\$14,834
Tobacco Free Commun	\$72,399	\$54,235	\$55,536	\$68,597	\$38,673
Universal Contact	\$11,375	\$6,000	\$5,100	\$5,177	\$4,500
WIC	\$162,649	\$157,498	\$191,811	\$154,420	\$141,095
0-2 Case Management	\$8,808	\$6,643	\$4,867	\$5,223	\$4,681
TOTAL			\$1,153,386	\$1,160,085	\$1,333,140

Activity Costs

	2007	2008	2009	2010	2011
Family Health Visit	\$138	\$318	\$312	\$389	\$452
ECS	\$202	\$158	\$159	\$172	\$199
Healthy Teeth	\$49	\$27	\$23	\$33	\$42
School Health/Hr	\$77	\$62	\$78	\$67	\$77

HEALTH SERVICES

On-Call Statistics	2007	2008	2009	2010	2011
Calls	19	28	108	45	23
Call Visits	0	0	2	0	1
Scheduled Visits	0	1	13	0	1
TOTAL	0	1	15	0	2

Long Term Care Consultation Screens

2007	714
2008	1294
2009	1237
2010	1391
2011	1460

Case Management Hours

2007	3991
2008	6772
2009	7580
2010	6978
2011	7011

Community Alt. for Dis. Ind. Screens

2007	25
2008	29
2009	52
2010	48
2011	39

PCA Assessment

2007	157
2008	137
2009	144
2010	148
2011	140

Community Alt. for Children Screens

2007	3
2008	1
2009	1
2010	0
2011	3

MR Screens

2007	2
2008	1
2009	6
2010	8
2011	13

Telephone Screens

2007	1
2008	1
2009	2
2010	0
2011	0

Pre-Petition Screens

2007	14
2008	4
2009	9
2010	17
2011	13

Jail Health

	2007	2008	2009	2010	2011
Contract Hours	594	583	689	590	544
Visits	296	287	410	332	309

Child & Teen Outreach

	2007	2008	2009	2010	2011
Total Referrals:	88	21	28	24	35
Total Outreach:					
Phone Calls	1197	1769	1869	2008	1016
Letters	2585	3295	2827	3159	3017
Face to Face	2057	2038	1946	1958	1903
TOTAL	5927	7123	6670	7149	5971

EPSDT Outreach

	2007	2008	2009	2010	2011
Number in Groups	0	0	0	0	0
Visits	15	1	5	5	1

Community Care Clients by Age

Age	2007	2008	2009	2010	2011
0-11 months	2	0	0	0	1
1-4 years	3	4	7	2	0
5-14 years	2	2	9	1	2
15-19 years	3	3	0	6	5
20-34 years	20	23	41	40	36
35-64 years	37	73	85	88	74
65-74 years	29	34	24	25	29
75-84 years	44	41	38	37	44
85+ & unknown	107	90	52	57	46
TOTAL	247	270	256	256	237

FINANCIAL DATA

Health Services Program Costs:

	2007	2008	2009	2010	2011
	\$573,492	\$698,259	\$789,012	\$842,679	\$915,914
Revenues					
County Tax	\$224,898	\$216,882	\$164,117	\$316,149	\$412,425
ARMHS Contract				\$2,887	\$470
Chronic Pain Mgmt					\$25
EPSDT Contract	\$67,856	\$44,885	\$63,866	\$57,203	\$49,433
Insurance	\$12,931	\$85	\$0	\$0	\$0
Jail Contract	\$23,882	\$26,596	\$30,136	\$27,211	\$26,099
LTCC PW	\$22,393	\$50,256	\$25,422	\$4,800	\$4,800
LTCC Social Services	\$26,101	\$24,461	\$30,232	\$35,146	\$34,512
M.A.	\$9,854	\$0	\$0	\$0	\$0
M.A. ARMHS	\$5,085	\$374	\$0	\$848	\$150
Other Local	\$28,618	\$34,289	\$1,496	\$0	\$0
PCA	\$38,533	\$26,539	\$27,323	\$41,576	\$29,041
Self-pay (Foot Care)	\$11,517	\$13,730	\$16,995	\$17,435	\$16,530
VA	\$2,036	\$0	\$0	\$0	\$0
Waivers MA	\$99,791	\$30,106	\$33,632	\$52,944	\$45,658
Waivers PW		\$228,230	\$394,058	\$286,456	\$296,122
Waiver Obligation		\$1,825	\$1,735	\$24	\$649
TOTAL	\$573,492	\$698,259	\$789,012	\$842,679	\$915,914

Activity Costs

ARMHS/visit	\$158	\$303	\$90	\$232	\$179
CM/hr	\$61	\$58	\$60	\$70	\$75
EPSDT Contract	\$62,562	\$55,862	\$69,403	\$65,979	\$75,155
Foot Care	\$42	\$43	\$44	\$46	\$58
Jail Health/Hr	\$68	\$69	\$73	\$76	\$85
LTCC Screen	\$59	\$33	\$35	\$46	\$55
PCA	\$470	\$499	\$546	\$500	\$477

ENVIRONMENTAL HEALTH

Nuisance Complaints

	2007	2008	2009	2010	2011
No. received	7	7	9	4	11
Enforcement Action	1	1	0	0	2

FINANCIAL DATA

Environmental Health Program Costs:

	2007	2008	2009	2010	2011
	\$8,358	\$4,224	\$3,844	\$2,957	\$27,903
Revenues					
County Tax	\$3,909	\$0	\$0	\$0	\$25,033
LPH Grant	\$4,449	\$4,224	\$3,844	\$2,957	\$2,870
Radon Grant	\$0	\$0	\$0	\$0	\$0
TOTAL	\$8,358	\$4,224	\$3,844	\$2,957	\$27,903

INFECTIOUS DISEASE

Immunization Clinics

	Number Given				
	2007	2008	2009	2010	2011
Hep A & B-ad	15	5	11	45	24
DTP/Hib	5	2	0	0	0
DT@P	10	11	9	5	4
DT@P/Polio (Kinrix)		0	0	2	8
DT@P/Hib/polio (Pentacel)			5	7	6
Td	1	1	0	29	0
Td@P	25	41	24	223	65
Hib	14	2	1	4	0
IPV	7	12	8	3	4
MMR	16	9	13	15	22
Varicella	17	6	1	31	27
HBV/Hib	0	0	0	0	0
Hep A-ped	0	0	0	1	0
Hep B-ped	14	3	6	16	6
Hep B-ad	49	37	8	9	4
Flu	191	141	264	294	150
Ped Flu	11	19	6	1	0
Mantoux	60	31	41	22	110
Pedarix	13	2	0	0	0
Pevnar	17	6	6	16	6
Menactra	4	2	0	1	0
Gardasil (HPV)	2	21	3	5	6
H1N1 Flu-Adult			856	957	0
H1N1 Flu-Ped			55	16	0
TOTAL	471	351	1317	1702	442

Disease Outbreaks/Investigations

Cases Investigated

	2007	2008	2009	2010	2011
Reportable Disease	27	32	32	47	47
NonReport Disease	49	2	85	12	93

Infectious Disease Presentations

	2007	2008	2009	2010	2011
# Groups	7	2	3	0	0
# Participants	106	30	19	0	0

FINANCIAL DATA

Infectious Disease Program Cost:

	2007	2008	2009	2010	2010
	\$90,417	\$90,576	\$95,377	\$104,920	\$101,558
Revenues					
County Tax	\$38,339	\$44,091	\$64,381	\$34,348	\$57,178
LPH Grant	\$26,693	\$24,637	\$16,679	\$16,632	\$15,308
ARRA					\$6,575
Health Disparities	\$1,304	\$1,303	\$1,056	\$1,031	\$0
IAP Grant	\$0	\$0	\$620	\$500	\$1,800
Immunization Registrie:	\$10,069	\$6,950	\$4,449	\$9,544	\$7,997
Insurance	\$2,315	\$2,056	\$2,430	\$352	\$1,639
M.A.	\$0	\$0	\$0	\$93	\$63
Self-Pay	\$4,567	\$6,037	\$3,917	\$4,327	\$5,240
State Vaccine	\$7,131	\$5,503	\$1,845	\$38,093	\$5,757
TOTAL	\$90,417	\$90,576	\$95,377	\$104,920	\$101,558
<hr/>					
Cost/immunization:	\$32.00	\$33.58	\$31.05	\$25.59	\$24.27

DISASTER PREPAREDNESS

Coordination with EMS Director
 Equipment Maintenance
 Meeting with county EMS volunteers/squads
 Provide training information/equipment
 Provided 2 Hepatitis B vaccinations for EMS providers
 Provided 10 Twinrix vaccinations for EMS providers

FINANCIAL DATA

Disaster Preparedness Program Costs:

	2007	2008	2009	2010	2011
	\$86,217	\$60,534	\$112,927	\$167,975	\$86,826
Revenues					
County Tax	\$22,883	\$4,082	\$41,060	\$30,512	\$34,599
LPH Grant	\$8,898	\$8,164	\$7,297	\$7,277	\$6,697
Bio-terrorism Grant	\$54,437	\$48,288	\$43,936	\$15,208	\$22,033
MRC				\$10,000	\$5,000
PHER I & II			\$20,634	\$27,308	
PHER III				\$58,115	\$18,497
PHER IV				\$19,555	
TOTAL	\$86,217	\$60,534	\$112,927	\$167,975	\$86,826

Local Administration of LPHG Plan/Reports

INFRASTRUCTURE

3 County Coordination
 LPHG Plan Development/Implementation
 3 County Grant Administration
 Advisory/Board Activities
 Local Administration of LPHG Plan/Reports

Full-time Equivalent (FTE) Staff Positions

	Filled	Contracted	TOTAL
2007	20.93	1.62	22.55
2008	23.23	1.46	24.69
2009	24.08	0.92	25.00
2010	23.51	0.85	24.36
2011	24.47	0.62	25.09

1 FTE = 40 hours/week (2,080 hours/year)

FINANCIAL DATA

Infrastructure Program Costs:

	2007	2008	2009	2010	2010
	\$22,593	\$16,797	\$22,325	\$21,295	\$33,218
Revenues					
County Tax	\$7,541	\$0	\$0	\$0	\$0
LPH Grant	\$8,888	\$1,929	\$12,115	\$12,229	\$21,189
Reimbursements	\$6,164	\$14,868	\$10,210	\$9,066	\$12,029
TOTAL	\$22,593	\$16,797	\$22,325	\$21,295	\$33,218

Contract for Services

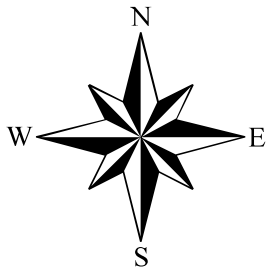
- I. Parties:**
The parties to this contract are (McLeod County) with Andy Ypma, Lead Agent for McLeod County Court Services, and Judy Platz.
- II. Duration:**
The contract shall commence on June 1, 2012 and shall continue until May 31, 2013.
- III. Rate of Compensation:**
Judy Platz shall receive from the McLeod County Supervision Fee Fund administered by McLeod County, compensation at a rate of \$16.25 per hour for the duties described in the attached position of Community Service Work Coordinator. The hours worked will not exceed 430 hours or \$7,000.00 during the dates referenced in section II. Judy will set at her own schedule with no more than 9 hours worked per day. If a need arises to work more than 430 hours, the time must first be approved by Court Services.
- IV.** Judy Platz shall be an Independent contractor and not an employee of McLeod County, and shall not be eligible for any health insurance benefits, PERA pension benefits, or worker's compensation benefits under the terms of this contact.
- V. Term of Agreement:**
This agreement may be terminated by either party upon two weeks written notice.
- VI. Conditions:**
This contract is contingent upon the McLeod County Board of Commissioners approval of the appointment of Judy Platz as Community Service Work Coordinator.

Date: _____






Judy Platz

Date: _____

McLeod County

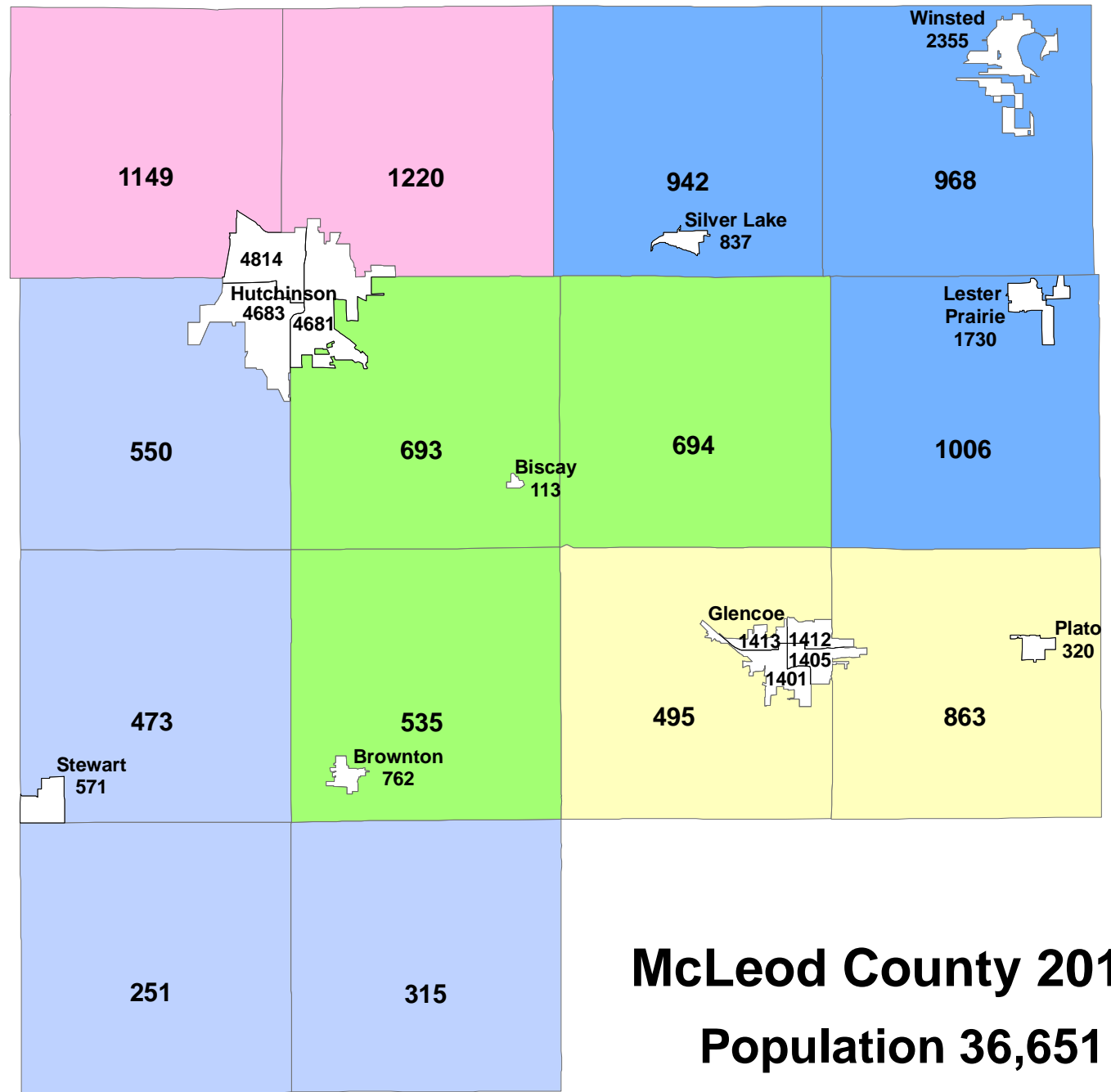


McLeod County Commissioner 2012 Districts

Districts	
	1
	2
	3
	4
	5



April 9, 2012



**McLeod County 2012
Population 36,651**

2010 Census Population by Precinct

(Changes in population due to Municipalities Redistricting)

Deadline April 3, 2012

Acoma Township	1,149
Bergen Township	1,006
Biscay City	113
Brownston City	762
Collins Township	473
Glencoe City - P1	1,401
Glencoe City - P2	1,413
Glencoe City - P3	1,412
Glencoe City - P4	1,405
Glencoe Township	495
Hale Township	942
Hassan Valley Township	693
Helen Township	863
Hutchinson City - P1	4,681
Hutchinson City - P2	4,814
Hutchinson City - P3	4,683
Hutchinson Township	1,220
Lester Prairie City	1,730
Lynn Township	550
Penn Township	315
Plato City	320
Rich Valley Township	694
Round Grove Township	251
Silver Lake City	837
Stewart City	571
Sumter Township	535
Winsted City	2,355
Winsted Township	968
Total County Population	36,651

Date 4/11/2012

McLeod County Census Population

	Total Population 1970	Total Population 1980	Total Population 1990	Total Population 2000	Total Population 2010	Population Change	Percent of Change 2000-2010
Acoma Township	848	881	1,040	1,185	1,149	(36)	-3.00%
Bergen Township	816	840	844	881	1,006	125	14.20%
Biscay City	105	114	119	114	113	(1)	-0.90%
Brownton City	688	697	781	807	762	(45)	-5.60%
Collins Township	518	518	495	476	473	(3)	-0.60%
Glencoe City	4,217	4,396	4,648	5,453	5,631	178	3.30%
Glencoe Township	662	661	617	565	495	(70)	-12.40%
Hale Township	962	1,004	988	957	942	(15)	-1.60%
Hassan Valley Township	854	926	844	832	693	(139)	-16.70%
Helen Township	767	868	884	835	863	28	3.40%
Hutchinson City	8,031	9,244	11,459	13,080	14,178	1,098	8.40%
Hutchinson Township	965	1,090	1,065	1,120	1,220	100	8.90%
Lester Prairie City	1,162	1,229	1,180	1,377	1,730	353	25.60%
Lynn Township	778	693	738	604	550	(54)	-8.90%
Penn Township	470	393	390	309	315	6	1.90%
Plato City	303	390	355	336	320	(16)	-4.80%
Rich Valley Township	875	817	705	727	694	(33)	-4.50%
Round Grove Township	407	374	349	276	251	(25)	-9.10%
Silver Lake City	694	698	764	761	837	76	10.00%
Stewart City	666	616	566	564	571	7	1.20%
Sumter Township	453	510	515	558	535	(23)	-4.10%
Winsted City	1,266	1,522	1,581	2,094	2,355	261	12.50%
Winsted Township	1,155	1,176	1,103	987	968	(19)	-1.90%
Totals	27,662	29,657	32,030	34,898	36,651	1,753	5.00%

Date 4/11/2012

McLeod County Commissioners Districts 2010 Official Census

(Changes in population due to Municipalities Redistricting)

County Deadline May 1, 2012

1st District

Bergen Township	1,006	
Hale Township	942	
Winsted Township	968	
Lester Prairie City	1,730	Difference 508 6.93%
Silver Lake City	837	
Winsted City	2,355	
Total	<u>7,838</u>	

2nd District

Glencoe Township	495	
Helen Township	863	
Glencoe City - P1	1,401	
Glencoe City - P2	1,413	Difference -21 -0.29%
Glencoe City - P3	1,412	
Glencoe City - P4	1,405	
Plato City	320	
Total	<u>7,309</u>	

3rd District

Collins Township	473	
Lynn Township	550	
Penn Township	315	
Round Grove Township	251	Difference -487 -6.64%
Stewart City	571	
Hutchinson City - P3	4,683	
Total	<u>6,843</u>	

4th District

Hassan Valley Township	693	
Rich Valley Township	694	
Sumter Township	535	
Biscay City	113	Difference 148 2.02%
Brownton City	762	
Hutchinson City - P1	4,681	
Total	<u>7,478</u>	

5th District

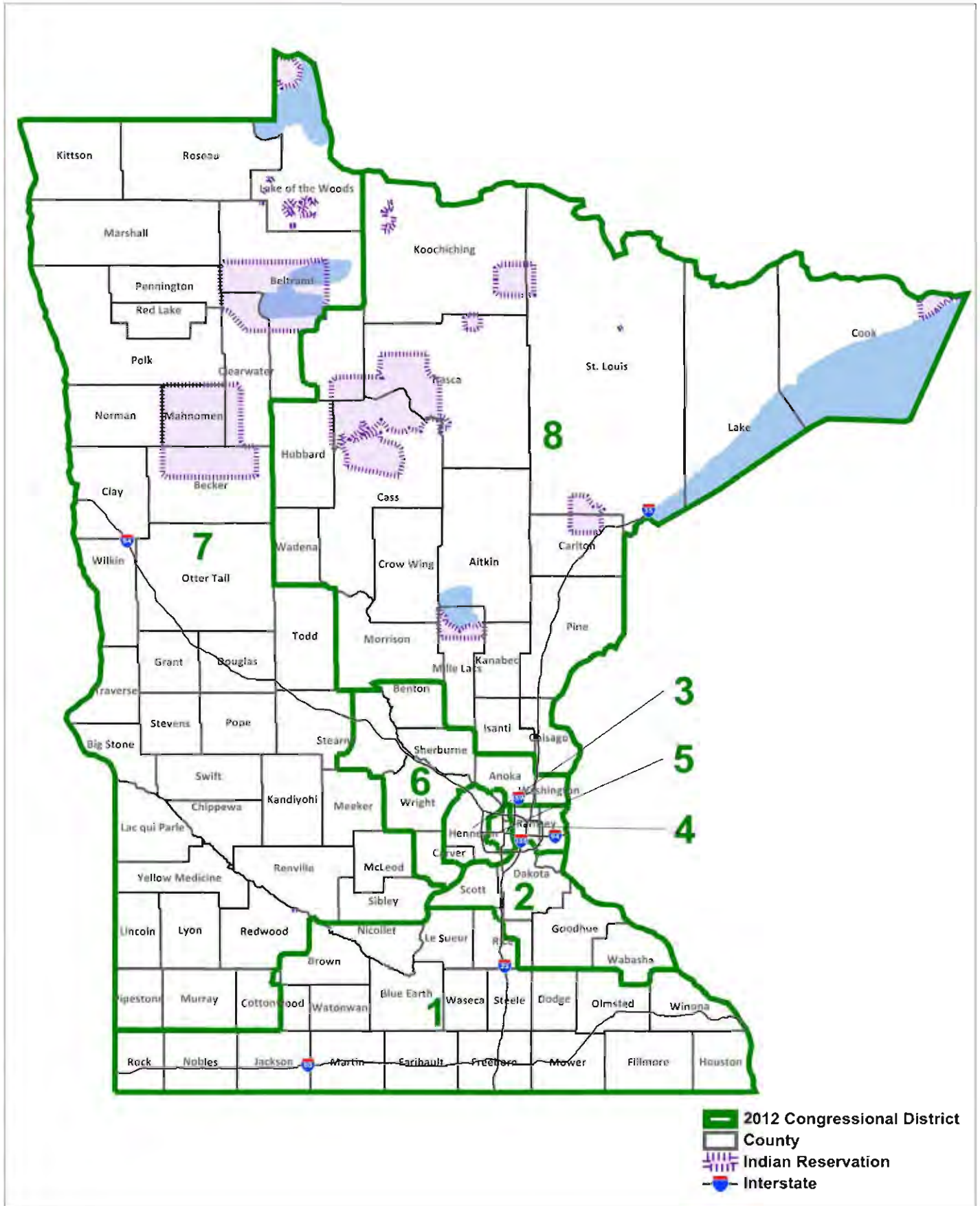
Acoma Township	1,149	Difference -147 -2.01%
Hutchinson Township	1,220	
Hutchinson City - P2	4,814	
Total	<u>7,183</u>	

Total County Population 36,651

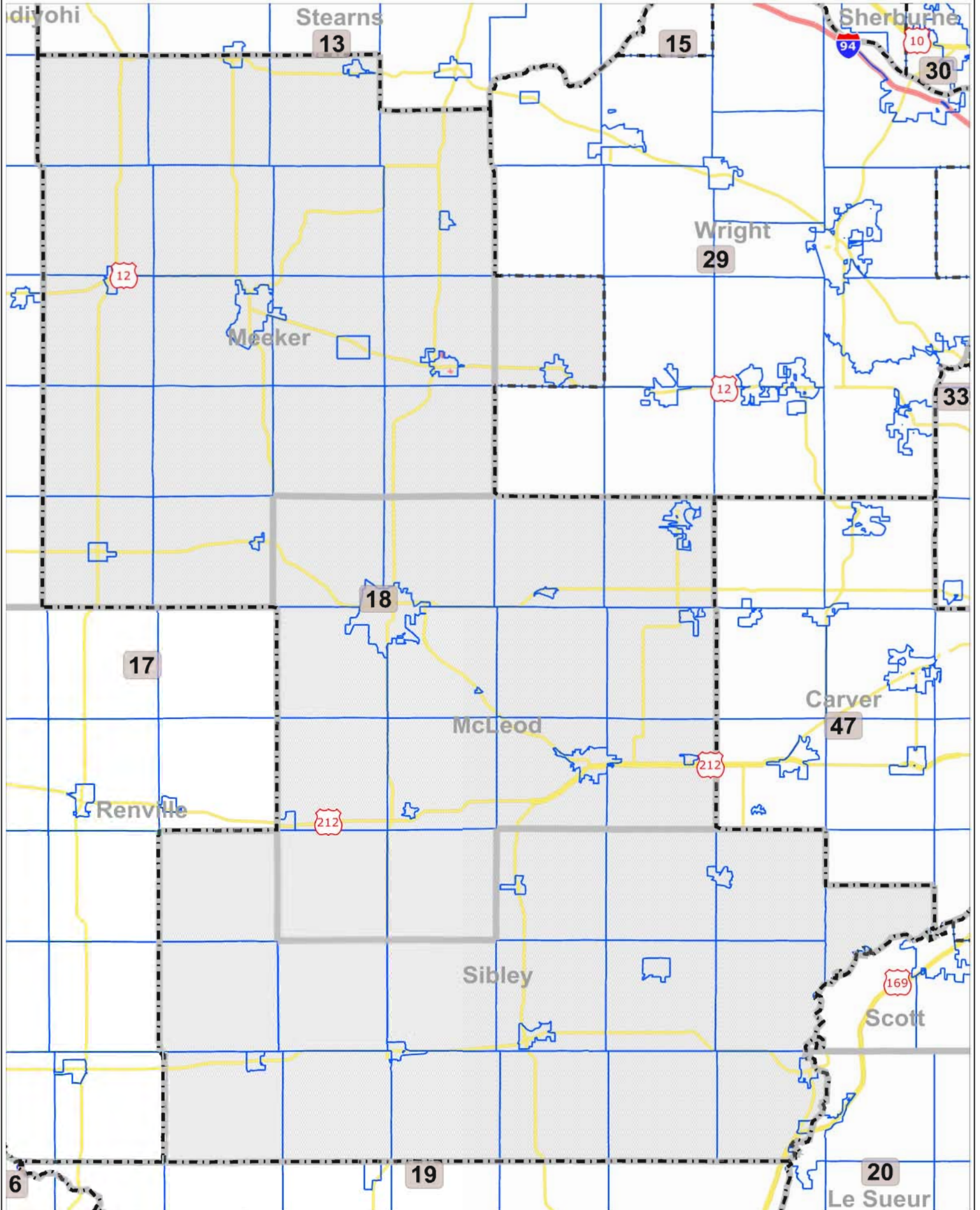
Ideal average for each Commissioner District 7,330

Date 4/11/2012

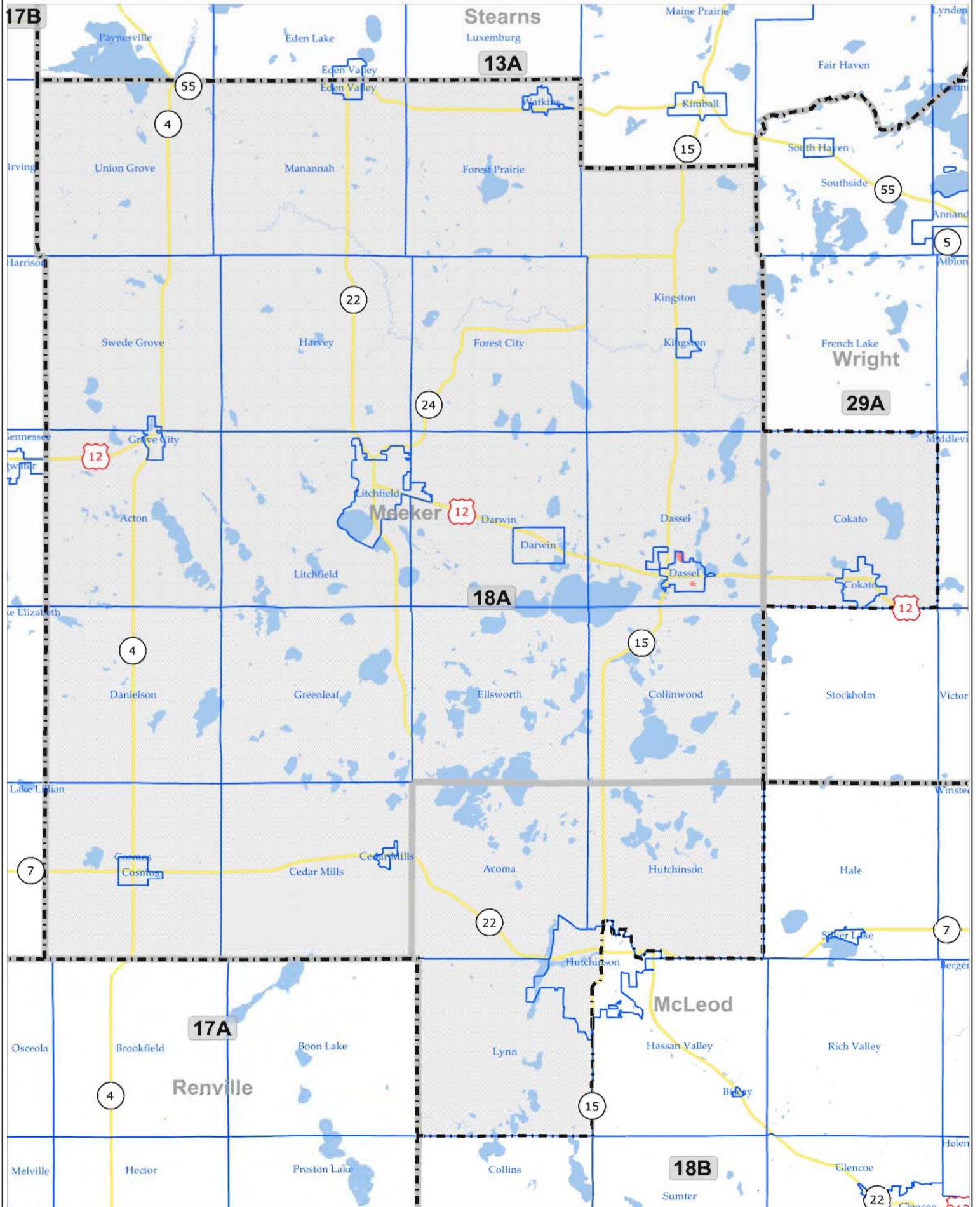
**2012 Minnesota Special Redistricting Panel
Minnesota Congressional Districts - State Map
February 21, 2012**



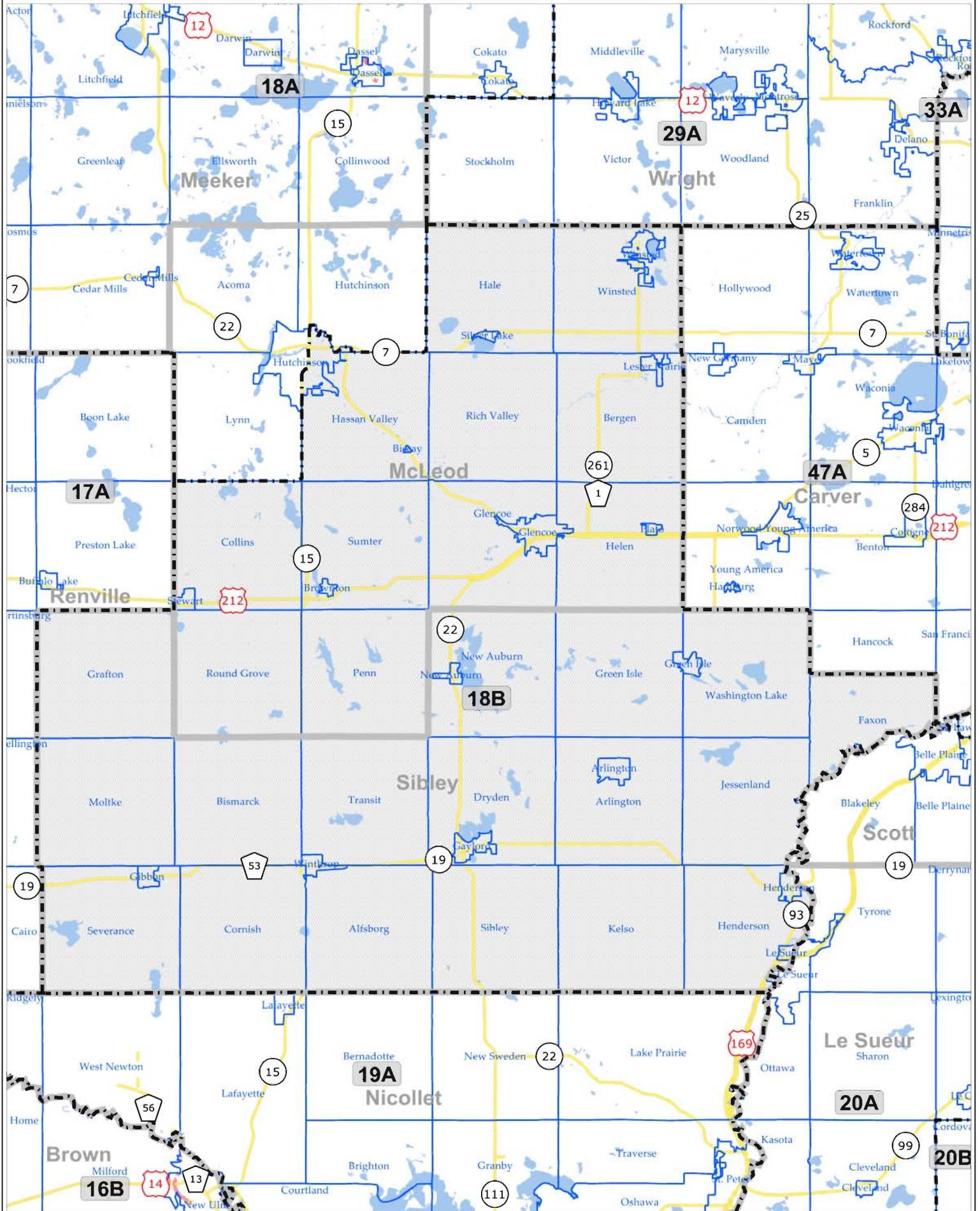
District 18



District 18A



District 18B





County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-3410

COMMISSIONER RAY BAYERL
1st District
Phone (320) 485-2181
20778 Cable Avenue
Lester Prairie, MN 55354
Ray.Bayerl@co.mcleod.mn.us

COMMISSIONER KERMIT D. TERLINDEN
2nd District
Phone (320) 864-3738
1112 14th Street East
Glencoe, MN 55336
Kermit.Terlinden@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON A. NIES
4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER BEV WANGERIN
5th District
Phone (320) 587-6869 817 Colorado
Street NW Hutchinson, MN 55350
Bev.Wangerin@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
PATRICK T. MELVIN**
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

Resolution 12-CB-12 Adoption of County Commissioner Districts

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and,

WHEREAS, Minnesota Statute section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and,

WHEREAS, pursuant to these statutes the 2010 Federal Census population figures shall be used to redistrict the McLeod County Commissioner Districts by May 1, 2012, and that Commissioner Districts shall be bounded by town, municipal, wards, city district, or precinct lines; and,

WHEREAS, the McLeod County Board of Commissioners has considered the possibility or potential for maximizing minority representation on the board of commissioners; and,

WHEREAS, McLeod County Auditor-Treasurer published a three week notice in the newspaper having the contract for publishing the commissioner's proceedings for the county for 2012; and,

WHEREAS, McLeod County conducted a public meeting on redistricting on April 17, 2012:

NOW, THEREFORE BE IT RESOLVED that the McLeod County Board of Commissioners hereby redistricts the County of McLeod, following town, municipal, wards, city district, or precinct lines as reestablished in April 17, 2012, and reestablishes the length of terms as follows:

- District 1 – Bergen Township, Hale Township, Winsted Township, City of Lester Prairie, City of Silver and City of Winsted (4-year term, 2012 Election)
- District 2 – Glencoe Township, Helen Township, City of Glencoe Precinct 1, Precinct 2, Precinct 3 and Precinct 4, and City of Plato (continuation of current term, 2014 Election)
- District 3 – Collins Township, Lynn Township, Penn Township, Round Grove Township, City of Stewart and City of Hutchinson Precinct 3 (4-year term , 2012 Election)
- District 4 – Hassan Valley Township, Rich Valley Township, Sumter Township, City of Biscay, City of Brownton, and City of Hutchinson Precinct 1 (4-year term, 2012 Election)
- District 5 – Acoma Township, Hutchinson Township and City of Hutchinson Precinct 2 (2-year term, 2012 Election)

BE IT RESOLVED that the County Auditor-Treasurer is directed to file the redistricting plan in her office on April 17, 2012, to be effective on May 18, 2012 [31st day after filing], for the 2012 primary and general election and publish in The McLeod County Chronicle.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

Adopted this 17th day of April, 2012.

Beverly Wangerin, Chairperson

Patrick Melvin, County Administrator

Staffing Request Committee

10:00 AM

Tuesday, April 10, 2012

North Complex

AGENDA

A) Consider hiring full-time Social Worker (grade 22) to fill vacancy due to voluntary demotion.

Recommendation: Hire full-time Social Worker (grade 22) to fill vacancy due to voluntary demotion.

B) Consider hiring full-time Correctional Officer (grade 15) to fill vacancy due to resignation.

Recommendation: Hire full-time female Correctional Officer (grade 15) to fill vacancy due to resignation.

C) Consider hiring full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) to fill vacancy due to resignation.

Recommendation: Hire full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) (if PHN is not available) to fill vacancy due to resignation.

D) Continuation of conversation to consider reorganizing the Information Systems department, as it pertains to the one position/title and grade of Information Systems Assistant.

No recommendation – discussion to continue.

E) Consider items from the Solid Waste Management Department:
1) Consider hiring full-time Recycling Operator (grade 11) to fill vacancy due to resignation

- 2) Consider completion of application process to request an MPCA sponsored position for one year as a Green Corp Volunteer.

Recommendation: 1) Hire full-time Recycling Operator (grade 11) to fill vacancy due to resignation. During the recruitment/hiring process, hire a person through a temp agency to assist in the MRF facility. Term of employment will end 2 weeks after permanent employee begins employment. 2) Solid Waste should complete the MPCA application for a Green Corp Volunteer.

F) Discussion concerning HSA contributions from prior years.

No recommendation: Discussion to continue

Please note that the Committee Chairperson has responsibility to invite staff not copied on this Agenda and expected to attend the meeting.

CC: All Commissioners
All Department Heads
Mary Jo Wieseler
Pat Melvin